

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman William H. King, Commissioner Daniels, Commissioner Symes, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Robert Johnson II, Allen County Counselor, Mitch Garner, Public Works Director, Terry Call, Allen County EMS Financial Director, Karen Kimball, Interim Deputy 911 Director, David Lee, Commission District #2 elect, and Paul Zirjacks, citizen, was present to observe the meeting.

Chairman King led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the Yearend meeting on December 30, 2020.

Chairman King reviewed a few housekeeping rules and masks.

Bryan J. Murphy, Allen County Sheriff, Lisse Regehr, Jessica Thompson, Jonathon Goering, Thrive Allen County, and Chelsie Angleton, Interim 911 Director, joined meeting

Mitchell Garner, Allen County Public Works Director, discussed the winter weather during the New Year Holiday. Discussion followed on persons having to work on the holiday due to the road conditions with the ice.

Lisse Regehr, Thrive Allen County Executive Director, updated Commissioners on the CDBG funding. There are at least 5 other businesses that have applied for CDBG-CV; there is \$26,443.39 dollars left to draw down on.

Lisse reminded everyone that the SPARKS/CAREs funding is gone and will report how the funding was spent. Discussion followed.

Lisse thanked Chairman King for serving on the commission.

Jonathon updated the commission on the estimated cost of creating a Allen County Regional Airport Master; it is estimated between \$20,000 to \$35,000. He would like permission to draft a scope for the airport. They will be using the State for help. Commissioner Symes asked about the details of the difference of costs. Jonathon will be visiting with the company on the difference. Commissioner Daniels stated they will just be creating an RFP first then the commission will decide to proceed or not. Commissioner Symes asked who would be developing the RFP? It was discussed that a Commissioner, Public Works Director, Airport Manager and Airport Engineer would be in on the developing. Commissioner Symes moved to form a group to develop the Master Plan at the Allen County Regional Airport. Commissioner Daniels seconded; motion passed 3-0-0.

Commissioner Daniels and Mitch will be attending a Zoom meeting Wednesday, January 6, 2021 at Thrive Allen County to discuss the feasibility of development and industrial site of the Allen County Regional Airport. Individuals at the state level have offered their services. Discussion followed.

Jody Mader, applicant for the 911 Director's position joined the meeting.

Jessica discussed the broadband grant. Letters of support from individuals, financial institute, schools and public.

Commissioner Symes moved to go into executive session for 5 minutes to discuss attorney client privileges. Commissioner Symes seconded; motion passed 3-0-0. Those in the room will be Chairman King, Commissioner Symes, Commissioner Daniels, David Lee and Robert

Johnson, II, Allen County Counselor. The time is now 8:46 a.m. Commissioners reconvened at 9:51 a.m. No action was taken.

Commissioner Symes moved to go into executive session for 5 minutes to discuss attorney client privileges. Commissioner Symes seconded; motion passed 3-0-0. Those in the room will be Chairman King, Commissioner Symes, Commissioner Daniels, David Lee and Robert Johnson, II, Allen County Counselor. The time is now 8:52 a.m. Commissioners reconvened at 8:57 a.m. No action was taken.

Chairman King and commissioners requested Jessica to pursue the Broadband Grant.

Chelsie presented some pictures of the 911 garage area before painting and after. Definitely improvement. The City of Iola EMS has let 911 use the Ambulance Building for PPE storage until the garage has been painted and shelving is completed.

Chelsie discussed the portable radio's she had requested earlier. She stated she visited with the Sheriff about radios. There was a misunderstanding, Jason does have an 800 radio – it's actually sits on his desk at all times. Jason and Chelsie had been talking about end of year budget and he was hopeful that he would be able to upgrade and replace his current radio as it is 16 years old (or older) and doesn't hold a charge. His request for a new radio was to have a single radio capable of receiving and transmitting on a single device as opposed to carrying two radios. It had been the recommendation of many to expend remaining funds within the EM budget by the end of the year, and the replacement radio would have been a functional asset to the EM program. Had the upgrade been approved, the ownership of the current radio would have been transferred to another agency within the county that may have had a need for it. The UHF radio that Jason has, has proven unreliable in his experience. The batteries do not hold a charge and the spares are incompatible with the charger due to their chemical composition. Chelsie will be looking at options.

Commissioner Daniels moved to go into executive session for 15 minutes to discuss non-elected personnel. Commissioner Symes seconded; motion passed 3-0-0. Those in the room will be Chairman King, Commissioner Symes, Commissioner Daniels, Robert Johnson, II, Allen County Counselor, Jody Mader, candidate for 911 director. and David Lee, Candidate for Commission District #2. The time is now 9:07 a.m. Commissioners reconvened at 9:22 a.m. No action was taken.

Lacie Culbertson, applicant for the 911 Director's position joined the meeting.

Commissioner Daniels moved to go into executive session for 15 minutes to discuss non-elected personnel. Commissioner Symes seconded; motion passed 3-0-0. Those in the room will be Chairman King, Commissioner Symes, Commissioner Daniels, Robert Johnson, II, Allen County Counselor, Lacie Culbertson, candidate for 911 director and David Lee, Candidate for Commission District #2. The time is now 9:25 a.m. Commissioners reconvened at 9:40 a.m. No action was taken.

Michael Burnett, Iola/Allen County EMS Director, and Chase Waggoner, City of Iola Fire Chief reported on ambulance bids. Michael had asked for four bids and received three. The three bidders were: American Response Vehicles, a 2021 AEV Traumahawk F550 for a total of \$229,385.00 build time of 120 to 180 days and Osage for an Osage 2021, Super-Warrior F550 for a total of \$234,839.00 build time of 270 days; and SERVS (Southern Emergency & Rescue Vehicle Sales, LLC) for a 2021 F550 623 for \$262,897.00 build time 210-250. He reported it is the identical bid except for the walk-through door between the cab and back due to COVID-19. Discussion followed on the old ambulance that will be out of rotation. This will be the City of Iola's 4<sup>th</sup> ambulance. Michael recommended the American Response Vehicles (ARV). Commissioner Daniels moved to approve ARV for \$229,385.00. Commissioner Symes seconded; motion passed 3-0-0.

Sherrie reported for 2020 the County paid \$1,053,992.24 to the City of Iola for Ambulance Contract and with the 1.8% CPI Allen County will be paying \$1,072,964.10 in 2021.

Commissioner Symes moved to go into executive session for 10 minutes to discuss Attorney Client Privilege. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman King, Commissioner Symes, Commissioner Daniels, Robert Johnson, II, Allen County Counselor, and David Lee, Candidate for Commission District #2. The time is now 9:53 a.m. Commissioners reconvened at 10:03 a.m. No action was taken.

Commissioner Symes moved to go into executive session for 15 minutes to discuss non-elected personnel. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman King, Commissioner Symes, Commissioner Daniels, Robert Johnson, II, Allen County Counselor, and David Lee, Candidate for Commission District #2. The time is now 10:05 a.m. Commissioners reconvened at 10:20 a.m. No action was taken.

Commissioner Symes moved to go into executive session for 10 minutes to discuss non-elected personnel. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman King, Commissioner Symes, Commissioner Daniels, Robert Johnson, II, Allen County Counselor, and David Lee, Candidate for Commission District #2. The time is now 10:22 a.m. Commissioners reconvened at 10:32 a.m. No action was taken.

Commissioner Daniels discussed the 911 Director position. They had four good applicants. All interesting and capable. Commissioner Daniels moved to appoint Chelsie Angleton as the 911 Director. Commissioner Symes seconded; motion passed 3-0-0.

Commissioner Daniels commented to Chairman King he appreciated the thank less service to Allen County for over 20 years as director and commissioner and friendship.

Bruce said what he has learned from him is invaluable. Enjoyed working with him.

Commissioners reviewed "Added" tax forms, fund status for end of the year, thank you note from the Humanity House, Annual Inventories from Public Works Department and Moran Senior/Community Building.

Commissioners received an updated report for CDBG-CV grant, shows there is still \$26,443.39 yet to draw down on.

Commissioners approved the following documents:

- a) Clerk's vouchers - \$152,525.08
- b) Journal Vouchers - #77
- c) Payroll - Vacation carry over of 40.5 hours for Dathan McMurtrey to be used by June 16, 2021
- d) Payroll - Pay increase for Brian Plumlee of another .50.
- e) Payroll - New hire Taven Tavarez in the jail.
- f) Abatements PP Value 6248, \$938.54, Yr 2020

With no further business to come before the board, Commissioner Symes moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 10:35 a.m. until Monday, January 11, 2020 at 8:30 a.m. in the Assembly's Room of the courthouse.

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William H. King, Chairperson

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Bruce Symes, Allen County Commissioner

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Sherrie L. Riebel, Allen County Clerk

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Jerry Daniels, Allen County Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**January 11, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman William H. King, Commissioner Daniels, Commissioner Symes, and Sherrie L. Riebel, Allen County Clerk.

Nick Reynolds, Humboldt Union, Trevor Hoag, Iola Register, Mitchell Garner, Allen County Public Works Director, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Lisse Regehr, Jessica Thompson, Jonathon Goering, Thrive Allen County, Chelsie Angleton, Interim 911, Director, Jason Trego, Emergency Management, David Lee, Commissioner District #2 elect, Larry Crawford, Allen County Fair Board, Cole Herder, City of Humboldt Administrator, Tom Nevans, Paul Zirjacks, citizen, was present to observe the meeting.

Chairman King led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on January 5, 2021.

Chairman King expressed some parting words. He discussed COVID and the SEK Multi County Health Department and what they have had to go through due to it.

Bryan J. Murphy, Allen County Sheriff, and Gary McIntosh, citizen, joined the meeting.

Chairman King reflected on what the Board of County Commission has accomplished during his time as commissioner and the few things still on the "plate". He stated he is excited about the coming year and what there is to look forward to.

Mitchell Garner, Allen County Public Works Director, stated the new grader is out today. Training is happening with it; it is the same as two of the other graders have joy sticks. Commissioner Symes asked about face-to-face training verses on line. Discussion followed. The training for the grader will be on going for a while.

Mitch stated his mowing crew is out trimming. Chairman King stated with as many miles of road there are it takes a while to get somewhere within the county.

Jessica Thompson, Thrive, provided an update on the Broad Band Grant. They did not apply for it at this time but will continue to work on it for the next round. The State of Kansas had 60 letters of intent but about 15 interested in applying. Jessica will be checking with the Commission for answers to the questions on the application. Discussion followed.

Jonathon updated the commission on the KDOT meeting with officials last week; he said they will need to work closely with the FFA. He reiterated they are only updating the master plan, they are not doing a complete rework, just working to get it industrial ready. Discussion followed.

Joe Riebel and Tracy Lee joined the meeting.

Chelsie updated the commission on the garage progress and the shelving units. They are finished painting the garage and will be getting the shelving installed.

Chelsie reported they will be interviewing persons for the dispatcher's vacancy since her promotion.

Jason stated they are about finished with the EOC but they have about \$2,000 monies left in the grant to spend before December 31, 2021. He said it was suggested to purchase "Rugged" laptops to work off site with them.

Jason discussed the LEPC meetings.

Cole stated he appreciated all Commission Chair King has done for the county in all the years of his service; not just as commissioner but as public works director before.

Gary McIntosh stated he has always respected Commissioner Chair King and learned a lot from him over the years.

Commissioner Daniels thanked Commissioner Chair King for not only his service to the county but also his service to the country.

Judge Daniel Creitz joined the meeting to swear in the following elected officials: Cara Barkdoll, Register of Deeds, David Lee, Commissioner District 2, Bryan J Murpy, Sheriff, Jerry Hathaway, County Attorney, Bruce Symes, Commissioner District 3, and Sherrie L. Riebel, County Clerk. All signed certificates and Judge Creitz attested.

Clerk Riebel swore in Judge Creitz as 31<sup>st</sup> Judicial District Chief Justice. Judge Creitz signed his certificate and Clerk Riebel attested.

Commissioner Daniels moved to appoint Commissioner Symes as Commissioner Chair for 2021, Commissioner Lee seconded, motion passed 3-0-0.

Larry Crawford, Vice-President of the Allen County Fair Board presented bids for a new concession stand at the fair grounds to the commission. Bids are from Yutzy - Garnett, QSI-Richmond; these two bids are for an empty building that would need finished. Therefore, bids also received from Tholens, Dales Sheet Metal & Ace Refrigeration. New Klein Lumber Co bid would be for a structure similar to a home. Larry also talked to building & trades instructor, Iola High School, about possibly doing this project. The students would do the entire project, inside and out. Larry recommends the Building & Trades students. Larry then reported he has a bid from last year's horse barn project. \$16,150 to take tin off and put-up new tin. The east & west side of barn tin, \$4200.00. The students could do the tin if we supply the material. Commissioner Symes stated he has talked with the instructor as well. He also stated this is two different projects...horse barn is separate from concession stand. Commissioner Daniels explained commissioners allowed \$150,000 over a five-year period the fair grounds to keep buildings in good conditions. There was not a project last year so that left \$47,000 for this year. Commissioner Lee asked Larry who will finish out the building. Larry stated they will; they will save as much material as they can. There will only be windows for serving at the concession stand. The existing building is 30' long. The new will 20'x 16'; south end is entrance, windows on the North end. Larry talked about refrigeration; Ace's unit has a 7-year warranty and they'll install it. Commissioner Symes thanked Larry for gathering the information and organizing it in an easy-to-understand format. He asked Counselor Johnson if the county is concerned if this is between the Fair Board and Building Trades. Commissioner Lee moved to accept Larry's recommendation for Building Trades, New Klein and Ace Refrigeration, Commissioner Daniels seconded, motion passed 3-0-0.

Sherrie asked on behalf of Robin Griffin to use the bandstand on June 25 for a wedding; Commissioners approved.

Sherrie requested commission appoint Joe folk as Geneva Township Treasurer. Commissioner Daniels moved to appoint Joe Folk as Geneva Township Treasurer. Commissioner Lee seconded; motion passed 3-0-0.

Sherrie presented a cereal malt beverage license for the Humboldt Speedway. She had visited with Sheriff Murphy and there has not been any issues. Commissioner Daniels moved to approve the cereal malt beverage license for Humboldt Speedway for 2021. Commissioner Lee seconded; motion passed 3-0-0.

Sherrie presented a request for a Precious Metal dealer's license for Firehead PM Refining & Trading, LLC. She had visited with Sheriff Murphy and there has not been any issues. Commissioner Daniels moved to approve the precious metal dealer's license for 2021. Commissioner Lee seconded; motion passed 3-0-0.

Sherrie discussed with the commission to appoint or reappoint:

Commissioner Daniels moved to reappoint Terry Sparks (January 1, 2021 and ending December 31, 2023) and Ryan Coffield (January 1, 2021 and ending December 31, 2023) to serve on the Board of Trustees of the Allen County Hospital Facilities. Commissioner Lee seconded; motion passed 3-0-0.

Commissioner Daniels moved to reappoint Kenneth McWhirter (1/1/2021 to 12/31/2023) to serve on the SEK Mental Health Consolidated Board. Commissioner Lee seconded; motion passed 3-0-0.

Commissioner Daniels moved to reappoint Andy Dunlap and John F. Brocker as his alternate to the Regional Planning Revolving Loan Committee. Commissioner Lee seconded; motion passed 3-0-0.

Commissioner Daniels moved to reappoint Chairman Symes to serve on the Bowlus Committee. Commissioner Lee seconded; motion passed 3-0-0.

Commissioner Daniels moved to reappoint Chairman Symes to serve on the Allen County Housing Task Force. Commissioner Lee seconded; motion passed 3-0-0.

Commissioner Daniels moved to reappoint Chairman Symes to serve on the Iola Industries Board. Commissioner Lee seconded; motion passed 3-0-0.

Commissioner Daniels moved to reappoint Chairman Symes to serve on the Economic Development Board. Commissioner Lee seconded; motion passed 3-0-0.

Commissioner Daniels moved to appointed Commissioner Lee and reappoint Nicholas Lohman and Jean Barber to the Multi County Health Board. Chairman Symes seconded; motion passed 3-0-0.

Commissioner Daniels moved to reappoint LaDonna Krone and William "Bill" Shirley to the Southeast Kansas Area Agency on Aging Board. Commissioner Lee seconded; motion passed 3-0-0.

Commissioner Daniels moved to reappoint John F. Brocker to the Executive Committee of the Southeast Kansas Regional Planning Commission and Commissioner David Lee as alternate. Chairman Symes seconded; motion passed 3-0-0.

Commissioner Daniels moved to reappoint June Terrill (term expires January 1, 2021 to December 31, 2023. Chairman Symes seconded; motion passed 3-0-0.

Commissioner Daniels moved to reappoint Bret Heim (Secretary) term expires 2/2024, to the Public Building Commission. Chairman Symes seconded; motion passed 3-0-0.

Commissioner Daniels moved to reappoint Chairman Symes to the Southeast Kansas Regional Juvenile Detention Center Board. Commissioner Lee seconded; motion passed 3-0-0.

Commissioner Daniels moved to name Humboldt Union as the Official Newspaper for 2021 but to publish in the lola Register as well. Commissioner Lee seconded; motion passed 3-0-0.

Chairman Symes asked about the Local Emergency Planning Committee (LEPC). Jason stated it is a quarterly meeting. It will be held virtually for now. Sherrie stated there are about 26 members on the list. Jason stated there are city, school, private industry and hospital representatives on the committee. Commissioner Daniels asked Jason Trego about in person meetings. Jason stated they are in January, April, July & October. All the commissioners are on the board but usually the in-person meetings only one show up due to KOMA. There will be a virtual meeting on January 12, 2021 at 2:00 p.m.

Sherrie stated she had invited State Representatives to a commission meeting. They will not be able to attend this year but would like the commission to know they are welcome to contact them at any time.

Clerk Riebel presented bank signature cards for the commissioners' signatures.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss Attorney Client privilege. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Daniels, Commissioner Lee, and Robert Johnson, II, Allen County Counselor. The time is now 9:50 a.m. Commissioners reconvened at 10:00 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss Attorney Client privilege. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Daniels, Commissioner Lee, and Robert Johnson, II, Allen County Counselor. The time is now 10:02 a.m. Commissioners reconvened at 10:12 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss Attorney Client privilege. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Daniels, Commissioner Lee, and Robert Johnson, II, Allen County Counselor. The time is now 10:13 a.m. Commissioners reconvened at 10:23 a.m. No action was taken.

Commissioner Daniels discussed the PILOT payment from the Prairie Queen Wind Farm. He explained a resolution was done a couple of years ago dedicating monies to the USD's and Tech Center. Commissioner Daniels moved to contribute \$50,000 each to USD #256, USD #257, USD #258 and the Allen County Regional Tech Center; reserving the remainder of PILOT funds due to the climate with COVID and not knowing what the future will bring and each year will be on a case-to-case basis. Commissioner Lee seconded; motion passed 3-0-0.

Commissioners reviewed the following documents:

- a) a "Thank you" note from the Humboldt Community Pantry for SPARKS/CARES funding;
- b) Allen County Solid Waste Financial Assurance Agency fund;
- c) Humboldt Township's annual report;
- d) Monthly reports from Noxious Weed Department, Public Works Department, Register of Deeds;
- e) Annual inventory from lola Senior, INC., and Allen County EMS Financial office.

Commissioners approved the following documents:

- a) Journal Vouchers - #1
- b) Abatements - RE Value 7653, \$1147.52, Year 2020  
Oil Value 74, \$14.92, Year 2020

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 10:27 a.m. until Tuesday, January 19, 2020 at 8:30 a.m. in the Assembly's Room of the courthouse.

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William H. King, Chairperson

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Bruce Symes, Commissioner/Chairman

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Jerry Daniels, Commissioner

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David Lee, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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Jill Allen, Deputy County Clerk

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**January 19, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Symes, Commissioner Daniels, Commissioner Lee, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Robert Johnson II, Allen County Counselor, Mitch Garner, Public Works Director, Terry Call, Allen County EMS Financial Director, Jason Trego, Allen County Emergency Manager, Carl Huslig, Ameren representative, Paul Zirjacks, citizen, was present to observe the meeting.

Chairman Symes led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on January 11, 2021.

Mitchell Garner, Allen County Public Works Director, reported the crews are patching potholes, trimming trees and mowing; keeping busy on clean up work.

Mitch presented a CCC-517 form from United States Department of Agriculture for land at the airport. Discussion followed. Mitch explained why this year is different, due to two renters. Commissioners approved Chairman Symes to sign.

Commissioner Daniels requested a chip and seal priority listing for 2021 from Mitch. Mitch will provide a list.

Lisse Regehr, Jonathon Goering, Jessica Thompson and Becky Voorhies, Thrive Allen County representatives, joined the meeting.

Chairman Symes requested Mitch get bids on pot hole equipment.

Commissioner Lee asked to see an equipment schedule; vehicles for repairs and replacement.



Commissioner Lee requested Mitch figure the cost for repairing the road between 2000 Street and Nebraska Road, and 1800 Street as well. Discussion followed on need.

Becky reported on the CDBG – CV Grant; there is one applicant that has met all the requirements. She presented a Matrix of their application without name. Commissioners reviewed the matrix. Commissioner Lee asked what type of business. Becky stated a salon. Discussion followed. Lisse explained what the grant was and what its purpose is. Commissioner Lee moved to go ahead to grant the CDBG-CV grant amount of \$7,500. Commissioner Daniels seconded; motion passed 3-0-0.

Jessica presented information on the Pilot Grant for the Public Transportation Grant. She explained what was needed. The PILOT is a 6-month grant, starting March 1 through August 31, 2021. It will be a 14-passenger bus. The county will be doing the hiring. No fares will be charged currently but donations will be accepted.

Jason Trego, Emergency preparedness, reported on the LEPC meeting. He explained there was not a quorum so he is visiting with the state on changing chairman, vice-chair and secretary/treasurer. Jason also updated the commission on the work on the EOC and garage. He reported the current conference room will be used as a kitchen/breakroom or overflow during a disaster.

Commissioners reviewed Resolution 202101 updating the Allen County Emergency Management Contact Information:

**Resolution No. 202101  
Allen County, Kansas**

**A Resolution Updating Allen County Emergency  
Management Contact Information**

WHEREAS, the County Commissioners of Allen County, Kansas have considered to update the contact information for the Allen County Emergency Management; and

NOW THEREFORE, be it resolved by the Board of County Commissioners of Allen County, Kansas that for contact information for Allen County Emergency Management, the following individuals are authorized to represent Allen County Emergency Management with the State of Kansas,

Jason Trego  
410 N. State  
Iola, KS 66749  
[jtrego@allencounty911.org](mailto:jtrego@allencounty911.org)

Chelsie Angleton  
410 N. State  
Iola, KS 66749  
[dispatch@allencounty911.org](mailto:dispatch@allencounty911.org)

RESOLVED this 19th day of January 2021.

Commissioner Daniels moved to approve Resolution 202101. Commissioner Lee seconded; motion passed 3-0-0.

Commissioner Daniels asked Jason if he had any needs with tornado weather coming up. Jason reported we had none in 2020 and hoped for the same this year. Thrive Allen County is still working on storm shelter grants for outlying 3<sup>rd</sup> class cities.

Paul Zirjacks asked about vaccines for Allen County. Commissioner Lee stated the SEKMCH received 40 shots this time around and there will be more and several on the waiting list.

Sherrie requested commissioners appoint Jerry Naff as Humboldt Township Trustee as nominated by the Humboldt Township board. Commissioner Daniels moved to appoint Jerry Naff to serve on the Humboldt Township Board. Commissioner Lee seconded; motion passed 3-0-0.

Carl Slaugh, City of Iola councilman, joined the meeting.

Carl Huslig, Ameren Transmission, introduced himself and the company and the persons on the Zoom meeting. Transmission in charge of all the transmissions in Kansas, bulk of electric transmission in the area. Ameren is not part of the Southwest power pool.

George Levans, citizen joined the meeting.

Carl continued to explain the need in Southeast Kansas. Need a transmission line between Burlington and south of Pittsburg. Ameren wants to have the opportunity to bid Wolfe Creek to Blackberry 345 kV Transmission Project that could potentially be going through Allen County. There were several presenters on the Zoom. There is only a couple of routes from Burlington to Black Berry that wouldn't go through Allen County.

George Levans left the meeting.

Kim Gross, Ameren, continued to explain area and what the plan was. They are proposing to construct a new, approximately 90 – 110-mile 345 kV transmission line from SPP's Wolf Creek Substation in southeast Kansas to AECI's Blackberry substation in southwest Missouri; it would need to have a 125 to 150 foot right of way, private land owners, for this project proposed to be in service by January 2026. They really want to check to see if any projects would keep the lines going through. Commissioner Lee mentioned Economic development might be happening at the Allen County Regional Airport. Discussion followed. Ameren Transmission's proposal is due March 29, 2021.

Carl discussed the next steps for the proposed projects. If selected as company for this project they would be in close communications with the commission. A decision by the Southwest Power Pool will be made in October and would know more from once a decision is made.

Darolyn "Crickett" Maley, Allen County Treasurer, reported her office will not be doing CMV licenses as of today. She explained why. Discussion followed. Citizens will be able to get these licenses in neighboring county.

Jami Clark, Allen County Appraiser, presented bids for appraisal mailings. Postalocity's bid was presented. Jami stated their company is cost effective; when you add up all the forms, stuffing envelopes, cost of paper and envelopes and time and postage. Commissioner Lee requested a couple more bids. Discussion followed. Jami will contact other companies that do the same thing.

Commissioner Daniels moved to go into executive session for 5 minutes to discuss non-elected personnel. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Daniels, Commissioner Lee, Jami Clark, Allen County Appraiser and Robert Johnson, II, Allen County Counselor. The time is now 9:45 a.m. Commissioners reconvened at 9:50 a.m. No action was taken.

Phil Drescher and Stephen Euston, Bukaty Company, discussed the county's 2021 renewal for the commission to think on; renew is April 1st. Phil explained how the county's plan is doing. Discussion followed. Phil reviewed each page.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss non-elected personnel. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Daniels, Commissioner Lee, Phil Drescher and

Stephen Euston, Bukaty Company, Sherrie L. Riebel, Allen County Clerk and Robert Johnson, II, Allen County Counselor. The time is now 10:51 a.m. Commissioners reconvened at 11:01 a.m. No action was taken.

Chairman Symes discussed the education for employees on Generic medicines. Phil explained most of the doctors are doing that type of education with the employee on a need basis.

Commission Lee discussed the PILOT payments from the Prairie Queen Windfarm. He reported the Regional Tech Center will attend the commission meeting in the coming weeks.

Commissioners reviewed Resolution 202102 about exemption from fixed assets for Allen County. Sherrie explained Allen County works on a cash basis accounting practices.

#### **RESOLUTION NUMBER 202102**

**A RESOLUTION EXEMPTING ALLEN COUNTY, KANSAS FROM THE PROVISIONS OF K.S.A. 75-1117 (SUPP. 1978), 75-1120 (SUPP. 1982), 75-1121 (SUPP. 1988), AND 75-122 (SUPP. 1983) SO AS NOT TO REQUIRE ALLEN COUNTY, KANSAS TO MAINTAIN FIXED ASSET RECORDS AND OBSERVE FIXED ASSET ACCOUNTING PRACTICES.**

#### **BE IT RESOLVED BY THE GOVERNING BODY OF ALLEN COUNTY, KANSAS:**

**WHEREAS**, Allen County, Kansas has determined that the financial statements and financial reports for the year ending December 31, 2021, to be prepared in conformity with the requirements of K.S.A. 75-1120(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to Allen County, Kansas or the members of the general public of Allen County, Kansas; and

**WHEREAS**, there are no revenue bond ordinances or other ordinances or resolution of said municipality which require financial statements and financial reports to be prepared in conformity with said act for the year ending December 31, 2021;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Allen County, Kansas, in regular meeting duly assembled this 19th day of January 2021, that the said Board of County Commissioners requests the Director of Accounts and Reports to waive the requirements of said law as they apply to Allen County, Kansas for the year ending December 31, 2021.

**BE IT FURTHER RESOLVED** that the said Board of County Commissioners shall cause its financial statements and financial reports of the said municipality to be prepared on the bases of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this state.

#### **THE BOARD OF COUNTY COMMISSIONERS OF ALLEN COUNTY, KANSAS**

Commissioner Daniels moved to approve Resolution 202102. Commissioner Lee seconded; motion passed 3-0-0.

Commissioners reviewed a Collateral Agreement between Allen County Commissioners and Welch Market, LLC. and Associated Wholesale Grocers, Inc. Commissioner Daniels moved to approve Chairman Symes sign. Commissioner Lee seconded; motion passed 3-0-0. Chairman Symes signed.

Commissioner Daniels moved to go into executive session for 15 minutes to discuss Attorney Client privilege. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Daniels, Commissioner Lee, and Robert Johnson, II, Allen County Counselor. The time is now 11:20 a.m. Commissioners reconvened at 11:35 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 5 minutes to discuss Attorney Client privilege. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Daniels, Commissioner Lee, and Robert Johnson, II, Allen County Counselor. The time is now 11:37 a.m. Commissioners reconvened at 11:42 a.m. No action was taken.

Commissioner Lee asked about a Radio Frequency (RF) Study for the proposed tower. Discussion followed. Chairman Symes mentioned visiting with Sheriff Murphy about what has happened to come up with the current RFP. Commissioner Lee will visit with the Sheriff.

Commissioners reviewed the following documents:

- a) A State of Kansas State Finance Council Resolution 21-726 extending the state of disaster emergency relating to COVID -19.
- b) Annual reports from Fire District #3, LaHarpe/Elm Township Cemetery and Geneva Township.
- c) Annual inventory from Sheriff's office and a corrected copy of Appraiser's office,

Commissioners approved the following documents:

- a) Journal Vouchers - #2
- b) Clerk Vouchers - \$325,926.13
- c) Abatements: RE Value 25,011, \$4410.26, Year 2020  
PP Value 121, \$18.44, Year 2020  
Oil Value 850, \$127.92, Year 2020

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 11:47 a.m. until Tuesday at 8:30 a.m. in the Assembly's Room of the courthouse for regular meeting.

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Bruce Symes, Chairperson

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Jerry Daniels, Allen County Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Allen County Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**January 26, 2020**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Symes, Commissioner Daniels, Commissioner Lee, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Robert Johnson II, Allen County Counselor, Mitch Garner, Public Works Director, Terry Call, Allen County EMS Financial Director, Ron Holman, Allen County House and Grounds Director, Chelsie Angleton, 911 Director, Jason Trego, Emergency Manager, Lisse Regehr, Becky Voorhies, Jessica Thompson, Jonathon Goering, Thrive Allen County, Jami Clark, Allen County Appraiser, and Paul Zirjacks, citizen, was present to observe the meeting.

Commissioner Daniels led the group in the Pledge of Allegiance.

Commissioners approved the minutes of January 19, 2021.

Mitchell Garner, Allen County Public Works Director, presented the cost of chip sealing the 4 miles of road; from US Hwy 54 south on 1800 Street to Nebraska Road over to 2000 Street back north to US Hwy 54 and on Nebraska Road between 2000 Street and 2200 Street. The cost for equipment is estimated at \$20,085.00, labor of \$15,797.70, pea rock at \$5,000.00 and rock at \$31,255.00 and oil for \$68,205.00 for an estimated total of \$140,342.70. Discussion followed.

Bryan J. Murphy, Allen County Sheriff, joined meeting

Commissioner Lee thanked Mitch for going to check out an issue that came up on Saturday.

Jessica Thompson, Thrive, reported she is still waiting on the contract for the NCMM-Pilot Program -Allen County transportation grant. She presented a bid list of companies who have buses to rent. Master's Transportation out of Kansas City, MO has a 14-passenger bus for rent of \$2,869 per month plus tax and 2,000 miles per month, or Southern Bus and Mobility out of Valley Park, MO for 14-passenger bus for rent of \$3,067 per month plus tax and 2250 miles per month; Kansas Truck does not rent buses, Diamond Coach does not rent buses and United Access does not have buses. Jessica recommended the Master's transportation which is the company the State uses and they know more about that service. Discussion followed on mileage. They both charge extra monies if going over miles. She is hoping for a March start up. The grant is a 6 month grant and it lasts as long as the funding does. December 1 will be last day of the 6 months if the 6 months do not start until a little later. This cost is all grant funded. Discussion followed on the 5311 grant and donations or fees. Commissioner Daniels moved to approve using Master's Transportation, David seconded, motion passed 3-0-0.

Jessica requested to open up job applications. Commissioners approved.

Jonathon Goering, Thrive, discussed an airport meeting held concerning planning. He said the airport project is definitely a marathon not a sprint. The first thing to do is to update the capital improvement airport plan, then submitted to the FFA, then grant would be decided. Grant would be approved in 2022, airport development, land use, standard at the airport. Spring of 2023 in \$300,000 which would be a 90% FFA and 10% county split. In the interim of the grant process someone could build but need FFA approval ahead of time. Airport would be eligible for \$150,000 for 4 years. Commissioner Daniels explained short term plan is 24 acres that are available for industry developments, but has to go through FFA approval – estimated around 60 days for approval; that area is already zoned industrial. Discussion followed on costs to the county. Jonathon said next step is to get the updated plan done. Chairman Symes asked if the State Commerce side of things have been notified to let them know Allen County has 24 acres to put industrial businesses. Commissioner Daniels asked about grants for utilities improvements. Jonathon will check on availability.

Becky Voorhies, Thrive, reported another small business qualified for CDBG-CV. The funding is for them would be \$2,881.77. Commissioner Lee moved to approve Becky's recommendation to fund this business. Commissioner Daniels seconded; motion passed 3-0-0.

Chelsie discussed Leadership for 9-1-1 Telecommunications Training Event. One of her staff would like to attend in Texas. All costs will be free if they can find a way down there. Chelsie presented flight costs ranging from \$123 to \$239. She would like to send another one as well but the cost would be \$1,197 plus the flight ticket. Commissioner Lee asked about anything closer for training. Chelsie explained several, most are virtual now. Commissioner Lee suggested one go and bring back information rather than spending for two. Commissioners had consensus to approve training if in the budget.

Commissioner Lee asked about wrecker services and who has the call out list. Chelsie stated on rotation bases unless the owner request specific wrecking service.

Jason requested to purchase two tough book laptops from Advantage Computers. There is still EOC grant monies cover this request. Discussion followed. The bid is for 2 refurbished Toughbook's i5/8GB Ram/245GB HD / Win 10 for \$2,586.00, 2 VPN clients for \$55.00 per, and

2 rolling laptop cases for \$71.00 each for a total of \$2,834.00. Discussion followed. Commissioners requested more bids.

Ron Holman, Allen County House and Grounds director, presented bids for work at the Moran Senior/Community Center. His bid was from Superior Buildings LLC.; he had requested two other bids but they declined to bid. Superior Buildings LLC bid \$3,376.00 to replace the south exit door at the Moran Senior/Community Center. Commissioners reviewed the list of everything included and clean up. Commissioner Daniels moved to approve. Commissioner Lee seconded; motion passed 3-0-0.

Ron discussed the blue toys in the courtyard. He would like to put cement ring around the trees and fill up with sand for the yard isn't muddy on that. Commissioners approved Ron to do that.

Ron requested to paint the Appraisers office since they will be painting on the new remodel. Discussion followed. Commissioners approved Ron to get bids.

Sherrie requested the commissioners to appoint Joyce Allen as Cottage Grove Township Treasurer. Commissioner Daniels so moved. Commissioner Lee seconded; motion passed 3-0-0.

Sherrie discussed the commissions appointments to the Southeast Kansas Regional Planning Commission. They would like the commission to make all but the lola Administrator appointments. Commissioner Lee moved to reappoint Cole Herder, Humboldt City Administrator, Jerry Wallis, City of Moran Mayor, John Brocker, Allen County Commission representative-Allen County Realty to serve on the board and Kenny Baker, City of Gas Mayor to serve as alternate. Commissioner Daniels seconded; motion passed 3-0-0.

Sherrie presented some statistics on Meals on Wheels for 2020. Allen County received \$7,264.62 in donations, paid \$45,430.00 to Allen County Jail for the meals at \$2.50 per meal. There were 18,172 meals served in 2020. Allen County pays \$630.00 for licenses for the Law Enforcement Center, Humboldt Senior Center and lola Senior Center.

Sherrie discussed Services to the Elderly van. They ran four days last week with Monday being a holiday. On Tuesday they had 6 riders which count for 22 rides, Wednesday had 4 riders for 10 rides, Thursday had 2 riders for 4 rides and Friday was 8 riders for 21 rides. So, a total of 15 riders and a total of 57 rides which on the grant equals 57 rides. Discussion followed.

Chairman Symes discussed a call from a Humboldt area resident asking about vaccines. He reached out to Rebecca Johnson, SEKMCH Department Director, is working on when and where and who for the clinics. Chairman Symes requested the public to be patient; we are in this together. Rebecca said a plan would be announced soon; Commissioner Symes suggested residents with specific cases or questions could check with their primary doctors. Commissioner Lee reported the State of Kansas has been giving information SEKMCHD toward planning. The health department meets Tuesday evening and Lee will attend.

Paul Zirjacks asked if he should go to the Health department or his doctor. Discussion followed.

George Levans, citizen, joined the meeting. He asked if the National Guard could help transport the vaccine.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss non-elected personnel. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Chelsie Angleton, 911

Director and Robert Johnson, II, Allen County Counselor. The time is now 9:30 a.m. Commissioners reconvened at 9:40 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss non-elected personnel. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Chelsie Angleton, 911 Director and Robert Johnson, II, Allen County Counselor. The time is now 9:41 a.m. Commissioners reconvened at 9:51 a.m. No action was taken.

Commissioner Lee moved to go into executive session for 5 minutes to discuss attorney client privileges. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Robert Johnson, II, Allen County Counselor. The time is now 9:52 a.m. Commissioners reconvened at 9:57 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 5 minutes to discuss non-elected personnel. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Sherrie L. Riebel, Allen County Clerk and Robert Johnson, II, Allen County Counselor. The time is now 9:59 a.m. Commissioners reconvened at 10:04 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 5 minutes to discuss non-elected personnel. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Robert Johnson, II, Allen County Counselor. The time is now 10:05 a.m. Commissioners reconvened at 10:10 a.m. No action was taken.

Commissioners discussed Prairie Queen Windfarm payment to Allen County. The Regional Tech Center representatives will be joining the commission meeting next week.

Chairman Symes discussed documents that need Chairman Symes signatures. Commissioner Daniels moved to approve Chairman's Signature on the Kansas Works and Tax Exemption on the extension building at 1006 N. State, Iola, Kansas, and Extension Districts letter. Commissioner Lee seconded; motion passed 3-0-0.

Commissioner Lee reported visiting with Sheriff and a couple of engineering firms to do a RF and cost on the tower. Discussion followed.

Commissioners reviewed:

- a) the annual Cottage Grove Township Cemetery report.
- b) Allen County Fair Board Revenues and Expenditures for November 2020 and December 2020.

Commissioners approved the following documents:

- a) Payroll - Vacation carry over of 73.25 hours for Karie White to be used before August 12, 2021.
- b) Payroll - Pay account change for Sherrie L. Riebel and Darolyn Maley
- c) Payroll - New hire Austin Sicka for Public Works
- d) Payroll - Process Service to Sheriff employees
- e) Clerk's Vouchers - 1/21/2021-\$152,194.43 & 1/25/2021-\$16,274.65
- f) Abatements RE Value 15,323, \$2956.90, Yr 2019  
RE Value 15,885, \$3159.20, Yr 2020  
PP Value 740, \$149.30, Yr 2020

With no further business to come before the board, Chairman Daniels moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 10:25 a.m. until Monday, February 2, 2021 at 8:30 a.m. in the Assembly Room of the courthouse.

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Bruce Symes, Chairperson

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David E. Lee, Allen County Commissioner

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Sherrie L. Riebel, Allen County Clerk

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Jerry Daniels, Allen County Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**February 2, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Bruce Symes, Chairman, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Nick Reynolds, Humboldt Union, Trevor Hoag, Iola Register, Mitchell Garner, Allen County Public Works Director, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Lisse Regehr, Jessica Thompson, Jonathon Goering, Becky Voorhies, Thrive Allen County, Chelsie Angleton, Interim 911, Director, Jason Trego, Emergency Management, Paul Zirjacks, citizen, was present to observe the meeting.

Commissioner Lee led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on January 26, 2021.

Michael Church, citizen in Carlyle, discussed the road located at 21<sup>st</sup> 4<sup>th</sup> Street, Carlyle, Kansas (southwest area of town) needs maintenance. He explained the specific need and requested Public Works fix it on a more permeant bases. Mr. Church stated the school busses, church traffic and trash trucks are on that road all the time; the bus more than the trash truck. Discussion followed. Commissioners asked Mitch to view the road and see what can be done. Mr. Church thanked the Public Works crew for what they have done.

Mitchell Garner, Allen County Public Works Director, reported he had crews out early Wednesday morning due to snow and slick bridges. They are still cutting trees, picking up branches, and mowing.

Chairman Symes asked about the new grader and how it is doing. Mitch said it takes a little time to get used to running a joy stick grader but as things dry out a little the vendor will be back for more training.

Commissioners discussed grader districts. Mitch stated there are currently 5 districts. Commissioners asked if he would ever think about having 6 districts. Mitch stated at one time there was and when someone retired it went down to 5. He said he would like to go back to 6 but they would need to hire 2 more employees; they have a grader. Commissioners would like Mitch to check and figure costs. Discussion followed.

Lisse Regehr, Thrive, discussed a grant for creating a trail at the Allen County Saint Luke's Hospital. The grant is due February 24. She explained they are currently working on the new elementary school trail. Thrives intent would be to connect trails within the City of Iola. She explained in detail. Discussion followed. The trail would be like the other trails; out of the same screening. Commissioner Lee asked about the maintenances on the hospital trail; would be the areas owning it? Lisse stated mostly mowing and weed spray would be the most requirement. Jessica stated it is not a matching grant, the county would be giving permission to use the land, no monetary commitment. Bob Johnson said this decision is probably more the Hospital Facilities Board to make the actual decision; but the commissioners ultimately have the last say. Lisse will discuss with the facilities board.



Becky Voorhies, Thrive, discussed an application for the CDBG-CV grant. The matrix was provided for review. She reported it is a business in Humboldt. This would leave \$10,381.77 in the CDBG-CV grant to use towards businesses. Commissioner Lee moved to accept the application and approve Chairman Symes to sign. Commissioner Daniels seconded; motion passed 3-0-0.

Jamie Clark, Allen County Appraiser, reported she has not been able to get any more bids for change of value notice mailing service. She has called 4 places but no one else called back; two were out of state and one in. Jamie requested Commissioners to approved the bid from Postalocity. Commissioner Daniels moved to approve the bid from Postalocity for \$4,568.51. Commissioner Lee seconded; motion passed 3-0-0.

Jonathon Goering, Thrive Economic Development Director, updated the commission on the economic development within the county. He reported:

Thrive Allen County provides economic development services to Allen County and its communities through funding provided under a cooperative agreement between Allen County, the City of Iola, and Iola Industries, Inc. This agreement, which was enacted in 2013, contains three main components:

1. **An economic development advisory committee** to guide the work of Thrive and to act as a sounding board for ideas and proposals. The committee contains two appointees from each participating organization, plus one member appointed by Thrive. The 2020 appointees were: David Lee and Larry Manes (county); Steve French and Corey Schinstock (city); Jerry Dreher and John Masterson (Iola Industries); and Cole Herder (Thrive). Bruce Symes (county commission) also has regularly participated.
2. **Equal participation** among members. The effort was originally funded at \$45,000 total in 2013. Currently, each entity provides \$20,000 to economic development, or \$60,000 overall. This changed in 2021, when Humboldt added \$10,000 to the program.
3. **Countywide efforts.** The advisory committee includes representatives of four Allen County communities (Humboldt, Iola, La Harpe, Moran), and recruitment efforts have begun to develop relationships with additional Allen County communities with the hope that they will assist in funding economic development in the county. This became a reality in January 2021 when the City of Humboldt added \$10,000 to economic development efforts.

Thrive staff produces a monthly economic development activity report detailing its work recruiting/nurturing economic development prospects, as well as giving important information regarding employment trends, economic conditions, and other general information. Elected officials can receive these reports upon request to Thrive or through their representatives on the economic development advisory committee.

### **Industrial / Service**

For all its challenges and difficulties, 2020 gave us a few bright spots, chief among them the announcement that **Peerless Industries** would expand its operations to Iola and Allen County. The window manufacturing company has made a name for itself in its hometown of Fort Scott, and Iola is pleased to have them expanding into the former Haldex Brake building. The company held a formal ribbon cutting ceremony attended by Gov. Laura Kelly and Lt. Gov. / Kansas Department of Commerce Secretary and former Iolan David Toland. Peerless said it would begin operations in Iola with 10 to 20 employees and gradually expand over five years to 100 to 120 employees. Salaries will range between \$30,000 and \$35,000, not including profit-sharing opportunities. Both the City of Iola and Allen County provided incentives, including a 50 percent tax abatement for 10 years (Iola) and a 10-year tax abatement (county). Additionally, Iola also contributed \$125,000 to assist with building upgrade costs. Peerless erected a new sign in December. Welcome!

**Russell Stover Chocolates** added 150 employees and five managers with the closing of its Montrose, CO, plant. John Kappelman, former Lola plant manager, did exceptional work at the plant, listening to employee needs and making changes to meet the pandemic. He implemented 12-hour, three-day shifts, which increased employee satisfaction and plant efficiency, and enacted a plant policy whereby employees would not be penalized if they missed work for not feeling well. Additionally, even though the plant's retail shop closed, Bolling's Meatery and Eatery became a Russell Stover wholesaler in late 2020.

**Gates Corporation** indicated in a phone call with Thrive that it remains pleased to be a part of the Lola community, and the company has been investing heavily in its plant here. Gates has avoided COVID outbreaks by implementing safety measures such as taking employee temperatures, mask wearing and social distancing, and limiting visitors to the plant. The company has begun planning preparations for its 50-year anniversary in Lola.

**B&W Trailer Hitches** of Humboldt remains a leading employer in Allen County. The family-owned business currently employs 516 people and is a short distance away from being the largest employer in the County. B&W continues to grow its infrastructure, too. The business began a 114,240 sq. ft. addition on the north side of its existing building, which will be used for manufacturing and as a warehouse.

**Green Cover Seed** (pictured above) was another win for Allen County. The business opened earlier in the year in the former Tramec building after getting its start in Nebraska in 2008. Green Cover Seed specializes in cover crops, which farmers plant between harvests instead of tilling the earth with discs or plows. Cover crops include clover, green beans, peas, or radishes.

The potential for industrial development at **Allen County Regional Airport** became a focus of Allen County Commissioners late in the year. Those conversations will continue in 2021 as the County plans to seek federal funding to update its Airport Layout Plan in the Spring of 2023. In the meantime, Allen County will explore developing smaller tracts of land at the airport under the direction of the FAA.

Thrive began an effort in 2020 to attract a **hardware store** to Allen County. Those efforts initially looked promising over the summer but stalled when market forces did not prove favorable. However, Thrive discovered another potential opportunity later in the year and continues to work today with an existing store owner to make the project a reality. With the departure of Hibbett Sports, Thrive also looked for an opportunity to recruit a sporting goods store to Allen County. That endeavor will continue into 2021 as well.

COVID was particularly hard on the film industry, forcing theatres nationwide to close their doors. Many remain closed today. **Sonic Equipment** has suffered as a result, yet like many resilient businesses it sought other ways to use theatre projection technology to combat the virus. This led its sister company, **Kneisley Manufacturing**, to produce ultraviolet (UV) machines to help businesses and organizations purify their airstreams. Thus, the ADC machine was born. Kneisley developed several models for different applications, which have been popular with schools, churches, nursing homes, businesses, and more. The business has worked hard to keep up with demand!

**New businesses and** opportunities remain a constant focus for Thrive. Seeing an opportunity for a new truck stop near the junction of U.S. Highways 54 and 169, it reached out to **national convenience stores** about the possibility of new construction. Thrive learned these stores would decide where the new opportunities would go this year following market research in the first half of the year.

The popularity of electric cars has steadily increased over the years, and communities that have been progressive in their attempts to capitalize on this trend have enjoyed the benefits. Last year, Thrive interns began work on a project to bring an **electric vehicle (EV) charging station** to Lola's Square. This year, Thrive hopes to complete the project. While a specific location has yet to be decided, Lola city leaders would like to install the station on the east side of the square facing East Street.

Humboldt saw the opening of **Murphy Tractor and Equipment** in the Fall of 2020 at the city's new industrial site. Murphy Tractor is a John Deere construction and forestry equipment dealer. Terryl Mueller manages the 15,000 sq. ft. facility, which was made possible through the collaborative efforts of Allen County, Monarch Cement, B&W Trailer Hitches, and the City of Humboldt. At full capacity, the business expects to employ six or seven full-time employees.

Also, in Humboldt work began on **Our Market** – a grocery store and butcher shop owned by Scott and Amy Welch in the former Moon's Hometown Market space. The Welch's received financial support from Allen County and the City of Humboldt along with grant and loan funding. The butcher shop opened late in 2020, and the grocery store is expected to open first quarter 2021.

### **Housing**

For many years, local business and community leaders have talked about an affordable housing problem in Allen County. Efforts have been made to address the problem over the years, such as the development of Cedarbrook housing and Eastgate Apartments. In 2020, longtime banker and Allen County advocate Jim Gilpin organized a housing task force to find solutions to the problem. The task force has met monthly to outline area housing needs and find solutions. Thrive also has had discussions with local city leaders to seek ways to move forward with the third phase of the **Cedarbrook Development**.

Thrive began a partnership with **Atlas Community Studios**, a Midwest creative placemaking agency, to utilize USDA grant funding to tackle three focus areas, including housing, economic development, and building revitalization. Thrive also investigated the feasibility of establishing a county-wide Land Banks program, which would make undesirable lots in communities available for redevelopment. These plans will continue moving forward in 2021.

### **COVID-19**

In the Spring 2020, Thrive applied for and received \$132,000 in **CDBG-CV** funding for Allen County to be used to support small businesses in the area. To date, 17 businesses have received CDBG-CV funding, and as of this writing about \$8,000 remains. Funds must be used by June.

Additionally, federal funding through the **CARES Act** was made available to the states to address COVID-related issues. In Kansas, the State established the **SPARK Taskforce** to distribute these funds, with Allen County receiving \$2.4 million. The County awarded Thrive the contract to administer the funding, which it successfully did by the Dec. 30, 2020, deadline.

Numerous local businesses and nonprofits received grant funding and PPE supplies to meet the challenges brought on by the pandemic. SPARK funds also mutually benefitted area businesses, childcare providers, and nursing homes. For example, due to the high risk of the virus spreading, Kneisley Manufacturing produced eight Ultraviolet Machines (UV) for local childcare providers and nursing homes. The machines use light to continuously purify the air in these spaces. Altogether, 24 nonprofit organizations and 27 businesses received SPARK funding.

Thrive also provided education resources and highlighted the grant opportunities available for local businesses and organizations to help them weather the difficulties. It also provided unemployment and utility assistance to workers and families in need. Thrive will release a more detailed report outlining SPARK funding in Allen County soon.

### **Local Workforce**

Finding qualified workers for local jobs – particularly manufacturing – continues to burden area businesses. The pages of *The Iola Register* and the *Humboldt Union* for months have contained ads from local manufacturers seeking employees. Without affordable housing, however, businesses will be forced to rely on workers living outside of Allen County who are willing to commute to work. Unemployment rates in Kansas remained steady from 2015 until the Spring 2020, when they skyrocketed to 12 percent due to the novel pandemic. They dropped to just below 6 percent in November 2020. January 2020 saw unemployment rates of 3.8 percent in Allen County, which increased to about 9 percent in March. Rates dropped to five percent in November.

## **Childcare**

Allen County needs quality, affordable childcare. Thrive met with local childcare providers and industrial leaders over the summer to better understand their needs, which provided invaluable information as it prepared to apply for grants. Some of the sector's biggest challenges include wages, healthcare, and certifications. Thrive was awarded the **Children's Cabinet Rural Childcare Access Grant** and the **Children's Cabinet Quality of Care Grant** to help address needs.

Thrive will partner with **Iola High School** to develop and implement an early childhood development curriculum and internship program to encourage high school students to enter the field of childcare and early childhood development. In addition, Thrive will develop and implement a subsidy program to provide assistance to childcare providers and early childhood development professionals to get and maintain insurance, as well as a grant program to assist in offsetting the costs of onboarding a new childcare provider. The Quality of Care grant will allow Thrive to partner with Southeast Kansas Mental Health Center to provide mental health first aid to childcare providers and parents. Plus, Thrive will purchase and install social emotional learning play equipment for each Allen County township. The social emotional play equipment includes evidence-based Imagination Playground equipment.

## **Transportation**

Allen County residents have long suffered from limited **transportation options**. As a result, Thrive applied for and **received two grants to confront the problem**: the **National Aging and Disability Transportation Center Grant** and the **National Center for Mobility Management Grant Pilot Program**. The first will provide non-emergent medical transportation to Allen County residents for out-of-county medical and social service appointments. The program is available to all Allen County residents and will run until April 2021. The second grant will allow Thrive to partner with Allen County to pilot a countywide public transportation program, providing in-county public transportation to all Allen County residents. The pilot program will run until June 2021.

## **Business Inquiries**

Thrive responded to a variety of request for proposals (RFPs) from industrial prospects seeking sites in Kansas in 2020; It did not respond to many of these RFPs for these reasons: a) labor market availability; b) lack of sites or buildings that fit the requirements of the RFP; c) lack of a four-lane highway. In many cases prospects specifically request locations within a certain radius of a road, railroad, or a metro area, thus leaving rural sites unavailable.

Thrive also fielded numerous requests for assistance from a variety of retail, restaurant, and other commercial businesses seeking information about plans for expansion or relocation. Thrive is pleased that the **Kansas Small Business Development Center (SBDC)**, which provides specialized business planning support, opened a kiosk in its building.

## **Employer and Community Outreach Visits**

COVID-19 made visiting Allen County businesses exceptionally challenging in 2020. Not to be deterred, Thrive met with large and small businesses and organizations to learn more about their opportunities, challenges, and expectations. Some of these visits included Kansas Department of Commerce representation. Thrive met with Peerless Products (site visit to Fort Scott), Monarch Cement, Sonic Equipment/ Kneisley Manufacturing, Precision International, Van Diest Supply, General Repair, Green Cover Seed, The Feedlot / Triple K Parts, Audacious, the National Guard Armory, Ray's Metal Recycling Depot, Lola Public Library, Murphy Tractor, A Bolder Humboldt, and Community National Bank. Thrive routinely met with Lola City Council members, Allen County Commissioners, and local business and community leaders, totaling more than 70 people in six months.

## **Grants**

Thrive receives 85 percent of its fiscal resources from grants, and 2020 was a record-breaking year for the organization in grants received, despite the pandemic. Thrive applied for 52 grants in 2020 and was awarded 24. By comparison, Thrive applied for 24 grants in 2019 and 15 in 2018, receiving 15 and 12 respectively.

In all, Allen County received **\$235,000** through **15 grants** that Thrive submitted for the benefit of its many diverse businesses and organizations. Additionally, Thrive assisted the City of Lola in applying for CDBG-Community Facilities funding for the purchase of a new pumper truck for its fleet totaling \$700,000 (The grant is for \$350,000 and the city matched half). If awarded, Lola has selected Thrive to administer the grant.

## **Green Spaces / Outdoor Projects**

Thrive began working with the City of Lola in 2020 to create a design plan for the use of the former **Cedarbrook Golf Course** area north of the housing in that area (map area). The plan is to create a green space in the area, knowing that one day it is likely to be developed into housing. Ideas include establishing fishing in the three ponds, building a walking trail, and possibly adding a dog park. Thrive has utilized the help of the **Kansas State University Extension Agency** in the planning process, which remains ongoing.

Outside Lola, Thrive staff worked with the **City of La Harpe** to build a bicycle pump track on the city's west side. Workers finished in the Fall of 2020, and a grand opening has been scheduled for March of this year.

## **Wrap Up**

While 2020 was a challenging year, many great things came about when the people of Allen County worked together collectively to weather the storm. A great deal of work remains to be done and Thrive looks forward to the day when the fight against the novel pandemic is won and people can return to a semblance of normalcy, however small it might be. Thrive looks forward to partnering with local government, business, and community leaders to better understand their goals and expectations to make 2021 the county's best year yet.

Chairman Symes asked about 4 the economic development partners and the \$70,000 budget for economic development. He requested a budget to view how the \$70,000 is spent. He stated he appreciated county benefiting from grants. Jessica stated they have written 15 grants that did not get administered through Thrive. Discussion followed. Commissioner Daniels stated it would be interested to see the total of dollars benefited from grants. He requested an update on the storm shelter grants. Lisse stated they received a small amount of funding for Savonburg's storm shelter but would continue to work on the other small communities.

Steve Strickler, and Vern Bruenger, joined the commission meeting for recycling discussion. Steve invited the commission to join them tomorrow at 3:00 p.m.; a spokesperson from Quincy recycling will be in lola to meet with citizens on recycling. He stated they have done some reorganization at the building. Steve reported recycling the cardboard and paper has saved from the landfill. They are saving on plastics as well. Discussion followed. He would like to see if the Southeast Kansas could work together on a recycling project. He said "kudos" to Mitch for working so well with them on recycling. Steve said he hated to see the plastic bags against the fence at the landfill and they would be better off in recycling. There is a group of volunteers that work the 1<sup>st</sup> Saturday of the month usually. The totes are see-through and work really well; they pick them up every Saturday morning. There are 124 just in lola alone. The 8-yard dumpsters the county purchased for recycling did not work out, so the county can have them back. Discussion followed.

Kevin Heisler, USD #258 School Board member, Kay Lewis, USD #258 Superintendent, Shane Walters, Union Town USD, Stacey Fager, USD #257 Superintendent, Dan Willis, USD #257 School Board President, Kim Ensminger, USD #256 Superintendent and Steve Becker, USD #256 School Board President, joined the commission meeting. Stacey explained what all the Rural Tech Center is teaching; construction, welding, wind tech (partnering with Cloud County), CNA nursing. All four full school districts, USD #256, USD #257 and USD #258 plus Union Town are involved. Stacey thanked the county for having faith and help starting up of the tech center. They currently teach 3 shifts of welding having 12-15 students, 1 shift of construction with 15 students, nursing with 20 students and wind energy with 10 students. Commissioner Daniels gave a brief background of the windfarm funding. The county has PILOT funds from the wind farms, he stated the commission felt strong about the schools and our children's safety. Allen County will be getting PILOT funding for 9 more years. The county encourages safety and health, and learning of the kids in our schools. Commissioners presented \$50,000 each to USD #256, USD #257, USD #258 and Tech Center.

Chelsie Angleton, 911 Director and Jason Trego, Emergency Management Director, presented to the commission. Jason presented information for hiring a person to be hired to cover the position of vacated by Chelsie's promotion as well as the need for a second employee. Jason explained why they need another position to cover when current employees are out on vacations, sickness and personal time and training. He explained this employee would be hired as a "floater". The purpose of the floater would be the first selection to fill in for dispatchers that have called in sick, on vacation, participating in training or completing other duties and unable to dispatch. When not covering for another dispatcher the floater would be schedule to work 2:00 p.m. to 10:00 p.m. (or similar shift) which is statistically the busiest time of day for dispatch. Chelsie explained the support documents on leave. They explained the overtime figures; 2184 normal hours, so an extra person would pay for itself. Commissioner Daniels asked if they were looking at any grants to help with an extra employee? They said statistically dispatchers spend 15 % of their time covering another shift. Discussion followed.

Jason reported other items such as NCIC, a job expected to be done by 911 Dispatch along with several other requirements. Commissioner Lee stated he understands and supports. Commissioner Daniels thanked them for the information and has worked the saturation times. Chairman Symes stated he has not dealt with these situations. He asked about reworking the schedules. Chelsie stated she felt if they changed to 8 hours it would cause negativity in her employees. Discussion followed. They will bring back a plan. Jason explained some comradery between law enforcement officers and dispatchers working the same rotations.

Jason mentioned the pallet racks have been delivered but nothing on the racks yet.

Phil Drescher and Steven Euston, Bukaty representative, discussed the 2021-2022 Allen County Renewal. Discussion followed on page-by-page documentation. Phil stated his recommendation would be Blue Cross/Blue Shield to save the county \$190,000 per year.

Discussion followed. Commissioners will have to make a decision at least on February 9, 2021.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss non-elected personnel. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Mitchell Garner, Allen County Public Works Director, Sherrie L. Riebel, Allen County Clerk and Robert Johnson, II, Allen County Counselor. The time is now 10:37 a.m. Commissioners reconvened at 10:47 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 5 minutes to discuss Attorney-Client Privilege. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Robert Johnson, II, Allen County Counselor. The time is now 10:48 a.m. Commissioners reconvened at 10:53 a.m. No action was taken.

Sherrie requested on behalf of Debbie Bearden, Board Secretary Allen County Farmer's Market for the commission to approve Bruce Symes sign the application for the AC Farmers' Market to Health Forward Foundation. Commissioner Daniels moved that the Allen County Commissioners give Bruce Symes, Chairman, authority to sign the Health Forward Foundation grant application for the Allen County Farmers' Market on behalf of the governing board. Commissioner Lee seconded; motion passed 3-0-0.

Sherrie discussed COVID quarantine leave; as of December 31, 2020, the county is no longer is required to approve the leave as paid leave. She suggested the employee present a letter from the local county health department or KDHE. Bob stated the approved leave should be based on a quarantine letter. Commissioner Lee reported the SEK Multi County Health Department (SEKMCHD) will be having 100 vaccines per week. He explained it will probably be summer before everyone who wants the vaccine gets it. There is information out on the County website [www.allencounty.org](http://www.allencounty.org) and on the SEKMCHD website. Sherrie asked about departments working with short staff. Commissioners stated it is up to department heads. Commissioner Daniels moved to approve extending the COVID quarantine paid leave with a letter from the SEKMCHD or KDHE until April 6, 2021 and review it again at that time. Commissioner Lee seconded; motion passed 3-0-0.

Commissioner Lee discussed reviewing the current purchasing policy; it has been 5 years since last review. Currently there are 3 stages of monies for purchasing before it comes to the commission. He stated a couple of changes he would like to see would be changing the word "Advised" to "mandatory" for due diligent but not micro managing.

Commissioner Lee said it will be time to review the ambulance contracts and he would like to have Sherrie, Terry and Roxanne Hutton, City of Iola Clerk and another city representative to look at the current financial base. Discussion followed. Commissioner Daniels stated there are other entities that would bid on the ambulance contract.

Chairman Symes stated he will be asking department heads to bring budgets discuss with commissioners. He will be scheduling one or two a week for review. Commissioner Daniels requested budgets remain flat unless justified. Sherrie explained budgets for 2022 will go out the first of April as soon as the first quarter expenditure are completed. The budgets will be due back in on May 1<sup>st</sup>. Commissioner Daniels agreed the commission should requested work session for Budget Day/s.

Chairman Symes asked how the construction projects are doing; Probation office, Appraiser's office and Register of Deed's office. It was reported the Probation Office is about done; possibly waiting on furniture.

Commissioner Daniels stated the county should consider a full time IT person. Commissioner Lee said the city is contemplating the same thing.

Commissioners reviewed:

- a) the annual reports from Humboldt Township, Iola Township, Marmaton Township, Salem Township, Fire District #2-City of Iola, and Fire District #4.
- b) Monthly cash reports from the Appraiser's office, Attorney's office, Allen County Clerk's office
- c) Annual inventory reports from the Allen County Clerk's office, Allen County Commission office, Moran EMS Station, Iola EMS Station, Humboldt Senior Center, District Court, and the Attorney's office.
- d) An annual Solid Waste Financial Assurance Agency report for 2020

Commissioners approved the following documents:

- a) Clerk's Vouchers – \$22,834.64
- b) Journal Vouchers - #3
- c) Payroll – pay change for Chelsie Angleton, 911 Director
- d) Payroll – mileage reimbursement for Bruce Symes
- e) Abatements – RE Value 3730, \$742.66, Year 2020  
PP Value 4272, \$862.00, Year 2020  
Oil Value 814, \$123.62, Year 2020
- f) Letter requesting shredding of 2016 Claim Vouchers, 2016 Added & Abatement Taxes, 2016 Daily Work, 2016 Payroll Duplicate Checks, 2016 Bank Statements, 2016 Treasurers Daily Statements, 2016 Check Register, 2016 Motor Vehicle Daily Audits

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 11:16 a.m. until Tuesday, February 9, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

\_\_\_\_\_  
Bruce Symes, Chairperson

\_\_\_\_\_  
Jerry Daniels, Commissioner

\_\_\_\_\_  
Sherrie L. Riebel, Allen County Clerk

\_\_\_\_\_  
David E. Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**February 9, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Mitchell Garner, Allen County Public Works Director, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Lisse Regehr, Jonathon Goering, Thrive Allen County, Chelsie Angleton, 911, Director, Jason Trego, Emergency Management, Ron Holman, Allen County House and Grounds, Paul Zirjacks, citizen, was present to observe the meeting.

Counselor Johnson led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on February 2, 2021.

Mitchell Garner, reported he had crews out early Sunday, Monday and Tuesday due to slick roads; it was sleeting and snowing.



Mitch updated the commission that he has sent out bids for oil and dust control. He will be bringing those bids to the commission on February 23<sup>rd</sup> for review.

Mitch asked about placing a map on the Website for graders locations and approximate times. Discussion followed. Commissioners thought that would be a good idea.

Mitch discussed changing back to having 6 grader districts like there was several years ago. It changed when a grader operator retired. Another grader district would require 2 more employees. He has two graders currently as spares and when one of the new trucks comes in, he will keep one of the other trucks for that district for now. Discussion followed.

Bryan J. Murphy, Allen County Sheriff, joined the meeting.

Ron Holman, Allen County House and Grounds Director, presented bids for painting so the appraiser's security glass can be put in. They can't install the security glass until the painting is complete. Ron presented bids from Scott Rogers for \$2,303.00, 50% up front, 50% after, labor only, start in 2 weeks; Murry Construction, LLC for \$4,280, he can start mid-March; Superior Builders LLC for \$4,986.00, he could start now. The project is COVID funded and needs to be done by end of March. Discussion followed. Commissioner Lee moved to accept the bid from Scott Rogers for \$2,303.00. Commissioner Daniels seconded; motion passed 3-0-0.

Lisse Regehr, Thrive Executive Director, discussed the proposed trail around the hospital. She reported the hospital board is on board. She will bring a letter of support to be signed by the Commissioners to submit with the grant application. Discussion followed on Master Plan for trails within Allen County/City of Iola. Commissioner Lee asked if the proposed trail be included in any hospital master plan and who will be responsible for the upkeep around the hospital. Lisse stated the entities whose land the trail is on would be responsible for maintenance; mainly mowing and spraying for weeds. Chairman Symes requested a map. Commissioner Lee requested Lisse to include whose responsibility for maintenance on the map.

Jonathon updated the commission on the Allen County Regional Airport Capital Improvement Plan (ACIP). He asked if the county would like him to contract with BG Consultants directly to conduct a utility expansion study at the airport. Commissioners requested Jonathon to get multiple bids for the engineering of the utility's expansion. Chairman Symes asked about road access to these 24-acre tracts at the Allen County Regional Airport and what all will be entailed in this plan. Discussion followed.

Chelsie Angleton, 911 Director, presented a spreadsheet of information costs on the hiring of another employee. It included 2020 information on overtime and wages.

2020		
Employee	OT Hours	Cost
A	309.25	\$6,693.40
B	231.50	\$4,466.95
C	274.50	\$6,490.15
D	290.75	\$8,196.70
E	413.75	\$8,476.78
F	266.50	\$3,470.79
G	223.50	\$7,049.44
H	117.75	\$5,099.88
I	264.50	\$9,768.92
J	161.25	\$9,094.37
<b>Total</b>	<b>2553.25</b>	<b>\$68,807.38</b>
<b>Average</b>	<b>255.33</b>	<b>\$6,880.74</b>

Starting Wage	\$ 14.22
Expected Hours	2,184
Annual Wages	\$ 31,056.48
Estimated Benefits	\$ 20,000.00
Cost of new employee	\$ 51,056.48
Overtime	\$ 68,807.38
New Employee	\$ 51,056.48
Savings	\$ 17,750.90

In addition to that savings, they have spaces covered if someone is sick, vacationing or quits. Discussion followed on built in overtime. Chairman Symes discussed cross training. Chelsie stated yes, they cross train and position would allow the trainer to continue to train even if there were an emergency happening at the same time. Commissioner Daniels stated in a 24/7 department overtime hours are for certain. Discussion followed. Commissioner Daniels requested a proposed budget reflecting the department salaries as status quo and with another person.

Jason Trego, Emergency Manager, updated the commission on laptops. Amazon does not have refurbished tough books so their tough books are more expensive. Discussion followed. Jason tried to get three bids, one from Advantage, one from Amazon and one business did not answer back. Commissioner Lee asked why a tough book. Jason stated they are not as delicate as regular net books. He explained the difference of using them in the field under about any kind of weather. The finance would be part of the grant monies; on the Emergency Management Grant which needs to be spent by the 19th of February 2021. Commissioners requested he investigate web costs a little more. Commissioners will plan to make a decision at their next meeting.

Chase Waggoner, City of Lola Fire Chief, joined the meeting.

Michael Burnett, EMS Director, reported:

### THIRD QUARTER HIGHLIGHTS

#### October:

- Chief Thyer and Director Burnett have sat in on multiple virtual meetings with SEK Homeland Security, Kansas Board of EMS, KB of EMS Region Six, KDHE, KLM and the SEK Multi-County Health Department. Discussions on COVID-19 (CoronaVirus) PPE, Testing, Responding, Reopening and Recovery.
- We have had several employees tested after transporting patients that presented signs and symptoms of COVID-19 (protocol 36) At this time no positive results. Staff will continue to use PPE when responding to medical alarms that have signs and symptoms consistent with COVID-19.
- 3 employees (Drybread, Ferguson and Ballou) are currently attending Field Internship for their Paramedic certification.

#### November:

- Chief Thyer and Director Burnett continue to receive weekly virtual updates from COVID-19 Response Team Meetings.
- 3 employees (Drybread, Ferguson and Ballou) are currently attending Field Internship for their Paramedic certification.
- Aerocare taught EMS training over EKG rhythms.
- Performed end of year training to employees renewing certification.
- 3 employees (Drybread, Ferguson and Ballou) are currently attending Field Internship for their Paramedic certification.
- Fire Chief Tim Thyer retired at the end of November.
- Received new power cot, 2 Lifepak 15 monitors, and a Lifepak 1000 AED purchased from Sparks funding

#### December:

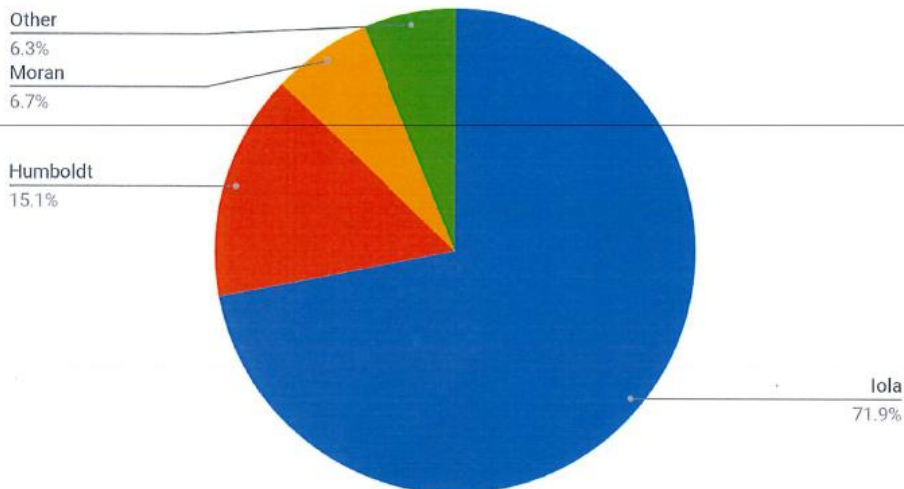
- 3 employees (Drybread, Ferguson and Ballou) finished attending Field Internship and classroom training for their Paramedic certification.
- Performed end of year training to employees renewing certification.
- City of Iola hired new Fire Chief Chase Waggoner
- Received 3 Lucas 3 CPR devices with money received from Sparks funding.

### A LOOK FORWARD

- Recruitment - Continuing to seek Paramedics by visiting with colleges and students that are finishing up with their paramedic programs.
- Continue to seek ways to be more cost effective to help offset the rising cost of supplies.

### EMS DATA

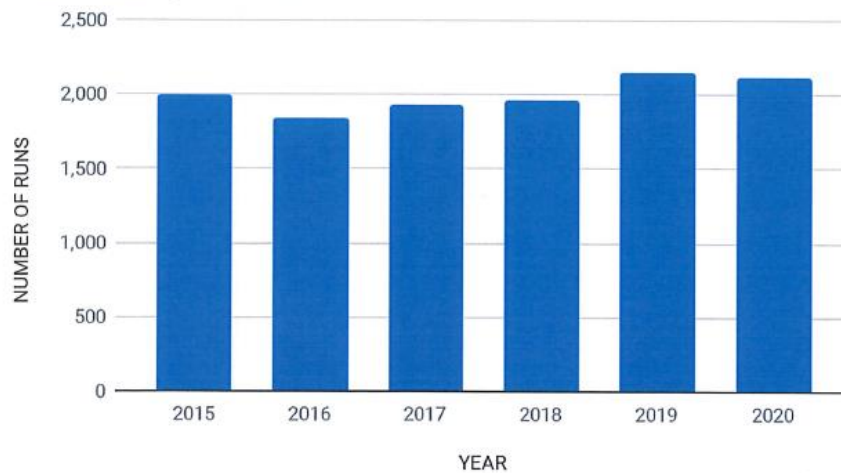
#### RUNS BY CITY (YTD)



*Graph 1 shows the Runs By Zone-District using year-to-date numbers (Jan-September). This information reflects where calls for service originate. The Other category reflects unclassified runs and runs outside Allen County.*

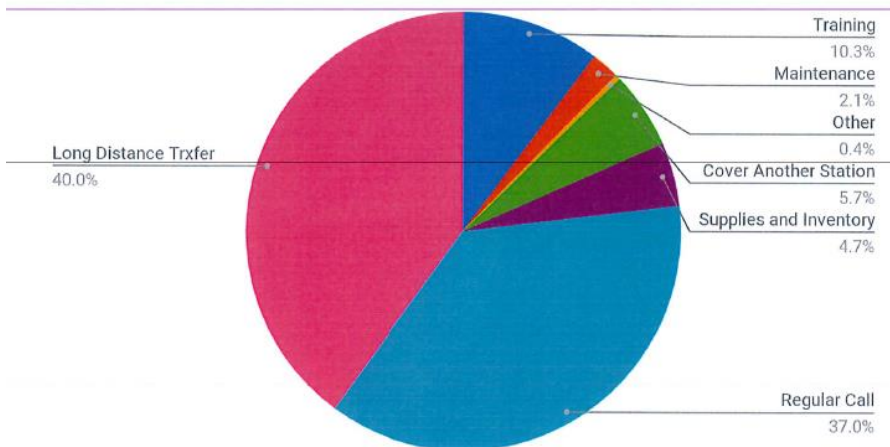
## EMS CALLS YTD – 2015-2020

JANUARY through DECEMBER



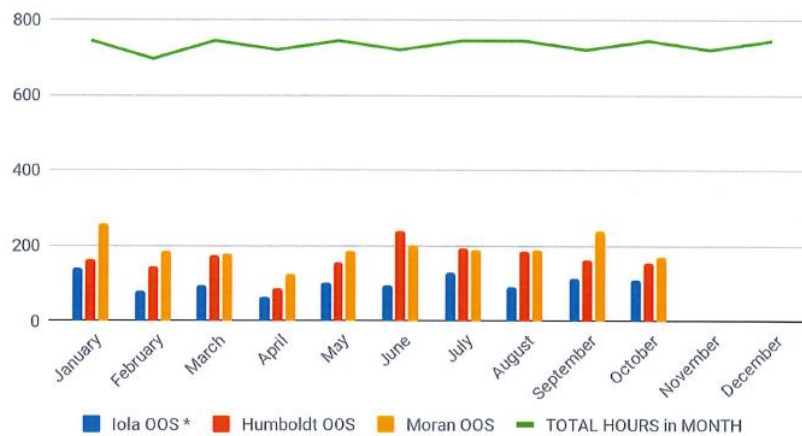
*Graph 2 shows the total EMS runs year-to-date (Jan-September) from 2015 through 2020.*

## REASON FOR OUT-OF-STATION



*Graph 3 shows the YTD (Jan-September) percentage breakdown for the reason staff was Out-Of-Station.*

## OUT-OF-STATION HOURS BY LOCATION



*Graph 4 shows the Out-Of-Station hours by month by location compared to the total hours in each month. \* Since Iola Station cannot go to "status zero", Iola OOS does not reflect hours spent for Training, Maintenance, or Supplies & Inventory.*

They had sent 3 to paramedic school, they have passed and are now paramedics. Commissioner Lee asked Michael what ways are they seeking to be more cost effective. Michael used medications as an example; they keep going up in costs, they are having to wait on some medications. Once they are on back order when they come in, they come at a higher price. Terry Call, EMS Financial Director, explained they can charge a base rate on the ambulance runs but insurances don't pay for the medications, they make them be write offs. Commissioner Daniels asked who gets to pay the write off's?

Michael reported they have purchased the new ambulance. They would like to get permission from the commission to add a \$990.00 air purifying filter and a \$300 camera in the patient's compartment so the driver can see the back compartment. Michael explained it is a door they shut off the compartment due to COVID, so he is recommending both for \$1,290. This could be added but later will be an extra \$300 to \$400. Discussion followed on safety issues having the camera and the air sanitizer would be good to have. Commissioner Lee moved to go ahead and add the camera and air purifying filter. Commissioner Daniels seconded; motion passed 3-0-0.

Commissioner Daniels asked about retro fitting other county ambulances in the future. Discussion followed. Michael stated the company would be willing to come to Allen County to do so.

Commissioners asked where the new ambulance comes from. Michael stated the ambulance will be made in North Carolina and shipped to Columbia, Missouri.

Michael stated they are having water freezing problems at the new ambulance stations.

Matt Godinez, Southeast Kansas Regional Planning Commission (SEKRPC) Executive Director, and Taylor Hogue, SEKRPC Community Liaison, joined the meeting. Matt explained what they can do with grants they get. Introduced Taylor and her new position. Matt explained Taylor's position will make SEKRPC more visible and active for the area. They helped 24 cities with the CDBG funding. Matt reminded the commissioners that when the County pays their dues the funding pays for the cities within Allen County to have free services.

Zach Smith, Universal Construction, and Archie Smith, president of Universal Construction President, wanted to introduce themselves and let them know they are available resource for construction projects Allen County might have in the future. Commissioner Daniels stated more than a year ago a discussion of courtroom expansion and security entrance someday, but it all comes down to funding if possible; a wish list for some day. Archie state they could always run cost figures for the commission. They mostly construction but can get architects. Commissioner Lee stated might be a need some day at the airport.

Sherrie asked about hospital using the assembly room for team building. They need a room away from the hospital. Commissioners approved the use of the assembly room.

Commissioners discussed Allen County health insurance. Commissioner Lee moved to approve Blue Cross Blue Shield insurance based on the recommendation by Phil Drescher which will save the county approximately \$190,000. Commissioner Daniels seconded; motion passed 3-0-0.

Chairman Symes moved to go into executive session for 10 minutes to discuss non-elected personnel. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Chelsie Angleton, 911 Director and Robert Johnson, II, Allen County Counselor. The time is now 9:40 a.m. Commissioners reconvened at 9:50 a.m. No action was taken

Commissioner Lee discussed county expenses towards an IT position and the City of Iola is thinking the same thing. Commissioner Daniels mentioned he visited with Cole Herder, City of Humboldt Administrator and possibly the City of Humboldt using an IT person.

Commissioner Lee asked about formal ambulance negotiations. Discussion followed. Commissioner Daniels reminded him it is a contract with the city and may not be in the future. Discussion followed. Chairman Symes asked what about if a bid goes out? Commissioner Daniels stated there might be other interested entities or vendors were pre-COVID and may not still be interested in bidding. Discussion followed on what commissioners need to be doing to get ready for either renewal with the City of Iola or contacting with a new service.

Commissioner Lee discussed revision of the Purchasing Policy and have suggestions from the department heads to funnel back through the County Clerk.

Commissioner Lee asked about reclassification of county roads. He used the example of Local Traffic Only vs all traffic. Discussion followed. Commissioner Daniels stated vehicles using county roads that should not be on them will only get worse while KDOT does their new highway projects in Allen and Neosho Counties. Discussion followed. Commissioner Lee mentioned it might be a consideration in the future.

Commissioner Lee asked if there isn't an emergency purchase but maybe think about it a week or so after it was presented. Commissioner Daniels stated it is something that has been normal practice. Chairman Symes mentioned if it is something that is pretty cut and dry, they make decision, if not they can request waiting. Maybe a case-by-case situation.

Commissioner Lee stated he is waiting one more week on the engineer on the proposed tower.

Commissioners reviewed the following documents:

- a) Annual revenue and expenditure reports from Elsmore and Osage Townships.
- b) Quarterly report from SouthernScripts
- c) Monthly reports from Darolyn "Crickett" Maley, Allen County Treasurer.
- d) Annual inventory of LaHarpe Senior Center
- e) Allen County Solid Waste Financial Assurance Agency monthly report for January.
- f) Fund Status report for the month ending January
- g) Monthly reports of cash balance from Public Works and Noxious Weeds – month ending January.
- h) Monthly Budget Status by Fund/Department for month ending January.
- i) Letter from Kelly Law Office offering to collect delinquent taxes.
- j) Notice of filing from Kansas Board of Tax Appeals for property purchased at 1006 N. State, Iola

Commissioners approved the following documents:

- a) Clerk's Vouchers – 2/4/2021-\$272,116.74 & 2/8/2021-\$108,381.47
- b) Journal Vouchers - #4
- c) Payroll – new hire Jake R. Bland
- d) Payroll – vacation carry over of 20.75 hours for Misty Rice
- e) Payroll – food reimbursement for Jason Trego

With no further business to come before the board, Commissioner Daniels moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 10:19 a.m. until Tuesday, February 16, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**February 16, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Robert Johnson II, Allen County Counselor, Mitch Garner, Public Works Director, Terry Call, Allen County EMS Financial Director, Chelsie Angleton, 911 Director, Jason Trego, Allen County Emergency Manager, was present to observe the meeting.

Chairman Symes led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on February 9, 2021.

Mitchell Garner, Public Works Director, reported on the roads; blades are still out due to drifting snow. Fuel pumps are freezing up, but vehicles are running.

Jason Trego, Emergency Management, updated the commission on the utility's situation. He explained during a briefing there was a concern about use of electric and natural gas storage being depleted. Southwest Power Pool activated rolling blackouts across the State of Kansas. It was only supposed to be 30 minutes to 1 hour possibly 2 to 4 hours. They had lowered the possibility to a Level 2 which holds conservations. They are going back to Level 3 today for the next 48 hours. Discussion followed. There are warning places persons can go to if no electric to keep them warm.

Chelsie Angleton, 911 Director, stated a Code Red was sent out as a warning the electric could be shut off for up to 2 hours; rolling blackouts. Staff handled it quite nicely. There were several calls to dispatch.

Chelsie reported Woodson County's 911 went down for two days and Allen County assisted Woodson County on their calls. Discussion about mutual aid agreements between surrounding counties.

Jason presented bids for refurbished tough books. Bids were presented from Amazon for \$699.00; Walmart for \$609.22 and New Egg for \$799.95 for refurbished Panasonic Toughbook CF-31 or Amazon for \$565.00; Walmart for \$689.99 and New Egg for \$589.00 for refurbished Panasonic Toughbook CF-53 and the previous one from Advantage for a Toughbook at \$2,586.00. Discussion followed. Commissioner Lee moved to accept the recommendation to purchase 4 for \$565.00 from Amazon for a total of \$2,260.00. Commissioner Daniels seconded; motion passed 3-0-0.

Chelsie presented information on cost savings for overtime if a floater position was approved. Discussion followed. Counselor Johnson asked if any employees count on the overtime. Chelsie stated she asked what the number 1 reason is for burnout; response is overtime. Chairman Symes stated it would help mental health if vacations were taken. Chelsie stated she will be opening up the floater position inhouse first, then filling from outside. Commissioner Daniels stated the savings of \$24,000 and mental health is better. Discussion continued. Chelsie stated it is 8 weeks training but it is one year before they are

ever on their own in dispatch. Commissioner Daniels moved to approve an additional position in dispatch. Commissioner Lee seconded; motion passed 3-0-0.

Chelsie thanked Allen County Public Works, Cities and KDOT for the great job on the roads during this winter blast.

Chairman Symes read the contract renewal from Advantage Computer. Discussion followed. Sherrie explained how the system and software currently works. Commissioner Lee discussed sharing employee with other entities; worth proceeding but not there yet. Commissioner Daniels stated the cost justification is there just not the implementation. Chairman Symes thoughts would be the person could be hired by county but used by the entire county. Discussion followed on security and acceptance.

Chairman Symes discussed a call from the City of Iola mayor and expressed concerns on the services, RFP's and negotiations on the ambulance services. Discussion followed. Chairman Symes will continue to review and see what is best for the county. Commissioner Lee said he has had a discussion with the mayor of Iola and the persons in the community. He said it is not always best to give it to the lowest bidder and a working relationship needs to be maintained. Chairman Symes wanted to express that if the county goes through a contract bid process, he hopes the city will bid as well. Commissioner Daniels stated he looks at it as due diligent with county finances.

Commissioners discussed business as usual or not. Commissioner Daniels is okay to shut the courthouse down to save power for someone. Commissioners discussed options. Chairman Symes moved to close to the public effective immediately for conservation of energy and only essential workers until Thursday, February 18, 2021. Commissioner Lee seconded; motion passed 3-0-0.

Commissioner Lee moved to go into executive session for 15 minutes to discuss non-elected personnel. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Chelsie Angleton, 911 Director and Robert Johnson, II, Allen County Counselor. The time is now 9:30 a.m. Commissioners reconvened at 9:45 a.m. No action was taken.

Commissioner Lee moved to go into executive session for 10 minutes to discuss non-elected personnel. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Chelsie Angleton, 911 Director and Robert Johnson, II, Allen County Counselor. The time is now 9:47 a.m. Commissioners reconvened at 9:57 a.m. No action was taken.

Chairman Symes moved to go into executive session for 10 minutes to discuss Attorney-Client Privilege. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Robert Johnson, II, Allen County Counselor. The time is now 10:05 a.m. Commissioners reconvened at 10:15 a.m. No action was taken.

Chairman Symes moved to go into executive session for 10 minutes to discuss Attorney-Client Privilege. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Robert Johnson, II, Allen County Counselor. The time is now 10:17 a.m. Commissioners reconvened at 10:27 a.m. No action was taken.

Chairman Symes moved to go into executive session for 10 minutes to discuss Attorney-Client Privilege. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Robert Johnson, II, Allen County Counselor. The time is now 10:27 a.m. Commissioners reconvened at 10:37 a.m. No action was taken.



Jason stated the Governor is declare a state of disaster due to the weather. He will be attending a conference call at 12:00 noon for an update.

Commissioners approved the following documents:

- a) Clerk's Vouchers - \$15,849.27
- b) Journal Vouchers - #
- c) Payroll - New hire Kevin R. Turner
- d) Payroll – Pay change for position change on Breail M. Thompson
- e) Abatement – RE Value 625, \$84.96, Year 2020

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 10:45 a.m. until Tuesday at 8:30 a.m. in the Assembly's Room of the courthouse for regular meeting.

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Bruce Symes, Chairperson

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Jerry Daniels, Allen County Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Allen County Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**February 23, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Mitchell Garner, Allen County Public Works Director, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Lisse Regehr, Jonathon Goering, Thrive Allen County, Chelsie Angleton, Interim 911, Director, Jason Trego, Emergency Management, Cole Herder, City of Humboldt Administrator, Paul Zirjacks, citizen, was present to observe the meeting.

Paul Zirjacks led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on February 16, 2021.

Mitchell Gardner, Allen County Public Works Director, explained that DBT Transportation Services LLC is who takes care of the AWOS (Automated Weather Observing System) at the Allen County Regional Airport. This contract is for the whole year.

Mitch requested Commissioner signatures on Annual Noxious Weed Management Plan and the Annual Noxious Weed Eradication Progress Report 2020 as required by K.S.A.2-1316. The commission agreed to sign the Herbicide distribution reports for the State of Kansas.

Mitch presented bids for Dust Control for Allen County. He explained the process to the commission. The company lays the oil, Allen County Crews follow them with chip and seal rock. Discussion followed. He stated last year the windmill crews were taking care of some of the roads so the requests were down but request might go back up this year. A bid was received from Scotwood for Mag Chloride for \$1.170 per gallon and 35% Calcium Chloride for \$1.450 per gallon, 2 hours of free spray time then they charge \$85.00 per hour. They are the only company still doing this work. Discussion followed. The charge to the Allen County

residents will be \$1.70 per foot. Commissioner Daniels moved to approve the purchase from Scotwood Industries. Commissioner Lee seconded; motion passed 3-0-0.

Mitch presented bids for asphalt oil. Bids were received from ERGON Asphalt & Emulsions for RS1H for \$1.79, AEP for \$2.29, RS1M for \$1.89, RS1P for \$2.04, MC-800 no bid, pump charge of \$80.00, demurrage 2 hours free then \$90.00 per hour, no moving charge; Vance Brothers for RS-1H for \$1.90, AEP for \$2.22, RS1M for \$1.97, RS1P for \$2.10, MC-800 for \$2.77, no pump charge, demurrage 2 hours free then \$70.00 per hour; Asphalt & Fuel Supply for RS-1H no bid, AEP no bid, RS1M no bid, RS1P no bid, MC-800 for \$2.20, pump charge at \$75.00, demurrage 2 hours free then \$75.00 per hour, 48 hours lead time if possible; Coastal Energy for RS-1H for \$2.01, AEP for \$2.09, RS1M for \$2.11, RS1P for \$2.26, MC-800 for \$2.09, pump charge at \$75.00, demurrage 2 hours free then \$75.00 per hour; Wright Asphalt RS-1H for \$2.35, AEP no bid, RS1M for \$2.35, RS1P for \$2.35, MC-800 no bid, pump charge at \$100.00, demurrage 2 hours free then \$80.00 per hour, 24 hour notice for load request. Mitch discussed last year's cost. Mitch would like to get RS-1H, AEP, RS1M, RS1P from ERGON Asphalt & Emulsions and Coastal Energy for MC-800. Commissioner Lee moved to approve the purchase of RS-1H, AEP, RS1M, RS1P from ERGON Asphalt & Emulsions and Coastal Energy for MC-800. Commissioner Daniels seconded; motion passed 3-0-0.

Mitch reported it would cost approximately \$93,000 to add another blade/grader district. This is not counting payroll for two more employees. Commissioner Daniels asked if current budget will allow the cost of another district. Mitch stated he will make it work in this year's budget and will budget it for next year. Discussion followed. Adding another district would allow blades/grader operators to get around a little quicker on road maintenance. Chairman Symes said that way County residents can expect better road service by increasing districts.

Chairman Symes asked about a laydown machine. Mitch is getting information on the different kinds of machines at this time; costs would be less than \$100,000 on used and more on a new machine. Discussion followed.

Mitch stated the next step would be the commission's approval for 2 new positions to create the 6<sup>th</sup> district. Discussion followed. Commissioner Lee moved to authorize Public Works Director to instigate the hiring of 2 CDL positions. Commissioner Daniels seconded; motion passed 3-0-0.

Chelsie Angleton, 911 Director, reported she and Jason helped with the vaccine drive for 85 persons last Thursday. And again, this week for 75 and older. The serve from 8 a.m. until they run out.

Bryan J. Murphy, Allen County Sheriff joined the meeting.

Jason Trego, Emergency Manager, presented id's cards to the commission to use for local disasters should they happen.

Jason said Severe Weather Preparedness Week next week, he explained what is what. Tuesday a state wide Tornado at 10:00 a.m. Jason presented statistics for the county and state.

Jason reported Allen County had severe weather in the past. Storm Fury on the Plains in March 2, 4, 10, 23, 25 and 29 virtual on line; there will not be a charge for reviewing this. They are requesting the public sign up on the National Weather Service's website. Discussion followed.

Loren Korte, and Matt Korte, PSI Insurance joined the meeting.

Jason discussed Local Disaster Declaration for Allen County during the cold and utility issues was made verbally on Friday, February 19, 2021 and expecting a Resolution today,

February 23, 2021. He explained what all it would or would not do. Cole reported the presentation he made to the Humboldt city council. Discussion followed.

Commissioners reviewed Resolution #202104 declaring a State of Local Disaster:

**RESOLUTION # 202104 AND PROCLAMATION**

PROCLAMATION of a State of Local Disaster Emergency for Allen County, Kansas:

WHEREAS on the 23rd day of February, 2021, the Board of Commissioners of Allen County, Kansas finds that certain conditions have caused, or eminently threaten to cause wide-spread or severe damage, injury or loss of life or property in disaster proportion in Allen County, Kansas;

WHEREAS, such conditions have created obstructions which endanger health, safety and welfare of persons and property within the border of Allen County, Kansas.

Now, therefore, be it resolved by the Board of Commissioners of Allen County, Kansas:

That the Board of County Commissioners of Allen County, Kansas, under and by virtue of the authority vested in it by K.S.A. 1976 Supp. 48-932, does hereby PROCLAIM that a State of Local Disaster Emergency exists.

IT IS FURTHER RESOLVED AND PROCLAIMED that the area within the border of Allen County, Kansas covered by this proclamation/ resolution is the entire area of Allen County, Kansas.

BE IT FURTHER RESOLVED that said Board has all rights and/or powers to perform such functions as are vested in said Board by and through the provisions of the Kansas Emergency Preparedness Act of 1975.

IT IS FURTHER RESOLVED AND PROCLAIMED that this resolution shall remain in effect for a period of seven (7) days unless terminated earlier or renewed by consent of the governing body.

ADOPTED BY THE BOARD OF ALLEN COUNTY COMMISSIONERS THIS 23rd DAY OF FEBRUARY, 2021.

Commissioner Daniels moved to approve Resolution #202104 to help the citizens of Allen County. Commissioner Lee seconded; motion passed 3-0-0.

Jason stated KDEM says there will be no reimbursement for FEMA, but the state is saying there needs to be something. So, he stated that is a big reason to be ready.

Chairman Symes asked about the Storm Spotter's for Allen County. Jason said he keeps track of trained spotters. Discussion followed. He stated the National Weather Service does count on Allen County having "Eyes on the Ground".

Commissioner Daniels asked about the Grants for the storm shelters. Jason stated they were approved in the first round but not the second. They will keep applying for them each year.

Lisse discussed a letter of support for the trail around the hospital for a grant. Commissioner Daniels moved to approve the Chairman sign. Commissioner Lee seconded; motion passed 3-0-0.

Lisse spoke to about the transportation being delayed due to lack of applications for drivers. The ad will be running again.

Loren Korte, PSI, spoke to the commission about the renewal for Allen County with the EMS Insurance going up due to the county having 3 new buildings, and new vehicles. The 2020 cost was \$196,498 and this year is \$219,031. Matt reviewed the increased per summary line:

A- Commercial Property

Premium	\$ 48,642		\$ 38,296
Coverage:	TIV: \$14,479,131		TIV: \$ 12,911,409
Deductible:	\$5,000 AOP/\$10,000 W/H		\$5,000 AOP/\$10,000 W/H
Eq. Breakdown:	Included		Included
Unreported Building	\$50,000 included		\$50,000 included

B- General Liability

Premium	\$ 17,366		\$ 15,477
Occurrence Limit	\$1,000,000		\$1,000,000
Aggregate Limit	\$2,000,000		\$2,000,000
Deductible:	\$500- Property Damage Only		\$500- Property Damage Only
Medical Limit	\$5,000		\$5,000
Damage to Premises	\$100,000		\$100,000
Employee Benefits:	\$500,000 Each Employee \$1,000,000 Aggregate		\$500,000 Each Employee \$1,000,000 Aggregate
Deductible:	\$1,000		\$1,000
Retroactive Date:	3/18/1996		3/18/1996
Essential Extension	Included		Included

C- Linebacker

Premium	\$ 11,375		\$12,092
Per Occurrence	\$ 1,000,000		\$ 1,000,000
Aggregate Limit	\$ 2,000,000		\$ 2,000,000
Retention	\$ 2,000		\$ 2,000
Coverage Provided:	Board and All Employees		Board and All Employees
Employment Practices:	Included		Included

D- Law Enforcement

Premium	\$ 13,105		\$11,186
Per Occurrence	\$ 1,000,000		\$ 1,000,000
Aggregate Limit	\$ 1,000,000		\$ 1,000,000
Medical Expense	\$ 5,000		\$ 5,000
Deductible Per Occurrence:	\$2,500		\$2,500
Retroactive Date:	03/18/1988		03/18/1988

E- Cyber Solutions

Premium	\$992		\$992
Data Compromise Liability:	\$100,000 Aggregate		\$100,000 Aggregate
	\$1,000 Deductible		\$1,000 Deductible
Cyber Coverage:	\$100,000 Aggregate		\$100,000 Aggregate
	\$1,000 Deductible		\$1,000 Deductible

F- Crime

Premium	\$ 282		\$284
Employee Theft	\$ 50,000		\$ 50,000
Money and Securities Inside Premise:	\$10,000		\$10,000
Money and Securities Outside Premises:	\$10,000		\$10,000
Deductible:	\$ 500		\$ 500 Deductible

G- Inland Marine

Premium	\$ 40,944		\$ 42,802
Scheduled Equipment: Deductible:	TIV: \$6,666,693 \$1,000 (Unless Other Specified)		TIV: \$6,625,543 \$1,000 (Unless Other Specified)
Electronic Data Processing: Deductible:	\$265,000- Hardware \$7,500- Software \$500		\$265,000- Hardware \$7,500- Software \$500
Rented or Leased Equipment: Deductible:	\$25,000 \$1,000		\$25,000 \$1,000
Property Floater: Deductible:	\$184,600 \$500		\$184,600 \$500

H- Business Auto

Premium:	\$ 86,355		\$ 77,663
Rated Units:	85		86
Liability Limit:	\$1,000,000		\$1,000,000
Medical Payments:	\$2,000		\$2,000
Comp:	\$1,000 Deductible		\$1,000Deductible
Collision:	\$1,000 Deductible		\$1,000 Deductible
Essential Extension Endorsement:	Included		Included

Commissioners discussed wind, hail and flood insurance. Matt stated the equipment has flood, but need to review the Senior Center by the creek to see if it is in the flood zone. Loren explained once in a while Allen County gets a dividend back but last one was in 2019 for around \$3,100. Commissioners requested to review the policy for a week or two.

Chairman Symes discussed the communicable disease insurance. Matt explained the county cannot purchase it; it is not available through EMC. Loren explained it is impossible to prove where a person came up with the virus. Discussion followed.

Loren reported the clinic in Moran that is owned by the county within the hospital property had a broken pipe and he reported the clean up is completed.

Phil Drescher, Bukaty, discussed Allen County's change to Blue Cross Blue Shield employee health insurance. He reviewed current to maximum verses expected funding. Commissioner Daniels moved to freeze. Motion died from lack of a second.

Chairman Symes moved to go into executive session for 10 minutes to discuss attorney client. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be

Chairman Symes, Commissioner Lee, Commissioner Daniels, and Robert Johnson, II, Allen County Counselor. The time is now 10:05 a.m. Commissioners reconvened at 10:15 a.m. No action was taken.

Phil continued to discuss insurance with Blue Cross Blue Shield. Commissioner Daniels moved to freeze the cost for dependents using figure 2 for employees. Commissioner Lee seconded; motion passed 3-0-0.

Commissioner Lee discussed the Allen County logo. He said it has been around since 1992/1993; he would like to refresh it. Commissioner Lee stated he wondered if it needs to be refreshed explaining his thoughts. No action taken at this time.

Commissioners reviewed:

- a) Logan Township annual report
- b) Monthly transaction report from the Register of Deeds
- c) Bond Activity Statement Summary as of 01/31/2021.
- d) Letter from FEMA on the Flood Insurance Rate Map

Commissioners approved the following documents:

- a) Clerk's Vouchers – 2/18/2021-\$191,392.57 & 2/22/2021-\$24,781.61
- b) Journal Vouchers - #5 & 6
- c) Payroll – pay change for Karen Kimball
- d) Payroll – 6 month raise for Ethan Tavarez
- e) Payroll – 12 month raises for Dalton Altis and Jeanne L. Carson
- f) Payroll – Process service payments to 5 sheriff deputies and staff.

With no further business to come before the board, Commissioner Daniels moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 10:33 a.m. until Tuesday, March 2, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**March 2, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Bruce Symes, Chairman, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Mitchell Garner, Allen County Public Works Director, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Jonathon Goering, Thrive Allen County, Chelsie Angleton, 911 Director, Jason Trego, Emergency Management, was present to observe the meeting.

Trevor Hoag led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on February 23, 2021.

Kim Riebel, 24 years, Deb Ludlum 16 years, Curtis Ellis, 8 years, Marla Hough, 8 years, Thomas Fudge, 8 years, Brian Rutherford, 8 years, were recognized for their years of service. Chairman Symes presented certificates to the employees.

Mitchell Garner, Allen County Public Works Director, reported patching potholes and trimming trees. He had a crew out picking up trash at the landfill last week.

Mitch presented one type of pothole patcher; SP5 Spray Injection by In Pavé. Discussion followed. He will be getting more information for other types. The crews have been patching but still more to work on.

Mitch discussed the road use agreement with the windfarm and what still needed to be done.

Commissioner Daniels asked about the chip and seal once the weather warms up. Mitch stated it would have to be above 50 and stay that way.

Jason Trego, Emergency Management Director, state wide tornado drill at 10:00 a.m. during this week "National Severe Weather". There are webinars available at certain times going to <https://www.weather.gov/ict/spottertalks>

Jason reported that Allen County is in a real high fire watch today. Discussion followed. Control burn are usually always called in to 911 for advisement.

Jason discussed the security id cards.

Commissioner Lee asked if dispatch was able to set off the sirens throughout the county. Jason said yes. Today is a test stage State wide.

Jason mentioned the chairs and laptops are all in and complete in the EOC. He reported the grant is complete and working on finalizing.

Commissioner Daniels discussed storm shelters for Mildred, Petrolia and other unincorporated areas. Some of the shelters are a good cost. Terry had gotten bids last year; he will get the bids again. Commissioners discussed the above ground storm shelters for the area.

Johnathon Goering, Thrive Economic Development Director, updated the commission on a couple of projects at the Allen County Regional Airport. He explained in detail what all is going on with grants and or projects. Allen County Regional Airport will be able to apply for grants. Commissioners agreed they would like the RFQ.

Jonathon presented information for the Utility Expansion Study. He will with commission approval send out info to three interested vendors. Commissioners approved for Jonathon to send to the three interested vendors. Discussion followed.

Commissioner Symes discussed the renewal of the EMC Insurance and adding flood insurance. He said Terry found out the senior center on state street and part of the 911 building

Commissioner Lee discussed the City of Lola on rules/policy for incentives. Would it be something the county needs to consider. Discussion followed. Jonathan said Thrive had this conversation with Bourbon County's Economic Development and he will share with the commission.

Chairman Symes moved to go into executive session for 5 minutes to discuss non-elected personnel. Commissioner Daniels; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Robert Johnson, II, Allen County

Counselor. The time is now 9:05 a.m. Commissioners reconvened at 9:10 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss Attorney-Client Privilege. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial and Robert Johnson, II, Allen County Counselor. The time is now 9:12 a.m. Commissioners reconvened at 9:22 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 15 minutes to discuss Attorney-Client contract negotiations. Chairman Symes seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial and Robert Johnson, II, Allen County Counselor. The time is now 9:30 a.m. Commissioners reconvened at 9:45 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 15 minutes to discuss Attorney-Client contract negotiations. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial and Robert Johnson, II, Allen County Counselor. The time is now 9:45 a.m. Commissioners reconvened at 10:00 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss Attorney-Client contract negotiations. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial and Robert Johnson, II, Allen County Counselor. The time is now 10:05 a.m. Commissioners reconvened at 10:15 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss Attorney-Client contract negotiations. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial and Robert Johnson, II, Allen County Counselor. The time is now 10:16 a.m. Commissioners reconvened at 10:26 a.m. No action was taken.

Commissioners reviewed the following documents:

- a) Monthly reports for Public Works, Register of Deeds, Appraiser, County Clerk, Attorney's office
- b) PSI statement on a 2021 Cat Grader and deleting and adding a F150
- c) Notice of Hearing for Jerry B. Hathaway

Commissioners approved the following documents:

- a) Clerk's Vouchers – \$19,065.59
- b) Journal Vouchers - # 7 & #8 for 2021 and #78 for 2020.
- c) Abatements – PP Value 708, \$139.18, Year 2020  
TR Value 1626, \$220.92, Year 2020  
TR Value 96, \$13.20, Year 2019  
Oil Value 480, \$77.20, Year 2020

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 10:30 a.m. until Tuesday, March 9, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.



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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**March 9, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Mitchell Garner, Allen County Public Works Director, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Lisse Regehr, Jonathon Goering, & Jessica Thompson, Thrive Allen County, Chelsie Angleton, 911 Director, Breail Thompson, 911 Dispatcher, Jason Trego, Emergency Management, and Paul Zirjacks, citizen, was present to observe the meeting.

Chairman Symes led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on March 2, 2021.

Jason Trego, Emergency Director, presented grassland fire danger for the next few days as sent out from the National Weather Service (NWS). Discussion followed. Jason reported there were several grass fires over the weekend as reported by the NWS. He explained the fire departments will be going out to check to see the situation. Jason stated one was not intentional. Jason stated the recommendation for a fire ban at least through Wednesday. A resolution was reviewed:

**RESOLUTION NO. 202105  
ALLEN COUNTY, KANSAS  
A RESOLUTION INSTITUTING A BURN BAN FOR  
ALLEN COUNTY, KANSAS**

WHEREAS, on this 9th day of March, 2021, the Commissioners find that dangerous conditions continue to exist in the unincorporated areas of Allen County, Kansas due to excessively dry and windy weather and that the potential for fires which could cause damage to both persons and property has greatly increased; and

WHEREAS, the current conditions endanger the health, safety and welfare of persons and property within the borders of Allen County, Kansas and that a burn ban should be imposed in the unincorporated areas of Allen County, Kansas until weather conditions change.

NOW, THEREFORE, the Board of Commissioners of Allen County, Kansas does hereby resolve as follows:

- g) That pursuant to K.S.A. 48-932, a local emergency exists within Allen County, Kansas.
- h) That the entire unincorporated area of Allen County, Kansas is covered by this resolution.
- i) That the Board of County Commissioners has all rights and powers to perform such functions as are vested in said Board by and through the provisions of the Kansas Emergency Preparedness Act of 1975.
- j) That a ban on all open burning, inclusive of any type of controlled burning of grass, brush, weeds, trees, trash or debris as well as campfires and including fireworks within the unincorporated area of Allen County, Kansas shall go in effect immediately on Tuesday, March 9th, 2021 with the following exceptions:
  - (a). Building, maintaining, attending or using an open fire or campfire in permanent stoves or fireplaces or barbeque grills in developed recreational sites or residential sites.
  - (b). Prescribed burning for crop production or grassland management may only be conducted upon the **written permission of and upon the specific conditions required** by the Allen County Sheriff, Bryan Murphy.

- k) This burn ban shall remain in effect until midnight Wednesday, March 10, 2021 as per the Board of County Commissioners of Allen County, Kansas.
- l) A violation of this resolution shall constitute a Class A Misdemeanor punishable under the Laws of the State of Kansas, and the Sheriff of Allen County, Kansas his deputies and authorized agents shall have the authority to enforce this resolution and the provisions therein.

RESOLVED THIS 9th DAY OF March, 2021.

Commissioner Lee stated he would support it. Commissioner Daniels stated there are a lot of Farmers trying to get ready for planting but with the high winds a burn ban should be in place. Commissioner Lee moved to adopt Resolution 202105 to start immediately with the end date to be Wednesday midnight. Commissioner Daniels seconded; motion passed 3-0-0.

Bryan J. Murphy, Allen County Sheriff, joined the meeting.

Jason discussed the \$100,000,000 loan relief for cities struggling with high utilities costs. Discussion followed.

Chelsie Angleton, 911 Director, reported the emergency fire dispatch has been working toward fire accreditation towards ACE (Accredited Center of Excellence) They had been working with the national liaison to get there. They getting ACE certification.

Chelsie introduced Breail Thompson as her Deputy 911 Director.

Jessica Thompson, Thrive Allen County, Chelsie and Jason discussed CDBG grant which will possibly add storm shelters in to the grant requests. Jessica reported public comments will be on March 25 and a decision would be made after that to include storm shelters or not. Chelsie stated Carlyle, Petrolia, Allen County Regional Airport, Elsmore and Savonburg would like to have storm shelters installed. Lisse Regehr, Thrive Executive Director, discussed Thrive helping Chelsie and Jason to apply for this CDBG grant. The grant itself is due in October. There are six on the list. They want to put 2 in Savonburg because of the rail line. Commissioners asked about LaHarpe, Gas and Moran. They were looking at \$23-25,000 per shelter. The grants will not pay retroactively. Commissioner Daniels suggested waiting a year to get more grants and be able to provide for more communities. Jessica talked about the "immediate" need for shelters and why they would get approved easily, especially with the unincorporated towns. Chairman Symes asked if letters of support are needed from these areas. Jessica responded that yes, they are requesting comments via email. Jason said March – May is when the worst of the tornadoes hit. Commissioners proposed they go forward with the grant.

Mitchell Garner, Public Works Director, discussed utilities for a KDOT bridge replacement at 2200<sup>th</sup> Street and South Dakota Road; utilities are not in the county's right of way so it will cost approximately \$15,270 to have it removed. He presented an agreement between Heartland Rural Electric and Allen County to move the utilities. Mitch explained the KDOT bridge will be an 80/20% for the replacement. Mitch explained the process. Discussion followed. Commissioner Daniels moved to approve the agreement with Heartland Rural Electric and Allen County. Commissioner Lee seconded; motion passed 3-0-0.

Jessica Thompson, Thrive, updated the transportation grant. The application process will be going through next week. There have been 61 round trips for Thrive, ½ were in Allen County for needs. The driver does not require a CDL license to drive the van. Once we have the driver we will be up and going in a few weeks. Once set up it will go for 6 months. No fee will be charged at this time. Chairman Symes explained commission has discussed not charging a fee during this PILOT program. Commissioner Lee stated if we don't charge a fee during the PILOT then we are really getting a true assessment of use. Discussion followed. Commissioners would be the ones making the decision to charge or not. Commissioner Lee stated it should be however it will be long going. Lisse Regehr, Thrive Executive Director, stated they could ask their current riders if a fee was charged would

they still use it; then bring results back to the county. Discussion followed. Each Commissioner expressed their thoughts towards this service. Sherrie explained the difference between a 5310 Elderly and 5211 General transportation. Commissioners will see what Thrive riders express their opinion.

Sheriff reported a bid for impounds T&J sold to Pierson so maybe bids need redone. He and Counselor Johnson are working on bids. Discussion followed. Commissioners approved.

Chairman Symes discussed Property insurance for Allen County. Commissioner Lee moved to accept the renewal with PSI for property liability and casualty for \$219,031.00. Commissioner Daniels seconded; motion passed 3-0-0.

Commissioners discussed the Flood Insurance proposal. Mitch discussed the 2007 flood and damage at the shop.

Chairman Symes discussed a call requesting more space at the Senior Center on State Street.

Chairman Symes moved to go into executive session for 10 minutes to discuss Attorney-Client Privilege zoning and possible litigation. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial Director and Robert Johnson, II, Allen County Counselor. The time is now 9:25 a.m. Commissioners reconvened at 9:35 a.m. No action was taken.

Chairman Symes moved to go into executive session for 20 minutes to discuss Attorney-Client Privilege. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Robert Johnson, II, Allen County Counselor. The time is now 9:37 a.m. Commissioners reconvened at 9:57 a.m. No action was taken.

Chairman Symes moved to go into executive session for 10 minutes to discuss Attorney-Client Privilege. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Robert Johnson, II, Allen County Counselor. The time is now 10:00 a.m. Commissioners reconvened at 10:10 a.m. No action was taken.

Chairman Symes moved to go into executive session for 15 minutes to discuss non-elected personnel. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial Director, and Sherrie L. Riebel, Allen County Clerk. The time is now 10:12 a.m. Commissioners reconvened at 10:27 a.m. No action was taken.

Commissioner Daniels moved to appoint Matthew Rehder, City of Iola Administrator, Commissioner Lee seconded; motion passed 3-0-0.

Commissioner Lee moved to accept the retainer for Advantage Computer contract. Commissioner Daniels seconded; motion passed 3-0-0.

Chairman Symes discussed a Memorandum of Understanding Regarding Allen County, Kansas EMS Service Negotiations with the City of Iola. Chairman Symes moved to sign the memorandum and send back to the city. Commissioner Lee seconded; Chairman Symes read the agreement. He stated commissioners would be cognizant of the service to Allen County and would do what is best for the county as a whole. Motion passed 2-1-0. Commissioner Daniels voted "no".

Commissioners reviewed the following documents:

- a) Flood insurance information

- b) Monthly fund status report
- c) Monthly budget status report
- d) Monthly Allen County Solid Waste Financial Assurance report
- e) Monthly Noxious Weed Dept
- f) Monthly Treasurer's reports
- g) Information on Shelter/Saferoom Prices

Commissioners approved the following documents:

- a) Clerk's Vouchers – 3/4/2021 - \$295,663.29 & 3/8/2021 - \$8,087.42
- b) Journal Vouchers - #
- c) Payroll – approved vacation carry-over for Ron Holman for 50 hours and Jill Allen for 39.75 to be used before September 1, 2021.
- d) Payroll – new hires Courtney C. Arell for dispatch, and Haley Kimball for Sheriff's office.
- e) Payroll – merit increase for Karen Kimball
- f) Abatements - RE Value 4268, \$847.14, Year 2020  
PP Value 603, \$87.08, Year 2020  
TR Value 92, \$20.10, Year 2020

With no further business to come before the board, Chairman Symes moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 10:38 a.m. until Tuesday, March 16, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**March 16, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Daniel Schowengerdt, Allen County Counselor representative, Mitch Garner, Public Works Director, Terry Call, Allen County EMS Financial Director, Roy Smith, Allen County Undersheriff, Jonathan Goering, Thrive Allen County Economic Director, and Paul Zirjacks, citizen was present to observe the meeting.

Mitchell Garner, Public Works Director, led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on March 9, 2021.

Mitchell Garner, Public Works Director, reported on roads due to all the rain. They are still fixing washouts and have been working overtime to fix them. More rain is expected Wednesday.

Carl Slaugh, City of Iola Counselman, joined the meeting.

Mitch reported the low water bridges and low roads still have water over them. He stated all the equipment is up and running well.

Jonathon Goering, Thrive, reported still collecting bids for utility expansion study which are due April 2<sup>nd</sup>, 2021. The RFQ is done for the Allen County Regional Airport layout plan; working with the airport engineer. They presented to FFA and they were good with the plan. He would like to get the utility expansion study underway first.

Johnathon stated he would like to visit sometime in the future about landbanks for Allen County.

Jonathon also discussed housing task force committee meetings reporting they are held monthly. They had their 1<sup>st</sup> Steering committee last week with the agency they are working with to do the housing study for Allen County. They have the housing task force and the steering committee both agencies working together currently. Commissioner Daniels mentioned having more jobs than housing, so it is very important.

Sherrie requested on behalf of CASA and Hope Unlimited permission to 'plant' a Pinwheel Garden in the flower beds in the center of the square on March 30<sup>th</sup>. This is for Child Abuse Prevention Month. Commissioners approved.

Commissioners reviewed Humanity House's request for a letter of support so they can apply for a grant from Health Forward Foundation. Commissioner Daniels moved to send a letter of support. Commissioner Lee seconded; motion passed 3-0-0.

Commissioners discussed a letter from Roger Carswell, Southeast Kansas Regional Library Director, reporting Mandy Specht has resigned her position as the Allen County Appointee to the System Board of the Southeast Kansas Library System. Roger explained Jennifer Taylor has agreed to serve in Mandy's position if commissioners would like to appoint her. Commissioner Lee moved to accept Roger Carswell's nomination of Jennifer Taylor as the Allen County Appointee to the System Board of the Southeast Kansas Library System. Commissioner Daniels seconded; motion passed 3-0-0.

Roy reported the Law Enforcement roof has been leaking on the north side in the administration offices. Discussion followed. Boren's has fixed.

Chairman Symes moved to go into executive session for 15 minutes to discuss Attorney-Client Privilege negotiations. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial Director, Sherrie L. Riebel, Allen County Clerk and Daniel Schowengerdt, Allen County Counselor representative. The time is now 9:40 a.m. Commissioners reconvened at 9:55 a.m. No action was taken.

Commissioners reviewed the following documents:

- a) Bond Activity Statement Summary for Jail bond
- b) Letter from United State Senate Roger Marshall

Commissioners approved the following documents:

- a) Clerks Journal Vouchers - \$305,573.33
- b) Journal Vouchers for prior year 2020- #79
- c) Journal Vouchers for current year - #9 & #10
- d) Payroll – enrollment for new employee Karma Knavel, for detention officer

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 9:57 a.m. until Tuesday, March 23, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse for regular meeting.

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Bruce Symes, Chairperson

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Jerry Daniels, Allen County Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Allen County Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**March 23, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Mitchell Garner, Allen County Public Works Director, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Lisse Regehr, Jonathon Goering, and Jessica Thompson, Thrive Allen County, Chelsie Angleton, 911 Director, Jason Trego, Emergency Management, Dan Kayes, Bowlus Fine Arts Center Executive Director, Carla Nemecek, Southwind Extension District Executive Director, and Ron Holman, Allen County House and Grounds Director, was present to observe the meeting.

Ron Holman led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on March 16, 2021.

Bryan J. Murphy, Allen County Sheriff, joined the meeting.

Carla Nemecek, Southwind Extension District Executive Director, presented pictures of the windows at the new extension district office building on State Street. She requested to get bids and replace the windows in the building. Commissioners approved her to get bids.

Chairman Symes asked Counselor Johnson about the Memorandum of Understanding with Southwind Extension District. Counselor Johnson discussed the MOU stated Allen County would maintain insurance and upkeep on the building for now. He added the roof will be a future need.

Mitchell Gardner, Allen County Public Works Director, reported the crews are still addressing washouts and potholes. They are trimming trees and fixing signs, pulling brush out of the creeks to keep water from backing up because it is too wet to grade roads. Commissioners expressed their appreciation on a quick response on fixing potholes.

Jason Trego, Emergency Management, and Jeremy Bulk, City of Humboldt representative, were present. Jason discussed Bryan Rasp, Silver Jacket Agency, offering a service that coordinates flood forecast inundation maps for the Neosho River in Allen County. He discussed pros of the project and what would help the county. Jason presented pictures to show the benefits of doing this with other county examples. He stated costs are high for a project like this but the federal cost share at \$45,000 and cities/county's share would be \$4,000; \$1,333.00 would be Allen County's portion if each City of Iola and City of Humboldt participate. The funding would be due in July 2022 but they would start the process to be ready at that time. Chairman Symes discussed whether this is based on the 2019 flooding. Jason stated yes, it did prompt it. Discussion followed on flood reporting.

Commissioner Daniels asked Jason to check on the grant funding that covers the storm shelters to see if they also cover storm warning systems. The City of Gas would like another storm siren. Jason will check on it.

Sheriff Murphy asked about the geographical study.

Chelsie Angleton, 911 Director, discussed having trainings coming to Allen County. She explained the "Hostage Negotiations" class to be held May 25th at the Bowlus and how it would benefit Allen County 911 Communications. She asked for the commission's blessing; 40 seats as a max since it is an on hands training. Registrations will be taken and reimbursed back into the department.

Chelsie explained the other class is Phil Chalmers. She explained Mr. Kayes with the Bowlus if any questions about using the Bowlus. Allen County 911 budget would pay and open it up for registrations to make up the cost and put overage in the training fund. Discussion followed. It is a very engaging training and very beneficial to host in Allen County; open first to the law enforcement, school administration, counselors, probation officers, social workers and anyone that works with kids. If not full would open up to the State of Kansas, then surrounding States. Chairman Symes asked Dan Kayes about restrictions due to COVID. Dan explained the limits of seating and availability. Commissioners approved both classes to be hosted by 911.

Dan stated it is a great use of the Bowlus because we are the hub of the Southeast Kansas.

Jessica Thompson, Thrive Allen County, announced Allen County was awarded the KDOT 5311 Transportation grant; it will allow us to move forward and establish a public transportation in Allen County. She discussed the match for administration costs would be \$5,193.80 and capital \$13,407.00 and operating matched at 100% until they run out of CARE funding. Jessica discussed the surveys for fees and response to goodwill or \$1.00 and not doing charge. Commissioner Lee discussed this grant for Allen County. Sherrie reminded the commission the PILOT grant is a different grant than KDOT's grant. Jessica explained the difference. Commissioner Lee asked about more detail on the KDOT grant. Lisse Regehr, Thrive Allen County Executive Director, explained the riders they have now is because the need is great in Allen County. She gave an example of situations. Discussed followed.

Johnathon Goering, Thrive Allen County Economic Director, reported Peerless started production manufacturing yesterday in Allen County. They have hired more than 20 employees which is above the requirement.

Commissioner Daniels stated they are laying the ground work for utilities at the Allen County Regional Airport if manufacturing plants are interested in building there.

Sherrie requested on behalf of Debbie Bearden, Allen County Farmer's Market Board Secretary, to use the Southeast Corner of the Iola Square every Thursday evening from May 6<sup>th</sup> through October, from 5:05 p.m. to 7:10 p.m. for the purpose of accommodating the Allen County Farmers' Markets where the vendors who sell from their vehicle will be set up in the street and those who are willing to carry their merchandise onto the grass to sell from a table or display will be setup on the courthouse yard. They understand there are to be no vehicles on the grass. Commissioner Lee moved to allow the Farmers' Market to use the southeast corner of the courtyard. Commissioner Daniels seconded; motion passed 3-0-0.

Sheriff Murphy discussed the American Rescue Act signed into law; he asked the commissioners to consider the essential workers for the funding approved the county. This would be for the over and above and beyond the duty. Public Works, dispatchers, law enforcement, and others required to work. Commissioners requested the department heads discuss at a department head meeting.

Chairman Symes moved to go into executive session for 10 minutes to discuss attorney client. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Robert Johnson, II, Allen

County Counselor. The time is now 9:28 a.m. Commissioners reconvened at 9:38 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 15 minutes to discuss Privilege negotiations. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial Director, and Sherrie L. Riebel, Allen County Clerk. The time is now 9:40 a.m. Commissioners reconvened at 9:55 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 15 minutes to discuss Privilege negotiations. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial Director, and Sherrie L. Riebel, Allen County Clerk. The time is now 9:56 a.m. Commissioners reconvened at 10:11 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 15 minutes to discuss Privilege negotiations. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial Director, and Sherrie L. Riebel, Allen County Clerk. The time is now 10:13 a.m. Commissioners reconvened at 10:28 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss Privilege negotiations. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial Director, and Sherrie L. Riebel, Allen County Clerk. The time is now 10:29 a.m. Commissioners reconvened at 10:39 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss non-elected personnel. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Robert Johnson, II, Allen County Counselor and Sherrie L. Riebel, Allen County Clerk. The time is now 10:40 a.m. Commissioners reconvened at 10:50 a.m. No action was taken.

Commissioners approved the following documents:

- a) Clerk's Vouchers – 3/18/2021-\$162,483.68 & 3/22/2021-\$296,252.29
- b) Journal Vouchers - #11 & #12
- c) Payroll – Denied 52.75 hours of vacation to be carried over as per Allen County Personnel Policy for Daren Kellerman but did approve 66 hours of vacation to be carried over for 6 months to be used by September 11, 2021.
- d) Payroll – Approved vacation carry over of 53 hours for Debra Ludlum to be carried over for 6 months to be used by November 17, 2021.
- e) Payroll – 7 Process Server for processing more than 25 papers.
- f) Abatements PP, Value 1594, \$312.80, Year 2020

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 10:56 a.m. until Tuesday, March 30, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner



**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**March 30, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Commissioner Daniels, Commissioner Lee, and Jill Allen, Allen County Deputy Clerk.

Trevor Hoag, Iola Register, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Mitchell Garner, Allen County Public Works Director, Ron Holman, Allen County House and Grounds Director, Chelsie Angleton, 911 Director, Roy Smith, Allen County Undersheriff, Lisse Regehr, Jonathan Goering and Jessica Thompson, Thrive, Sherrie L Riebel, Allen County Clerk, Carl Slaugh and Paul Zirjacks, citizen, was present to observe the meeting.

Chelsie Angleton led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on March 23, 2021.

Mitchell Garner, Allen County Public Works Director, reported on patching pot holes south of Petrolia and around Tank Farm road. He mentioned the landfill expansion paperwork has begun. The space is already dug out from crushing rock, Schwab Eaton does all the surveying and it will be bid out to contractors. Commissioner Lee asked how much taller will it get. Mitch said not much and can get an exact measurement if needed. Commissioner Daniels asked about gravel roads and being washed out, he stated Mitch's department is doing a good job keeping up with it.

Chelsie Angleton, 911 Director, reported that hostage negotiation training and Phil Chalmers training is booked. Allen County 911 now has a facebook page. April is National 911 Education month. Commissioner Daniels mentioned the emergency management page. Chairman Symes asked about Fury on the Plains. Chelsie said she doesn't have any info on it yet.

Lisse and Jessica presented a Transportation Cost Breakdown sheet and an Allen County Non-Emergent Transportation sheet. Any decision the commissioners make about fares and/or services is for year 2. Free will donations is what was decided for year 1. Three parts: Operations, Administration & Capital. Jessica then went over the cost breakdown for Years 1,2 & 3. The Cares Act money for year 1 was not included in the presented information. Jessica explained the pie chart showing the types of trips that were done October 1, 2020-March 19,2021. Commissioner Lee asked about where do the riders live. Lisse stated they can provide the town/township they are coming from. Commissioner Lee asked where most of the riders are coming from. Jessica said probably Iola. Commissioner Daniels said it would be interesting to see how many trips are being made to our grocery stores. How many transportation opportunities are there: Thrive, Allen County Services to Elderly, SEK Mental Health and SEK-CAP (doesn't include Allen). Jessica said once the public transportation is up and running, they will just do the out of county trips for medical, DCF and grocery shopping. Thrive will continue the "safety net" trips. Sherrie reported that SEK-CAP is their own entity. She said that our elderly van was down yesterday, so that's when the other service got the elderly calls. Jessica offered to work with Sherrie to incorporate the Thrive transportation with Allen County's.

Jonathan Goering, Thrive, shared an email he received announcing that Allen County airport is eligible for airport Coronavirus grant program. There is \$2 billion nationwide available. He stated he will work with Counselor Johnson and Mitch to see about this program for our airport. Chairman Symes mentioned a tour of Peerless next week. Jonathan will get back with Bruce on that.

Ron Holman was present to hear Chairman Symes share an email from band director for Iola High School requesting permission to use the courthouse on Saturday April 24 for restrooms. Undersheriff reminded commissioners that the Sheriff's office is always there and so someone else isn't probably needed for that day.

Donita Garner, Hope Unlimited and Aimee Daniels, CASA and others representing these, as well as volunteers, joined the meeting; Megan Meiwes, Nina Johnson, Amy Roeder, Robert Poydack, Robin Hixon, Jennifer Wilson, Cynthia Jacobson and Judge Creitz. Donita asked commissioners to sign the proclamation declaring April Child Abuse Awareness month. Aimee explained pinwheels for prevention coloring contest. The judging this year will be Monday April 12 at St. John's Parish Hall. Commissioner Lee asked the background on the pinwheels and the blue. Aimee explained the history of such. The symbol is the bright blue pinwheel. Commissioner Daniels moved to approve the signing of the proclamation making April Child Abuse Awareness month, Commissioner Lee seconded, motion passed 3-0-0.

Commissioners recessed for 10 minutes to participate in the placing of the pinwheels. The time is now 9:10 a.m.

Commissioners reconvened at 9:20 a.m.

Commissioner Daniels moved to go into executive session for 10 minutes for Attorney-Client Privilege, Commissioner Lee seconded, motion passed 3-0-0. The time is now 9:22 a.m. Those present will be Commissioners, and Robert Johnson II. Commissioners reconvened at 9:32 a.m. No action taken.

Commissioner Daniels moved to go into executive session for 10 minutes for Non-elected personnel, Commissioner Lee seconded, motion passed 3-0-0. The time is now 9:32 a.m. Those present will be Commissioners, Sherrie L Riebel and Robert Johnson II. Commissioners reconvened at 9:42 a.m. No action taken.

Commissioner Daniels moved to go into executive session for 15 minutes for Contract negotiations, Commissioner Lee seconded, motion passed 3-0-0. The time is now 9:42 a.m. Those present will be Commissioners and Sherrie L Riebel. Commissioners reconvened at 9:57 a.m. No action taken.

Commissioner Daniels moved to go into executive session for 15 minutes for Non-elected personnel, Commissioner Lee seconded, motion passed 3-0-0. The time is now 9:57 a.m. Those present will be Commissioners and Sherrie L Riebel. Commissioners reconvened at 10:12 a.m. No action taken.

Commissioners reconvened. Chairman Symes read the Memorandum of Understanding regarding Drug Court. Commissioner Lee moved to sign the MOU, Commissioner Daniels seconded, motion passed 3-0-0.

Commissioners approved the following documents:

- a) Clerk's Vouchers – \$9,642.58
- b) Payroll documents approved – Vacation carryover for Marla Wilson and Wayne Carson. Mileage reimbursement for Karie White.

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 10:23 a.m. until Tuesday, April 6, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Jill Allen, Allen County Deputy Clerk

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David E. Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**April 6, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Mitchell Garner, Allen County Public Works Director, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Lisse Regehr, Becky Voorhies, & Jessica Thompson, Thrive Allen County, Chelsie Angleton, Interim 911, Director, Jason Trego, Emergency Management, and Paul Zirjacks, citizen, was present to observe the meeting.

Lisse Regehr led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on March 30, 2021.

Mitchell Garner, Public Works Director, reported patching 9<sup>th</sup> Street at Humboldt.

Mitch reported issues on 1800 Street on Nebraska Rd. to 2000 Street; it needs to be torn up and returned to gravel to get a good base under it. Discussion followed. Mitch said it will probably be a two-week project and it will stay gravel for a while.

Chairman Symes discussed the old highway north of Iola and the need for a patch job. Discussion followed on a laydown machine used for fixing pot holes.

Bryan J. Murphy, Allen County Sheriff, joined the meeting.

Jason Trego, Emergency Director, updated the commission. Iola is agreeable to split the cost of the flood study.

Jason reported on Storm Fury on the Plains virtual training. There were 904 signed up statewide, 631 attended but unsure how many from Allen County signed up and listened to the virtual class.

Jason stated there will be a LEPC (Local Emergency Planning Committee) next week, elections at that meeting, reminders will go out. This committee meets to qualify for grants and keep Allen County safe and aware.

Chelsie Angleton, 911 Director, was present but did not have anything to report.

Chairman Symes moved to go into executive session for 15 minutes to discuss Attorney-Client Privilege. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, to include Rebecca Johnson, SEK Multi County Health Director via phone and Robert Johnson, II, Allen County Counselor. The time is now 9:41 a.m. Commissioners reconvened at 9:56 a.m. No action was taken.

Lisse Regehr, Thrive Allen County Executive Director, Jessica Thompson, Thrive Allen County, Becky Voorhies, Thrive Allen County, discussed transportation. Lisse explained the

difference between Thrive's Transportation and Allen County's new Transportation. She explained the 5311 is the PILOT through NCM (National Center of Mobility Management) for a van or bus for full time transportation. Restrictions of bait shops, liquor store, and smoke shacks. She introduced a "Community Rides Grant Program" (NRTAB) for \$100,000 shift workers for factories that the county could apply for.



# National RTAP Community Rides Grants

## Community Rides Grant Program

Request for Proposals

Application Due Date: May 10, 2021

### SUMMARY

Purpose	Funding Amount	Eligible Applicants
<p>This grant opportunity is intended to support transportation partnerships that improve social determinants of health in rural and tribal communities. Successful projects will help to reduce transportation as a barrier to independence and health at each stage of life and will increase awareness of transit's important role in the health of individuals and communities. Projects will improve access to critical needs like employment, healthcare, education, healthy food, social services, or recreation, as well as build the capacity of transit programs.</p> <p>This program will support projects that could be adapted nationwide. The projects will be shared nationally as promising practices. During the grant period of performance, technical assistance, training, and support will be provided to grantees.</p>	<p>NRTAP will award grants of up to \$100,000. There is no minimum grant award amount.</p> <p>These projects will be completed within 15 months of the grants being obligated.</p>	<p>Eligible applicants for awards are existing rural or tribal transit systems that receive Federal Transit Administration (FTA) Formula Grants for Rural Areas Program (Section 5311) or Tribal Transit Program funding.</p> <p>Applicants must serve as the lead agency, and must have a written agreement – such as a memorandum of understanding or letter of intent – with one or more partner organizations that demonstrate their involvement in planning and implementing the proposed project.</p>

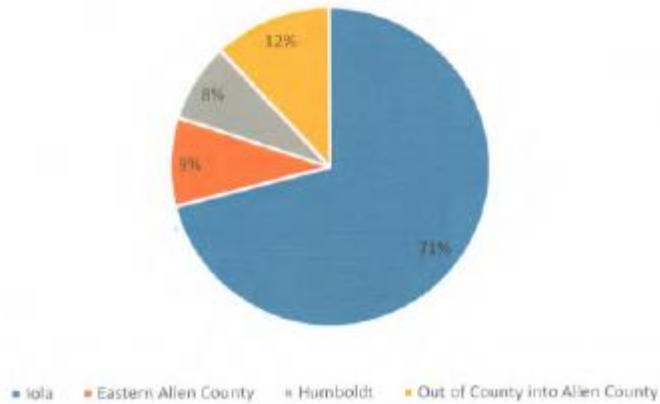
#### Key Dates:

3/11/21	Request for proposals (RFP) published
3/23/21	Informational webinar for interested applicants #1
4/7/21	SurveyMonkey Apply grant application portal opens by this date
4/15/21	Informational webinar for interested applicants #2
5/10/21	Grant application due date
6/18/21	Approximate date of grant award announcements
6/21/21	Grantees begin their work
9/30/22	End date of grant activity

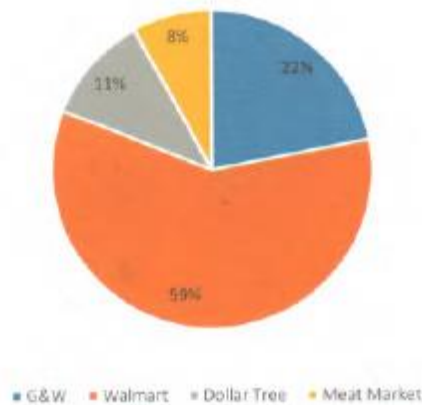
Discussion followed. Lisse requested the commission to think about it for the next week.

Jessica presented a graph showing the trips they are dealt with between October 1, 2020 and March 19, 2021.

In-County Trips



Food Access



Discussion followed on need.

Sherrie discussed if the commission would like open up the Senior Centers for rent.

Commissioner Lee stated the health department recommends continues going down the path we have been. Only 10% of the county has been vaccinated. The thoughts are that the virus could break out again. Chairman Symes discussed a visit with Rebecca Johnson that there are still new cases. Discussion followed. Allen County has 13 current cases as of yesterday, April 5, 2021. Chairman Symes would like to align with the health department recommending to stay status quo. He would say to recommend wear a mask as you don't know who has been vaccinated or not, where you can't maintain social distance; abide with the governor's and health department recommendations. Discussion continued. Commissioner Lee agreed; those wearing a mask will continue to wear a mask, those who don't won't anyway. He stated they should continue to abide by the health departments recommendations. Chairman Symes mentioned action on this decision. Chairman Symes moved to recommend subscrip to the Southeast Multi County Health recommendation, wear a mask when 6 feet social distancing cannot be maintained and common general hygiene. Discussion followed. Commissioner Lee seconded. Trevor asked so you are going to end the mask mandate in Allen County. Discussion followed on resolving the mandate or not. Chairman Symes stated the Commissioners are in leadership and the health department is in the business of health for the county. Commissioner Daniels stated

he is okay with recommending the county continue to wear masks when social distancing cannot be maintained. Motion passed 3-0-0.

Trevor asked again if the mandate to wear a mask was removed. Commissioners reintegrated it is a recommendation to wear a mask.

Chairman Symes would like to publicly Thank the Southeast Multi County Health Department for their service especially this last year.

Commissioners stated they will reopen the senior centers with limiting weekends; one event per weekend. This would with wearing masks if not able to keep a 6-foot social distance, using hand sanitizer and normal hygiene. Commissioner Daniels moved to reopen the senior centers with the events to be limited to one event per weekend and other recommendations. Commissioner Lee seconded; motion passed 3-0-0.

Commissioners discussed policy for General Transportation for 5311. Commissioners appointed a committee for a review of General Transportation for the 5311. Commissioner Lee, alternate Commissioner Daniels, Sherrie L. Riebel, Allen County Clerk, Donald Leapheart, senior van driver and Jessica Thompson, Thrive.

Chairman Symes discussed a Zoom meeting for information on Allen County Visioning for the stakeholders of Allen County. There will be a meeting on April 28, 2021 and can be found at <https://gompia.com/allen-county-kansas/> Chairman Symes encouraged as many citizens as can to attend this virtual meeting hosted by Thrive Allen County.

Commissioner Lee discussed how long the videos of the commission meetings are kept. Terry stated on Facebook forever and ever.

Chairman Symes discussed signatures for Civil Right for Fair Housing and for the CDBG Grants.

#### CIVIL RIGHTS/FAIR HOUSING POLICY

We, the Allen County Commissioners adopt the following procedures for handling a civil rights/fair housing complaint(s) within our County.

- 1) The County Clerk shall receive all complaints within his/her office and the complaint shall then be formally introduced to the County Commission at the next regularly scheduled meeting.
- 2) We, the Allen County Commission shall try to assist in resolving the conflict between the parties involved. If a resolution of the problem cannot be reached, then we will forward the complaint to the proper authorities.
- 3) Fair housing discrimination complaints will be submitted to HUD by phone, letter, and/or a HUD-903 form. All such complaints will be submitted to HUD at:

Department of Housing and Urban Development  
Kansas City Regional Office, Region VII  
Office of Fair Housing & Equal Opportunity  
Gateway Tower II- 400 State Avenue  
Kansas City, KS 66101

or by calling the Housing Discrimination Complaint HOTLINE 1-800-669-9777.

- 4) In the event of a civil rights complaint, we agree to also contact the following agencies:

Kansas Human Rights Commission  
900 Jackson Street- 8<sup>th</sup> Floor  
Topeka, KS 66612  
(785) 296-3206

Kansas Department of Commerce  
1000 S.W. Jackson St., Suite 100  
Topeka, KS 66612-1354  
(785) 296-3004

We do hereby adopt these procedures in resolving any civil rights/fair housing complaints. /

And

**AUTHORIZED SIGNATURE FORM**

Grantee Name: Allen County Grant No.: 20-CV-002

Street Address: 1 N. Washington

City, State, Zip: Iola, KS 66749

**AUTHORIZED SIGNATURES FOR REQUEST FOR PAYMENT**

Typed Name and Title

Name: Sherrie L Riebel

Title: County Clerk

*Sherrie L Riebel*  
(Signature)

Typed Name and Title

Name: Jerry Daniels

Title: County Commissioner

*Jerry Daniels*  
(Signature)

Typed Name and Title

Name: David Lee

Title: County Commissioner

*David Lee*  
(Signature)

Typed Name and Title

Name: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
(Signature)

I hereby certify that the above signatures are authorized to sign the Request for Payment of CDBG funds (Form No. RP-1).

Typed Name and Title

Date: 04/06/2021

Name: Bruce Symes

Title: Chairman

*Bruce Symes*  
(Signature of Certifying Official)

Commissioner Daniels moved to approve signatures for both. Commissioner Lee seconded; motion passed 3-0-0.

Commissioners reviewed the following documents:

- a) Monthly reports for March from Public Works, Register of Deeds, Attorney's office, Noxious Weed department, County Clerk, and Appraiser's office.
- b) Remittance from the State of Kansas for Hope Unlimited.
- c) Allen County Solid Waste Financial Assurance Agency report
- d) Kansas Water Pollution Control Permit for Kansas
- e) Newsletter from TMS (Tank Management Services)

Commissioners approved the following documents:

- a) Clerk's Vouchers – 3/31/2021-\$248,898.93 & 4/5/2021-\$53,009.40
- b) Journal Vouchers - #13 & #14
- c) Payroll – approved vacation carry-over of 70 hours for Jimmy Skaggs to be used on or before October 16, 2021.
- d) Abatements - RE Value 3165, \$736.58, Year 2020

With no further business to come before the board, Chairman Symes moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 10:00 a.m. until Tuesday, April 13, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**April 13, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Commissioner Jerry Daniels, Commissioner, David E. Lee, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Robert Johnson, II, Allen County Counselor, Mitch Garner, Public Works Director, Terry Call, Allen County EMS Financial Director, Chelsie Angleton, 911 Director, Jason Trego, Emergency Manager, Matt Rehder, City of Iola Administrator, Chase Waggoner, City of Iola Fire Chief, and Paul Zirjacks, citizen was present to observe the meeting.

Jason Trego, led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on April 6, 2021.

Mitchell Garner, Public Works Director, reported they have started tearing up the road at 1800 and Nebraska today; this will be a long running project. They are also mowing, trimming and fixing pot holes.

Commissioners asked him about hot patch machines and work on other roads, requesting he continue to find a pot hole machine.

Lisse Regehr, Becky Voorhies, and Jonathon Goering, Thrive Allen County, and Bryan J. Murphy, Allen County Sheriff, joined the meeting.

Chelsie Angleton, 911 Director, and Jason Trego, Emergency Manager, discussed using Blue Valley Public Safety Inc., (BVPS) for complete preventive maintenance check on two sirens; the county storm sirens in 3<sup>rd</sup> class and unincorporated cities in Allen County. Savonburg and Mildred are due to be checked; the others are on routine rotation. Chelsie explained this company is the one they have used.



PROPOSAL SUBMITTED TO:	DESCRIPTION OF JOB:
<b>Allen County 911</b> <b>ATTN: Chelsea Angleton, EMD</b> <b>410 N. State</b> <b>Iola, KS 67449</b>	Job: Battery Change / Preventive Maint. Phone # - Fax # -
<i>We Herby Submit specifications and estimates for:</i>	
Complete preventive maintenance check of two (2) sirens to include:	
Changing Batteries:	
(8) Batteries @ 126.00 ea.	\$ 1,008.00
Travel and Labor	\$ 945.00
<b>TOTAL:</b>	<b>\$ 1,953.00</b>
NOTE: Repair parts, if needed, will be additional.	
<i>We Herby Propose</i> to furnish labor and/or materials complete in accordance with the above specifications. For the sum of \$ 1,953.00, plus repair parts, if neesed. With payments to be made as follows: Net 30 days	
<small>All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be accepted with prior written notice, and will become an extra charge over and above the contract. All agreements contingent upon strikes, lockouts or delays beyond our control. Overtime or emergency, normal and other necessary insurance. Our workers are fully covered by workman's compensation insurance.</small>	Authorized Signature: <u>Doc A. Wieduwilt</u> Note: This proposal may be withdrawn by us if not accepted within 90 days.
<small>Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do work as specified. Payments will be made as outlined above. Date Accepted:</small>	Signature: _____ Signature: _____

Commissioners approved.

Chelsie discussed Priority Dispatch training; she explained the annual fee is \$32,400. Chelsie explained where the money will come from; part out of 911 Tax Fund and part out of Dispatch. Jason discussed the quality assurance training and viewing the calls. He stated it is a 40 hour a week job in itself.



# QUOTE

110 Regent Street, Suite 500  
 Salt Lake City, UT 84111  
 USA  
[www.prioritydispatch.net](http://www.prioritydispatch.net)  
 Prepared By: Shawn Johnson  
 Phone: (800) 363-9127  
 Email: [shawn.johnson@prioritydispatch.net](mailto:shawn.johnson@prioritydispatch.net)

Agency: Alien County 911 Communications  
 Agency ID#: 2473  
 Quote #: Q-53603  
 Date: 4/7/2021  
 Offer Valid Through: 4/16/2021  
 Payment Terms: Net 30  
 Currency: USD

Bill To:  
 Alien County 911 Communications  
 410 N State Street  
 Iola, Kansas 66749  
 United States

Ship To:  
 Alien County 911 Communications  
 410 North State  
 Iola, Kansas 66749  
 United States

Line	Product Name	Qty	Unit Price	Amount
1	<b>Q Plus Quality Performance Review for EMD</b> Expert case review and reporting for 100% of EMD calls for 12 months. April 11, 2021 - April 10, 2022 (Estimated 100 cases per month based on estimated average annual EMD call volume of 1200) Subscription auto-renews without written cancellation	1	21,600.00	21,600.00
2	<b>Q Plus Quality Performance Review for EFD</b> Expert case review and reporting for 100% of EFD calls for 12 months. April 11, 2021 - April 10, 2022 (Estimated 50 cases per month based on estimated average annual call volume of 600) Subscription auto-renews without written cancellation	1	10,800.00	10,800.00

Subtotal	USD 32,400.00
Estimated Tax	
<b>Total</b>	<b>USD 32,400.00</b>

Customer Signature:		Date:	
Customer Name:		Purchase Order ID:	
Expiration Date:			

### TERMS AND CONDITIONS

This quote is valid for 120 days from date of issue. All prices quoted are exclusive of any applicable taxes, duties, or government assessments relating to this transaction, which are the sole obligation of Buyer. You can find it here: <https://prioritydispatch.net/licensing/>

**"To lead the creation of meaningful change in public safety and health."**

Only ACE accredited can review the calls. Jason explained in detail the reports which started in June of 2019 versus January 2021.

	How it started		How it's going	
	Jun-19		Jan-21	
High Compliance	26	19%	60	63%
Compliant	51	37%	22	23%
Partial Compliance	16	12%	5	5%
Low Compliance	8	6%	2	2%
Non-Compliant	36	26%	7	7%
<b>Total</b>	<b>137</b>	<b>100%</b>	<b>96</b>	<b>100%</b>

There has been great improvement over the years with training. Jason explained the training. Chelsie stated what all is included in this \$32,400. They presented statistics; 86% of the time people call in, they are getting the best service possible. Jason explained the difference of the calls is like splitting hairs on type sometimes, it's in the details. Chairman Symes asked what the benefits are to using this. Chelsie stated the end results are the quality of helping people that call in. It is a national study involving medical experts and other experts.

Chelsie announced it is National Public Safety Telecommunicator week. Commissioner Daniels stated he was reappointed to serve on the State 911 Council and they helped push the bill to designate 911 dispatchers as emergency responders.

Lisse Regehr, Thrive Allen County Executive Director, discussed the grant for transportation. RTAP Grant would be a PILOT grant for factory transportation or other needs; this would be a supplement to what we currently have. Discussion followed. Chairman Symes asked about the time line for this grant. Lisse stated Thrive does the out of county needs, so this grant would be other needs in the community. Discussion followed. Chairman Symes stated he would rather get the current PILOT up and going then see what's going on.

Becky Voorhies, requested on behalf of Matrix for another business that qualifies for the CDBG grant. She explained there would be \$1,061.62 left. Commissioner Daniels moved to approve Chairman Symes to sign. Commissioner Lee seconded; motion passed 3-0-0

Johnathon Goering, Thrive Allen County Economic Development, reported he submitted an application for Fly Kansas; 50 to 60 people fly in to the Allen County Regional Airport. He stated it would be a lunch fly in, not an overnight one. He stated it's an opportunity to showcase Allen County. Discussion followed.

They will be meeting to submit application to the FAA for the new airport Corona Virus response grant program. \$13,000 would be available for operational expenses.

Commissioner Lee discussed a fire that was in lola last weekend. He explained the concerns about not having an ambulance on call during the fire. Chief Waggoner was present to answer questions. 1. Who requests the mutual aid for medical. Chase stated it would be him, as Incident commander. 2. Who determines where the ambulances are staged during a mutual aid? This would also be Chase as Incident Commander. He then stated the decision was to put a Neosho County ambulance in Humboldt and a Woodson County ambulance at the Allen/Woodson County line, near Piqua. 3. Was all the firefighting forces depleted? Could you have used more rural fire department personnel to help this in order to leave ambulances in those areas? Chase stated theoretically they could, but didn't know if they would be more of a liability to them, you don't know with volunteer fire how long it will take for them to get there and if they'll be certified. An emergency that is happening is a higher priority than an emergency that might happen. Chase (on Facebook) ... An ambulance was Humboldt and Moran fire not invited. Chairman Symes clarified the situation. The Neosho County ambulance that was in Humboldt took care of a call from Moran. Chase stated there was no time in Allen County that citizens were not covered by EMS. Discussion continued. Commissioner Lee asked moving forward how do we keep this from happening again? He suggested Chase take the volunteer force under his wing and ensure he's comfortable with them. Chase responded. He was a volunteer fire fighter at one time. Chase asked the commissioners about doing transfers out of town vs staying in county. Chairman Symes discussed healthcare emergency calls verses fire calls.

Chase discussed the system not working to have two transfers at a time. He explained a situation where four ambulances were out on assignment and none present for fire.

Commissioner Daniels stated this commission is charged with providing EMS services. Chase runs a fire service and have a fully staff EMS.

Commissioner Daniels publicly thanked the Neosho County EMS for covering, but highly recommended they utilize rural fire.

Sherrie asked about a date for the SEK Regional meeting to be hosted by Allen County in September. Discussion followed.

Bryan J. Murphy, Allen County Sheriff, discussed the American Rescue Plan. He met with department heads and came up with a number of essential workers that had to work through the shutdown, around five weeks....\$5,000 or \$13.00 per hour. Discussion followed. Chairman Symes mentioned the NACO site. Lisse remarked on it. Chelsie stated not a need for PPE.

Sherrie requested non-elected personnel. Commissioner Daniels moved to go into executive session for 10 minutes to discuss non-elected personnel. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Sherrie L. Riebel, Allen County Clerk and Robert Johnson, II, Allen County Counselor. The time is now 9:40 a.m. Commissioners reconvened at 9:50 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 15 minutes to discuss Confidential Data. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Sherrie L. Riebel, Allen County Clerk and Terry Call, EMS Financial Director. The time is now 9:56 a.m. Commissioners reconvened at 10:11 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 15 minutes to discuss Confidential Data. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Sherrie L. Riebel, Allen County Clerk and Terry Call, EMS Financial Director. The time is now 10:13 a.m. Commissioners reconvened at 10:28 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss Confidential Data. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Sherrie L. Riebel, Allen County Clerk and Terry Call, EMS Financial Director. The time is now 10:29 a.m. Commissioners reconvened at 10:39 a.m. No action was taken.

Commissioners reviewed the following documents:

- a) Escape tax on Cherokee NRG LLC
- b) 2020-21 Medical Plan Cost Summary from Bukaty Company
- c) Monthly Fund Status Report for March 2021
- d) Treasurer's monthly reports (composition of cash balances and investments and other reports)
- e) Allen County department budget status by fund/department

Commissioners approved the following documents:

- a) Clerk's Vouchers - \$49,660.79
- b) Payroll - Vacation carry over of 45.75 hours for Ricki Witchley to be used before October 16, 2021.
- c) Payroll - Process Service for 9 sheriff employees

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 10:45 a.m. until Tuesday, April 20, 2021 at 8:30 a.m. in the Assembly Room of the courthouse for regular meeting.

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Bruce Symes, Chairperson

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Jerry Daniels, Allen County Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**April 20, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Nick Reynolds, Humboldt Union, Mitchell Garner, Allen County Public Works Director, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Lisse Regehr, Jonathon Goering, and Jessica Thompson, Thrive Allen County, Chelsie Angleton, 911 Director, Jason Trego, Emergency Management, Carl Slaugh, City of Iola Councilor and Paul Zirjacks, citizen was present to observe the meeting.

Jessica Thompson led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on April 13, 2021.

Mitchell Garner, Allen County Public Works Director, presented information on a Bergkamp FPF 5 Flameless Pothole Patcher machine for the commission to review. Discussion followed on whether Mitch would prefer a 1- or 2-person type of machine and how it works. Mitch has more information to come on other machines. Commissioners asked about sharing machines and materials with the cities. Mitch stated if they get the one, they would like to get, they would be using it all the time. The one Humboldt uses is considered a 5-year patch. Mitch discussed renting or scheduling having a demo to see which one they prefer.

Bryan J. Murphy, Allen County Sheriff, and Cole Herder, City of Humboldt Administrator, joined the meeting.

Cole said the oil for the pothole machine has to be heated and mixed due to it separating over time. He said it depends on how hot the oil is to do patching at any given time. Discussion followed. Mitch stated the county has 200 miles of black top, (400 when considering it is a two lane) to use this one.

Commissioners asked Mitch about other roads that are being worked on throughout the county. Dust abatement will be applied from the middle of June through the first of July.

Chelsie Angleton, 911 Director, presented information for a Dispatcher conference in Las Vegas called Navigator for Priority Dispatch; she was told it would be very beneficial for administration to go due to it be geared around admin pacifically. She is requesting her and Brail Thompson, Deputy Dispatcher, be allowed to go. The cost for both of them to go would be around \$3,800.00 to around \$4,200.00; this does not include food, which most is include in the conference cost or UberX or rental cars. She has it in her budget training. Commissioners approved the travel.

Jason Trego, Emergency Management, updated the commission on the snowy weather today. They are expecting 1-2 inches here in Allen County and a freeze warning in the morning. Discussion followed.

Johnathon Goering, Thrive Economic, presented bids for the Airport Utility project. Bids were received from BG Consultants for 5 meetings and Site Visits \$6,000, Infrastructure Evaluation for \$9,000 (to include Transportation, Potable Water, Waste Water, Power, Gas and Telecom) and Airport Industrial Park Development Plan for \$4,000 for a lump sum total of \$19,000 (additional serves and meetings provided by BG Consultants can be delivered

upon the County's request at their standard hourly rates); Garver for 5 meetings, Infrastructure Evaluation (to include Transportation, Potable Water, Waste Water, Power, Gas and Telecom) and prepare opinions of probable cost for the recommended infrastructure improvements and develop a benefit-cost matrix for possible development scenarios, Coordinate with FAA-approved Airport Layout and Land Use Plan to determine allowable development and restrictions (height) that should be imposed, prepare a Draft Report for review and comment by County and prepare a Final Report for a lump sum total of \$20,000 and hourly not to exceed \$5,000 for Client meetings (The scope of work for this study does not include additional services for environmental review, surveying, design, SWPPP preparation, bidding, construction phase services, or evaluation/capacity analysis of the City of Iola water treatment plan and wastewater treatment plant); Midwest Engineering Group, LLC for Utilities Study for a lump sum cost of \$18,500, will provide an alignment map, engineer's opinion of probable cost and summary for each of the improvement options: Water, Sanitary Sewer, Gas, Electric, Communications, Transportation, Development Platting and if agreed by the county and engineer they will provide extra services (not listed above) at hourly as noted on an attached rate schedule and mileage based on current Federal Reimbursement mileage rate, excluded services include Capacity of WTP and WWTP, Legal/Topographic Survey, Design, Bidding Services, Geotechnical, Stormwater Pollution Prevention Plan (SWPPP), Construction Observer, Land Acquisition, Material Testing, Construction Staking, Easement Preparation, Easement Acquisition, Environmental Report, and Archeological Study. Discussion followed. BG Consultants is who Johnathon suggests the county use from reviewing the bids. He stated he has visited with Commerce and expect funding in the future. Chairman Symes asked about the other bids, he asked if the \$19,000 would change if more time is required. Discussion followed. Commissioner Lee asked about the details and 10-year layout plan required by FFA. (24 areas in the northwest corner of the airport property) Commissioner Daniels stated we have a \$13,000 grant that would be used to off set expenses. Commissioners will look at the details and make consideration at later meeting this month.

Chairman Symes discussed Tri Valley Development Services Agreement for Services:



AGREEMENT FOR SERVICES

THIS AGREEMENT, made and entered into this 1<sup>st</sup> day of January by and between the Board of County Commissioners of ALLEN COUNTY, KANSAS, hereinafter called Commissioners and TRI-VALLEY DEVELOPMENTAL SERVICES, INC., hereinafter called "CDDO."

WHEREAS, the Commissioners are desirous of providing services for the residents with intellectual disability of the County and of levying a tax providing such services, but have determined that it is more practicable to contract with a non-profit corporation for such services for the residents with intellectual disability of said county as provided by K.S.A. 19-4007(a), and

WHEREAS, the CDDO is a non-profit corporation, licensed by the State Department of Social and Rehabilitation Services in accordance with K.A.R. 30-64 and is capable of providing oversight for individuals with intellectual disability.

NOW THEREFORE, the Commissioners contract for services as enumerated in 3. Below, for the residents with intellectual disability of said county with CDDO and CDDO agrees to supply said services upon the following terms and conditions:

1. **Term** The term of this agreement shall be for one (1) year commencing January 1, 2021 and ending December 31, 2021.
2. **Consideration.** The Commissioners agree to levy taxed upon all the taxable tangible property in the County as provided by K.S.A. 19-4004 for the purpose of providing revenue to pay for services for the residents with intellectual disability of said county. Upon receipt of such tax money, the Commissioners shall pay the amount budgeted or actually received (whichever is less) to the CDDO and the CDDO is authorized to receive and expend such moneys to provide services for residents with intellectual disability of said county. Payments of tax money collected are to be made quarterly. The amount to be budgeted for 2021 is \$70,000.00.
3. **Services.** The services to be provided are Day Activity, Employment Services, Community Living, Respite Care, Case Management, Administrative, Support and Transportation Services.
4. **Reports.** Service Provider shall annually provide the Commissioners with a Certified Public Audit report showing the amount of fees collected, the amount of money received under said contract, and any other income, and showing further the disbursements, including salaries by the CDDO
5. **Liability.** CDDO agrees to indemnify and hold the Commissioners harmless from any and all claims arising out of CDDO operations and activities.
6. **Funding.** The Commissioners reserve the right to alter or adjust the payment amount to meet funding reductions by sending a written notice to CDDO fourteen days in advance of said alteration or adjustment.

This is an annual agreement. Commissioner Daniels moved to sign the agreement. Commissioner Lee seconded; motion passed 3-0-0. Commissioners all signed the agreement.

Commissioner Lee moved to go into executive session for 10 minutes to discuss non-elected personal. Commissioner Daniels seconded; motion passed 3-0-0. Those in the

room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Sherrie L. Riebel, Allen County Clerk, and Robert Johnson, II, Allen County Counselor. The time is now 9:03 a.m. Commissioners reconvened at 9:13 a.m. No action was taken.

Commissioners reviewed draft 3 of the proposed General Transportation Policy: (Trips - Eligible trips are necessary trips to medical appointments, shopping, pharmacies, lawyers, post offices, personal residence, cultural event, post-secondary education, banks, grocery stores, social service agency in Allen County, laundromat or to visit someone in the hospital, assisted living or nursing home. These trips do not include liquor stores, smoke shacks, bait shops, fast food, convenient stores or to work as *there are not adequate resources for transporting persons to work.* Recreational rides are permitted with special permission.)

Sherrie explained what could be considered necessary trips and what would not be considered. She explained convenient stores are not a necessity for drinks, lottery tickets and smokes. She stated taking people to work would not be able to happen unless their vehicle was in the shop and if they worked 8:30 a.m. to 4:30 p.m. and the van was not at one of it scheduled places. Discussion followed.

Commissioners asked about the Fares & Donations: (Fares & Donations -In all cases, a rider pays no fare at this time. Fares or donations are not to be accepted by the drivers.) Sherrie explained that during the PILOT time of the General Transportation van, the commission had stated they would not charge a fee, but if the public would want to pay, they could make a check payable to the county and send to the County Clerk's office to be put into the General Transportation fund. The commission will probably start charging a fee once the county gets their own van which should be about December.

Chairman Symes mentioned there will be a meeting of the Hospital Board on Thursday. Commissioner Daniels plans to attend.

Tim Osborn, citizen, joined the meeting.

Commissioner Daniels moved to go into executive session for 15 minutes to discuss Confidential Data. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Sherrie L. Riebel, Allen County Clerk and Terry Call, EMS Financial Director. The time is now 9:23 a.m. Commissioners reconvened at 9:38 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss Confidential Data. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Sherrie L. Riebel, Allen County Clerk and Terry Call, EMS Financial Director. The time is now 9:39 a.m. Commissioners reconvened at 9:49 a.m. No action was taken.

Darrell Baughn, Allen County Volunteer Fire, invited the commission to an open house on June 12, 2021 at the now 1-year new Allen County Volunteer Fire Station.

Cole thanked the county and Mitch's crew for work on 9<sup>th</sup> Street in the City of Humboldt fixing it.

Chairman Symes announced the commission would be seeking bids for ambulance services, expressing that the City of Iola could bid on the services if they so choose. And drafted a letter to the City of Iola:

**ALLEN COUNTY COURTHOUSE**  
*County Commissioners*

**Jerry Daniels, 1<sup>st</sup> District**  
1 N. Washington  
Iola, KS 66749

**David E. Lee, 2<sup>nd</sup> District**

**Bruce Symes, 3<sup>rd</sup> District**  
620-365-1406  
Fax: 365-1441

April 20, 2021

To the City of Iola,

With the passage of the April 14 date for exclusive negotiations for continuing the ambulance

services contract between Allen County and the City of Iola, the Board of County Commissioners is formally notifying the City of Iola that Allen County is entering a bid process for contracting county ambulance services beyond Dec. 31, 2021.

The BOCC thanks the City of Iola for participating in the negotiations the past month and will welcome participation by the City of Iola in the bid process for the future of Allen County's ambulance service. A formal Request For Proposal is being written by the County.

Should the City of Iola have questions about the bid process and/or the RFP, they can be directed to the Office of the County Clerk.

Chairman Symes moved to approve all the commissioners sign the letter. Commissioner Lee seconded; motion passed 3-0-0.

Commissioners reviewed the following documents:

- a) Financial Assurance Variance for Solid Waste Landfill
- b) Letter from Governor Kelly concerning American Rescue Plan Act (ARPA)
- c) Health Forward Notice of Grant Payment for Request #FY19-00880 – approved
- d) Monthly report from District Court for March 2021

Commissioners approved the following documents:

- a) Clerk's Vouchers – 4/15/2021-\$171,201.64 & 4/19/2021-\$11,843.09
- b) Journal Vouchers - #15 & #16
- c) Payroll – New hire Sharon K. Sigg for House and Grounds Department.
- d) Payroll – 6<sup>th</sup> month increase for Bryce M. Andres

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 9:59 a.m. until Tuesday, April 27, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**April 27, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Bruce Symes, Chairman, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Nick Reynolds, Humboldt Union, Mitchell Garner, Allen County Public Works Director, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Jessica Thompson, Becky Voorhies, Jonathon Goering, Thrive Allen County, Jason Trego, Emergency Management, Terrill Mueller, Murphy Tractor, and Paul Zirjacks, citizen, was present to observe the meeting.

Sharon Sigg led the group in the Pledge of Allegiance.

Roy Smith, Allen County Undersheriff, joined the meeting.

Commissioners approved the minutes of the regular meeting on April 20, 2021.



Ron Holman, Allen County House and Grounds Director, introduced Sharon Sigg as a new employee, who will be part time helping him with flower gardens and other needed areas.

Sherrie introduced Chad Turner. Chad will be driving the General Transportation Van once it is received.

Jason Trego, Emergency Management Director, updated the commission on weather forecast presented last week. Allen County is no longer in severe forecast but could get up to two inches of rain with some localized flooding.

Johnathon Goering, Thrive Economic Development Director, discussed the utility expansion at the Allen County Regional Airport. He asked if the commission had made a decision. Discussion followed. Johnathon stated the previous grant for \$13,000 could be used for fuel, salaries, paint, lights and such but not towards the utility's expansion. Commissioner Daniels moved to approve using BG Consultants for \$19,000. Commissioner Lee seconded; motion passed 3-0-0.

Johnathon discussed housing study in Allen County. It will be housing and economic development meetings for the public to weigh in; some will be in person and some will be offered virtual.

Mitchell Garner, Allen County Public Works Director, discussed landfill expansion. It will be a large amount of money but have not let for public bids yet. There is about 8-9 years left in the current cell. The new cell will be able to be used for the next 40 years once it is finished in 3 years. Discussion followed on the procedure and process. Mitch requested permission to start expansion.

Mitch discussed the 4-year-old crusher (2,000 hours on it) it is down and needs to go to the shop to be fixed. Approximately 90 hours to repair with a cost of approximately \$40,000. Discussion followed. Mitch reported with the electrical parts it is down quite a bit. He discussed options for having rock on hand for county use so the county doesn't have to purchase rock. Commissioner Lee moved to proceed to fix the crusher. Commissioner Daniels seconded; motion passed 3-0-0.

Mitch asked about rock. Commissioners asked to see what options will be.

Kim Ensminger, USD #256 Superintendent and Bob Rhodes, USD#256 Board member, joined the meeting to convey their communities' thoughts about the monies for the PILOT from the wind farms. Superintendent Ensminger stated the reason why the people even agreed to the wind farms were to help families and school districts; if monies were distributed equaling to USD's, then USD 256 would receive 70 % in their district and 30% in USD 257. They need the monies in their district; they need the monies sooner than 8 years. She asked the commission to please reconsider how the monies are distributed. She stated they (USD 256) do not have the valuation in the district like the other area schools; reconsider the resolution on how to divide among the schools. Monies would go to the two schools by percentage, and the tech center certain portion. Mr. Rhodes reiterated what Superintendent had said. Commissioners based on the foot print of the windfarm, 70% USD 256 and 30% USD 257, expressing for the whole community. A discussion on taxes and what it would mean to the county as a whole. Commissioner Daniels stated the original resolution from the wind PILOT was designated for security for ALL students and will take the PILOT year to year. Chairman Symes asked about a school safety committee and stated monies have been spent to help security in each of the schools. Superintendent Ensminger explained what security has been addressed. They received free money for maintenance and the school slide due to COVID, to increase staffing, more individualized with students. This funding would help to keep those people in place when COVID monies are done. State funding is \$3 million spent on salaries and insurance for the most part.

Sherrie received request for funding for cremation on an indigent death. Commissioner approved the \$1,000.

Chairman Symes discussed a request for \$500 from the Veterans Honor Flight secretary Don Meats. Honor Flights were cancelled in 2020 but are scheduled to restart June of 2021. Commissioners discussed the request and will consider at a later meeting.

Chairman Symes discussed the SEK Regional Meeting hosted in Woodson County last week, April 27, 2021. He explained the commissioner meeting had a guest speaker on Economic Development and Jay Hall, KAC Attorney was guest speaker at the luncheon covering new legislation. Sherrie stated the SOS Scott Schwab spoke at the County Clerk's meeting on the 2020 Presidential Election and the future of security of elections.

Commissioner Lee moved to go into executive session for 20 minutes to discuss Attorney-Client Privilege. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial, Sherrie L Riebel, Allen County Clerk and Chuck Apt, attorney. The time is now 9:25 a.m. Commissioners reconvened at 9:45 a.m. No action was taken.

Commissioner Lee moved to go into executive session for 15 minutes to discuss Attorney-Client Privilege. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial, Sherrie L Riebel, Allen County Clerk and Chuck Apt, attorney. The time is now 9:46 a.m. Commissioners reconvened at 10:01 a.m. No action was taken.

Commissioner Lee moved to go into executive session for 15 minutes to discuss Attorney-Client Privilege. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial, Sherrie L Riebel, Allen County Clerk and Chuck Apt, attorney. The time is now 10:02 a.m. Commissioners reconvened at 10:17 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss non-elected personnel. Chairman Symes seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Sherrie L. Riebel, Allen County Clerk, Mitch Garner, Allen County Public Works Director and Robert Johnson, II, Allen County Counselor. The time is now 10:23 a.m. Commissioners reconvened at 10:33 a.m. No action was taken.

Chairman Symes moved to go into executive session for 20 minutes to discuss Attorney-Client Privilege. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Robert Johnson, II, Allen County Counselor. The time is now 10:24 a.m. Commissioners reconvened at 10:44 a.m. No action was taken.

Sherrie discussed policies for Senior Center Van and General Transportation Van. She stated she would like to mirror the General Transportation policy so they are consistent with each other. Commissioners approved.

Commissioner discussed the Master's Leasing & Rental van contract through Thrive's grant. Commissioner Daniels moved to authorize Chairman Symes initials and signature on the contract contingent on Counselor Johnson reviewing. Chairman Symes seconded; motion passed 3-0-0.

Commissioners discussed housing for the new van. Mitch said he would see if he could consolidate vehicles and such. Jessica Thompson, Thrive Allen County, stated there are grants for building structures at an 80/20 match. No action was taken.

Commissioner Daniels discussed using the \$13,000 grant to paint and stripe the runway and a few roads including the new pavement in Humboldt; 9<sup>th</sup> Street and Bridge Street faded already; needs redone again.

Chairman Symes reported the annual Kansas County Commissioners Association (KCCA) meeting will be June 8 to 10 at Liberal, Kansas. Sherrie will find out more details.

Commissioners reviewed the following documents:

- a) Allen County Regional Hospital Saint Luke's Health System letter

Commissioners approved the following documents:

- a) Clerk's Vouchers – \$145,400.10
- b) Journal Vouchers - #17
- c) Payroll – Expense voucher for Cara Barkdoll for mileage and SEK ROD dues
- d) Payroll – New Hire Chad Turner for General Transportation Van's driver

With no further business to come before the board, Chairman moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 11:09 a.m. until Tuesday, May 4, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**May 4, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Mitchell Garner, Allen County Public Works Director, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Lisse Regehr, Becky Voorhies, Johnathon Goering & Jessica Thompson, Thrive Allen County, Chelsie Angleton, Interim 911 Director and Radlee Decker, visitor, Charles H. Apt, III, attorney, Arlyn Briggs, landowner and Paul Zirjacks, citizen, was present to observe the meeting.

Commissioner Lee led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on April 27, 2021.

Commissioner Lee moved to go into executive session for 25 minutes to discuss Attorney-Client Privilege. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Charles H. Apt, III, Allen County Counselor. The time is now 8:31 a.m. Commissioners reconvened at 8:56 a.m. No action was taken.

Bryan J. Murphy, Allen County Sheriff, and Carla Nemecek, Southwind Extension District Executive Director, joined the meeting.

Arlyn Briggs, Anderson County resident/Allen County landowner, ask the commission if the person in charge of a determining if a recall petition is valid to contact him because he wanted it properly done. He knows it needs to go through an attorney that lives in the county where the recall is requested. He is representing other residents in Allen County.

Arlyn addressed the USD 258 concern with windmill payments from last week. Discussion followed.

Arlyn also addressed the commission meetings on video, persons should not wear masks while speaking during the meeting. He would like the people speaking to the commission not to wear a mask while speaking to the commission.

Arlyn discussed roads east of City of Gas. He discussed a few particular roads. Most of these roads are not designed for semi-trucks, but the days of 2-ton vehicles are gone. Discussion followed. Arlyn stated agriculture is the backbone of this State of Kansas.

Ron Holman, Allen County House and Grounds Director, joined the meeting.

Mitchell Garner, Public Works Director, reported the crusher was picked up yesterday morning. He has hired a grader for the 6<sup>th</sup> district, and has a truck driver moving up. He will have to hire back hoe operator. Discussion followed.

Mitch discussed the leased General Transportation van housing.

Chelsie Angleton, 911 Director, was present but did not have anything to report. She stated Jason will not be here today but just rain in the forecast. She did say the sirens were serviced for the coming season. They will be working on the storm shelter grants.

Johnathon Goering, thanked the commission for participating in the Southeast Kansas Housing meeting; 40 in attendance and 20 virtual. The second virtual meeting will be at 11:30 a.m. today. Chairman Symes discussed duplications of meetings goals. Discussion followed.

Johnathon reported there will be an airport meeting this week 2 on Friday.

Johnathon discussed Neighborhood Revitalization for countywide. He thinks it needs to be considered.

Johnathon updated the commission for the utility expansion. Commissioner Daniels moved to approve Chairman Symes signature on the agreement. Commissioner Lee seconded; motion passed 3-0-0.

Peerless tour for the commission will be on May 20, 2021 at 10:00 a.m.

Lisse Regehr and Becky Voorhies, Thrive Allen County, reviewed the Sparks Administration Final Report. Lisse explained each in detail by type: Education, Health, County, Municipalities, Economic Development and Social Services. She stated Thrive was honored to be able to administer SPARKS funding. Chairman Symes stated he is so glad we have Thrive Allen County to support Allen County.

Chairman Symes discussed a business not knowing about SPARKS funding, so letting local businesses know; marketing efforts. Lisse stated the timing was a problem but the new funding will be a two-year reporting concept.

Becky Voorhies discussed the funding left in CDBG-CV funding. There is \$1,061 left but the City of Iola will be able to get more so some businesses may not apply since they might qualify for \$7,500. Discussion followed.

Carla Nemecek, Southwind Extension District executive director and Ron Holman, Allen County House and Grounds Director, discussed bids for the extension office windows. Peerless and Whitworth Construction bids were received, Glass Depot and Superior Builders did not submit bids; they had requested from 4. Ron stated both do great work. Discussion followed. Commissioner Daniels moved to approve Whitworth Construction for \$8,000. Commissioner Lee seconded; motion passed 3-0-0.

Commissioner Lee moved to sign both General Transportation and Senior Citizen's Van policies, and Commissioner Daniels seconded; motion passed 3-0-0.

Commissioners discussed See-Kan RC&D Project, Inc. request for funding.

Carla reported they added Chad Guthrie, Crop Production to the extension team.

Commissioner Daniels moved to go into executive session for 45 minutes to discuss Attorney-Client Privilege. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commission Daniels, Sherrie L. Riebel, Allen County Clerk, Terry Call, Allen County EMS and Charles H. Apt, III, attorney. The time is now 9:41 a.m. Commissioners reconvened at 9:56 a.m. No action was taken.

Carla discussed a change for \$512 more that she wasn't aware of, she would like to have the larger window on the North side of the building. She asked the commission to withdraw their motion on the window. Discussion followed. Commissioner Daniels moved to withdraw his current motion and table a decision for a week. Commissioner Lee seconded; motion passed 3-0-0.

Commissioners reviewed the following documents:

- a) Monthly reports from the Noxious Weed Dept., Public Works Dept., Register of Deeds office, Attorney's Office, Appraiser's office, and County Clerk's office.
- b) A proposed spreadsheet on taxes.

Commissioners approved the following documents:

- a) Clerk's Vouchers – 4/29/2021-\$208,722.52 & 5/3/2021-\$8,427.18
- b) Payroll – approved vacation carry-over of 70 hours for Jimmy Skaggs to be used on or before October 16, 2021.

With no further business to come before the board, Chairman Symes moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 10:50 a.m. until Tuesday, May 11, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**May 11, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Mitchell Garner, Allen County Public Works Director, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Jonathon Goering, Thrive Allen County, Bryan J. Murphy, Allen County Sheriff, Roy Smith, Allen County Undersheriff, Carl Slauch, City of Iola Councilman, and George Levans, citizen was present to observe the meeting.

Jessica Thompson led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on May 4, 2021.

George Levans discussed the City of Iola Ambulance and Allen County's contracts. He continued on the current paramedics and EMS persons. He stated the commissioners should use extra monies on roads. He expressed his opinion on the rock crusher costing \$40,000 to fix.

Mitchell Garner, Allen County Public Works Director, reported the crews have been mowing, trimming trees, and patching potholes.

Commissioner Lee requested Mitch figure the cost of the crusher's repair and the cost of the purchased rock due to the crusher being down to present to the commission. Discussion followed. Mitch is hoping it will only be another 7 days before the crusher is completed.

Mitch confirmed they started the 6<sup>th</sup> mowing district last week. He is still short seasonal workers.

Johnathon Goering, Thrive Economic, shared a little about a meeting at Allen County Regional Airport.

Jonathan mentioned another person asked him about tax abatements in the County that is interested in doing a tourist attraction. Discussion followed.

Arlyn Briggs joined the meeting.

Sherrie discussed having the county website and emails to go to dot gov (.gov). Homeland Security is offering the ".gov" for counties free. Commissioners asked her to check with Advantage Computer.

Sherrie discussed Jim Wildschuetz resignation on the Zoning Board; it is effective May 31st. Commissioner Lee will check on a few names to see about serving.

Arlyn Briggs discussed about getting approval for a recall petition. Discussion followed on clarifying a recall election on "who approves" and such.

Arlyn stated commissioners do not take action on things that need fixed within Allen County i.e. roads and crushers.

Darrell Krone, Jan Coykendall, Brie Martin, Dorcas Romary, and Wayne Smith, representatives of the Humboldt Historical Preservation Alliance (HHPA) discussed the 2022 budget request. Darrell explained the difference between them and the Historical Society is that HHPA is located at 622 Bridge Street, Humboldt, Kansas for the Orcutt Museum. They only have so much space but they cannot use the upstairs due to the safety reasons. Discussion followed. Commissioner Lee asked about the two museums in Humboldt. Darrell stated he is requesting funding for the Humboldt Historical Preservation Alliance. They are needing a building built which he estimates to be \$60,000 but they do not have the monies to build, only about half of it. The City of Humboldt donates money \$3,500 to \$4,000 each year to HHPA plus donations from museum goers; that is their only funding at this time. Darrell requested them to be one of the locations considered for funding.

Commissioner Lee asked why they don't consolidate with the Humboldt Historical Society. It was stated the Humboldt Historical Society didn't support the Orcutt Museum.

Jerry Hathaway, Allen County Attorney, joined the meeting. He wanted to notify the commission that he is needing to hire a part time position due to a shortage of office help at this time. His office is swamped at the time due to back log of cases. Discussion followed.

Carla Nemecek, Southwind Extension District #10, discussed the window bid from last week; they were not apples to apples. The one bid included a larger window and Whitworth bids did not and he did not want to bid on including a larger window. Commissioners stop in to view the windows. Bids did not change from last week. Carla recommended the larger window to bring in more natural light, making it more welcoming atmosphere. Carla reported she had requested bids from four vendors: Whitworth Construction, Inc., Peerless Commercial Applications Group, Jayhawk Glass out of Chanute, and Danny Ware, Superior Builders. Commissioner Lee moved to accept the bid from Peerless for \$8,512.00 which included the larger window. Chairman Symes seconded; motion passed 3-0-0.

Chairman Symes moved to go into executive session for 10 minutes to discuss attorney client. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Robert Johnson, II, Allen County Counselor. The time is now 9:14 a.m. Commissioners reconvened at 9:24 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 15 minutes to discuss confidential data. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial Director/Zoning Administrator, and Sherrie L. Riebel, Allen County Clerk. The time is now 9:28 a.m. Commissioners reconvened at 9:43 a.m. No action was taken.

Commissioner Lee moved to go into executive session for 10 minutes to discuss confidential data. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial Director/Zoning Administrator, and Sherrie L. Riebel, Allen County Clerk. The time is now 9:44 a.m. Commissioners reconvened at 9:54 a.m. No action was taken.

Chairman Symes discussed a district commissioner meeting in Yates Center; SEK Regional Meeting hosting Kansas Association of Counties had a session concerning economic development. He suggested in inviting a couple of guest speakers to Allen County in September 2021.

Chairman Symes reported the commission has provided an RFP for ambulance services for Allen County. RFP's will be available at the County Clerk's office for anyone wishing to bid on the ambulance services and will be due on June 7, 2021 at 5:00 p.m. in the County Clerk's office. The ad for RFP's will be published in the papers and Allen County website. Discussion followed. Commissioner Lee stated services and locations will not change, the services will not be less that what they currently are. Commissioner Daniels stated it is a financial bidding purpose only and appreciated all the current ambulance crews.

Commissioners reviewed the following documents:

- a) Senate Bill 13 information
- b) Monthly report from the District Court
- c) Department fund standing for end of April
- d) Allen County Solid Waste Financial Assurance Agency report for April
- e) BP Pipeline (North America) Inc., Close Interval Survey
- f) Kansas County Commissioners Association letter for dues.

- g) Fund Status report for January through April 2021
- h) Treasurer's monthly reports
- i) Kansas Worker's Risk Cooperative for Counties March 21, 2021 financial statement.

Commissioners approved the following documents:

- a) Clerk's Vouchers – \$96,500.97
- b) Journal Vouchers - #18
- c) Payroll – reimbursement for Nathen Jackson
- d) Payroll – Dathan McMurtrey a change of department
- e) Payroll – Vacation carry-over of 43.25 hours for Terry J. Johnson to be used by December 18, 2021.
- f) Payroll – Transfer of leave to another employee of 20 hours.
- g) Abatements: PP Value 498, \$97.60, Year 2019  
PP Value 473, \$95.44, Year 2020

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 10:03 a.m. until Tuesday, May 18, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**May 18, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Bruce Symes, Chairman, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Mitchell Garner, Allen County Public Works Director, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Jonathon Goering, Thrive Allen County, Chelsie Angleton, 911 Director, Jason Trego, Emergency Management, and Paul Zirjacks, citizen, was present to observe the meeting.

Jonathon Goering led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on May 11, 2021.

Chairman Symes mentioned with all the new regulations from KDHE, KVC and CVC for wearing masks, he would like to see Allen County align with the local health department relaxing the mask requirements if a person has been vaccinated. Commissioner Lee discussed social distancing of 6' or more than 20 persons in the room and not vaccinated wear masks. Commissioners stated people should continue to use common sense. All Commissioners are vaccinated but encourage all to get vaccinated. Commissioners agreed with the new terms for social distancing and masks.

Mitchell Garner, Allen County Public Works Director, lots of rain so low water bridges are over. No damage to any at this time.



Roy Smith, Allen County Undersheriff, joined the meeting.

Mitch provided information on the current rock crusher.

QA10			
Crusher's hours 1625. Crusher's engine hours 2200. Capacity: 450 tons per hour.			
Reports: 04/17/2018 thru 04/30/2021			
Maintenance Cost:			\$202,520.05
Est. Cost:			\$40,000.00
TOTAL			\$242,520.05
Rock	\$4.80		
ROCK COST:			
	2020	2021 thru May 14th	
	Pea Rock 2527 tons	Pea Rock 0 tons	
	Road Rock 37027.95 tons	Road Rock 2772.27 tons	
Nelson:	\$285,973.02	\$17,326.70	
Total Cost:			\$303,299.72
	2020	2021 thru May 14th	
	Road Rock 12517.28 tons	Road Rock 703.68 tons	
Whitaker:	\$98,757.65	\$4,925.76	
Total Cost:			\$103,683.41
Rock Tonnage:			
2018 April-December	211,150		
2019	311,000		
2020	126,500		
2021 January - April	17,125		
	<u>665,775</u>		

He discussed the hours and maintenance costs, tonnage, and rock per ton (paper). The crusher was new in 2017 and cost 1.2 million. Chairman Symes asked about the life of the crusher. Mitch stated it was thought to last 10 years due to the electronics. Discussion followed on cleaning maintenance and timing. Mitch has had a meeting with the persons scheduled to clean the crusher and training; it will have to be taken apart a little for cleaning.

Chairman Symes stated changing grader districts from 5 to 6 will help on sooner maintenance and when they get pot hole machine, they will be making headway on the roads. Mitch stated he is going to Salina to see two demonstrations on pot hole machines. Discussion followed on one person versus two-person machine.

Jami Clark, Allen County Appraiser, requested the commission review Resolution 202106 renewing her contract with Allen County.

**RESOLUTION NUMBER 202106**

**A RESOLUTION APPOINTING A COUNTY APPRAISER**

**WHEREAS:** pursuant to K.S.A. 19-430 the Board of County Commissioners of Allen County are required to appoint a county appraiser, and;

**WHEREAS:** said county appraiser shall hereby be reappointed to serve a term of four (4) years and until a successor is appointed;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ALLEN COUNTY, KANSAS:**

**Section 1.** That Jami L. Clark be and she is hereby appointed to the position of County Appraiser for Allen County, Kansas.

**Section 2.** That the term of her appointment shall begin on July 1, 2021. The salary and other benefits shall be reviewed annually by resolution of the Board of County Commissioners of Allen County, Kansas.

**Section 3.** That this resolution shall take effect and be in force from and after its passage and publication one time in the legal newspaper of the county.

**ADOPTED AND APPROVED BY THE GOVERNING BODY OF ALLEN COUNTY, KANSAS THIS 18th DAY OF MAY 2021.**

**THE BOARD OF COUNTY COMMISSIONER OF ALLEN  
COUNTY, KANSAS**

Commissioner Daniels moved to approve Resolution 202106 to reappoint Jami L Clark as Allen County Appraiser. Commissioner Lee seconded; motion passed 3-0-0.

Chelsie Angleton, 911 Director, report two new hires started yesterday.

Chelsie stated they are working on filling the "Hostage Negotiations" class hosted by Allen County on May 25<sup>th</sup>. She will be opening registration soon on Phil Chalmers class scheduled to be held on July 25<sup>th</sup> at the Bowlus Fine Arts Building.

Jason Trego, Emergency Management Director, stated Thrive will be helping Emergency Management to send out surveys to the City of Elsmore to determine to whether they are in the moderate to low-income bracket for grant purposes. Commissioners asked about other cities for the storm shelter grants. Commissioner Lee asked about storm shelters. Chelsie reported the application is due in October. Discussion followed on incorporated or unincorporated towns in Allen County. Jason is estimating shelters to be around \$10,000 to \$20,000 depending on above or underground.

Jason stated the river is up by a foot, not expecting a major flood in Allen County. North Central Kansas is having some but not expecting it here.

Jonathon Goering, Thrive Economic Development Director, reminded the commission the Peerless tour is at 10:00 a.m. for 2 hours on Thursday, May 20<sup>th</sup>.

Meeting with BG Consultants with Commissioner Daniels, Mitch and Airport manager and Jonathon.

Jonathon schedule meeting for county incentives with Commissioner Lee for later this week.

Sherrie discussed Resolution 202107 amending the purchasing policy procedures involving the expenditure of county funds. She reviewed the changes from the current Resolution 201606 as suggested by all the department heads. There needs to be a few more changes. Commissioners tabled a decision for now.

Carla Nemecek, Southwind Extension District Executive Director, discussed bids for the windows. Peerless Products bid did not include labor.

## Peerless Products Bid

Cornell Walls <cdwalls@peerlessproducts.com>

Tue 5/18/2021 7:15 AM

To: Carla Nemecek <cnemecek@ksu.edu>

**This email originated from outside of K-State.**

Hello Carla,

Per our conversation, this email is to inform you guys that our bid did NOT include labor. We are a manufacturer only and do not supply labor in our price. There are a few options to lower the price on the overall bid, getting rid of the bigger window on the north side of the building and just replacing the pre existing window. Then, making the 3'x8' (bigger window) on the south side of the building a fixed window. If those options are something you guys are interested in please let me know and I would be happy to adjust the quote. Sorry for the confusion through this whole process, I know it hasn't been easy for you. Let me know if there is anything I can do to help. Hope all is well.

Thanks,



**Cornell Walls**

**Business Development Owner | PeerlessProducts.com**

📞 620.215.2430 📞 620.644.4348 📍 2702 N State | Iola, KS



She presented an email. Commissioner Daniels moved to resend the previous motion of bid of accepting Peerless and to accept Whitworth Construction's bid. Commissioner Lee seconded; motion passed 3-0-0.

Carla reported she has accepted a new position with K-State Extension. She will be covering the Eastern 1/3 of the State. She will be working from home; June 1<sup>st</sup> is the date of change. Commissioners congratulated Carla.

Chairman Symes discussed materials for the Fair Board project and cost of materials have sky rocketed. Discussion followed.

Sherrie updated the commission about ongoing plans for Southeast Kansas Regional Meeting hosted by Allen County on September 23, 2021.

Sherrie discussed an invoice from See-Kan RC&D for dues. She reported she had called and no one has returned her call. Sherrie received a call from Montgomery County Commissioner saying he had called and not one returned his call so they were not participating. Allen County Commissioners consensus is not to pay the invoice either.

Scott Welch, Our Market, reported they are close to opening the doors. They are waiting on groceries. They plan to have a soft open until everything is going well; get out little kinks, then they will have a Grand Opening. They have the shelves and price tags done. Commissioners are invited to come visit anytime they would like. Point of Sale tech people to make sure things works with the registers. They will be starting to butcher on Wednesday for the store.

Chairman Symes moved to go into executive session for 10 minutes to discuss Attorney Client. Commissioner Daniels; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Mitchell Garner, Allen County Public and Robert Johnson, II, Allen County Counselor. The time is now 9:32 a.m. Commissioners reconvened at 9:42 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss confidential data. Commissioner Lee seconded; motion passed 3-0-0. Those in the room

will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial Director/Zoning Administrator, and Sherrie L. Riebel, Allen County Clerk. The time is now 9:45 a.m. Commissioners reconvened at 9:55 a.m. No action was taken.

Commissioner Lee stated Regina Lance would be interested in serving on the Zoning Board to in place of Jim Wildschuetz who had resigned. Commissioner Lee made the motion to appoint Regina Lance to the Zoning/Planning Board. Commissioner Daniels seconded; motion passed 3-0-0.

Terry reported Monarch quarrying hears are scheduled to be held on one day on July 10 starting in the morning.

Commissioners reviewed the following documents:

- a) Coordinated Transit District #10 minutes
- b) Thank you note from Judge Thomas Saxton family
- c) Allen County Fair Board Revenue & Expenses for January 2021 through April 2021
- d) Fact Sheet: The Coronavirus State and Local Fiscal Recover Funds information

Commissioners approved the following documents:

- a) Clerk's Vouchers – 5/13/2021-\$329,024.13 & 5/17/2021-\$3,995.29
- b) Payroll – New hire Payroll enrollment Jeremy Dutton for Detention Officer
- c) Payroll – reimbursement to Sherrie L. Riebel for meal
- d) Abatements – RE Value 2221, \$326.34, Year 2020

With no further business to come before the board, Commissioner Daniels moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 10:01 a.m. until Tuesday, May 25, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**May 25, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Mitchell Garner, Allen County Public Works Director, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Roy Smith, Allen County Undersheriff, Lisse Regehr, Becky Voorhies, & Johnathon Goering, Thrive Allen County, and Paul Zirjacks, citizen, was present to observe the meeting.

Lisse Regehr led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on May 18, 2021.

Mitchell Garner, Public Works Director, discussed the patch hole machine and the heated storage tank that would be needed. He had sent videos for review to the commission. The tanks would keep the emulsion mixture always ready for use. Mitch stated the two-

person machine looks to be more efficient. Discussion followed on each type of machine and style of laydown, material is expected to last 3 to 5 years, to get the machine is several months out.

Carl Slaugh, citizen, joined the meeting.

Mitch discussed the size of the tank depends on whether someone around could share the use. Pea rock would be what Allen County would be using. Pot hole machines run around \$280,000 and could be used year around. Discussion followed on purchases vs rental for \$20,000 per month. Mitch will continue to gather information on pot hole machines.

Mitch reported the crews are out trimming trees and mowing.

Jonathon Goering, Thrive Allen County, BG June 7 at 9 a.m. utility expansion, Jerry, Mitch and Robert.

Jonathon met with commerce and they suggested to do a labor study in Allen County which would be beneficial for future planning of the county as well as the airport. Jonathon will get more information for the commission to consider.

Jonathon discussed drone photos taken last week around the airport.

Sherrie requested on behalf of Judge Creitz to use the bandstand for a stop for Race Across America. They will be having a barbeque for the team coming through. Commissioners approved this request.

Commissioner Daniels moved to approve Chairman Symes to sign grant.

Commissioners reviewed a Memorandum of Agreement by and Between Coffey County Sheriff's Office and Allen County Emergency Communications.

# MEMORANDUM OF AGREEMENT

BY AND BETWEEN

**Coffey County Sheriff's Office**

AND

**Allen County Emergency Communications**

This Memorandum of Agreement (hereinafter "Agreement") is made and entered into on May 13, 2021, by and between **Coffey County Sheriff's Office** (PSAP 1) and **Allen County Emergency Communications** (PSAP 2).

WHEREAS, the parties to this Agreement are participants in the Statewide NG9-1-1 System, and;

WHEREAS, the parties to this Agreement desire to provide contingency and/or overflow support to one another, and;

WHEREAS, the parties desire to formalize their decisions regarding said contingency and/or overflow support;

THEREFORE, the parties agree as follows:

- Allen County Emergency Communications** will accept reroute of 9-1-1 calls from **Coffey County Sheriff's Office** due to PSAP evacuation, network or customer premise equipment failure, no workstation logged on, or other condition.

PSAP 2 will deliver any answered calls under this provision back to PSAP 1 jurisdiction by

Radio transmission on KSICS NE 4 – PSAP Channel or the dispatch cell phone if radio communication is lost 620-490-0976 or supervisor's cell phone 620-203-0871

- Allen County Emergency Communications** will accept overflow calls from **Coffey County Sheriff's Office** when all 911 talk paths at PSAP 1 are busy.

PSAP 2 will deliver any answered calls under this provision back to PSAP 1 jurisdiction by

Radio transmission on KSICS NE 4 – PSAP Channel or the dispatch cell phone if radio communication is lost 620-490-0976 or supervisor's cell phone 620-203-0871

- Allen County Emergency Communications** will accept overflow calls from **Coffey County Sheriff's Office** when a call goes unanswered for a period of **forty-five (45)** seconds. PSAP 1 and PSAP 2 agree to place a Vesta® overflow queue for PSAP 1 on their call handling screens.

PSAP 2 will deliver any answered calls under this provision back to PSAP 1 jurisdiction by

Radio transmission on KSICS NE 4 – PSAP Channel or the dispatch cell phone if radio communication is lost 620-490-0976 or supervisor's cell phone 620-203-0871

- Coffey County Sheriff's Office** and **Allen County Emergency Communications** agree to abide by the following procedures in regard to the above provisions:

Both agencies acknowledge that calls will be answered to the extent that staffing allows. **Coffey County Sheriff's Office** authorizes **Allen County Emergency Communications** to handle non-emergency calls received where no response is necessary, pursuant to **Allen County Emergency Communications** policy and procedure. There is no expectation that the calls will be delivered back to **Coffey County Sheriff's Office** but it is preferred that after the diversion a list of items that require follow-up will be provided to **Coffey County Sheriff's Office**.

Both agencies will provide ProQA EMD Protocol services when appropriate.

Both agencies will attempt to provide ProQA EFD Protocol services when appropriate.

Both agencies reserve the right to invoke the ProQA Protocol Emergency Rule

This agreement may be terminated at any time by either party by written notice to the second party and shall remain in force until such time as it is so terminated.

IN WITNESS WHEREOF, the parties hereto agree to the terms of the Memorandum of Agreement.

Commissioner Daniels moved to approve the MOU with Coffey County and for Chairman Bruce Symes to sign. Commissioner Lee seconded; motion passed 3-0-0.

Commissioner Lee discussed an getting an RFP and technical information for the proposed communications tower.

Commissioners discussed ARPA funding and security...safety health in security.

Commissioners reviewed the following documents:

- a) Insurance Binder for Underground Storage Tank Environmental Liability
- b) PSI endorsement changes on vehicles
- c) Southeast Kansas Coordinated Transit Council, Inc. audit for fiscal year ended June 30, 2020

Commissioners approved the following documents:

- a) Clerk's Vouchers – \$40,893.03
- b) Journal Vouchers - #19 & #20
- c) Payroll – new hires dispatchers: Julie M. Siebert and Jackson Meats, Seasonal: Gary M. Lower
- d) Payroll – Jill Allen reimbursement for travel

With no further business to come before the board, Commissioner Daniels moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 8:56 a.m. until Tuesday, June 1, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**June 1, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes was present via phone, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Mitchell Garner, Allen County Public Works Director, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Jonathon Goering, Thrive Allen County, Cheslie Angleton, 911 Director, and Jason Trego, Emergency Manager, was present to observe the meeting.

Commissioner Daniels led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on May 25, 2021.

Commissioner Lee reported the LaHarpe VFW Axillary and Moran American Legion did a marvelous job on Memorial Day services at the cemeteries.

Bryan J. Murphy, Allen County Sheriff, joined the meeting.

Mitchell Garner, Allen County Public Works Director, discussed dust control; will be underway at the middle of the month. There were 38 dust abatement requests. Discussion followed on the cost. Commissioners requested a schedule.

Mitch reported the crews are out mowing and trimming trees. It has been really wet so they are only dropping one side of the mower.

Mitch stated they are still working on the crusher, mostly waiting on parts.

Mitch asked the commission if they are ready to go out to bid on a pot hole machine. Discussion followed on the tank as well. Commissioners approved Mitch to send bids out for a pot hole machine and a tank.

Chelsie updated the commission on the Hostage Negotiation Training held at the Bowlus last week. They broke even on the cost of training for Hostage Training and refreshments. There were several that came from quite a distance.

Chelsie reported they found out that Montgomery County is also having a Phil Chalmers meeting. So hopefully they will also be able to fill it up, she is starting with the dispatch, law enforcement then the schools, if not it will be opened up to the public, Bowlus is opening up to their seating capacity. Chelsie stated catering is not an option at the Bowlus. Discussion followed on offering "Lunch on your Own."

Jason updated the commission on the weather last week; it did look pretty gruesome for Allen County but the weather shifted south. However, there was the 1<sup>st</sup> tornados in 1 year and 8 months in Kansas.

Jason reported there will be a Recovery Scoping meeting at the EOC tomorrow for the 2019 flooding.

Commissioners discussed total inches of rain for last week.

Jonathan does not have anything.

Chairman Symes asked about the 350 persons for the Chalmers class and lunch plans. Chelsie's concern is having that many more persons in lola for food. Discussion followed on offering an option for lunch or not. The training is July 28, 2021. Chairman Symes stated it would be good for the businesses to have an open lunch.

Chairman Symes asked about the number of dust abatements this year. There has been over and hundred in years past; this year only 38. Applications for Dust Abatement is already closed.

Commissioner Daniels moved to go into executive session for 5 minutes to discuss Non-Elected Personal. Commissioner Lee; motion passed 3-0-0. Those in the room will be Chairman Symes via phone, Commissioner Lee, Commissioner Daniels, Chelsie Angleton, 911 Director and Robert Johnson, II, Allen County Counselor. The time is now 8:47 a.m. Commissioners reconvened at 8:52 a.m. No action was taken.

Chairman Symes reported he was in Southwest Kansas where some of the tornados had touched down close to where he is now. He appreciates all the preparedness put into planning.

Mitch reported he is down 5 full time persons at this time and it is hard to find someone. Two landfill, one field mechanic, one full time mower and a back hoe operator. He also needs one season position. There is an application that can be printed off the [www.allencounty.org](http://www.allencounty.org) website. Discussion followed.



Sheriff Murphy asked if the commission will be considering whether or not they will be paying hazard pay with the ARPA funding received by the county. Commissioner Lee stated if we give Allen County employees, then he feels like they should give essential employees at Walmart, hospitals, gas stations and such. Sheriff Murphy stated he would like to see 5 weeks of pay to the employees that had not been sent home while dispatch, Public Works, Sheriff's office had to work and did not get hazard pay. Chelsie stated they were working and precautions not to bring COVID-19 into the work place. Discussion followed. Sheriff Murphy asked the commission to consider.

Commissioner Daniels stated there is still things to be done at the courthouse.

Chairman Symes stated he is willing to continue to study the situation, but not inclined to justify paying employees more than what they had agreed to do. The leeway to the department heads to let employees work from home and employees did so in good faith. He stated like Commissioner Lee across the board, employees did their job they were expected to do, they were paid for the work they had done; not an expectation for more monies to do the job they were hired to do.

Commissioner Daniels stated it was unprecedented but dealt with it. Lots of changes due to COVID-19.

Chairman Symes sits on the committee and asked if they could have ACMAT Family Night on August 5, 2021, but will wait until they come to the meeting to request the night and then coordinate with Ron.

Commissioners reviewed the following documents:

- a) Allen County Attorney's office monthly receipts
- b) EFT Remittance for Hope Unlimited -\$8,118.00
- c) 2022 Funding for Juvenile Detention Center
- d) Southeast Kansas Area Agency on Aging, Inc. request for funding of \$6,713.

Commissioners approved the following documents:

- a) Clerk's Vouchers – \$241,366.70
- b) Journal Vouchers - #21, #22, #23 & #24
- c) Payroll – new hire employee for Detention Officer, Austin Dixon
- d) Payroll – Season rehire for Public Works, William L. Wilson
- e) Payroll – Process Service payment to 6 sheriff employees
- f) Payroll – Reimbursement request for Jake Bland for \$40.00 phone per month.

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 9:12 a.m. until Tuesday, June 8, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

Via phone \_\_\_\_\_  
Bruce Symes, Chairperson

\_\_\_\_\_  
Jerry Daniels, Commissioner

\_\_\_\_\_  
Sherrie L. Riebel, Allen County Clerk

\_\_\_\_\_  
David E. Lee, Commissioner

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Mitchell Garner, Allen County Public Works Director, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Jonathon Goering, Thrive Allen County, Cheslie Angleton, 911 Director, and Jason Trego, Emergency Manager, and Paul Zirjacks, citizen was present to observe the meeting.

Sherrie led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on June 1, 2021.

No one was present for public comments.

Mitchell Gardner, Allen County Public Works Director, presented information on chip seal road projects.

**2021 Road Project Chip Seal**

**Elsmore/Savonburg**  
4400 DE to AL  
Chip seal

**Elsmore Lake Road**  
DE 4300-5000  
Chip seal

**MO 1400-1600**  
Chip seal

**Colt Energy/Horeville Road**  
West Lincoln curve 1300 to north concrete.  
OR to RI 1300  
RI 1300 to 1000  
Chip Seal

**54 1800 to NE**  
**NE 1800 to 2800**  
**NE 2000 to 54**  
Chip seal

**NV to 169 By-pass**  
Chip seal

**MN 1600-2600**  
Chip seal

**Country Club Heights**  
Chip seal.

**Country Club North**  
2000 NH to ND  
Chip seal.

**Burris Addition**  
OR 169 to 2200?  
Chip seal

**Berg Addition**  
OR 1300- to 1400  
HI 2200 to 2600  
2200 HI to DE  
2800 NH to WV  
Chip seal

**1200 DE to FL**  
Chip seal.

**Additional chip sealing needed in Gas City, Humboldt and Moran**

The Chip Seal project will start the week of June 21, 2021. There are 52 lane miles scheduled. Discussion followed on items listed on the paper.

Bryan J. Murphy, Allen County Sheriff, joined the meeting.

Commissioner Daniels asked Mitch to look at Delaware Road east of Humboldt and to please keep an eye on it especially the east side of overpass.

Commissioner Lee asked about the pot hole machine. Mitch is getting specs for bidding this machine and the tank to hold the oil. He got a rough estimated for 6,000-gallon tank for \$60,000, includes the concrete pad, a crane for setting it up because it is 22' tall. Discussion followed on other uses for the tank.

Cheslie Angleton, 911 Director, getting ready to send out invitations for the Phil Chalmers training July 28, 2021. There will be able to be 350 openings. Lunch will be on their own so the community will be notified. She has visited with the library about using their parking. Discussion followed.

Arlyn Briggs, landowner, joined the meeting.

Jason Trego, Emergency Manager, discussed storm shelters for Elsmore. They already have a storm shelter that is opened during inclement weather and no one uses it. There is not anyone who wants to sell land to put a storm shelter so they will not be looking for storm shelters for Elsmore. They will continue to look at the low-income survey for Elsmore but for other grant opportunities.

Jason presented information on The Kansas Division of Emergency Management offer for a residential safe room program that allows citizens to apply for a rebate to cover the cost of installing a safe room. The rebate covers 75% or \$3,500 of the cost, whichever is lower. This Rebate program is for individuals wanting a private storm shelter. Discussion followed. The county has a resolution to allow persons to apply for this that are not within a city. There are a few small cities that still need to do this. They do have to be approved storm shelters. Commissioner Lee asked about schools and water districts and not for profits. Jason stated they would not qualify for this project but there are other opportunities for them. The website is listed on the Emergency Management website and will have a link on the Allen County website [www.allencounty.org](http://www.allencounty.org).

Chairman Symes asked about Storm shelters for Petrolia and other area discussed. He was wondering where are we at on this, are we aiming for 2022. Jason reported there is a meeting Wednesday to discuss and will work toward getting this done.

Johnathon Goering, Thrive Economic, discussed a meeting with BG Consultants for the utilities project at the Allen County Regional Airport. Discussion on several items. They set goals for the airport. It was discussed what industries would be good to have housed at the airport. They will need 3 to 6 months for BG Consultants to do their job. They are getting the sites certified through commerce. Discussion continued.

Commissioner Lee asked about other industries, ag, small industry, aviation and such. Jonathon stated they will be continuing to target industries.

Becky Voorhies, Thrive Allen County, reported Allen County has the final applicant for CDBG-CV for the last \$1,061.62. of the \$132,000 total. Commissioner Daniels moved to authorize Chairman Symes sign the paperwork approving the payout. Commissioner Lee seconded; motion passed 3-0-0.

Daniel J. Creitz, 31<sup>st</sup> Judicial Chief Judge, and Dina Morrison, 31<sup>st</sup> Judicial Chief Court Clerk, joined the meeting.

Judge Creitz wanted to first, Thank the commissioners for all the expansion occurred with the probation. It has allowed more space that was needed.

Second, Judge Creitz wanted the commission to start considering a new project for a new small courtroom. The current small courtroom has always been a safety issue anyway. Large dockets are a big problem. COVID has brought to issue for them to look at expanding into the vault and garage or building an addition. Discussion on cost.

Commissioner Daniels discussed a security entrance as well when planning a remodel. Judge foresees putting a bench on the south and expanding to the north.

Chairman Symes asked about the new protocol for the large courtroom? Judge stated it will only hold 21. Dina stated jury trials will have to be held at the Bowlus. Discussion followed on what has had to happen so far on holding trials. Judge would like to see another courtroom as large as the big courtroom. Commissioner Daniels stated COVID has accelerated the need. Commissioner Lee asked about an annex. Judge stated it could be but with the jail it would be best to be in the same building for transport of inmates. Commissioner Daniels asked about the Supreme Court's decision on the social distancing. Judge explained current protocol and watching costs. Commissioner Daniels asked what happens to court during remodel? Judge Creitz stated if the court reporter cannot hear there will not be any court. Discussion followed about off site uses.

Dina discussed 2022 budget for District Court. The total proposed \$524,719.00 is a \$25,942 increase over 2021 budget, the increased is mostly the Indigent Defense. County pays misdemeanor costs, state pays felony. She explained the testing costs for CASA have increased as well.

Chairman Symes asked about the technology for COVID. Dina stated up every thing has been set up great and is complete. She does still budget a rotation of equipment every 3 years.

Commissioner Lee asked about working from home. Dina stated they are all back in the office now. They can monitor the work from home and it has been productive.

Rebecca Johnson, SEK Multi County Health Department Executive Director, reported SEKMCHD is continually expanding and adding new services to Allen County and surrounding population. This is the 50<sup>th</sup> year of being the Public Health Service provider in Allen County. SEKMCHD is requesting \$115,000 for 2022. This is the same amount as the current year's award.

The health department is an asset to Allen County. Their office has proved to Allen County in the last 12 months outside of the normal services: COVID-19 case investigations and contract tracing; fielding numerous COVID-10 related calls; providing work and school release letters from isolation and quarantine; assistance with SPARKS funding administration/distribution; provided COVID-19 Recovery Drive to residents (food and hygiene products); mask education/distribution; distribution of hand sanitizer to public, businesses and schools; assisting with long term care and school COVID-19 reopening planning; partnering with schools to assist in contact tracing; attending COVID-19 task force meetings to provide guidance and education ; sending regular updates for risk levels to schools, updates to commissioners and emergency managers as well attending KDHE COVID-19 webinars 3 days a week; providing mass distribution of COVID-19 vaccine to the public and businesses; they also worked after hours and on weekends to make sure everyone's needs and expectations were met.

Rebecca stated they are an asset to Allen County and have proven that over the last 50 years; especially throughout this pandemic. They have many services that they provide to the residents of Allen County and are who they have come to trust and rely on over the years. They appreciate the continued support as they grow and strive to better serve Allen County. She presented a pamphlet with info; she reviewed.

**SEK Multi-County Health Department**



**Allen County Health Department**  
411 N. Washington  
Iola, KS

**Hours of Operation:**  
Monday - Thursday  
7:00am - 12:00pm  
12:30pm - 5:30pm

**620-365-2191**  
620-365-3128 (Fax)

[WWW.SEKMCHD.COM](http://WWW.SEKMCHD.COM)  
CHECK US OUT ON FACEBOOK:  
<https://www.facebook.com/sekmchd/>

Feel free to leave a message after hours and we will return your call as soon as we return.

**How May We Help?**

Services Offered at the Bourbon County Clinic



- Family Planning
- KanBe Healthy Screenings
- School Physicals
- Immunizations
- Adult Physicals
- Blood Pressure & Blood Glucose Checks
- Hearing & Vision Screenings
- DCF Referrals
- Healthy Start Home Visitor
- WIC
- Breastfeeding Information
- STD Testing & Treatment
- Labs (Blood Draws)

**Who Are We?**

**Rebecca Johnson BSN, RN**  
Administrator and Health Officer  
(not pictured)

**Megan Neville RN**  
Public Health Nurse

**Ruby Gulick**  
Head Clerk

**Vicki Howard**  
Healthy Start Home Visitor

**Susan Belt MT (ASCP)**  
Regional Preparedness Coordinator  
(not pictured)

**Traci Ridge B. Acc.**  
Accountant

**Deidre Wilson RN**  
Public Health Nurse, Certified  
Breastfeeding Educator

**Brenda Pfizenmaier MS, RDN,  
LD, CPT, CDE**  
Dietician  
(not pictured)

**Family Planning**

Breast Exam, Pap, Lab Work, STD testing, Blood pressure screening, hemoglobin, blood sugar, nutrition counseling & birth control *if desired*.

**Immunizations:**

Infants, Children, & Adults

**KanBe Healthy Screening:**

For Kancare eligible children up to 18 years of age. Full physical, hearing & vision screenings, and lab work.

**Healthy Start Home Visitor:**

Provides home visits to pregnant mothers and parents of newborns. Provides parents with resources and referrals for various assistance programs they are eligible for. Breastfeeding education provided.

**Adult Physicals:**

Basic adult physical provided by registered nurse for employment purposes. Physicals also provided for State of Kansas foster care or adoptions.

**Childhood Physicals:**

Physicals for public schools, daycares, Headstart or preschool. Full physical, hearing & vision screens, lab work. **No Athletic Physicals.**

**Blood Pressure & Glucose Checks:**

We will monitor blood pressure/blood glucose and keep a record for you.

**Pregnancy Tests:**

Provided for \$15.00. Referrals to DCF, WIC, HSHV, and family doctor are provided.

**WIC:**

Women, infant, & children - State Program to help promote the healthy development of children. Call for more information.

**STD Testing & Treatment:**

We will test for and treat gonorrhea, chlamydia, and syphilis.

**Lab/Blood Draws:**

Cholesterol, diabetes, drug screens, pregnancy, CBC, Thyroid, prostate. For a full list and pricing please call.

**COVID-19 Accomplishments/Activity in 2020-21:**

\*January 2020: Started planning for impending pandemic (meetings, new partnerships, public education-all ongoing)

\*Spring 2020: Had first COVID-19 cases. Case investigations/contact tracing. Meetings, fielding calls, public education, mitigation strategies.

\*Summer 2020: worked with schools, long term care facilities, businesses, college and community organizations on mitigation procedures, reopening planning, and contact tracing. Continued case investigation/contact tracing, attending COVID-19 related meetings, fielding calls, public education and mitigation education.

\*Fall 2020: Administered 705 flu vaccines and did 24 off-site flu clinics. Began preparing for mass vaccination clinics. Continued case investigation/contact tracing, attending COVID-19 related meetings, fielding calls, public education and mitigation education.

\*Winter 2020-Spring 2021: Began vaccinating healthcare workers when received vaccine before Christmas. Provided vaccine to CHC to assist in vaccinating school staff. Once more vaccine became available provided mass vaccination clinics at Riverside Park Community Building to the public. Many people helped contribute to this effort. Health Officer/Administrator recognized by Governor as Public Health Hero. Continued case investigation/contact tracing, attending COVID-19 related meetings, fielding calls, public education and mitigation education.

**Other Services Offered:**

**Mommy & Me Support Group**  
Meets the 1<sup>st</sup> Thursday of Each Month



SEK Multi-County Health Departments have partnered with Dave and Jan Elliott to offer **parenting classes** (*The Love and Logic Way*). These are offered through a 6 week course at the Bourbon County Health Department.

Allen County Health Department completes an annual immunization audit for Marmaton Valley Schools, due to there being no school nurse.

**COVID-19 Recovery Drive**  
SEKMCHD received a grant from KHF to assist with a community commodities drive for Allen County residents

Up-coming events planned as well!

SEK Multi-County Health Departments Accepts: Most Insurances, Cash, American Express, Discover, Mastercard, and Visa.

Chairman Symes commented on all the regular services provided on top of what they had to do for COVID. He asked about being solid throughout the region. Rebecca felt so. They work together within the counties. Commissioner Lee stated he serves on the board and Becky and her staff works really hard and does a great job.

Chairman Symes asked about the vaccine. Rebecca stated she thinks they provided around 3,500 to 3,600 doses.

Matt Stucky, ACMAT Coalition, requested to use the eastside of courtyard for Family Night, Thursday, August 4, 2021., 5:30 to 7:30 p.m. The Coalition is several entities who can hand out information of services provided as well as bounce houses using COVID protocol. This will be after Commissioner Daniels moved to approve, Commissioner Lee seconded; motion passed 3-0-0

Sherrie reported if Allen County changed from .org to .gov Allen County would not be able to have our current emails. Advantage Computers had changed Allen County to an https which will be more secure.

Sherrie requested Commissioners to review and Chairman Symes to sign the July 1, 2021 to July 1, 2022 contact with Computer Information Concepts for software support. This is all the software's used through the county except for the Register of Deed who has a stand-alone software. Commissioner Daniels moved to approve Chairman Symes sign the contract. Commissioner Lee seconded; motion passed 3-0-0.

Sherrie presented valuation for Allen County for July 2021.

<u>2020</u>	<u>2021</u>
Real Estate	
81,012,319	83,167,314
State Assessed Utilities	
57,522,349	63,354,522
Personal Property	
7,293,861	7,150,440
Oil	
835,359	1,092,964
Gas	
141,456	173,372
Total	
146,805,344	154,938,612
Difference of 8,133,268	

**State Assessed Utilities Breakdown**

Electric Power	
7,142,498	10,071,423
(EVERGY, itself, went up 2,872,673)	
Pipeline – Fluid	
42,893,907	46,087,034
(Almost all companies went up some – 3,193,127)	
Pipeline – Gas	
4,180,640	4,146,045
Railroads	
2,627,043	2,333,196
Telecommunications	
679,746	616,824

Sherrie discussed a request from Cindy Lane, SEK Area Agency on Aging Executive Director, for funding for Meals on Wheels.

## Southeast Kansas Area Agency on Aging, Inc.



Serving:

Allen

Bourbon

Cherokee

Crawford

Labette

Montgomery

Neosho

Wilson

Woodson

P.O Box J

1 W. Ash

Chanute, Kansas 66720

620-431-2980

Fax 620-431-2988

May 26, 2021

Allen County Commissioners

1 North Washington

Iola, Kansas 66749

Allen County Commissioners:

Our request for the upcoming budget year is \$6,713. Currently all participants in the meals program are receiving 7 meals a week. According to our accountant, if you wish to designate some of the county funds to go towards meals the notation of that amount needs to be on the check that is submitted or with the supporting document.

During the year we provided a total of 6,713 meals in your county. Some of the funding of those meals comes from the State of Kansas, the Federal Government (via of the Older Americans Act funding), the balance is made up of county funds and donations from the participants of the meal programs themselves. We received a freezer from Allen County Covid Funding which helps us have enough room to store the meals we provide to Allen Co. Thanks

In addition to the meals we provided:

Senior Farmers Market Vouchers – \$1,890 provided in your county alone. Each participant receives \$35 to spend at their local farmer's market.

Attendant Care services – assistance with bathing

Homemaker – laundry and housekeeping services

Respite services – temporary relief for the caregiver

Legal – assistance with debt relief, and forms like Durable Power of Attorney

We also provide Medicare counseling for the disabled individuals and seniors.

Please contact me if you need additional information. Thanks for your assistance.

Cynthia Lane

Executive Director

## Learning from Yesterday – Preparing for Tomorrow

Sherrie stated Allen County currently provides for an average of 72 Meals on Wheels a day for Allen County citizens. Sherrie stated Southeast Kansas Area Agency on Aging provides other services for Allen County. Commissioners requested Sherrie invite Cindy Lane to a Commissioner meeting.

Sherrie updated the commission on the current status of Southeast Regional Meeting that Allen County will be hosting. She reported Lieutenant Governor David Toland will be able to be a guest speaker at the luncheon. Sherrie reached out again to Attorney General's office and is awaiting a call back.

Sherrie reminded the commission that Ryan Sparks had resigned from the 31<sup>st</sup> Judicial Nominating Commission due to him moving out of the district. Commissioner Daniels stated he had someone in mind but would need to see if they would be willing to serve.

Sherrie reported Sharon Moreland, will be the new Southeast Kansas Regional Library's new Executive Director, as Roger Carswell retiring at the end of June 2021.

Chairman Symes opened the bid opening at 10:00 a.m. Bids were submitted by City of Iola and AMR. Matthew S. Rehder, City of Iola Administrator, Cory Schinstock, Assistant City Administrator, Chase, City of Iola Fire Chief, were present for the bid opening. Jason Jenkins, AMR Regional Director, introduced himself.

City of Iola submitted options:



June 7, 2021

The City of Iola submits the following proposals to the Board of County Commissioners for ambulance services in Allen County. The city is providing two proposals: one per the terms of the Request For Proposal document and one as an extension of the current agreement between the two entities. These proposals include hazmat and rescue service as stated in Section Seven of the current EMS agreement but not stated in the Request For Proposal.

**Proposal #1:**

The City of Iola proposes to provide ambulance services for Allen County at a cost of \$1.855 million per year. This cost includes four 2-person ambulance crews on shift 24 hours per day, 7 days per week, plus a fifth ambulance crew either on a full-time or part-time basis in order to facilitate taking two long-distance transfers simultaneously. The City proposes to provide five crews because of the belief that the County prefers to have two medical transfers performed at the same time (Clause III, second paragraph.) The City believes that one crew covering the entire County is insufficient coverage and this bid reflects an increase in staffing levels to provide adequate coverage.

**Alternate Bid #1: Section III**

The City will purchase future ambulance units for the bid amount of \$1.98 million per year. This includes the City providing the purchase of future ambulance units but with the County continuing to provide billing service. This alternate requires the County to allow the City to utilize all current and on order County-owned units until end of their service life.

**Alternate Bid #2: Section IV**

The City prefers not to provide services mentioned in Section IV, Item D (contractor billing.) However, if the County desires the City to provide billing services the proposal amount is \$1.13 million per year.

**Alternate Bid #3: Section III and IV**

The City will purchase future ambulance units for the bid amount of \$1.26 million per year. This would include the City providing billing and purchase of future ambulance units. This alternate would require the City to utilize all current and on order County-owned units until end of their service life.

**Proposal #2:**

The City proposes to continue providing the same level of service as specified in the current contract for \$1.6 million per year. This includes uninterrupted service of countywide hazmat and rescue services by the City that are covered by the current contract.

Attached to this proposal is a list of the intended staff and certification levels achieved by each member.

City Administrator

A handwritten signature in black ink that reads "Matthew S. Rehder".

Matthew S. Rehder



Matthew and Cory stated they were hoping for interviews but any initial blush questions he can address. Proposal #1 has an extra crew so they can do transfers. He also explained the other proposals.


AMR's bid has several options listed:



**SERVICE APPROACH**

We offer a qualified team of caregivers, fully equipped vehicles, and dedicated billing resources to meet the needs of the County and its citizens. Our options are based off the assumption of 2,144 annual transports. Any material changes in transport volume may result in a change in the needed subsidy for each option. Each option would include an off the truck Operations Manager who will be responsible for day-to-day operations. This individual will also be equipped with a Quick Response Vehicle (QRV) and may respond to calls as needed. For this contract, AMR proposes the following options for Allen County:

- OPTION 1-** AMR will provide staffing only services for the County.  
Annual subsidy: \$1,450,000
- OPTION 2-** AMR will provide staffing as well as bill and collect for services.  
Annual subsidy: \$590,000
- OPTION 3-** Utilizing the County's fleet, AMR will provide an all-inclusive EMS solution.  
Annual subsidy: \$1,200,000
- OPTION 4-** Utilizing AMR's fleet, AMR will provide an all-inclusive EMS solution.  
Annual subsidy: \$1,300,000

 <b>Option 1</b> <b>Staffing Only</b> AMR will provide dedicated staffing for the County. <b>Annual subsidy: \$1,450,000</b> 	 <b>Option 2</b> <b>Staffing + Billing</b> AMR will provide dedicated staffing and will bill and collect for services. <b>Annual subsidy: \$590,000</b> 	 <b>Option 3</b> <b>Full System Solution</b> Utilizing Allen County units, AMR will provide an all-inclusive EMS Solution. <b>Annual subsidy: \$1,200,000</b> 	 <b>Option 4</b> <b>Full System Solution</b> Utilizing AMR units, AMR will provide an all-inclusive EMS Solution. <b>Annual subsidy: \$1,300,000</b> 
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Jason explained each of the 4 options for Allen County to review and consider. If the annual runs were not at least 2,144 the entire pricing would change; above not a problem because they rely on the 2,144 annual runs for finance. Discussion followed on staffing.

Chairman Symes commented on the Rescue Vehicles and Rescue Boats. Discussion followed.

Sheriff Murphy discussed Nebraska Road getting hammered. He requested the commission consider 45 miles an hour speed limit to slow traffic down during the road work on Moran overpass.

Commissioners reviewed Resolution 202107:

**RESOLUTION NO. 202107  
ALLEN COUNTY, KANSAS**

**A RESOLUTION ESTABLISHING A MAXIMUM SPEED LIMIT OF 45 MPH ON A PORTION  
OF NEBRASKA ROAD IN ALLEN COUNTY**

WHEREAS, Allen County has Home Rule and statutory authority to modify speed limits under K.S.A. 19-101a and K.S.A. 8-1560; and

WHEREAS, the County Commissioners of Allen County, Kansas have considered reducing the maximum speed limit to 45 MPH on a portion of Nebraska Road between 59 Highway and east to 5000 Street (County line) as set out below; and

WHEREAS, upon due consideration, the County Commissioners have determined that the reduction in the maximum speed limit on the portions of road described below will enhance public safety.

NOW THEREFORE, be it resolved by the Board of County Commissioners of Allen County, Kansas that a maximum speed limit of 45 MPH shall be established for Nebraska Road and for that portion between 59 Highway and east to 5000 Street (County line).

BE IT FURTHER RESOLVED that sign designating said speed limits shall be posted by Allen County Public Works at appropriate locations on the county road right-of-way.

This resolution shall become effective upon publication in the official county newspaper and posting of said signs.

RESOLVED This 8th Day of June, 2021.

Commissioner Daniels moved to approve Resolution 202107. Commissioner Lee seconded; motion passed 3-0-0.

Mitch reported the 4 -10 wheelers ordered are in at the business and they will be going to check them out.

Commissioner Daniels asked about an insert for pot hole filler to be used with 10 wheelers. Mitch will check on it.

Commissioner Lee asked about the crusher. Mitch will check on it, they had been waiting on small parts.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss non-elected personnel. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Chelsie Angleton, 911 Director and Robert Johnson, II, Allen County Counselor. The time is now 10:35 a.m. Commissioners reconvened at 10:45 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss non-elected personnel. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Robert Johnson, II, Allen County Counselor. The time is now 10:46 a.m. Commissioners reconvened at 10:56 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 5 minutes to discuss Attorney Client Privilege. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Robert Johnson, II, Allen County Counselor. The time is now 10:58 a.m. Commissioners reconvened at 11:03 a.m. No action was taken.

Commissioner Daniels explained the road closings.

Commissioner Daniels discussed the small courtroom enhancement, they would like start a steering committee; made up of Judge, Sheriff, Commissioner, County Clerk, and Attorney.

Commissioner Lee offered to serve on that committee.

Commissioner Lee reported COVID numbers were up from 0 to 4 for this week.

Arlyn Briggs, landowner, asked Commissioners to ask people to speak into the mic so they can be heard on Facebook.

Arlyn discussed West Virginia from Mildred to 59 Highway concerning semis. He is still seeing a number of semis coming through Lone Elm as a speed way. Discussion followed.

Commissioner Daniels asked the public to be patient while Commissioners try to get every thing worked out.

Commissioners reviewed the following documents:

- a) Grant Award Agreement between Allen County and Health Forward Foundation for Allen County Farmer's Market Funding for \$35,155.00.
- b) A Bankruptcy Court notes for the District of Delaware
- c) Monthly reports for Register of Deeds, Public Works Office, Noxious Weed Department, Allen County Clerk's office, and Allen County Appraiser's office
- d) Fund Status report for the end of May, 2021.
- e) Allen County Treasurer's monthly reports for cash balances and investments.
- f) Allen County Solid Waste Financial Assurance Agency reports for May 2021 and from June 1, 2020 to May 31, 2021.
- g) 31<sup>st</sup> Judicial District Administrative Order 296 Updated COVID-19 Order with Health Standards and Protocols, Rescinding Administrative Orders 283, 284 and 285.
- h) Monthly Revenue and Expense Budget report for departments.

Commissioners approved the following documents:

- a) Clerk's Vouchers – \$133,870.15
- b) Journal Vouchers - #25, #26, #27, #28, #29, #30, & #31
- c) Payroll – mileage reimbursement for Terry Call
- d) Payroll – new hire Hunter J. Mittelmeier for Seasonal Equipment Operator, new hire Olivia Stuart for Administrative Assistant for Attorney's Office

With no further business to come before the board, Commissioner Daniels moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 11:20 a.m. until Tuesday, June 15, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**June 15, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk. Bruce Symes, Chairman, was absent.

Trevor Hoag, Iola Register, Mitchell Garner, Allen County Public Works Director, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Johnnie Curl, Carl Slaugh and Paul Zirjacks, citizens, was present to observe the meeting.

Commissioner Daniels led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on June 8, 2021.

Mitchell Garner, Allen County Public Works Director, reported Allen County had a lot of wind damage and some washouts due to major rain and wind on Friday. Allen County sent crews to Anderson County to help them out with storm damage which was hit harder than Allen County.

Mitch mentioned his crews will be laying dust abatement next week for three days.

Bryan J. Murphy, Allen County Sheriff, Lisse Regehr, Jessica Thompson, Thrive Allen County joined meeting

Mitch discussed dust control on the roads traffic is using as detour while US 54 Hwy is under construction at the Moran overpass. Discussion followed. Mitch will be meeting with KDOT to discuss options later this week.

Mitch said the pot hole patching machine in New York is a one-person machine so it will not be one they are getting.

Mitch hasn't heard how Murphy Tractor is doing on the crusher.

Ron Holman, Allen County House and Grounds, reported water coming in the building along the foundations and areas in the ledge around the courthouse are also leaking. He presented bids from Mid-Continental Restoration Co., Inc. for options to solve the issues. One bid was for \$1,979 for miscellaneous sealant repairs to the eyebrow (ledge) and bid #2 was for \$471.00 for window well sealant at the corners of the window wells in 6 locations. Commissioner Lee moved to accept the bids from Mid-Continental Restoration Co., In. for a total of \$2,450.00. Commissioner Daniels seconded; motion passed 2-0-0.

Jessica Thompson, Thrive Allen County, reported she is writing a KDOT grant for Thrive Allen County's "Out of county" transportation. Thrive Allen County will be the provider. She requested a support letter from the commission.

Arlyn Briggs joined the meeting.

Johnnie Curl, resident on 4200 Street and Nebraska Road, discussed speeding and dust control on the roads used for unofficial detour around the Moran overpass on US 54 Highway. He acknowledged there are several dangers; still have semi's coming down the road, the kid's allergies to dust and dog bowls full of dust. Sheriff Murphy mentioned the drivers have to have a traffic infraction for his deputies to stop. Mr. Curl presented

maps and requested more signage. Commissioners approved Mitch to put more visible signs out. Commissioners will look at the area and see what all areas need speed reductions for next week's meeting so only one resolution is needed.

Sherrie asked the commission about approving or changing the Resolution for the county purchasing policy.

Sherrie reported behalf of Larry Crawford, Allen County Fair Board, they have used about \$12,000 for fixing the concession stand and might want to carryover the final monies to use next year in 2022 budget on the Horse Barn.

Sherrie mentioned the CDBG-CV grant audit will be sometime in July and so the last payment will not be issued until it is final.

Carl commented he knows the commission is still considering the ambulance bids, but he would like the commission to entertain a work session to learn how the cities policies and procedures are handled. Discussion followed. Carl would like to facilitate the meeting. No action was taken at this time.

Arlyn Briggs, landowner, discussed Vern Miller's passing away. He wanted persons to know Attorney General Miller was popular in Allen County due to a bust that happened years ago. Arlyn mentioned Attorney General Miller was a hands-on person.

Arlyn discussed roads. He thinks KDOT should be including the county in planning when an area highway will be closed. He reported what Anderson County has done in the Lone Elm Road area. Arlyn mentioned counties should share equipment to share costs.

Arlyn recommended the commissioners visit other counties before looking at expanding court area to see how they are handling court.

Arlyn mentioned incentives for citizens for mowing their own ditches and such; that would leave the county free to do what is necessary on roads. Discussion followed.

Terry Call reported he had to replace his computer. He considered it an emergency to have it replaced, so he went with Advantage. He did have bids and budget.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss Attorney Client. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Commissioner Lee, Commissioner Daniels, and Robert Johnson, II, Allen County Counselor. The time is now 9:17 a.m. Commissioners reconvened at 9:27 a.m. No action was taken.

Debbie Bearden, Allen County Farmer's Market, has a very good opportunity right now to apply for a local planning grant. She is looking at the expansion of Allen County Farmer's Market making it 12 months not just the seasons now. Growth has come. Vendors would like to have a year around market; it is more than just a place to sell but a community event. Allen County Farmer's Market also provides encouragement and health in the community. They want to create a space for the farmers market every day somewhere; a grant for planning and feasible study to purchase property, to always have a farmers' market. They envision having raisable sides for summer and down in the winter months, a place for a celebration of any kind. An open-air space which would include kitchen and enclosed restrooms. Vendors looking now for certified kitchens. Debbie requested the Commissioners to be the fiscal agent for this grant. It would not cost the county anything just would be a pass through for monies. Commissioner Daniels moved to approve Allen County be the fiscal agent. Commissioner Lee seconded; motion passed 2-0-0.

Commissioners reviewed the following documents:

- a) State of Disaster Emergency Proclamation by Governor Kelly

- b) Monthly report from the District Court

Commissioners approved the following documents:

- a) Clerk's Vouchers – \$281833.57 for 6/10/2021 payout & \$16610.59 for 6/25/2021 payout
- b) Journal Vouchers - #32 & #33
- c) Payroll – Reimbursement request for gas from Brian Plumlee.

With no further business to come before the board, Commissioner Daniels moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 9:35 a.m. until Tuesday, June 22, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**June 22, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Bruce Symes, Chairman, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Mitchell Garner, Allen County Public Works Director, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial, Jonathon Goering, Jessica Thompson, and Becky Voorhies, Thrive Allen County, Jason Trego, Emergency Manager, Daren Kellerman, Allen County Sheriff's Deputy, Vona Parker and Paul Zirjacks, citizens, was present to observe the meeting.

Chairman Symes led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on June 15, 2021.

Mitchell Garner, Allen County Public Works Department, presented a map of the roads which need to have a lower speed limit until US Hwy 54 is open east of the City of Moran. Discussion followed on whether to do the 35 miles verses 45 miles per hour. Mitch reported Kansas Department of Transportation (KDOT) will be doing some dust control on the intersections about 250' from certain intersections. Discussion followed. US Hwy 54 east of the City of Moran will be closed until next late spring or early summer 2022. Deputy Kellerman reported persons are currently driving anywhere from 47 to 50 miles per hour over the current limit of 45 miles per hour. Commissioner Daniels stated Neosho County has 30 miles per hour on their unofficial detours.

Mitch mentioned Allen County's dust abatement is running behind due to the weather. Discussion followed.

Mitch presented the commission with a sample airport hangar agreement from another county. Robert Johnson, II, will tweak for Allen County's purpose.

Commissioner Lee asked about the crusher. Mitch reported they are still waiting on parts, a safety switch.

Commissioner Daniels asked about the pot hole machine. Discussion followed. Chairman Symes asked if the oil tank was scheduled for next year's budget. Mitch stated they could use this year's budget or next years. Commissioners encouraged Mitch to go out for bid.

Mitch reported he needs to purchase some pea rock; even if the crusher gets going, they will be behind. Discussion followed on purchasing rock or having a crusher brought in to use (a leased crusher). Chairman Symes requested a bid so they will know which is cheaper. Bob suggested asking Murphy Tractor about using a loaner if they can while the crusher is being worked on.

Commissioners asked about Allen County storm damage last week. They helped Anderson County for three days.

Jason Trego, Emergency Manager, discussed the State Declaration which was done on March 12<sup>th</sup>, 2020; Allen County's Declaration (Resolution 202004) which was done on March 17<sup>th</sup>, 2020 and later extended to be in place until rescinded June 2<sup>nd</sup>, 2020 (Resolution 202008). The State Declaration expired June 15<sup>th</sup> as the Legislative Coordinating Council decided to not extend the declaration any further. This ends the National Guard deployment, which had been used as logistical support to house and ship PPE, transport tests from health departments to labs, etc. This also ends Gov. Kelly's executive authority to issue certain executive orders, therefore all EOs issued with the authority granted by the declaration have also expired. The county's declaration opened the door to state assistance for resources (PPE, contact tracers, etc.), and the capability to be reimbursed for expenses incurred. The last request for PPE was hand sanitizer in September 2020 and the last request for contact tracers was in October 2020. Any expenses incurred have been covered by SPARK/CARES funding and therefore not eligible for reimbursement via the disaster declaration. Jason reported the county commissioners could rescind the declaration by verbal consensus of the commission, and submission of the meeting minutes to KDEM for official documentation. Commissioners' consensus was to rescind the current county declaration.

Jason visited with the commission concerning Storm Shelter Grant. He suggested Allen County consider hiring an architect firm to manage the storm shelter construction process. This would alleviate the county of that responsibility, and helps ensure that the storm shelters are built in safe locations, on solid ground, and not prone to flooding. The CDBG grant would not cover the cost of the architect, but the American Rescue Plan (ARPA) could. Storm shelter locations are still undecided, the architect would help with this. It's likely the county would need to purchase land, or have an agreement with a landowner to use their land. If a landowner is willing to donate their land, that donation can be used for an in-kind match for up to 10% of the project cost. He stated it would be best to build once and not need maintenance. Engineering would help to know whether to build to FEMA specs or to have one brought in. Jessica stated engineering is a requirement of the grant. They would like to get estimates from the engineers. The cost of the engineer can be paid by ARPA. The proposed grant would provide 5 FEMA approved storm shelters. They are looking to put them in the unincorporated towns and Savonburg. Possibly one for North or South lola, but it would have to be in the Low/Moderate Income (LMI) range. Land acquisition might be a cost unless donated land which could be used as in-kind. Discussion followed. Commissioners approved to go out to bid for Engineers that could help spec out for constructing storm shelters and costs to cover the expenses.

Jonathan Goering will send out an airport plan in July.

Jonathan discussed a Labor report quote paid for by Evergy. Commissioners would like a couple more quotes for this. Commissioner Symes discussed economic development efforts, would this be presented for a portioning sharing of the cost to lola Industries and City of lola? Jonathan will present to the others as well.

Chairman Symes discussed Jonathan and his great job and all he has been focusing on.

Sherrie reminded the commission that they need an appointment to the 31<sup>st</sup> Judicial Nominating Commission to replace Ryan Sparks who moved out of the 31<sup>st</sup> Judicial District.

Sherrie asked if all Commissioners were planning on attending Kansas Association of Counties Conference in October. They all are planning on it.

Sherrie presented Sandy Hildinger's resignation letter to the Southeast Area Agency on Aging Advisory /Governing Board. She has served several years.

Sherrie mentioned the revised purchasing policy. Commissioners will review next week.

Sherrie requested a non-elected personnel executive session for 10 minutes.

Commissioner Lee moved to go into executive session for 10 minutes to discuss Non-Elected Personnel. Commissioner Daniels; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Sherrie L. Riebel, Allen County Clerk, Mitchell Garner, Allen County Public Works Director and Ron Holman, Allen County House and Grounds Director. The time is now 9:14 a.m. Commissioners reconvened at 9:24 a.m. No action was taken.

Commissioner Lee moved to go into executive session for 10 minutes to discuss Non-Elected Personal. Commissioner Daniels; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Sherrie L. Riebel, Allen County Clerk, Mitchell Garner, Allen County Public Works Director, Ron Holman, Allen County House and Grounds Director and Robert Johnson, II, Allen County Counselor. The time is now 9:26 a.m. Commissioners reconvened at 9:36 a.m. No action was taken.

Vona Parker, citizen, discussed the ambulance concerns she has for future services. She would like to see the county keep the City of Iola as she doesn't want to have some stranger coming to get her; people who don't know the county or the people. She asked them to please be considerate of the people of the county. Commissioner Daniels stated there will always be an ambulance service in the county.

Darolyn "Crickett" Maley, Allen County Treasurer discussed her 2022 budget. It is a little higher due to higher publication costs and employees wage increases. Chairman Symes asked about commercial tags. Crickett stated most of the counties are not doing their own or anyone else's. Discussion followed. She does not anticipate picking it back up, they do not have to do the State program. There are several major changes constantly. Annually they spent about 10% time on them.

Cara Barkdoll, Register of Deeds, said her increases are all salary. She has a technology fund that pays for all of her technology needs. She uses the supply room for the other items. When the courthouse shut down, she was all by herself keeping up on online "e-recording"; this is done for most of the filings.

Cara discussed the American Rescue Plan for the wage employees because it was an extra thing they were asked to do. They should have extra compensation.

Commissioners reviewed Resolution #202108

ALLEN COUNTY, KANSAS

A RESOLUTION ESTABLISHING A MAXIMUM SPEED LIMIT OF 35 MPH  
ON A PORTION OF 4200 STREET, 4600 STREET and  
NEW HAMPSHIRE ROAD IN ALLEN COUNTY

WHEREAS, Allen County has Home Rule and statutory authority to modify speed limits under K.S.A. 19-101a and K.S.A. 8-1560; and



WHEREAS, the County Commissioners of Allen County, Kansas have considered reducing the maximum speed limit to 35 MPH on a portion of 4200 Street between Nebraska and South Dakota Roads; and 4600 Street between Nebraska and New Hampshire Roads; and New Hampshire beginning at 4600 Street east to the intersection of US Hwy 54 as set out below;

WHEREAS, upon due consideration, the County Commissioners have determined that the reduction in the maximum speed limit on the portions of road described below will enhance public safety.

NOW THEREFORE, be it resolved by the Board of County Commissioners of Allen County, Kansas that a maximum speed limit of 35 MPH shall be established for 4200 Street between Nebraska and South Dakota Roads; and 4600 Street between Nebraska and New Hampshire Roads; and New Hampshire beginning at 4600 Street east to the intersection of US Hwy 54.

BE IT FURTHER RESOLVED that signs designating said speed limits shall be posted by Allen County Public Works at appropriate locations on the county road right-of-way.

This resolution shall become effective upon publication in the official county newspaper and posting of said signs.

RESOLVED This 22nd Day of June, 2021.

Commissioner Daniels moved to adopt Resolution 202108. Commissioner Lee seconded; motion passed 3-0-0.

Commissioner Daniels moved to go into executive session for 30 minutes to discuss Attorney Client – negotiation. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, Allen County EMS Financial and Charles Apt, III, Attorney. The time is now 9:57 a.m. Commissioners reconvened at 10:27 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 30 minutes to discuss Attorney Client – negotiation. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, Allen County EMS Financial and Charles Apt, III, Attorney. The time is now 10:30 a.m. Commissioners reconvened at 11:00 a.m. No action was taken.

Commissioners reviewed the following documents:

- a) Underground Storage Insurance
- b) Allen County EMS Incident Number 21-0659 report
- c) Budget request from Nathan Fawson for Southeast Kansas Mental Health Center for 2022.
- d) A letter from Humboldt Lion's Club
- e) Budget request from Dorothy B. Sparks for Hope Unlimited for 2022.

Commissioners approved the following documents:

- a) Clerk's Vouchers – 6/14/2021-\$16,610.59 & 6/21/2021-\$56,620.79
- b) Journal Vouchers - #34
- c) Payroll – Reimbursement for mileage for Terry Call
- d) Payroll – Vacation carry-over of 47.25 hours for Roy Smith and Vacation carry over of 82.5 hours for Patrick Cash, both to be used before December 1, 2021.

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 11:08 a.m. until Tuesday, June 29, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**June 29, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Jill Allen, Allen County Deputy Clerk.

Trevor Hoag, Iola Register, Robert Johnson II, Allen County Counselor, Mitch Garner, Public Works Director, Terry Call, Allen County EMS Financial Director, Bryan Murphy, Allen County Sheriff, Jonathan Goehring, Thrive, Chuck Apt III, Carl Slaugh and Paul Zirjacks, citizens, was present to observe the meeting.

Chuck Apt led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on June 22, 2021.

Commissioner Daniels moved to go into executive session for 30 minutes to discuss attorney-client privilege. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Chuck Apt III, and Terry Call, EMS Financial Director. The time is now 8:30 a.m. Commissioners reconvened at 9:00 a.m. No action was taken.

Chelsie Angleton, 911 Director joined the meeting.

Cynthia Lane, Area Agency on Aging, joined the meeting.

Bill Fiscus, Tri-Valley Developmental Services, joined the meeting.

Jami Clark, Allen County Appraiser, joined the meeting.

Chairman Symes asked if anyone not on the agenda would like to address the commission.

Bill Fiscus presented the Tri-Valley packets to the commissioners. He also mentioned that Ceri Coffields' term is about to expire. He reviewed the numbers regarding their services. He said the waiting list is nine years old now. Chairman Symes asked Bill to read their mission statement. Commissioner Lee asked about the kind of services that are provided. Tri-Valley is requesting \$70,000 for their budget request. He stated their budget was approved last week by their board. Neosho County pays \$65,000, Bourbon County pays \$60,000, Woodson County pays \$23,000. There are some new counties, but they are handled differently. Commissioner Lee asked why does Allen County pay more if we don't have any more clients than the other counties. Bill stated Allen County has always been good to Tri-Valley.

Cynthia Lane reported that Allen is one of nine counties that SEK Area Agency on Aging serves. She does not have a kitchen in our area, so the people here get frozen meals. She explained other services they provide besides meals. \$1890.00 was provided to seniors to spend at our local farmer's market. It is a voucher program, very well received. She has asked for \$1 per meal. Allen County has paid \$2,000/year forever now.

Jami Clark presented her budget. She explained the copier may need replaced. Discussion followed. Commissioner Lee asked about the savings by having the office do the mailing.

Nathan Fawson, Job Springer, and Walt Regehr Jr, all with SEKMHC joined the meeting. Nathan presented the budget request for SEKMHC. Nathan shared with the commission that SEKMHC was awarded a grant to help them become structured differently regarding how services are funded and what services will be provided. They have hired on ten advanced therapists. Chairman Symes asked about Medicare expansion related to the funding SEKMHC has received. Discussion followed. SAMSAs: Substance abuse mental health services administration; Services provided are outpatient services, facilitate and assess inpatient care, gate keeper to Osawatomie State hospital and Medicaid recipients. They have a robust crisis services team. They recently hired a full-time nurse practitioner. They provide service to ten school districts. Nathan explained the state hospital no longer accepting self-check in patients. It has to do with Medicare. They had to reduce bed capacity just to keep their credentials. Nathan said they would be happy to integrate with any and all other health agencies. The budget request is proportionate to the size and need of each particular county. Neosho - \$159,000, Woodson - \$40,000, Anderson - \$85,000, Linn and Bourbon. There are probably 100 employees with SEKMHC in Allen County. 300 total in all counties.

Krista Harding, Interim Director of Southwind Extension District, discussed the MOU on the building. Bob explained the MOU procedure. Bob asked Krista to have her side sign the MOU and the commission can sign it next week. Krista discussed her "interim" position.

Mitch Garner, Public Works Director, talked about the 9.5" of rain since last Friday. His guys are busy keeping up with that. About \$10,000 to fix tractor with boom mower. It will be down around two weeks. Dust control has been moved back because of the rain. Some has to be replaced because it got washed out due to rain. Above ground tanks inspected at the shop, one needs to be replaced. It's a single wall tank. The in walls are thin, so it didn't pass inspection. Commissioner Daniels asked for options on replacing it. Mitch will get price options and estimates. The other two tanks passed inspection; they are diesel.

Mitch reported on the status of the crusher. It may be back at quarry next week. Chairman Symes asked about being behind on crushing rock. Mitch said it's 4.50/ton to crush road rock. We will have to buy some pea rock. Chairman Symes stated the emphasis needs to be on taking care of keeping crusher in running order. There is a maintenance plan in place for the crusher.

Mitch reported on his proposed budget numbers and explained changes if need be.

Chelsie presented her budget information. Discussion followed. Bob asked about other counties agreeing to cover us in the event we're down. Chelsie said Anderson is the county that would be first to do that for Allen if need be. Chelsie further explained the purpose of the back up station. Chairman Symes asked about other vendors. Chelsie said she can go out for bids; she had just worked off what had already been done prior to her becoming director. Commissioner Daniels mentioned ARPA funds relating to communications. Sheriff Murphy stated that currently their system is already with TVS, so regarding going out for bid, it may be different, just wanted to mention.

Jonathan Goering, Thrive, discussed the rural opportunity zone program. Its intent is to attract people to areas that have lost population. He presented a resolution that the county would have to sign off on to act as the "gateway" for someone to participate. The student loan amount that can be forgiven is up to \$15,000.00. Jonathan does not ask the county to participate financially, but rather just act as a sponsor. Commissioner Daniels moved to approve Resolution 202110, AUTHORIZING PARTICIPATION IN RURAL OPPORTUNITY ZONE STUDENT LOAN REPAYMENT PROGRAM for Calendar year 2021. Commissioner Lee seconded; motion passed 3-0-0.

**RESOLUTION OF THE BOARD OF Allen COUNTY COMMISSIONERS AUTHORIZING PARTICIPATION IN RURAL OPPORTUNITY ZONE STUDENT LOAN REPAYMENT PROGRAM**  
**Calendar year 2021**

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS  
OF Allen COUNTY, KANSAS,

**Section 1.** Pursuant to K.S.A. 2016 Supp. 74-50,223, the Board of County Commissioners expressed its intent to participate in the Rural Opportunity Zone (ROZ) student loan repayment program.

**Section 2.** Allen County has been designated a Rural Opportunity Zone pursuant to K.S.A. 2016 Supp. 74-50,222.

**Section 3.** Allen County Commissioners hereby obligate Allen County to participate in the ROZ student loan repayment program as provided by K.S.A. 2016 Supp. 74-50,223 for a period of five years, which shall be irrevocable.

**Section 4.** Allen County agrees to pay in equal shares with the State of Kansas the outstanding student loan balance of any resident individual for five years, if the resident individual meets the terms of qualification provided by the State of Kansas in K.S.A. 2016 Supp. 74-50,223, and the appropriate rules and regulations. The number of qualified resident individuals receiving such payments will be subject to the availability of funds.

**Section 5.** Allen County intends to enter into partnerships with Cities, Employers, and Foundations for the direct sponsorship of Rural Opportunity Zone Applicants. Sponsored Applicants must meet all qualifications of the ROZ program. All sponsorships will be subject to ROZ student loan repayment rules and regulations.

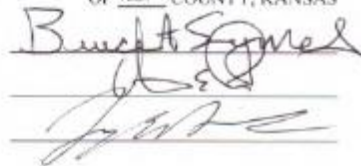
**Section 6.** The maximum student loan balance for each qualified resident individual to be repaid jointly by Allen County and the State of Kansas shall be \$15,000 over a term of five years.

**Section 7.** Allen County shall allocate \$ 0.00 a year for the purpose of matching payments from the State of Kansas to qualified resident individuals. Allen County shall revise its ROZ budget on an annual basis and shall inform the State of Kansas of any changes to the annual allocation. Allen County shall submit their obligation in full to the Department of Commerce before the first day of September each year.

BE IT FURTHER RESOLVED that this resolution shall be published once in the official county newspaper and shall be in effect from and after its date of publication.

Adopted this 29th day of June 2021 by the Board of Allen County Commissioners, Allen County, Kansas.

BOARD OF COUNTY COMMISSIONERS OF  
OF Allen COUNTY, KANSAS



ATTEST: Bill Allen  
6-29-2021

Commissioners reviewed:

**RESOLUTION NO. 202109**

**A RESOLUTION AMENDING THE PURCHASING PROCEDURES INVOLVING THE EXPENDITURE OF COUNTY FUNDS**

WHEREAS, the Board of County Commissioners of Allen County, Kansas, has determined to require a competitive bid procedure for the efficient and economical purchase of goods and services obtained by Allen County, Kansas (hereinafter "the County").

NOW THEREFORE, the Board of County Commissioners of Allen County, Kansas (hereinafter "the Board"), meeting in regular session this 29th day of June, 2021, and intending to exercise their powers of home rule legislation pursuant to K.S.A. 19-101a do hereby resolve as follows:

1. Purchases. Except as otherwise required by law or this Resolution.

a. \$0.00-\$2,999.99. All requests and orders for the purchase, rental or lease of goods, supplies, materials, equipment, and services, single or multiple items not reasonably expected to exceed a total cost of Two Thousand, Nine Hundred and Ninety-nine dollars and ninety-nine cents (\$2,999.99) need not be submitted to the Board. A formal bid will not be necessary. The Department Head shall send the bill,

approved for payment, to the Allen County Clerk's office. Two (2) telephone quotations are mandatory followed up via email or fax.

b. \$3,000.00 - \$6,000.00. All requests and orders for the purchase, rental or lease of goods, supplies, materials, equipment, and services, single or multiple items reasonably expected to cost more than Three Thousand Dollars (\$3,000.00) but less than Six Thousand Dollars (\$6,000.00), need not be submitted to the Board for approval unless so requested by the Board, or at the option of the Department Head. The department will obtain an informal or verbal quote before the purchase will be approved. The informal quote will be by at least two (2) oral, telephone, electronic or catalog price solicitations.

c. \$6,000.01 Plus. All requests and orders for the purchase, rental or lease of goods, supplies, materials, equipment, and services, single or multiple items reasonably expected to meet or exceed Six Thousand Dollars (\$6,000.00) shall be approved by the Board before bids are advertised or otherwise solicited by the Department Head pursuant to this Resolution. After solicitation and when a bid is awarded, an accounts payable will be issued.

1. \$10,000.00 to \$14,999.99. For all requests and orders involving the expenditure of the County funds of Ten Thousand Dollars (\$10,000.00) or more but not in excess of Fourteen Thousand Nine Hundred Ninety-nine and 99/100 dollars (\$14,999.99), the Department Head shall solicit informal bids for all such purchases but need to be advertise by public notice.

2. \$15,000.00 Plus. For all requests and orders involving the expenditure of the county funds of Fifteen Thousand Dollars (\$15,000.00) or more, the Department Head shall solicit formal bids and advertise by published notice as specified in paragraph 3.

d. Exceptions. Purchases of culvert pipe, reinforcing steel, sheet piling, correlated bridge decking, motor fuels, motor oils, concrete rock, liquid asphalt materials, wholesale medications and prescription drugs, ammunition, herbicides and utilities need not be approved by the Board as long as there are sufficient public funds budgeted to pay for the purchase. The Department Head purchasing culvert pipe, reinforcing steel, sheet piling, corrugated bridge decking, motor fuels, motor oils, concrete, rock, liquid asphalt materials, wholesale medications and prescription drugs, ammunition, herbicides and utilities shall make a † least three (3) telephone calls for competitive quotations, if competitive quotations are possible. A copy of the uniform tabulation form shall be sent to the Board once completed. Any purchase made pursuant to this paragraph shall not exceed \$12500.00 without prior approval of the Board.

2. Competitive Bids Preferred. Except as otherwise provided in this Resolution, contracts for the purchase, rental or lease of goods, supplies, materials, equipment, or services shall be awarded on the basis of competitive bids or quotations to the lowest and/or best bidder, taking into consideration conformity with the specifications, terms of delivery, whether the supplier is located in Allen County, Kansas and other conditions imposed in the solicitation for bids.

3. Formal Bidding Process. When required by this Resolution, the following procedures should be used for the Formal Bidding Process. If a separate requirement is made by statutory process in a given circumstance, that process should be used when in conflict with this provision.

A. If a purchase requires formal bids to be taken, the Department Head, or requesting party, shall seek the approval of the Board prior to solicitation of bids.

B. Bids should be advertised two (2) consecutive weeks in a paper of general circulation in the County. The advertisement should be approved as to form by the County Counselor prior to publication, and should be attested to by the County Clerk, or the Secretary of a subordinate board, when appropriate.

C. Bids should be sealed, and remain in that until the designated time of opening. Late bids shall not be accepted, even if only moments behind schedule. Faxed bids may be allowed at the discretion of the department in question. Faxed bids should be confirmed by telephone, and after report should be placed in a sealed envelope by the receiving department. This envelope shall be opened at the stated time and place, and indication made that the bid was received by fax. Faxed bids will be accepted only when allowed by the department.

D. The bids should be opened, and applicable quotations read aloud, and noted on an appropriate bid sheet. This allows all present to have some idea of what the bids note. Alternations or changes should not be allowed in the bids, except in limited circumstances. The Board need not be present for bid openings, but the Department Head, or a designee/representative shall be present.

E. After the opening, the bids should be noted and acknowledged. Unless it is clear on the face of the bids, they should not be accepted as bona fide. Often times, a bid may appear sufficient on its face, but does not comply with the specifications. As a consequence, insufficient bids should not be accepted. Taking some time to review the bids for compliance is always preferable to accepting an insufficient bid.

F. After the bids have been reviewed, the appropriate individual or individuals should meet with the Board to provide a written recommendation on which bid to accept, or at least the written recommendation should be forwarded to the Board signed by the appropriate Department Head or board. A summary of all bids that comply with the specifications should be available, as well as a statement as to why any insufficient bids do not meet the specifications.

G. Upon review of the recommendations, the Board should approve the purchase of the item in the following form:

I move that the bid submitted by (Successful Bidder), be approved as the best bid, and that (Item), be purchased according to the terms of the bid, based upon the recommendation of (Department Head/board).

H. When a particular bid has been accepted, notice should be given to the successful bidder, in writing, that their bid was approved, and that they will be bound by the term and price indicated in their bid documents.

4. Specifications. All specifications issued by the Department Head under authority of this Resolution shall contain applicable language alerting all potential bidders to the pertinent affirmative action, anti-discrimination requirements of the State of Kansas and the county, as amended from time to time. All specifications shall also include language notifying all potential bidders that the Board reserves the right to accept or reject any or all bids and the right to waive any or all informalities or irregularities therein. All specifications shall include a statement regarding trade-in considerations, if applicable, indicating whether a trade-in is optional or definite and indicating when and where the trade-in may be viewed.

5. Seasonal Bidding. Purchases of road salt, liquid chloride de-icing and stabilization materials, roadway striping paint and glass beads, and crushed aggregate shall be subject to policies required by this Resolution, however, competitive bids on such materials shall only be required to be taken at least one (1) time per year, prior to the respective season when such materials are typically purchased and used. Nothing contained in this paragraph shall be construed as prohibiting additional bidding whenever the Department Head or Board deem it advisable.

6. Sale or Disposition of County Property. Whenever purchases are made in conjunction with the sale or disposition of County property (i.e., trade-in) the Board, by unanimous vote, shall determine that the property to be sold or disposed is no longer required, or cannot prudently be used for public purposes of the county. All public notices and procedures required by statute shall be made in conjunction with the sale or disposition of County property. The requirements stated in this paragraph may not be waived.

Emergency Purchases. When in the opinion of a Department Head, an emergency exists which requires the immediate purchase, lease or rental of goods or services, the Department Head may procure such goods or services in an amount not to exceed Five Thousand Dollars (\$5000.00) The Department Head shall submit documentation to the Board on the next succeeding business day specifying the facts and reason(s) supporting the emergency purchase. A copy shall also be forwarded to the County Clerk and the Board with the invoice for payment.

8. Award to Best Bid: In County Preference. As a general rule, the award of contracts pursuant to this resolution shall be made to the lowest and/or best bidder, taking into consideration conformity with the specifications, terms of delivery and other conditions imposed in the call of solicitations for bids. However, preference may be given to bidders from within Allen County.

9. Bid In Excess of Estimate. The Board may elect to reject any bid in excess of Engineer's estimate if an estimate is available and negotiate thereafter, or reject all bids. If the Board authorizes negotiations, the County Counselor/Attorney and the affected Department Head shall negotiate with the lowest bidder first. If negotiations fail with the lowest bidder, the Board may authorize negotiations with the next lowest bidder and each bidder in sequence through all bidders until a satisfactory agreement is reached. At any time during negotiations the Board may terminate negotiations or order the purchase re-bid.

10. Vouchers Issued When Purchase Made. When a bid is accepted by the Board, the amount thereof shall be charged against the current appropriation of the department for which the bid is accepted by issuing an accounts payable voucher. If a contract for services is awarded, a contract payable voucher will be issued.

11. Legal Fees: Retention of Attorney. The procedures required by this Resolution shall not apply to the County Attorney's Office for payment of expert witness services, outside legal counsel, real estate title abstract services in connection with tax foreclosures, or costs for other legal matters. All contracts for outside legal counsel must be approved by the Allen County Attorney or the Board prior to their effectiveness. The bidding procedures required by this Resolution shall not apply to services of architects, attorneys, engineers and appraisers selected by the Board. The bidding procedures required by this Resolution shall not apply to the purchase of contracts of insurance. The bidding procedures required by this Resolution shall not apply to professional services.

12. Purchase of Vehicles. All Department Heads and other persons authorized to purchase materials and supplies for the County shall notify the Board of the need and intent to purchase any motor vehicle at the time of submitting the department budget request. A reminder notice should also be given by November 1 of the year preceding the anticipated purchase of the vehicle. The purchase of new/unused motor vehicles shall be consolidated whenever feasible. Nothing contained herein shall prevent the county from purchasing storm damaged or demonstrator vehicles.

13. Purchases In Violation of Policy. The Board may refuse to authorize payment of any contract or purchase which has been made or entered into in violation of this Resolution. After considering the same in an open public meeting, the Board may authorize payment for any contract or purchase which has been made or entered into if they find the purchasing procedures as set out in this Resolution were unintentionally not followed.

14. Cooperation with other Entities. It is the intent of the Board to cooperate with other governmental entities and consolidate purchases when such consolidated purchases are feasible. State or Federal grant funds may be expended in accordance with the requirements of that governmental agency.

15. Waiver of Provisions. For good cause, the Board may waive any or all of the requirements of this Resolution for specific purchases requiring its approval, only at an open public meeting. For good cause, a Department Head may waive any or all requirements of this Resolution for specific purchases not required to be submitted to the Board for approval, provided the Department Head submits documentation with the payment voucher specifying the facts and reason(s) supporting good cause and which requirement(s) were waived.

16. Headings Not Binding. The headings contained in this Resolution are for reference purposes only and do not constitute a portion of the Resolution.

17. Insufficiency of Part. Should any portion of this Resolution be deemed by a court of competent jurisdiction to be insufficient or improper, the remainder of this Resolution shall remain in full force and effect.

18. That Resolution No. 201606 shall be, and hereby is superseded by this Resolution.

19. This Resolution shall take effect upon publication one (1) time in the official County newspaper.

APPROVED AND ADOPTED THIS 29th day of June, 2021.

Commissioner Lee moved to approve the Resolution 202109, AMENDING THE PURCHASING PROCEDURES INVOLVING THE EXPENDITURE OF COUNTY FUNDS. Commissioner Daniels seconded; motion passed 3-0-0.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss HIPPA. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Robert Johnson, II, Allen County Counselor. The time is now 11:05 a.m. Commissioners reconvened at 11:15 a.m. No action was taken

Commissioners approved the following documents:

- a) Clerk's Vouchers – 6/25/2021-\$244,435.36 & 6/28/2021-\$28,639.31
- b) Journal Vouchers - #35-41
- c) Payroll – Payroll enrollment for Shaun Frye-Public Works and payroll increase for Ethan Chambers-Jail
- d) Payroll – Process servers
- e) Abatement –RE Value 332, \$64.80, Year 2020

With no further business to come before the board, Commissioner Daniels moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 11:20 a.m. until Tuesday July 6, 2021 at 8:30 a.m. in the Assembly Room of the courthouse for regular meeting.

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Bruce Symes, Chairperson

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Jerry Daniels, Allen County Commissioner

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Jill Allen, Allen County Deputy Clerk

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David E. Lee, Allen County Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**July 6, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Johnathon Goering, Thrive Allen County, and Paul Zirjacks, citizen, was present to observe the meeting.

Commissioner Lee led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on June 29, 2021.

Johnathon Goering, Thrive Allen County, did not have anything to report.

Terry Call, Allen County EMS Financial Director/Zoning Administrator, reported the windfarm will be replacing blades on some the wind turbines here in the next few weeks. The project is anticipated to be 10 weeks.

Commissioner Daniels reported he was reappointed to the Governor's 911 Coordinating Council for another term.



Robert Johnson II, Allen County Counselor presented the MOU between Allen County and Southwind Extension District for review. Discussion followed on what it will be covered on the MOU and what will not be. Commissioner Daniels moved to approve the MOU and Chairman Symes to sign. Commissioner Lee seconded; motion passed 3-0-0. Chairman Symes signed.

Bryan J. Murphy, Allen County Sheriff, joined the meeting.

Commissioner Lee and Terry will be meeting with Chuck Apt to discuss ambulance services later this morning.

Chairman Symes moved to go into executive session for 10 minutes to discuss Attorney Client Privilege. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Terry Call, EMS Financial Director/Zoning Administrator, Sherrie L. Riebel, Allen County Clerk. The time is now 8:43 a.m. Commissioners reconvened at 8:53 a.m. No action was taken.

Trevor asked if there is a time line for making a decision for the ambulance. Commissioner Daniels stated there are meetings set up over the next couple of weeks so maybe the end of August or sooner.

Commissioners requested to finish up budget requests with the department heads that have not already visited with them. 2021 Valuation was discussed.

Commissioners reviewed the following documents:

- a) Monthly reports from the Allen County Clerk's office, Appraiser's office, Noxious Weed Department and Register of Deeds office.
- b) June 2021 Fund Status report

Commissioners approved the following documents:

- a) Clerk's Vouchers – \$40,810.57
- b) Journal Vouchers - #42 & #43
- c) Payroll – Meal reimbursement for Julie Siebert

With no further business to come before the board, Chairman Symes moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 8:59 a.m. until Tuesday, July 13, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**July 13, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Terry Call, Allen County EMS Financial Director, Ron Holman, Allen County House and Grounds Director, Mitchell Garner, Allen County Public Works

Director, Johnathon Goering, Thrive Allen County, and Paul Zirjacks, citizen, was present to observe the meeting.

Trevor Hoag led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on July 6, 2021.

Bryan J. Murphy, Allen County Sheriff, joined the meeting.

Mitchell Garner, Allen County Public Works Director, updated the commissioners on road work since the weekend rains.

Mitch asked about BG Consultants where to pay the consultant fees. Discussion followed.

Mitch reported the crusher is at the quarry but still not in operation; there are on and off-key issues. They are still waiting on parts.

Mitch discussed a request for a road vacation from Stephen F. "Fred" Beck for vacating the east portion of Wyoming Road, which is a county line road. Discussion followed. Commissioners approved to proceed with the hearing.

Mitch discussed a tank for the pot hole patching oil. The city of Humboldt uses a different type of oil than what the county needs to. Mitch discussed the size of the tank needed to keep oil for county use. The county uses the slow seal and City of Humboldt uses a quick seal due to the speed of the traffic.

Commissioner Lee asked about what chemical the county sprays along roads. Mitch stated they spray for noxious weeds only. Mitch stated they use different chemicals for different weeds.

Commissioner Lee asked about 1800 Road, what the process will be to repair it. Mitch replied the trucks tearing it up still have a 2-3-year contract. He discussed having them change roads for usage. The road will remain as a reclaimed road until the company is done.

Mitch stated a truck bed is being put on one of the 10-wheel trucks, so then they will be able to get it after it has been approved.

Johnathon Goering, Thrive Allen County, representing Iola Pride Group, stated they have an interest in a splash park on the square. Funding would be checked on if commissioners approved a splash park. He is thinking north of the clock tower and west. Johnathon stated it depended on if the county wanted it, they would look into it. Commissioner Lee was not comfortable, Commissioner Daniels not sure. Discussion followed. Chairman Symes stated not anyone interested.

Johnathon discussed labor study, salaries, benefits, skills, housing, switching jobs, demographics, age, what to recruit for. Discussion followed. Marks Nelson's cost for the study is \$25,000, Evergy contribution of \$8,000 for a total of \$17,000; Next Move Group's cost for the study is \$22,400, Evergy contribution of \$8,000 for a total of \$14,400 and FHSU/Docking Institute for a cost of \$18,714, Evergy contribution of \$8,000 for a total of \$10,714. Discussion followed. Chairman Symes requested Johnathon check with the other economic development entities; Humboldt, Iola and Iola Industries. Commissioner Symes asked about asking College, and USD's. Discussion followed. Commissioner Lee stated he would like to hear from the companies about what their studies will be used for after they are completed. Commissioner Symes asked what the study will be applied towards. The agency will share what will be done with the information. Commissioner Daniels wanted to know who instigated this. Johnathon stated Evergy is the one who made the suggestion.

Commissioner Lee suggested to check with the top manufacturing companies in the county about cost share as well.

Johnathon updated the commission on the airport project. The engineers will be here at the August 31, 2021 commissioner meeting.

Robert Johnson II, Allen County Counselor, and Arlyn Briggs joined the meeting.

Johnathon wanted to discuss Land Banks at a county level not city level. A quasi track of land and makes them available for a residential development. Discussion followed. Johnathon, once it is the land bank then the county would have to maintain the property. Chairman Symes stated the property could be improved. Johnathon shared the City of Chanute's Land Bank ordinance:

#### Chapter 2.94 - LAND BANK

##### 2.94.010 - Creation; duties.

The City of Chanute, Kansas (herein after "City"), by the power vested in it by K.S.A. 12-5901, et seq., hereby establishes a city land bank. The land bank will be the centralized point of contact for individuals and developers interested in acquiring developable vacant and abandoned land within the City of Chanute, Kansas. The land bank will be guided in its affairs by a board of trustees.

( [Ord. No. 2635](#) , § 1, 3-9-2020)

##### 2.94.020 - Board of Trustees and Staff.

The land bank board of trustees shall consist of a 1 (3) member board comprised of a member appointed by the city commission, a member appointed by the Planning Commission and a member appointed by the Chanute Regional Development Authority. The land bank staff shall consist of the staff of the Chanute Regional Development Authority (herein after "CRDA").

( [Ord. No. 2635](#) , § 2, 3-9-2020)

##### 2.94.030 - Cash Basis and Budget.

The bank shall be subject to the provisions of the cash-basis law, K.S.A. 10-1101, et seq., and amendments thereto, as provided in K.S.A. 12-5903 (a). The budget of the bank shall be prepared, adopted and published as provided by law for other political subdivisions of the state. No budget shall be adopted by the board until it has been submitted to, reviewed and approved by the Governing Body of the City of Chanute.

( [Ord. No. 2635](#), § 3, 3-9-2020)

2.94.040 - Property Eligible for Land Bank and Management of the Property.

For any property acquired by the land bank, the trustees shall: (1) manage, maintain and protect the same; (2) compile and maintain a written inventory of such property; (3) study, analyze and evaluate potential, present and future uses for such property which would provide for its effective re-utilization; (4) plan for and use the board's best efforts to consummate the sale or other disposition of such property upon such terms and conditions deemed appropriate; (5) establish and maintain records and accounts reflecting all transactions, expenditures and revenues relating to the bank's activities; and (6) develop such policies and procedures as the board determines reasonable and necessary to effectuate the purposes of the land bank.

Property available for inclusion in the land bank shall include, but not be limited to: (1) parcels of tax delinquent property foreclosed on by the county of Neosho pursuant to K.S.A. 79-2401, et seq. and requested by the land bank board of trustees pursuant to its authority under K.S.A. 12-5901, et seq. (Only property that has the potential for development within a reasonable period of time and has been accepted by the land bank board of trustees will be identified for inclusion in the land bank); (2) property currently held in the name of the City of Chanute, Kansas; (3) parcels of property donated by other governmental entities; (4) property purchased by the land bank board of trustees to compliment properties previously identified to the land bank through other means; and (5) property offered to and accepted by the land bank.

( [Ord. No. 2635](#), § 4, 3-9-2020)

2.94.050 - Incentive and Sale of Property.

- (a) The land bank board of trustees may offer such incentives as it deems appropriate to encourage the development of land bank property. Special consideration will be given to Owner Occupied developments.
- (b) The land bank staff shall consult with any individuals, organizations and developers which may be affected by a land bank development project and pass on to the land bank board of trustees the recommendations and concerns of individuals, organizations and developers.
- (c) Proposals will be reviewed by the land bank staff and forwarded to the land bank board of trustees along with recommendations and or concerns of affected individuals, organizations and developers.

( [Ord. No. 2635](#), § 5, 3-9-2020)

2.94.060 - Operating funds and annual report.

The governing body of the City of Chanute, Kansas may advance operating funds to the land bank to pay expenses of the board of trustees and the land bank. The land bank staff is required to make an annual report to the governing body of the City of Chanute, Kansas, on or before January 31 of each year, showing receipts and disbursements from all funds under its control.

( [Ord. No. 2635](#), § 6, 3-9-2020)

2.94.070 - Money retained from sales and compensation for board of trustees.

Any money derived from the sale of property by the land bank shall be retained by the land bank. Any funds not immediately required for the purposes of the land bank shall be invested in the manner provided by K.S.A. 12-1675, and amendments thereto. Members of the board of trustees shall receive no compensation, but shall be paid their actual expenses in attending meetings and carrying out their duties as members of the board of trustees.

( [Ord. No. 2635](#), § 7, 3-9-2020)

2.94.080 - Statutory authority.

The provisions of this ordinance shall at all times be consistent with K.S.A. 12-5901, et seq., and amendments thereto.

( [Ord. No. 2635](#), § 8, 3-9-2020)

Chairman Symes stated Chanute has only one property in it currently to see how it goes. Johnathon would like to know if the commission is even interested in this. If not, they will concentrate at a city level. Discussion followed. Commissioner Lee wondered what that would do for the county; he understands the concept. Johnathon said the empty lots allow for more opportunities for residential area. Chairman Symes said it would allow signs in the yards so that persons know who owns it. It would need to be spread across the county, not just Iola and Humboldt. Discussion continued. Johnathon will continue to look into this.

Johnathon stated Atlas Community Studios will be in town next Wednesday and Thursday to tour Allen County. They will be having focus meetings and stakeholder meetings to look at housing, economic development and building Neighborhood Revitalization. Wednesday night they will be having an information meeting 5-6 p.m. in the Stadler Room at Allen County College, sharing what they have learned so far. Invite is for the public.

Chairman Symes reported on August 23, 2021 Kansas Association of Counties (KAC) is hosting a big housing conference online.

Chairman Symes discussed Economic Development focus, he said housing took the top of the list. He questioned funding mechanism for this type of thing, is it always going to come back to the county? He was concerned about duplicating services, wondered about a clearing house so that doesn't happen. Trevor stated the City of Chanute was doing a ¼ cent sales tax go towards economic development. Chairman Symes said he has thought about the PILOT monies and community foundation; it needs to be more than just county.

Rodney Burns, discussed revenue interest going down over the years, out of county prisoner housing fees, general fund expenses and general fund carryover.

**Interest revenue (General Fund):**

2018	278,393
2019	364,433
2020	92,982
2021 (so far)	9,081

**Out-of-County Prisoner Housing Fees (General Fund):**

2018	270,400
2019	195,100
2020	86,470
2021 (so far)	7,595

**General Fund Expenditures:**

2018	7,440,310
2019	7,317,733
2020	7,211,145
2021 (Budgeted)	7,527,684

**General Fund Carryover:**

Beginning of 2018	\$4,228,354
Beginning of 2019	2,881,273
Beginning of 2020	2,641,380
Beginning of 2021	1,973,149
Projected Beginning 2022	(551,410)

# Draft #1

State of Kansas  
County  
2022

## Notice of Budget Hearing

The governing body of Allen County, Kansas, will meet on, at, for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax. Detailed budget information is available at and will be available at this hearing.

## Budget Summary

Proposed Budget 2022 Expenditures and Amount of 2021 Ad Valorem Tax establish the maximum limits of the 2022 budget. Estimated Tax Rate is subject to slight change depending on final assessed valuation.

FUND	Prior Year Actual for 2020		Current Year Estimate for 2021		Proposed Budget for 2022			Change
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2021 Ad Valorem Tax	Est Tax Rate*	
General	7,711,145	31.042	7,527,684	23.753	8,043,782	7,453,230	48.592	24.839
Special Purpose Funds:								
Airport	198,921	1.516	483,901	1.995	567,322	134,038	0.874	(1.121)
Ambulance	389,779	3.388	664,911	4.173	664,911	247,913	1.616	(1.557)
Appraiser's Cost	376,270	2.434	405,114	2.203	424,520	377,722	2.463	0.260
Conservation District	40,000	0.249	40,000	0.252	45,000	42,107	0.275	0.023
Election	169,404	0.818	179,967	0.928	190,142	158,154	1.031	0.103
Emergency Phone Equipment	67,168		91,000		91,000			
Historical Society	51,500	0.329	51,500	0.325	51,500	46,427	0.303	(0.022)
Intellectual Disabilities	70,000	0.439	70,000	0.441	70,000	63,856	0.416	(0.025)
Mental Health	153,588	0.960	153,588	0.973	156,660	144,523	0.942	(0.031)
Multi-County Health	100,000	0.625	115,000	0.735	115,000	105,508	0.688	(0.047)
Noxious Weed	77,134	0.618	127,991	0.574	129,486	72,883	0.475	(0.099)
Road and Bridge	3,290,318	19.462	4,436,008	23.890	4,561,412	2,519,659	16.427	(7.463)
Service Program for the Elderly	159,038	1.000	226,213	1.000	310,948	153,415	1.000	0.000
Special Alcohol	8,500		19,574		21,890			0.000
Special Bridge	80,393	0.000	1,035,947	1.513	1,036,804	88,688	0.578	(0.935)
Special Liability	32,069	0.000	35,000	0.079	126,974	28,577	0.186	0.107
Special Parks and Recreation	1,000		466		975			
Bond and Interest Funds:								
Hospital Sales Tax Debt Reserve	356,760		650,000		850,000			
Business Funds:								
Solid Waste	1,328,863		2,712,111		2,790,604			
Totals	14,161,850	62.880	19,025,925	62.834	20,248,930	11,636,700	75.866	13.032
Revenue Neutral Rate**							59.541	
Less: Transfers	0		0		0			
Net Expenditure	14,161,850		19,025,925		20,248,930			
Total Tax Levied	9,354,735		9,224,367		XXXXXXXXXXXXXXXXXX			
Assessed Valuation	148,771,236		146,805,344		153,384,731			
Outstanding indebtedness, Jan. 1,								
General Obligation Bonds	2019	2020	2021					
Revenue Bonds	-	-	-					
Other Debt	-	-	-					
Lease Purchase Principal	-	-	-					
Totals	-	-	-					

\* Tax Rates are expressed in mills.  
\*\* Revenue Neutral Rate as defined by 2021 Kansas Senate Bill 13

Sheriff Murphy stated housing out of county prisoners was down due to covid but is picking back up. Rodney stated the General Fund Expenditures are being kept flat but carryover keeps dropping. He has projected in the 1st draft that the mill levy will increase 16 mills over 2020, which is also over the revenue neutral rate. He explained to the commission they need to find areas to cut. Discussion on changes.

Sherriff Murphy explained his budget increases. Commissioner Daniels stated the county budgets have to level out, there has been sufficient increases over the last few years.

Chuck Apt, III, joined the meeting.

Commissioners adjourned for a 3-minute break.

Sherrie reported Attorney General Derek Schmidt would be available to be one of the guest speakers at the Southeast Kansas Regional Meeting that Allen County will be hosting on September 23, 2021.

Sherrie explained the difference between attorney vouchers; one is contracted the other is not.

Sherrie reported Naomi Ann Coltrane's Memorial was designated for Meals on Wheels and \$1,065.00 has been collected as a memorial so far. She stated that in 2020 Allen County paid \$44,730 for Meals on Wheels. This money is reimbursed back into the jail for costs and

we received \$7,509.62 for donations. Sheriff Murphy stated that is 17,892 meals a year. We serve up to 80 meals a day.

Chairman Symes opened the hearing for Michael Knavel, Property Condition Complaint. Terry Call, Allen County EMS Financial Director/Zoning Administrator, Michael Knavel, citizen, and Bret Heim, Attorney were present. Counselor Johnson requested commissioners continue the hearing for 30 days so clean up can continue. There has been progress so they would like to continue. Terry stated some is taken care of, Bob and Terry will keep an eye on it as the 30 days go. Commissioners granted the 30-day extension.

Chairman Symes discussed Area Agency on Aging services request for 2021. Discussion followed on Meals on Wheels. He suggested to pay \$3,000 instead of \$2,000 to cover services other than meals for Allen County.

Sherrie asked about the courtroom expansion committee. Commissioners agreed Judge Creitz, Judge Davis, Dina Morrison, Court Clerk, Commissioner David Lee, Sherrie L. Riebel, Allen County Clerk, Ron Holman, Allen County House and Grounds Director, Bryan J. Murphy, Allen County Sheriff, would serve on that committee and to have the court pick a citizen and Commissioner Lee has a citizen in mind from the public to serve.

Chairman Symes moved to go into executive session for 15 minutes to discuss Attorney Client Privilege. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial Director/Zoning Administrator, and Charles Apt, II. The time is now 10:20 a.m. Commissioners reconvened at 10:35 a.m. No action was taken.

Chairman Symes moved to go into executive session for 10 minutes to discuss Attorney Client Privilege. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial Director/Zoning Administrator, and Charles Apt, III. The time is now 10:37 a.m. Commissioners reconvened at 10:47 a.m. No action was taken.

Jason Jenkins, AMR Representative, discussed ambulance service they could provide for Allen County. Commissioners asked questions about services; staffing. Jason explained what would happen based on what the county design desires. Commissioner Daniels thanked Jason for coming to the commission meeting in case there were questions.

Rodney presented revised draft.

# Draft #2

State of Kansas  
County  
2022

## Notice of Budget Hearing

The governing body of Allen County, Kansas will meet on, at, or for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax. Detailed budget information is available at and will be available at this hearing.

### Budget Summary

Proposed Budget 2022 Expenditures and Amount of 2021 Ad Valorem Tax establish the maximum limits of the 2022 budget. Estimated Tax Rate is subject to slight change depending on final assessed valuation.

FUND	Prior Year Actual for 2020		Current Year Estimate for 2021		Proposed Budget for 2022			Change
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2021 Ad Valorem Tax	Est Tax Rate*	
General	7,211,145	31.042	6,837,394	23.753	7,223,446	5,999,192	39.112	15.359
Special Purpose Funds:								
Airport	198,921	1.516	483,901	1.995	567,322	134,638	0.874	(1.121)
Ambulance	389,779	3.388	664,911	4.173	664,911	247,913	1.616	(2.557)
Appraiser's Cost	375,279	2.934	405,114	2.203	428,500	377,722	2.463	0.160
Conservation District	40,000	0.249	40,000	0.252	45,000	42,107	0.275	0.023
Election	169,404	0.818	179,967	0.928	190,142	158,154	1.031	0.103
Emergency Phone Equipment	67,168		91,000		91,000			
Historical Society	51,500	0.329	51,500	0.325	51,500	46,427	0.303	(0.022)
Intellectual Disabilities	70,000	0.439	70,000	0.441	70,000	63,856	0.416	(0.023)
Mental Health	153,588	0.960	153,588	0.973	156,660	144,523	0.942	(0.018)
Multi-County Health	100,000	0.625	115,000	0.735	115,000	106,508	0.688	(0.047)
Noxious Weed	77,134	0.618	127,991	0.574	129,486	77,883	0.475	(0.099)
Road and Bridge	3,290,318	19.462	4,436,008	23.890	4,561,412	2,519,059	16.427	(7.463)
Service Program for the Elderly	159,018	1.000	276,233	1.000	310,548	153,435	1.000	0.000
Special Alcohol	8,500		19,324		21,890			0.000
Special Bridge	80,393	0.000	1,035,947	1.513	1,036,804	88,688	0.578	(0.935)
Special Liability	32,069	0.000	35,000	0.079	128,974	28,577	0.186	0.107
Special Parks and Recreation	1,000		466		975			
Bond and Interest Funds:								
Hospital Sales Tax Debt Reserve	356,760		650,000		850,000			
Business Funds:								
Solid Waste	1,328,863		2,712,111		2,790,604			

Totals	14,161,850	62,880	18,335,635	62,834	19,428,554	10,182,662	66,386
Revenue Neutral Rate**							3,552
Revenue Neutral Rate**							59,541
Less: Transfers	0		0		0		
Net Expenditure	14,161,850		18,335,635		19,428,554		
Total Tax Levied	9,354,795		9,224,367		XXXXXXXXXXXXXXXXXX		
Assessed Valuation	148,771,236		146,805,344		153,384,731		
Outstanding Indebtedness, Jan. 1,							
General Obligation Bonds	2019	2020	2021				
Revenue Bonds	-	-	-				
Other Debt	-	-	-				
Lease Purchase Principal	-	-	-				
Totals	-	-	-				

\* Tax Rates are expressed in mills.  
\*\* Revenue Neutral Rate as defined by 2021 Kansas Senate Bill 13

Discussion followed. Commissioners requested department heads cut more out of their budgets if they could.

Commissioners reviewed Resolution 202111:

**Resolution 202111**

**A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ALLEN COUNTY, KANSAS TO MAKE CERTAIN FINDINGS REGARDING THE ANNEXATION OF PROPERTY IN ALLEN COUNTY, KANSAS**

**BE IT RESOLVED BY THE BOARD OF COMMISSIONERS, ALLEN COUNTY, KANSAS:**

**SECTION 1.** The Board of Commissioners, Allen County, Kansas hereby FINDS as follows:

**A.** That a request for annexation of the following described land (the Property) has been presented to it by the owner of the Property, J.D. Harris, 519 S. Ohio, Iola, KS 66749;

HARLEM ADD TO IOLA, S36, T24, R18, BLOCK 1, Lot 2 & 3

**B.** That the Property does not adjoin land within the boundaries of the City of Iola.

**C.** That the annexation of the Property at the request of the Property's owner is advisable, desirable, beneficial, and in the public's interest.

**SECTION 2. WHEREAS,** The City of Iola, Kansas hereby respectfully requested that the Board of County Commissioners of Allen County, Kansas, find and determine that the annexation of the Property will not hinder or prevent the proper growth and development of the area or that of any other incorporated city located within Allen County, Kansas, all as provided in KSA 12-520(c), as amended.

**ADOPTED AND APPROVED BY THE GOVERNING BODY OF ALLEN COUNTY, KANSAS THIS 13th DAY OF JULY 2021.**

THE BOARD OF COUNTY COMMISSIONER OF ALLEN COUNTY, KANSAS

Commissioner Daniels moved to approved Resolution 2021 and annex 519 S. Ohio, Iola, KS into the City of Iola. Commissioner Lee seconded; motion passed 3-0-0

Chairman Symes discussed a contract with the State of Kansas Department of Transportation for Services to the Elderly van: a 5310 Contract. This provides operating expense funding for the elderly van. Commissioner Daniels moved to authorize the chairman signature on the document. Commissioner Lee seconded; motion passed 3-0-0

Commissioners reviewed the following documents:

- In the United States Bankruptcy Court for the District of Delaware court case
- Treasurer's Composition of Cash Balances and Investment reports for June, 2021.
- Monthly revenue reports from District Court, Public Works office, and Attorney's office.
- Fund Status report for ending month June 2021
- Memorandum from Bob Kent, Deputy Director, Division of Property Valuation on Property Tax Interest Rates for Calendar year 2022.
- Kansas Housing Resources Corp for Hope Unlimited for ESG Cares-FFY2020 Grant Payment.
- Allen County Solid Waste Financial Assurance Agency dtd 07/02/1997

Commissioners approved the following documents:

- Clerk's Vouchers – 7/8/2021-\$710,698.48 & 7/12/2021-\$25,401.11
- Journal Vouchers - #44, #45, #46, #47 & #48
- Payroll – Vacation Carry over of 48 hours for Nathan Jackson approved to be



used before December 24, 2021 and vacation carry over of 24 hours for Brenda Beth to be used before December 23, 2021.

d) Payroll – New hire Brandon Cameron as Assistant County Attorney.

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 11:22 a.m. until Tuesday, July 20, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**July 20, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Mitchell Garner, Allen County Public Works Director, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Jonathon Goering, Thrive Allen County, Terrill Mueller, Murphy Tractor representative, Cheslie Angleton, 911 Director, Carl Slaugh, and Paul Zirjacks, citizens was present to observe the meeting.

Chelsie led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on July 13, 2021.

No public comments.

Mitchell Gardner, Allen County Public Works Director, discussed more rain last weekend. Several crews were out, they made things passable and now going back to fix since the rain went down.

Mitch reported dust abatement was pushed back again due to the abundance of rain. Savonburg road will be the first once oil is received.

Mitch reported EPA got the road fixed so they are using a different haul road, won't be on county roads as much.

Mitch reported the crusher is ready, they will be starting it up tomorrow with Murphy Tractor personnel to be present for startup. Terrill discussed the supply chain is a very big issue on parts ability.

Mitch reported they had gotten a boom mower back that was getting maintenance. Discussion followed on ditch cleaning and equipment; track hoe or back hoe.

Commissioner Lee asked about West Virginia Road, tear up spots instead of patching until the road can be done. Discussion followed on notification. Commissioners suggested

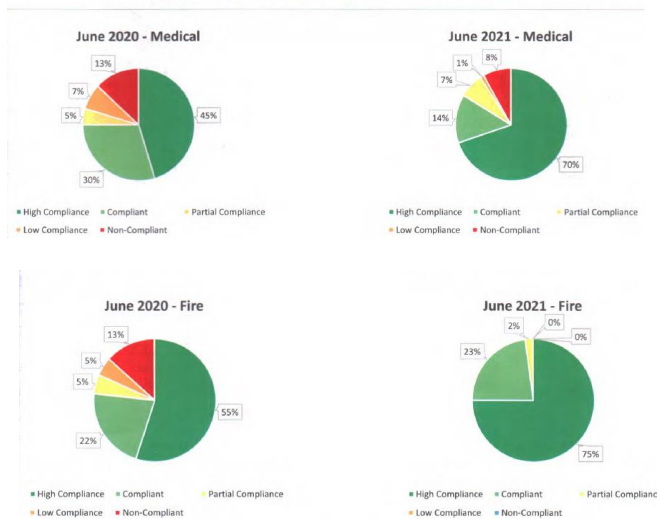
Mitch touch base with KDOT for pea rock. Discussion followed on traffic in that area due to the closing of US Hwy 169 and it's detour.

Mitch will be sending out for bids for a patching machine this week.

Chelsie Angleton, 911 Director, updated the commission with Navigator Conference data; it had 1200 attendees. She stated they are getting ACE certified and will be on stage next year at Nashville with recognition. Chelsie presented statistics and reviewed each and explained what they meant:

	June 2020		June 2021		Improved
Medical	High Compliance	49 45%	60 70%	24	
	Compliant	32 30%	12 14%	-16	
	Partial Compliance	5 5%	6 7%	2	
	Low Compliance	8 7%	1 1%	-6	
	Non-Compliant	14 13%	7 8%	-5	
Fire	High Compliance	33 55%	36 75%	20	
	Compliant	13 22%	11 23%	1	
	Partial Compliance	3 5%	1 2%	-3	
	Low Compliance	3 5%	0 0%	-5	
	Non-Compliant	8 13%	0 0%	-13	
Combined	High Compliance	82 49%	96 72%	23	
	Compliant	45 27%	23 17%	-10	
	Partial Compliance	8 5%	7 5%	0	
	Low Compliance	11 7%	1 1%	-6	
	Non-Compliant	22 13%	7 5%	-8	

What a difference a year can make...



Chelsie stated it is hard for small counties to be accredited. They have really succeeded enough for major recognition.

Johnathon Goering, Thrive Allen County wanted to remind the public Altis Studio will be in lola Wednesday and Thursday 5-6 pm in the Statler Room at the Allen County Community College.

Johnathon explained the Rural Opportunity Zone (ROZ), Allen County passed a few years ago there are 4 on the waiting list. Discussion followed. The county could pay \$1,500 for 5 years to forgive one of the 4 on the waiting list.

Sherrie presented Larry Peterson's request via email:

They also wanted you to present the first two invoices to the County Commissioners for their sign off:

- Agilysys (\$10,500.56): This invoice is to purchase the Hospital Auxiliary a point of sale (POS) system for the hospital Gift Shop. When St. Luke's took over the hospital operation, they brought in a new POS system for the Cafeteria. They claimed that for legal reasons they could not provide a secondary system for the Gift Shop, since it was a separate legal entity. In order to piggy back off of the Cafeteria POS system, St. Luke's provided us with a quote for a compatible POS system to put in the Gift Shop. The Auxiliary is hesitant to purchase the system since this would take their profits for the next year and a half. So, they decided to see if the Facilities Board would consider purchasing this POS system for them. The Facilities Board voted to make the purchase, but felt they also wanted to get the Commissioners OK, before making the purchase.
- HCA (\$9,045.78): This invoice is essentially for two types of items:
  - PTO payout (\$19,388.28): This is for the termination PTO payout for myself when I left employment with HCA on 07/31/20. I essentially had a full PTO bank (288 hours) of hours when I left their employment. This is the amount of money that I received on my final paycheck from HCA.
  - Misc. Credits (\$10,342.50): These are a variety of credits that HCA issued on the final invoice. These look reasonable and consistent to the credits that we had received for the period that we had been under a management agreement with them.

Commissioners want to discuss it further and take under consideration.

Sherrie requested on behalf of Phil Drescher, Bukaty Company (Allen County's health advisor) that BlueCross BlueShield is asking if Allen County would like their plan to cover

COVID-19 claims and testing at \$0.00 cost share for members of your plan. The two options they give are until 1) 12/31/2021 or 2) The end of the pandemic as reported by the federal government. Fully insured plans are giving this to their members. Self-funded plans get the choice. COVID-19 claims can be coverage as any other illness. No action was taken at this time.

Commissioner Lee discussed the multi county health department update on Covid. Allen County 23 active cases. Discussion followed. State hasn't sent anything down as of this time. Mr. Zirjacks asked about the 23 that are infected by this Delta Variance and of these who has been vaccinated. Commissioners encouraged safety.

Commissioner Daniels moved to appoint Mark Spillman of Moran to the Thirty-First District Judicial Nominating Commission to fill an unexpired term July 20, 2021 to March 4, 2024 to replace Ryan Sparks who resigned. Chairman Symes seconded; motion passed 3-0-0.

Commissioner Lee moved to appoint Andi Garrett to serve on the Courtroom Expansion Research Committee. Commissioner Daniels seconded; motion passed 3-0-0.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss non-elected personnel. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Chelsie Angleton, 911 Director and Robert Johnson, II, Allen County Counselor. The time is now 9:12 a.m. Commissioners reconvened at 9:22 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss Attorney Client Privilege HIPPA. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Robert Johnson, II, Allen County Counselor and Terry Call, EMS Financial Director/Zoning Administrator. the time is now 9:22 a.m. Commissioners reconvened at 9:32 a.m. No action was taken.

Chairman Symes moved to go into executive session for 10 minutes to discuss non-elected personnel. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Mitchell Garner, Allen County Public Works Director and Robert Johnson, II, Allen County Counselor. The time is now 9:33 a.m. Commissioners reconvened at 9:43 a.m. No action was taken.

Chairman Symes moved to go into executive session for 10 minutes to discuss non-elected personnel. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Mitchell Garner, Allen County Public Works Director and Robert Johnson, II, Allen County Counselor. The time is now 9:44 a.m. Commissioners reconvened at 9:54 a.m. No action was taken.

Chairman Symes moved to go into executive session for 10 minutes to discuss non-elected personnel. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Mitchell Garner, Allen County Public Works Director and Robert Johnson, II, Allen County Counselor. The time is now 9:44 a.m. Commissioners reconvened at 10:04 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss Attorney Client Privilege Negotiations. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Charles Apt, III, Attorney, and Terry Call, EMS Financial Director/Zoning Administrator. the time is now 10:06 a.m. Commissioners reconvened at 10:16 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 5 minutes to discuss Attorney Client Privilege Negotiations. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Charles Apt,

Ill, Attorney, and Terry Call, EMS Financial Director/Zoning Administrator. the time is now 10:16 a.m. Commissioners reconvened at 10:21 a.m. No action was taken.

Commissioners reviewed the following documents:

- a) Correspondence from the SEK Multi County Health Department concerning COVID cases.
- b) EMC Insurance claim

Commissioners approved the following documents:

- a) Clerk's Vouchers – \$56,385.08
- b) Payroll – Process Service Papers

With no further business to come before the board, Chairman Symes moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 10:27 a.m. until Tuesday, July 27, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**July 27, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Mitchell Garner, Allen County Public Works Director, Chelsie Angleton, 911 Director, Becky Voorhies, Thrive Allen County, Carl Slaugh, Mike Russell and Paul Zirjacks, citizens, was present to observe the meeting.

Becky Voorhies led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on July 20, 2021.

Carl Slaugh, citizen, commented he is not representing the City of Iola but speaking as a resident. He pointed out the City of Iola and Allen County combine Fire/EMS in 2014; before that the City of Iola ran their own ambulance and the county had the rest of the county. Currently Iola has 28 positions authorized staff that runs the service; they are short two employees. For fire OSHA requires 4 on staff, 2 in the structure fire and 2 out plus supervisor. And structure fires (NFPA 1700 regulations) are supposed to have 15 people on a single family dwelling there for rotation in and out. That is why they call for mutual aid. 2,144 EMS and 310 non-EMS runs so the majority of commitment is for EMS service; Probably only 6 average a year of structure fires and getting fewer and fewer as smoke alarms are installed. Carl gave statistics about when 3 units were out on transfers/runs; in 2018 there were 36 times, 2019 there were 29 times, 2020 there were 22 and so far in 2021 there have been 26 times. Terry Call stated even though there were 3 units out doesn't mean they were all on transfers out of the county. Carl stated in 2019 there were 3 times when 4 units were out at a time, 2021 two times when there were 4 units out at one time. There are

times when decisions have to be made which one has priority. That becomes an issue (infrequently) when someone has to make a decision that is why they exercise mutual aid mostly from Chanutte. The city has adequate staff to support both the EMS and Fire. Some people feel the county is subsidizing the City of Lola's Fire operation but financial figures would not bear that out for what it would cost to run a fire operation. Commissioner Lee asked about employees. Carl stated there is typically 9 employees on each shift plus supervisor, a red, blue and white shift giving 28 total employees. He explained what the make-up is; 13 are paramedics, 5 advanced EMT's, 8 are EMT's. So, the City of Lola is primarily able to serve the EMS service and secondarily the fire calls. The 310 fire calls are not necessarily fire calls, they are anything that is not EMS. Vehicle responses or anything not EMS. Discussion followed rescue and hazmat usage. Carl nor Terry had the information currently. 6 ambulances (2 are in Humboldt and 2 in Moran), and 5 and when you have 9 some are on vacation or sick leave or training so staffing is greater for that day. Carl stated FLSA covers rules of fire vs EMS.

Bryan joined the meeting

Mike Russel, citizen, discussed ambulance services. On behalf of the senior citizens in Allen County. Discussion followed on his concerns about costs before Medicare kicks in once inside the ambulance. Terry explained AMR does the same service as what Allen County would do; no charge if no transfer.

Lori Stone, Hospital Auxiliary treasurer, requested for the Allen County Facilities Board to be able to purchase the cash register and software for payroll deduct because that is the main people who use the gift shop. Discussion followed on what their services would be; sodas, candies and other concessions employees purchase or guests. When St. Luke's took over the hospital operation, they brought in a new Point Of Sale (POS) system for the Cafeteria. They claimed that for legal reasons they could not provide a secondary system for the Gift Shop, since it was a separate legal entity. In order to piggy back off of the Cafeteria POS system, St. Luke's provided us with a quote for a compatible POS system to put in the Gift Shop. The Auxiliary is hesitant to purchase the system since this would take their profits for the next year and a half. So, they decided to see if the Facilities Board would consider purchasing this POS system for them. The Facilities Board voted to make the purchase, but felt they also wanted to get the Commissioners OK, before making the purchase. She explained 80% of their services are hospital employees and St. Luke's will not be able to do payroll deduct. Point of Sale cost would be \$10,500.56 is the initial cost of the software and the Auxiliary would pay for the annual software approximately \$500.00 per year. Mrs. Stone explained the history of the gift shop was self-sufficient before COVID. They gift financially back to the hospital; employees are all volunteers in the gift shop. They also market the hospital back to customers. Payroll deduct is a convenience for the employees of the hospital but not the gift shop, great ambassadors to the hospital. Chairman Symes asked if the Gift Shop would still function if this software was not purchased? Mrs. Stone stated she couldn't answer that but explained there would probably be less gift items and not sure the future. Commissioner Lee asked about a time line? Mrs. Stone stated they can't open due to COVID until St. Luke's opens up. Commissioner Daniels stated he would like to know why with St. Luke's doesn't let them in. Mrs. Stone stated due to COVID because St. Luke's hasn't opened up.

Mitchell Garner, Allen County Public Works Director, reported dust abatement has started. They 10 trucks; three yesterday, three today and hopefully four Wednesday so they will be done with dust abatement. He explained the areas and hopefully finishing tomorrow. Some of it will be the KDOT detour; down 4200 Street and by the houses located there.

Mitch stated crews still trimming trees, mowing, ditch work (little wet yet), working putting in entrance pipes and other normal functions. He is planning on chip and seal starting next week.

Commissioner Lee asked if they were crushing gravel, Mitch stated they are doing blasting then moving the crusher back in. Discussion followed on blasting. Just running main crusher, for road rock.

Chelsie Angleton, presented Memorandum Of Agreements between Allen County Emergency Communications and Anderson County Emergency Communications, Anderson County Emergency Communications and Allen County Emergency Communications, Allen County Emergency Communications and Labette County Emergency Communications, Labette County Communications and Allen County Communications, Woodson County Sheriff's Office and Allen County Emergency Communications, City of Chanute 911 and Allen County Emergency Communications and a payroll item for review and approval. Chelsie explained they use surrounding counties only for help when systems are down between counties, back and forth. Chelsie explained when the last time was when they took Anderson County calls. They covered for other counties and other counties cover for Allen County. If they on calls and more comes in it also rolls to the next agency. Commissioners will review and take action next week.

Becky Voorhies, Thrive Allen County, discussed CDBG grants for Storm Shelters. She explained the information:

Allen County  
CDBG- Community Facilities  
Storm Shelter Project

Maximum Award Amount	\$ 750,000
Application Deadline	October 29 <sup>th</sup> , 2021
Award Date	On or around January 22, 2022
Choose Architect	08/03/2021
Finalize locations	08/23/2021
Public Hearing	10/12/2021
Publish public hearing	09/23/2021

Other important information:

- This is a competitive grant- based on need, leverage and local effort
  - 100 Points available
- 10 bonus points for not having a CDBG grant in the last 5 years.
- Allen County is eligible to apply for grant funding.
- Twenty-Five percent (25%) match is required- receive full 20 points if match if 1:1.
- Beneficiaries must meet the low-to-moderate income guidelines- we might have to survey depending on storm shelter locations.

There 3 locations are in unincorporated cities; Mildred, Carlyle and Petrolia. They would have to have restrooms in the storm shelters. ADA requirements...a decision would have to be made within a few weeks. Savonburg does meet the requirements for low to moderate income to qualify for grants.

Rodney Burns, auditor, presented Draft #3. He reviewed what changes in wages and such would change or add. Chelsie explained she needed back up stations and wanting to take care of her employees. COLA was discussed for 2022. Bryan discussed his needs in jail, cost of a vehicle bumped it up. Discussion followed. Commissioner Daniels stated he thought 2% COLA and 1% Merit would be sufficient.

Rodney discussed the Tax Lid funds going into this year's budget to help carryover.

Chairman Symes discussed Airport Budget. Discussion followed on hangers and rent costs.

Commissioners discussed budgets and employee wages and benefits.

Sherrie discussed an email from Larry Peterson concerning the St. Luke's Facilities Board to pay for PTO payment of \$9,045.78 for:

- HCA (\$9,045.78): This invoice is essentially for two types of items:
  - PTO payout (\$19,388.28): This is for the termination PTO payout for an employee when they left employment with HCA on 07/31/20. They had a full PTO bank (288 hours) of hours when they left their employment. This is the amount of money that was received on their final paycheck from HCA.
  - Misc. Credits (\$10,342.50): These are a variety of credits that HCA issued on the final invoice. These look reasonable and consistent to the credits that person had received for the period that they had been under a management agreement with HCA.

Commissioners will take under consideration.

Sherrie requested a decision for BlueCross BlueShield. They are asking if Allen County would like their plan to cover COVID-19 claims and testing at \$0.00 cost share for members of your plan. The two options they give are until 1) 12/31/2021 or 2) The end of the pandemic as reported by the federal government. Phillip Drescher, Benefits Consultant Bukaty Companies, stated fully insured plans are giving this to their members. Self-funded plans get the choice. He stated he doesn't think Allen County would need to provide this "extra" benefit. COVID-19 claims can be coverage as any other illness but it is the commissioner's decision. Discussion followed. Commissioners agreed the county doesn't need to provide the "extra" benefit.

Sherrie updated the commission on the SEK Regional Meeting to be hosted on September 23, 2021.

Commissioner Daniels moved to go into executive session for 20 minutes to discuss Attorney Client Privilege, negotiations. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Terry Call, EMS Financial Director/Zoning Administrator, Charles Apt, III, Attorney via phone. The time is now 9:52 a.m. Commissioners reconvened at 10:12 a.m. No action was taken.

Sherrie updated the commission on Fred Beck's request for a road vacation. Anderson County is processing it.

Sherrie reminded the commission they need a replacement for Sandy Hildiger on the Southeast Kansas Area Agency on Aging board. Their next meeting is August 10, 2021. Commissioner Lee will attend.

Sherrie asked about Southeast Kansas Area Agency on Aging request for funding. Commissioners are still taking under consideration

Sherrie presented a purchase order for approval for the 5311 General Transportation Grant for 2022. Commissioner Daniels moved to approve. Commissioner Lee seconded; motion passed 3-0-0.

Sherrie mentioned several entities have requested ARPA funding.

Sherrie informed the County Court Committee will be meeting on August 2, 2021 at 5:30 p.m. Those on the committee is Daniel Creitz, Judge, Chairman, Tod Davis, Judge, Dina Morrison, 31<sup>st</sup> Judicial District Chief Court Clerk, David Lee, Commissioner, Sherrie L. Riebel, Allen County Clerk, Bryan J. Murphy, Allen County Sheriff, Ron Holman, Allen County House and Grounds Director, Andi Garrett, citizen and Toni Manbeck, citizen. Discussion followed. Commissioners suggested either Jerry Hathaway or Robert Johnson also serve on that committee.

Commissioner Daniels moved to go into executive session for 20 minutes to discuss Attorney Client Privilege, negotiations. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Terry Call, EMS Financial Director/Zoning Administrator, Charles Apt, III, Attorney. The time is now 10:33 a.m. Commissioners reconvened at 10:53 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 15 minutes to discuss Attorney Client Privilege, negotiations. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Terry Call, EMS Financial Director/Zoning Administrator, Charles Apt, III, Attorney. The time is now 10:54 a.m. Commissioners reconvened at 11:09 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 5 minutes to discuss Attorney Client Privilege, negotiations. Chairman Symes seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Terry Call, EMS Financial Director/Zoning Administrator, Charles Apt, III, Attorney. The time is now 11:09 a.m. Commissioners reconvened at 11:14 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to non-elected personnel. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Robert Johnson, II, Allen County Counselor. The time is now 11:20 a.m. Commissioners reconvened at 11:30 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 15 minutes to non-elected personnel. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Mitchell Garner, Allen County Public Works Director and Robert Johnson, II, Allen County Counselor. The time is now 11:35 a.m. Commissioners reconvened at 11:50 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to Attorney Client. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Robert Johnson, II, Allen County Counselor. The time is now 11:50 a.m. Commissioners reconvened at 12:00 p.m. No action was taken.

Rodney discussed a few more changes to items on the proposed 2022. Discussion followed.

Commissioner Lee reported there were 37 active Covid cases this week in Allen County. 23 active cases last week 7% were already vaccinated, 7% had variance, 86% were not vaccinated. Allen County went from 23 to 37 in seven days. As of yesterday 37%, of Allen County 12 and older have been vaccinated, 37% have had at least one dose, has 4 cases of the Delta Variance as of last 3 weeks.

Commissioner Daniels will be attending a State 911 Coordinating Counsel EMS meeting at the State House in late August.

Commissioners reviewed the following documents:

- a) Letter and audit from Reach Healthcare Foundation
- b) Initiation of Work for Proposed FY2022 AIP Project from Federal Aviation Administration.
- c) Letter of Resignation from Rachel Covey as Fire District #3 Secretary.

Commissioners approved the following documents:

- a) Clerk's Vouchers – 7/22/2021-\$181,271.82 & 7/26/2021-\$969.74
- b) Journal Vouchers - #



- c) Payroll – Rehire Matt Komma for the Jail
- d) Payroll – New hire Frederick (Alex) A. Henderson as Equipment Operator for Road and Bridge.
- e) Payroll – Pay increase for Dana Dawn, position change/certification

With no further business to come before the board, Chairman Symes moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 12:13 p.m. until Tuesday, August 3, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**August 3, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Terry Call, Allen County EMS Financial Director, Mitchell Garner, Allen County Public Works Director, Daniel Creitz, 31<sup>st</sup> Judicial Chief Judge, Daniel Schowengerdt, Attorney, Becky Voorhies, Thrive Allen County, Arlyn Briggs, Leo Nilges, Justin Hoepker, and Paul Zirjacks, citizen, was present to observe the meeting.

Chairman Symes led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on July 27, 2021.

Arlyn Briggs, landowner, discussed county roads. He requested speed limit signs on West Virginia Road. Discussion followed.

Bryan J. Murphy, Allen County Sheriff, and Becky Voorhies, Thrive, joined the meeting.

Arlyn asked Sheriff Murphy about the stops along this road.

Mitchell Garner, Public works Director, dust abatement is completed everywhere in Allen County.

Mitch still mowing, one mower down, trimming trees continued this week. Chip and seal on 4400 Road and should be able to move on. Discussion followed on other roads on the list.

Mitch reported the crusher is down again. Discussion followed on reasons why it is down.

Terry Call, Allen County Zoning Administrator, reported there was a Zoning hearing held on July 22, for Conditional Use Permit for Wide Open Speedway. Terry explained 4 events a year. He reported the Zoning Board recommended it be approved. Chairman Symes moved to approve the CUP. Commissioner Lee seconded; motion passed 3-0-0.

Terry reported Monarch would be having a hearing on August 26, 2021.

Becky Voorhies, Thrive Allen County, requested from the commission if they are going to approve the grant request for Storm Shelters. Chairman Symes asked about the grant CDBG and the request for architect, site approved, plumbing for the shelters, for 5 shelters, 2 in Savonburg, 1 in Mildred, 1 in Petrolia, 1 in Carlyle. CDBG covers 50% of the project, not including plenary costs. Discussion followed on cost and county portion. Chairman Symes would like to know a more definite cost on whether the county approves the CDBG with regulations or county funding alone without regulations or other options available. Discussion followed. Commissioners requested a spreadsheet of the architects and costs and sizes for the next step. LMI requirements. CDBG's are drawn down reimbursements.

Commissioner Lee asked Becky about long term out of county transportation. Becky will make sure Lisse or Jessica will be available next week for questions.

Judge Creitz reported on the County Court Committee to discuss what is expected of the Committee. He stated COVID has magnified the need to do something. Judge Creitz stated the consistence was a remodel would not work, but an annex on the courthouse. Discussion followed. The committee could be checking on engineering firms. Judge would like the ARPA funding to pay for it. Commissioner Lee discussed the committee would like to go south as there is no place to go north. It has to be attached for security reasons. Judge Creitz explained if the thought was to expand to the north would be a long narrow room that would not be sufficient. Discussion followed on thoughts and ideas. Judge Creitz stated he wants to be proactive.

Darolyn "Crickett" Maley, Allen County Treasurer, and Jerry Hathaway, Allen County Attorney, joined the meeting.

Judge Creitz reported the next committee meeting is September 7, 2021. Commissioner Daniels stated the commission needs a foot print of what is needed by the Judges and staff. Commissioner Lee stated it would be a big-ticket item and they want it to look nice and reflect the pride of the courthouse. The Commissioners requested the committee develop and RFP for commissioners to review.

Sheriff Murphy stated he would check to see if there is more funding elsewhere.

Crickett presented monthly reports for the commission to review.

Sherrie reminded the commission they need a replacement for Sandy Hildinger on the Southeast Kansas Area Agency on Aging, Inc. Commissioner Lee will be filling in for her at the next meeting on Tuesday, August 10, 2021.

Sherrie requested on behalf of Larry Alsiep, Allied Business, to conduct an audit of Allen County's phone bills. Larry said he is recommended by Kansas Association of Counties. Discussion followed. Commissioners declined this service at this time.

Chairman Symes discussed the Code of Conduct:

ALLEN COUNTY, KANSAS CODE OF CONDUCT

As a grant recipient of a CDBG-CV contract, Allen County Government shall avoid, neutralize or mitigate actual or potential conflicts of interest so as to prevent an unfair competitive advantage or the existence of conflicting roles that might impair the performance of the CDBG-CV contract or impact the integrity of the procurement process.

For procurement of good and services, no employee, officer, or agent of Allen County shall participate in the selection, award, or administration of a contract supported by CDBG-CV funds if he or she has a real or apparent conflict of interest. Such a conflict could arise if the employee, officer, or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No officer, employee, or agent of Allen County shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties

to sub-agreements, except where the financial interest is not substantial, or the gift is an unsolicited item of nominal intrinsic value.

Contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements.

For all other cases, no employee, agent, consultant, officer, or elected or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or subrecipients which are receiving CDBG funds, that has any CDBG function/responsibility, or is in a position to participate in a decision-making process or gain inside information, may obtain a financial interest or benefit from the CDBG activity.

The conflict or interest restrictions and procurement requirements identified herein shall apply to a benefitting business, utility provider, or other third-party entity that is receiving assistance, directly or indirectly, under a CDBG contract or award, or that is required to complete some or all work under the CDBG contract in order to meet the National Program Objective.

Any person or entity including any benefitting business, utility provider, or other third-party entity that is receiving assistance, directly or indirectly, under a CDBG contract or award, or that is required to complete some or all work under the CDBG contract in order to meet a National Program Objective, that might potentially receive benefits from CDBG awards may be participate in the selection, award, or administration of a contract supported by CDBG funding.

Any alleged violations of these standards of conduct shall be referred to the Allen County Attorney. Where violation appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

ADOPTED AND APPROVED BY THE GOVERNING BODY OF ALLEN COUNTY, KANSAS THIS 3RD DAY OF AUGUST 2021.

THE BOARD OF COUNTY COMMISSIONER OF ALLEN COUNTY, KANSAS.

Commissioner Lee moved to approve all Commissioners sign the code of conduct. Commissioner Daniels seconded; motion passed 3-0-0.

Chairman Symes mentioned the Memorandum Of Agreements (MOA) between Allen County Emergency Communications and Anderson County Emergency Communications, Anderson County Emergency Communications and Allen County Emergency Communications, Allen County Emergency Communications and Labette County Emergency Communications, Labette County Communications and Allen County Communications, Woodson County Sheriff's Office and Allen County Emergency Communications, City of Chanute 911 and Allen County Emergency Communications presented to them last week for review. Commissioner Daniels moved to approve sign all MOA's. Commissioner Lee seconded; motion passed 3-0-0.

Chairman Symes discussed a Farm City Days request for monies for October 14 to 17, 2021 Farm City Days. Commissioner Lee moved to approve \$1,500. Chairman Symes seconded; motion passed 3-0-0.

Chairman Symes discussed the 2022 estimated budget. Commissioner Daniels stated he would like to see the mill levy at 61.500; which would generate \$281,185. He doesn't ever want to do catchup for the next year but this still lowers the levy from 2021. Commissioners all agreed with the 61.5. Commissioner Daniels stated it is a tribute to the county for the growth.

Commissioner Lee reported on the Southeast Kansas Multi County Health (SEKMCHD) this week's COVID cases; Allen County has 59 cases and Bourbon has 105.

Chairman Symes discussed an article from Rebecca Johnson, Executive Director at the SEKMCHD recommendations to practice; it is highly recommended to get educated with creditable information (Kansas Department of Health and Environment and CDC's

website is filled with useful, easy to understand information), get Vaccinated if able, wear mask in large gatherings, continue to use good hand hygiene, social distance when possible and stay home when sick. Chairman Symes just wanted to remind the public as COVID is surfacing again in Allen County.

Commissioners discussed roads that will need attention in the near future; New Hampshire Road between 200 Street and 400 Street is one of them. Commissioners requested Mitch to have his crew to tear out the current cement road. Discussion followed.

Terry stated the Medical Arts Building is storing medical records for the hospital. The hospital personnel is marking files to remove to different storage or destroy. Chairman Symes stated he talked to the athletic director about using students for community service projects; one to serve meals at the SEK Regional Meeting and second to haul files up and down stairs. Whoever move the boxes would have to sign a HIPPA confidentially form. Discussion followed.

Chairman Symes discussed the SEK Regional Meeting.

Commissioner Daniels moved to go into executive session for 15 minutes to discuss Attorney Client Privilege. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial Director/Zoning Administrator, and Charles Apt, II. The time is now 9:48 a.m. Commissioners reconvened at 10:03 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss Attorney Client Privilege. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial Director/Zoning Administrator, and Charles Apt, II. The time is now 10:04 a.m. Commissioners reconvened at 10:14 a.m. No action was taken.

Commissioners reviewed the following documents:

- a) Treasurer's monthly reports
- b) Reports from the Department of Commerce on the CDBG-CV Grant
- c) Quarterly Financial Statement from KWORCC
- d) Monthly cash receipting reports from Allen County Clerk's office, Appraiser's office, Attorney's office and Register of Deeds office.

Commissioners approved the following documents:

- a) Clerk's Vouchers – \$137,007.61
- b) Payroll – 6<sup>th</sup> month pay change for Chelsie Angleton
- c) Payroll – reimbursement for mileage for Bruce Symes and Jackson Meats.
- d) Journal Vouchers - #49

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 10:20 a.m. until Tuesday, August 10, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David Lee, Commissioner

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Mitchell Garner, Allen County Public Works Director, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Bryan J. Murphy, Allen County Sheriff, Jonathon Goering, Lisse, Becky, Jessica, Thrive Allen County, Cheslie Angleton, 911 Director, Jason Trego, Emergency Manager, Matt Rehder, City of Iola Administrator, John Fewins, and Paul Zirjacks, citizens was present to observe the meeting.

Becky Voorhies led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on August 3th and special meeting on August 5th, 2021.

No public comments.

Mitchell Gardner, Allen County Public Works Director, reported the crews are chip and sealing this week; finishing up on 4400<sup>th</sup> St.

Mitch reported they are out trimming and mowing as well, but one mower is down and one brush hog.

Mitch reported Murphy Tractor is still trying to get the crusher up and running full time; electrical issues.

Commissioners asked about pot hole patching machine. Mitch is still gathering information on it; one sliding in. Mitch reported one truck of the trucks ordered is currently at the factory waiting to be painted and the others are close behind.

Chelsie Angleton, reported they had their dispatch review and steering meeting last week on Thursday for the fire departments; everyone except for LaHarpe, Elsmore, and Savonburg. The review is a requirement for the ACE application. She explained about plans going forward are to help the fire departments and dispatch work better together over all. Meetings must be held twice a year but for now they are trying to do quarterly. The meetings must be geared to dispatch review and steering meeting. Chelsie reported they were ACE Standard for medical and fire July month which could be the 1<sup>st</sup> month of their required 3 months. They have been consecutive in fire for a few months.

Jason Trego, Emergency Manager, reported FEMA, in coordination with the FCC, will conduct a national test of the Emergency Alert System (EAS) and Wireless Emergency Alert (WEA) system on Wednesday August 11<sup>th</sup> at 1:20 pm. The messages will clearly state that it is a test. In the event of widespread severe weather, the backup date of August 25<sup>th</sup> will be used. The National Weather Service will not convey any national testing of the NOAA Weather Radios.

Jason reported there is a LEPC (Local Emergency Planning Committee) meeting today at 2:00 pm at the Bowlus Fine Arts Center. They will be discussing upcoming exercise goals and transition from the Training and Exercise Planning Workshop (TEPW) to the Integrated Preparedness Planning Workshop (IPPW). For the purposes of the Emergency Management Performance Grant (EMPG), the county is required to have two exercises in 2021; one exercise would be the IPPW (at the October LEPC meeting), and they recommend that the county use the COVID response as a real-world incident for exercise credit.

Jason updated the commission on the current and upcoming weather. A Heat Advisory was issued for Allen County from 12:00 noon on Monday through 8:00 pm Wednesday. Heat index values of 103° to 108° are possible, although the latest report has 107° for Allen County today, and 104° tomorrow.

Jason covered Emergency Operations Plan; the county's Emergency Operations Plan (EOP) was last updated in 2019 and expires in 2024. However, the Kansas Division of Emergency Management (KDEM) has realigned the expiration dates of all county EOPs by region; creating 5 regions in Kansas. While Allen County's plan was grandfathered in and is valid until 2024, the regional expiration date would be 12/01/2021. Jason explained updating the plan now puts Allen County in a better position to fall in line with the state's regionalization scheme. If we don't do it now, we'll have to do it the next planning cycle. Since the plan was approved two years ago, only minor updates should be necessary; contact/personnel information, and ensuring the plan conforms to the Kansas Planning Standards (KPS) that were revised in 2019-2020. The regional expiration scheme was brought about because 75% of counties expired in the same year, which stretched their plan reviewers thin when everyone wanted their plan reviewed all at once. Then for the other 4 years, they didn't have enough work to keep them busy. The regionalization also facilitates counties working together at the regional level to collaborate on their planning efforts.

Chairman Symes asked about PPE supplies. Discussion followed. Jason stated they have plenty to hand out.

Jason Jenkins, AMR joined the meeting.

Lisse Regehr, Thrive Allen County, discussed long term intent of out of county transportation. She stated Thrive is currently filling a gap and their intent is to make sure that gap stays filled in whatever way they can. Lisse produced data from the last three month for review:

	Allen County Public Transportation			Thrive Allen County Non-Emergent Transportation Service		
	May	June	July	May	June	July
# of Riders	92	176	210	37	44	59
# of Trips	177	346	436	74	88	118
# Miles Traveled	797.90	1,712.30	1,603.2	2,289	3,324	3,591.6
Miles/Trip	4.05	4.94	3.68	61.87	75.55	60.87

**Future Grant opportunities for Thrive Allen County:**

- **K-DOT- Hire an additional driver and purchase a wheelchair accessible vehicle**
- **HRSA- provide transportation for drug court participants**

Thrive Allen County Non-Emergent Transportation Service is strictly out of county information. Thrive has two cars they use as Thrive cars. Discussion followed on riders, trips and grants they apply for this service. Health Resources Services Administration(HRSA) grant it is a Federal grant. Lisse stated she would like to see it handed off. Thrive was not put in to existence to do long term, what Thrive does is fill the gaps with hopes to hand that off. Her intent right now is to find an entity to handle it, they are currently writing grants to continue Thrives cars. Discussion followed.

Commissioner Lee asked if riders are the same persons over and over. Sherrie stated some of them are. Discussion followed.

Rodney Burns, auditor, joined the meeting.

Becky Voorhies, Thrive Allen County, presented Allen County Storm Shelter Project 2021:

## Allen County Storm Shelter Project 2021

**Estimated total cost if the County applies for a CDBG Funds:**

Name of Firm	Location of Firm	Average Preliminary architect report	Total Construction costs <i>Estimate</i>	Total Project costs (construction/engineer/administration) <i>Estimate</i>
Zingre and Associates	Ft. Scott, KS	\$ 70/hour-can negotiate price  \$ 3,000-\$ 5,000	Depends on size of shelter (30 person shelter would be roughly \$ 48,000.)	\$ 275,000
Incite Design Studio	Overland Park, KS	Negotiate price	N/A	
Deam & Deam/ Blue Valley Consultants	Junction City, KS	Negotiate price	N/A	
BG Consultants	Manhattan, KS	Negotiate price	N/A	

**Pre-Fab Shelters:**

Name of Co.	Location of Co.	Size of Shelter	Max. Occupancy	*Total Price
Protection Shelters	Wichita, KS	10' X 24'	45	\$ 228,500 or \$ 47,500 each
Protection Shelters	Wichita, KS	10' X 16'	30	\$ 178,725 or \$ 35,746 each

**\* Does not include compost toilet/ handwashing station or site preparation**  
 Estimated price of compost toilet and handwashing station is \$ 1,500 for each shelter or total of \$ 7,500

She reported the estimated cost is \$275,000 at \$48,000 (30-person shelter) each using the CDGB Grant. Allen County would need to prepare the site and parking. Becky stated she had contacted Rick Zingre an architect in Fort Scott, that charges \$70 hour or the commission could say they only have \$3,000 to spend he will give that much time for a plenary architect work. Chairman Symes asked about the current storm shelters located elsewhere and types. Discussion followed on the costs whether it is a grant or otherwise. Becky stated the grant is due in October, and sites would have to be picked ahead of time. Commissioner Lee asked how long a person would be in the shelter? Jason would check on timing but normally they don't tell people when they could come out of shelter. Architect/Engineer is required by the grant. Chairman Symes stated he would be in favor of pursuing the shelters on our own without grant funding. Commissioner Daniels stated he would be in favor of spending less and the county providing shelters without the required architect costs. If Allen County can buy five shelters and place them ourselves with the help of the company for \$125,000 or less that the county should do that. Terry stated the companies he had looked at might have the cost higher. Commissioners agreed to do it on their own for next season.

Joyce Adair and Joe Hess, Iola Senior Center, Inc., joined the meeting.

Jonathon Goering, Thrive Allen County, reported Allen County was selected out of a handful of airports in Kansas for the Fly Kansas Air Tour scheduled for September 23, 2021, from 2:00 p.m. to 3:45 p.m. He would like to make it a very public event. They want include school kids to businesses; it is a great opportunity to showcase Allen County Regional Airport. There will be 40 plus airplanes with pilots and other people so possibly 65 to 70 people. Planes will take off from Wellington and fly to Fort Scott, then Allen County and go on from there. This Friday, Jonathon Goering, Thrive Allen County, Jerry Daniels, Commissioner, Mitchell Garner, Allen County Public Works Director and Robert Poydack, Allen County Airport Manager will be meeting to start the planning process.

Chairman Symes stated Allen County will be hosting Southeast Kansas Regional meeting that day in the morning. It will be perfect timing for the 17 counties to stick around for the fly in.

Jonathon reminded the commission the RFQ for the airport layout plan are due at the end of the month (August 31), they will need to select a consultant by September 21, 2021, so the process is continuing. Jonathon does not have a recommendation at this time.

Chairman Symes asked about labor study proposals and land banks. Jonathon is still working with Robert Johnson, II, on land bank information and resolution. He is on funding with other entities to join in the study, since Evergy is funding it they want to stay on it.

Joyce Adair, Iola Senior Center Inc. Director, reported the Iola Senior Thrift Store is now open 5 days a week; Monday, Tuesday and Thursdays from 9:00 a.m. to 2:00 p.m. and Wednesdays and Fridays from 9:00 a.m. to 4:00 p.m. They also will be opening the second Saturday of every month from 9:00 a.m. to 2:00 p.m. Joyce repeated they have a full crew with 14 members.

Joe Hess, Iola Senior Center Inc., requested the commission to approve an addition to the south side of the building:

**IOLA SENIOR CITIZENS, INC.**

**We are asking you to:**

**Approve adding a 20 x 50 ft. room onto the south side of our building. This will almost double our display area.**

**Projected cost (Estimates)**

<b>Room add on</b>	<b>\$55,000</b>
<b>Heating and air</b>	<b>15,000</b>
<b>Carpeting</b>	<b>2,700</b>
	<b>\$72,700</b>



## Financing

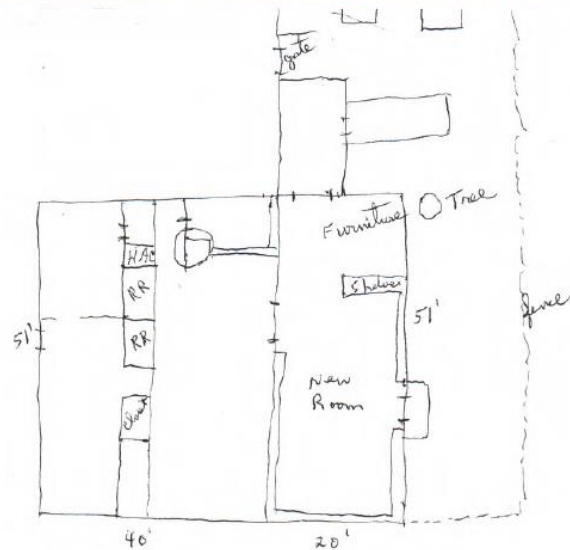
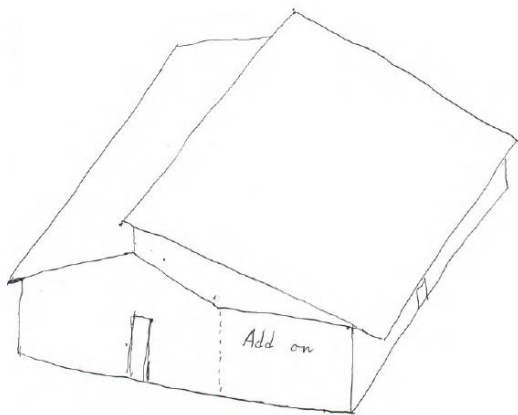
Maybee Foundation Grant	20%	\$14,540
Public Donors	40%	29,080
Other	40%	29,080

## Alternative financing

Senior Center	100%	\$72,700
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## What we need from the county commission

- Approval to add a room onto the building
- Removal of a tree in the south lot
- Designate the Senior Citizens as a permanent lessee
- Possible help on financing



Joe stated they are requesting 20X50 foot room addition. If they kept the donations, instead of giving back to the community they would be able to build the addition themselves. Discussion followed on space and costs. The Maybee Foundation Grant accepts applications quarterly, specifically for building construction but they do require the applicant to come up with 40% public donations as well and 40% would have to come from other which he would like it to come from the county. Joe would like to have approval from the commission to build the addition and remove a tree in the south lot, designate the lola Senior Center, Inc. as a permanent lessee (which is required by the Maybee Foundation) and help with the funding. He explained they really aren't a lessee as they do not pay rent. Commissioner Daniels asked if the expansion would be due to social distancing so funds might be available for such. Discussion followed on grant requirements and whether the percentages could be different. Joe stated they could not, the grant is offered to a 4 or counties, non-profits in the area strictly for building construction. He would give a form for the commission to go with the grant stating "As the owners the building occupied by the lola Senior Center, Inc., we the Allen County Commissioners hereby declare the lola Senior Center, Inc. to be permanent lessees of the property located at 223 N. State." Joe would appreciate the commissioners to take under consideration.

Rodney Burns, discussed changing the General Capital projects line to adjust the mill levy to 61.5 which is still down from 2020 taxes. Discussion followed. Commissioner Daniel suggested the RNR hearing and Budget Hearing be held on August 31, 2021 at 9:00 a.m. and 9:10 a.m. respectively. Rodney discussed the Sewer Districts and Fire Districts levies. Sherrie discussed the requested mill levies. Commissioner Daniels moved to approve draft 6 and publish the RNR and Budget hearings for August 31, 2021. Commissioner Lee seconded; motion passed 3-0-0.

Chairman Symes stated he has checked with the athletic director at the Allen County Community College to serve food on September 23, 2021 or if any other person has suggestions.

Commissioner Daniels asked about remodeling with ARPA funds. He would like to see security barriers in the Clerk's and Treasurer's offices. Sherrie will check.

Commissioner Daniels asked Sheriff Murphy about food for the jail. Sheriff Murphy stated they have been dropped by SYSCO due to lack of drivers. He stated they do check costs around to the county stores.

Commissioner Lee discussed a citizen wanting the county to consider bridges (15 tons) in the rural areas due to the age, they are not designed for the 18 wheelers of now days. It is suggested they be considered to replace. Mitch reported Allen County has bridge inspections about every 3-4 years, not everything is considered a bridge, depends on axels. KDOT only covers bridges not culverts, most have a 15-ton limit. Discussion followed.

Commissioner Lee stated the second thing was noxious weeds. If you have weeds in your field, you get dinged by the state and when the right of way has Johnson Grass it is thrown in the fields is frustrating. Noxious weed department does sell chemicals to farmers but they aren't in the office when they are out spraying. They could use maintenance personal at the shop to run over and sell the chemical. Discussion followed on certification and rotation.

Chairman Symes suggested a 3-minute break. The time is 9:47. Commissioners agreed.

Chairman Symes moved to go into executive session for 10 minutes to discuss Trade Secrets. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Jonathon Goering, Thrive Allen County and Robert Johnson, II, Allen County Counselor. The time is now 9:52 a.m. Commissioners reconvened at 10:02 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 5 minutes to discuss non-Elected Personnel. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Robert Johnson, II, Allen County Counselor. The time is now 10:04 a.m. Commissioners reconvened at 10:09 a.m. No action was taken.

Sherrie asked about clarification on Sewer District #1 and #2, Fire District #2, 3, & 4 2022 budgets. Commissioners agreed Sewer District #1 should be 9 mills, Sewer District #2 should be 20 mills, and each of the three fire districts should be at 5 mills.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss Attorney Client Privilege negotiations. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Charles Apt, III, Attorney and Terry Call, EMS Financial Director/Zoning Administrator. the time is now 10:14 a.m. Commissioners reconvened at 10:24 a.m. No action was taken.

Chairman Symes moved to go into executive session for 10 minutes to discuss Attorney Client Privilege negotiations. Commissioner Daniels seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Charles Apt, III, Attorney and Terry Call, EMS Financial Director/Zoning Administrator. the time is now 10:26 a.m. Commissioners reconvened at 10:36 a.m. No action was taken.

Chairman Symes asked if Kent Thompson, State Representative be invited to the SEK Regional Meeting. Discussion followed. Commissioners suggested all of our representative should be invited. Sherrie will extend an invitation to Senator Tyson, and representatives Kent Thompson and Ken Collins.

Chairman Symes invited both the City of Iola and AMR. Matt Rehner, stated their willingness to continue to serve as Allen County EMS service with their dedicated staff. Jason Jenkins, AMR, stated his proposal stands as presented. They would be able to customize their service for Allen County.

Sheriff Murphy requested to continue to do the RFP for the proposed tower and getting an engineer study. Discussion followed on grant. Commissioner Lee stated the engineer study is already good.

John Fewins, asked about cutting brush along the railroad. Mitch state he would look at it.

Chairman Symes reminded persons about the "Big Boy" historical train going through City of Moran on Wednesday from 1:45 p.m. to 2:30 p.m.

Commissioners reviewed the following documents:

- a) Letter from US Department of Labor – Employee Protections Referral of Pending FTA Grant Application KS-2021-013-00
- b) Diamond Coach Corporation Purchase order
- c) Letter from Office of Recovery on expansion of the courtroom.
- d) Allen County Solid Waste Financial Assurance Agency dtd 07/02/1997
- e) Monthly reports from Court Clerk, Public Work Director, Noxious Weeds,
- f) Fund and Budget Status reports for July 2021
- g) The Kansas Prosecutor magazine.

Commissioners approved the following documents:

- a) Clerk's Vouchers – \$57,491.51
- b) Journal Vouchers - #50 & #51
- c) Payroll – Vacation carryover for Seth Pollet of 84 hours to be used before January 24, 2022.
- d) Payroll – new hires, Alex Reynolds (Jailer), Jacob Avery (Equipment Operator) and Troy Smith (for Drug Court)
- e) Payroll – 1 year pay increase for Ethan T. Tavarez (Jailer)

With no further business to come before the board, Commissioner Daniels moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 10:55 a.m. until Tuesday, August 17, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Commissioner

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Richard Luken, Iola Register, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Mitchell Garner, Allen County Public Works Director, Chelsie Angleton, 911 Director, Breail Thompson, Deputy 911 Director, Roy Smith, Undersheriff, Winona English, Floyd Thompson and Paul Zirjacks, citizen, was present to observe the meeting.

Terry Call led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on August 10, 2021.

Winona English, City of LaHarpe landowner at 302 and 402 Monroe Street, requested to have it put back into the county; to de-annex from the City of LaHarpe. She stated it is mainly a field she owns; septic keeps overflowing. Winona commented that street is a lot of problems, lots of county trucks and trash trucks. She was advised to come to the commission by the City of LaHarpe. Discussion followed. Terry Call, Zoning Administrator, said if she is within 400' they have to be hooked up to city sewer. No decision was made by the commission. Commissioners will have Terry look into it.

Charles Apt, III, attorney, and Justin Jenkins, AMR, joined the meeting.

Commissioner Daniels moved to go into executive session for 15 minutes to discuss Attorney Client Privilege, negotiations. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Charles Apt, III, Attorney, and Terry Call, EMS Financial Director/Zoning Administrator. The time is now 8:40 a.m. Commissioners reconvened at 8:55 a.m. No action was taken.

Lon Hale, Steve Kyser, Rural Water District #2 Board members, Amanda Kyser, RWD #2 Secretary/Treasurer, Craig Kirkpatrick, RWD#2 Operator, was present to request ARPA funding to update the RWD#2 lines.

Arlyn Briggs, landowner, addressed the commission, asking about the Special meeting held last week and notification. Sherrie stated she contacts the both newspapers. Arlyn stated it gives the impression of conflict of interest. Discussion followed. Commissioner Lee stated he offered to review the proposed County Communications Tower. Arlyn stated the grants are not free money, tax payers pay for all of it. Chairman Symes stated yes, it is true but if any entity requested a meeting with them that is on a time constraint they would take under consideration.

Arlyn asked about the tractor purchased by Heartland. Mitch reported the cost was as much as the repairs, so it was bid out. Discussion followed.

Arlyn pointed out and wanted to go on record that it has been 4 weeks since he asked the sheriff for list of names and has yet to receive the information.

Mitchell Garner, Allen County Public Works Director, reported one of the 10 wheelers that had been ordered will be here Friday. He stated the old 10 wheelers were replaced because they had over 500,000 miles and are wore out.

Mitch reported the crews are still chip and sealing around Elsmore, and will be the rest of the week.

Mitch mentioned two seasonal workers are gone; mowers. One of the 10' mower deck is down. He still has positions open a mower and a mechanic. Crews are still cutting and mowing; are at Nebraska Road and 2400 Street mowing, trimming tree limbs and cleaning ditches.

Mitch reported Crusher is up and running. Discussion followed. Murphy is working on the remote controls still. Not making pea rock yet. They are daily completing the maintenance plan.

Commissioner Lee discussed bridges and ditches; can the weight limit be reviewed. Mitch stated it depends on the classification and axels. Discussion followed.

Mitch discussed Noxious Weed and services provided.

Harry Lee, Sr., LaHarpe Telephone, joined the meeting.

Lon Hale, Steve Kyser, Rural Water District #2 Board members, Amanda Kyser, RWD #2 Secretary/Treasurer, Craig Kirkpatrick, RWD#2 Operator, was present to request ARPA funding to upgrade the RWD#2 lines. Commissioners will take under consideration. A worth while cost, invest it back into the water district. Lon reviewed and explained the letter. A letter was presented for the request:

Rural Water District #2 Neosho-Allen P.O. Box 35 Stark, KS 66775

To Allen County Commissioners

RWD #2 currently serves Allen, Bourbon and Neosho Counties with water we purchase from Public Wholesale #5 in Iola, Kansas. We currently serve 540 active benefit units with 229 located in Allen County. This water system was put into service in 1964.

Situation:

In the last 12 months our average water "loss" was 1.6 million gallons per month. This apparent loss is about 47% of the total water purchased that is not reflected in the total of the customer readings and charges. We estimate that 20-30% of this loss comes from the older meters not reporting accurately because of wear on their parts and the type of meter that they are. Other loss is from leaks in the system.

- We manually read each meter monthly which takes up to 3 days with 2 employees.
- We have isolation valves that are currently not functional and we lack enough valves in the county to be able to isolate a leak to determine the location or to repair a leak without shutting down a large group of households.
- We need a place to store pipe and other materials that is out of the sunlight and more secure.
- We need to replace 1 fire hydrant in Allen County so we can flush the system correctly.

Proposal Solution:

1. Purchase and install digital readers and equipment for Allen County Benefit Units- \$78,083.04
2. Purchase and install 25 isolation valves in Allen County- \$19,800.00
3. Purchase storage container which will be located in Stark- \$3,266.66
4. Purchase and install a fire hydrant in Allen County- \$2,076.91

Total proposal cost for Allen County = \$103,226.61

Benefits:

1. Digital readers will help us conserve water loss. It will save time and money by reading the meters in one day instead of 3 days and importing the readings into the computer instead of by manual entry. Also if a customer has an increased usage of water, an employee can investigate the situation in a much timelier manner.
2. Installing more valves and replacing bad valves throughout the county will allow us to isolate a water leak without inconveniencing numerous customers while we locate and repair a leak.
3. Purchasing a storage container for our pipe and material will allow our meters and other material to be stored in a secure area. Protecting the pipe from ultraviolet light will preserve the integrity of the material.
4. Purchasing a new Fire Hydrant will allow us to better flush the system after Wholesale 5 does a burnout.

This proposal meets the guidelines for funding under the infrastructure and the green water infrastructure due to our current water loss in our district. This would help prevent future water loss and improve efficiency.

We are also approaching Bourbon and Neosho Counties in assistance with funds for replacing meters, hydrants, valves and for assistance with purchasing a storage container.

Thank you for your time and consideration.

RWD #2 Neosho-Allen-Bourbon

Chairman Symes asked about the leg work to get the detail on the request. Lon stated it has been done by Craig earlier. Lon stated the numbers presented are specifically for Allen County. Amanda has prorated the costs from the different counties; total cost is over \$225,000. This is all grant monies, immediate need for meters. Commissioner Lee asked about what happens if they don't get the grant. Discussion followed on ARPA funding requests. Amanda reported they estimated Bourbon County at 1/3, Allen and Neosho County at 2/3 each for software costs and the materials are cost prorated at Allen County homes. Commissioner Daniels discussed making it a positive response. Chairman Symes requested to review it. Commissioner Lee stated signal battery operated. Craig reported the remotes are supposed to have a 25-year battery life. Commissioners stated they will take under consideration.

Floyd Thompson, Biblesta Committee representative, requested monies for the Biblesta Parade; it's 63rd year. They missed last year due to COVID since then the cost of everything has gone up. Commissioner Lee moved to participate at \$1,500. Commissioner Daniels seconded; motion passed 3-0-0. Biblesta is the first Saturday in October.

Chelsie Angleton, 911 Director, National Crime Information Center (NCIC) audit yesterday, did really well on the she covered what was reviewed. Karen Kimball is the technical person for maintaining the records and does a great job.

Chelsie reported Jason Trego, Emergency Manager has reported there will be thunderstorms the rest of this week but nothing serious.

Sherrie requested on behalf of Donna Houser, Lola Reads Representative, request to use the south side of the square to set up chairs and water; they will be marching around the square starting at 8:00 a.m. and announcing names every 7 minutes for victims of 911; this will be the 20<sup>th</sup> anniversary. Commissioners approved the use of the courtyard.

Sherrie reported John Brocker, Southeast Kansas Regional Planning Commission – Allen County representative, is requesting Mike Walman be appointed to serve an unexpired term of Andy Dunlap on the SEKRPC Revolving Loan Advisory Committee. Andy has recently resigned. Commissioner Daniels moved to appoint Mike Walman to serve on the SEKRPC Revolving Loan Advisory Committee. Commissioner Lee seconded; motion passed 3-0-0.

Sherrie gave a brief update on the Southeast Kansas Regional meeting to be held on September 23, 2021. Discussion followed.

Commissioner Daniels moved to go into executive session for 10 minutes to non-elected personnel. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Mitchell Garner, Allen County Public Works Director, Sherrie L. Riebel, Allen County Clerk and Robert Johnson, II, Allen County Counselor. The time is now 9:47 a.m. Commissioners reconvened at 9:57 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to non-elected personnel. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be

Chairman Symes, Commissioner Lee, Commissioner Daniels, Mitchell Garner, Allen County Public Works Director, Sherrie L. Riebel, Allen County Clerk and Robert Johnson, II, Allen County Counselor. The time is now 9:58 a.m. Commissioners reconvened at 10:08 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 15 minutes to Attorney Client. Chairman Symes seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Robert Johnson, II, Allen County Counselor. The time is now 10:10 a.m. Commissioners reconvened at 10:25 p.m. No action was taken.

Commissioner Daniels moved to go into executive session for 5 minutes to Attorney Client. Chairman Symes seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, and Robert Johnson, II, Allen County Counselor. The time is now 10:27 a.m. Commissioners reconvened at 10:32 p.m. No action was taken.

Chairman Symes moved to go into executive session for 15 minutes to Attorney Client. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS/Zoning Administrator, Jason Jenkins, AMR and Charles Apt, III, Attorney. The time is now 10:35 a.m. Commissioners reconvened at 10:50 p.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to Attorney Client. Chairman Symes seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS/Zoning Administrator, Jason Jenkins, AMR and Charles Apt, III, Attorney. The time is now 10:52 a.m. Commissioners reconvened at 11:02 p.m. No action was taken.

Chairman Symes discussed the Allen County Ambulance contracts. Commissioner Lee moved to pursue a contract with AMR for ambulance services starting January 1, 2022. Commissioner Daniels seconded. Discussion followed. Chairman Symes wanted to thank all involved on the committee, City of Lola and AMR but would like to state he respected the thought and work put in by all parties. New agreement with continued the best services for Allen County residents. Commissioner Lee was not taken lightly, a lot of sleepless nights but at the end of the day the contract they are pursuing will be better. Motion passed 2-1-0 Commissioner Daniels and Commissioner Lee voted yeah. Chairman Symes voted nay.

Commissioner Lee reported on Farm Bureau meeting he had attended. A visit with a person at the meeting stated the City of Humboldt is using Conex shipping containers for storm shelters; and reported he would mention it. Discussion followed.

Terry Call, Zoning Administrator, discussed a letter of statement drafted for Marsha Burris. Terry explained all the ways that was checked to see if the 31 acres were zoned commercial but there is nothing to verify it except for 2.8 acres that shows it going from commercial to residential. Terry requested the Commission to affirm the property was commercial before 1978. Discussion followed. Commissioner Daniels moved to affirm and send the letter. Chairman Symes seconded; motion passed 3-0-0.

Chairman Symes discussed the each of ARPA fund requests. Discussion followed. Chairman Symes commented the time and possible need for administering ARPA funding. Commissioners requested to have the requesters present their proposals and request for an administrator. Discussion followed. Commissioner Daniels discussed the courtroom expansion and future of it.

Commissioners reviewed the following documents:

- a) Notice of KWORCC annual meeting
- b) Letter from Concerned Bourbon County Citizens of Property Rights

Commissioners approved the following documents:

- a) Clerk's Vouchers – \$145,542.38
- b) Payroll – Process Servers pay out.
- c) Payroll – New hire Hunter J. Mittelmeier for Public Works

With no further business to come before the board, Chairman Symes moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 11:36 p.m. until Tuesday, August 24, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**August 24, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Commissioner Daniels, Commissioner Lee, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Mitchell Garner, Allen County Public Works Director, Jason Trego, Emergency Manager, Bryan J. Murphy, Allen County Sheriff, Lisse Regehr, Jonathan Goering and Becky Voorhies, Thrive Allen County, Carl Slaugh and Paul Zirjacks, citizen, was present to observe the meeting.

Commissioner Lee led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on August 17, 2021.

Mitchell Garner, Allen County Public Works Director, reported 10-wheeler coming in tomorrow, because it didn't make it last week. Crews are still chip and sealing. He reported on the covered areas.

Mitch reported City of Gas is buying a tanker of oil and will purchase their own pea rock. The crusher is still working but still waiting on the remote piece.

Jason Trego, Emergency Manager, discussed the heat advisory until August 26, 2021.

Jason discussed National Storm Shelter Association Standards for storm shelters and how long a person should be in a storm shelter; 2 hours. He explained the difference of public and personal storm shelters.



**International Code Council:**

**National Storm Shelter Association Standard for the Design and Construction of Storm Shelters**

A residential storm shelter is not to exceed 16 persons, and a community storm shelter is a storm shelter that is not defined as a residential storm shelter.

**Occupant density**

- 5 ft<sup>2</sup> per person
- 10 ft<sup>2</sup> for wheelchairs
- 30 ft<sup>2</sup> for bedridden

When a community shelter has a single exit, a 2<sup>nd</sup> emergency escape opening is required

**Emergency features:**

- Fire extinguishers
- First aid kits
- Emergency lighting

Expected duration of the storm for a tornado shelter is 2 hours.

Discussion followed. Chairman Symes asked if they could get a count for who might be using the storms shelters. Commissioners requested Jason to start getting bids on the storm shelters.

Lisse Regehr, Thrive Allen County, presented the commission with a proposal for administrating the ARPA funds. Lisse stated it would be very similar to the SPARKS/CAREs funding. Thrive Allen County would be charging 4% for administrative fees, 2% this year and 2% next year. Discussion followed. No action was taken.

Jonathan Goering, Thrive Allen County, presented the Allen County Labor Study Proposals.

Allen County Labor Study Proposals

	Marks Nelson	Next Move Group*	FHSU / Docking Institute
Cost	\$ 25,000.00	\$ 22,400.00	\$ 18,714.00
Evergy Contribution	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
City of Iola	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Total	\$ 15,500.00	\$ 12,900.00	\$ 9,214.00

Option \$6,750 annual update fee\*

Discussion followed on company. An ongoing annual update fee of \$6,750 from Next Move Group. He believes ARPA could be used to fund this report. Commissioner Lee stated it is worth pursuing. Could they do a Zoom meeting? Commissioner Daniels is fine with Fort Hays and the lowest costs as was Chairman Symes. Commissioner Lee would like to hear from each of them. The City of Iola will be contributing \$1,500.00 no matter who gets the bid. Commissioner Daniels would like to know for sure if ARPA will be able to fund. No action was taken today.

Johnathon discussed the airport Request for Quote (RFQ) for the Airport Layout Plan (ALP) are due next Tuesday at 5:00 p.m., which he has been receiving some of them. Garver will be here next Tuesday to visit with the commission on the process. FFA is funding 90% of the ALP. Sherie scheduled Garver for 9:30 a.m. Tuesday, August 31, 2021.

Johnathon discussed the Fly Kansas Event on September 23, 2021 from 2-4 p.m. 40 plus airplanes will be in and out of the Allen County Regional Airport. Commissioner Daniels discussed adding the Fly Kansas Event to the program of the SEK Regional meeting of counties.

Phil Drescher, and Stephen Euston, Bukaty Companies representative, was present to review Allen County's Plan. Discussion followed. Phil explained each page of the

document. He explained the cost of Per Employee Per Month (PEPM). Phil stated some costs are up due to inflation. Phil stated the overall plan is performing well.

Matthew Godinez, Southeast Kansas Regional Planning Commission (SEKRPC) Executive Director, and Taylor Hogue, SEKRPC Community Liaison, presented the commission with a proposal for administering the ARPA funds. Matt explained the process and what they would be doing to keep in compliance. 5 counties and some cities. They do a pre-qualification. SEKRPC fee is 5% with no other charges, billed equally each year.

Sherrie requested commissioners sign off on an America RPA report due on August 31, 2021. There are \$0.00 monies spent on ARPA. Sherrie requested whoever administers the ARPA funding that it goes through A/P to be paid out that way 1099G's will be automatically generated. Chairman Symes moved to approve and sign. Commissioner Lee seconded; motion passed 3-0-0.

Sherrie shared an email from Robin Schallie, Iola Area Chamber of Commerce & Tourism Executive Director requesting use of the Allen County Courtyard for Chamber and Brandi Holt, Band Director for USD 257's TUBA CHRISTMAS on December 11, 2021. They would also have a table to sell official "TUBA CHRISTMAS" merchandise such as tote bags, knit scarves, and knit hats. Also, Brandi had talked about selling hot chocolate or other treats as a fundraiser. There is a possibility we would also have the high school and college choirs be meandering around singing Christmas carols throughout the afternoon. Their tentative schedule is:

- 10:30 AM set-up, check-in for TUBA CHRISTMAS
- 11:00 AM - 12:15 PM rehearse for TUBA CHRISTMAS
- 12:15 PM - 1:00 PM lunch
- 1:00 PM Concert with halftime entertainment of some sort (sing along)
- 2:00 PM full USD 257 and Allen College band participation with a few carols (sing along)
- 2:15-2:30 finished

Allen County Commissioners approved the use of the courtyard and requested if benches are to be moved the Chamber should contact Ron Holman, Allen County House and Grounds Director.

Sherrie stated Kansas Workers Risk Cooperative for Counties annual October 18, 2021 meeting needs a county representative and alternate. Commissioner Lee stated he would do it. Commissioner Daniels moved to appoint Commissioner Lee as Allen County representative and Chairman Bruce Symes as alternate. Commissioner Lee seconded; motion passed 3-0-0.

Sherrie reminded the commission they need still need to appoint someone to fill a vacancy on the Area Agency on Aging Advisory Board. Discussion followed. Commissioner Daniels moved to appoint Commissioner David Lee. Chairman Bruce Symes seconded; motion passed 3-0-0.

Chairman Symes asked about the CDBG-CV signoff sheets. Sherrie explained it is another step in the close out process. There are 19 applicants to sign off on. Commissioner Daniels moved to approve Chairman Symes signature on all the forms. Commissioner Lee seconded; motion passed 3-0-0.

Chairman Symes asked about the MOU between the Chanute 911 Communication Center and Allen County Emergency Communications.

**MEMORANDUM OF AGREEMENT  
BY AND BETWEEN**

**Chanute 911 Communications Center**

AND

**Allen County Emergency Communications**

This Memorandum of Agreement (hereinafter "Agreement") is made and entered into on August 12, 2021, by and between **Chanute 911 Communications Center (PSAP 1)** and **Allen County Emergency Communications (PSAP 2)**.

WHEREAS, the parties to this Agreement are participants in the Statewide NG9-1-1 System, and;

WHEREAS, the parties to this Agreement desire to provide contingency and/or overflow support to one another, and;

WHEREAS, the parties desire to formalize their decisions regarding said contingency and/or overflow support;

THEREFORE, the parties agree as follows:

- PSAP 2 will accept reroute of 9-1-1 calls from PSAP 1 due to PSAP evacuation, network or customer premise equipment failure, no workstation logged on, or other condition.**

PSAP 2 will deliver any answered calls under this provision back to PSAP 1 jurisdiction by  
Chanute 911 administrative line 620-431-5768 or radio transmission on KSICS SE-1 PSAP

- PSAP 2 will accept overflow calls from PSAP 1 when all 911 talk paths at PSAP 1 are busy.**

PSAP 2 will deliver any answered calls under this provision back to PSAP 1 jurisdiction by  
Chanute 911 administrative line 620-431-5768 or radio transmission on KSICS SE-1 PSAP

- PSAP 2 will accept overflow calls from PSAP 1 when a call goes unanswered for a period of thirty (30) seconds. PSAP 1 and PSAP 2 agree to place a Vesta® overflow queue for PSAP 1 on their call handling screens.**

PSAP 2 will deliver any answered calls under this provision back to PSAP 1 jurisdiction by  
Chanute 911 administrative line 620-431-5768 or radio transmission on KSICS SE-1 PSAP

- PSAP 1 and PSAP 2 agree to abide by the following procedures in regard to the above provisions:**

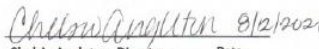
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Chanute 911 Communications Center acknowledges that Allen County Emergency Communications will answer all calls presented to the extent staffing and call volume allows. If Allen County Emergency Communications is unable to establish communication with Chanute 911 by administrative phone line 620-431-5768 or radio transmission on KSICS SE-1 PSAP they will then attempt contact by Chanute 911 Dispatch cell phone (620-212-2671).

This agreement may be terminated at any time by either party by written notice to the second party and shall remain in force until such time as it is so terminated.

IN WITNESS WHEREOF, the parties hereto agree to the terms of the Memorandum of Agreement.

  
Monica Mason, Date  
Chanute 911 Director

  
Chelsie Angleton, Director Date  
Allen County Emergency  
Communications

  
Bruce Symes, Chairman Date  
Allen County Board of County  
Commissioners

This agreement shall not be binding until received and countersigned by the Kansas 911 Coordinating Council. Upon receipt and countersignature, contingency and overflow policy will be created in the system consistent with the terms of this agreement.

Kansas NG911 Administrator

Date Countersigned

They are just updating information. Commissioner Daniels moved to approve Chairman Symes signature. Commissioner Lee seconded; motion passed 3-0-0.

Chairman Symes suggested a 2 to 3-minute break while they are waiting on John Terry, KwiKom representative to arrive.

Eric Vogel, KwiKom Representative and John Terry, KwiKom Business Development representative, requested funding to pursue a Broadband with ARPA funding.



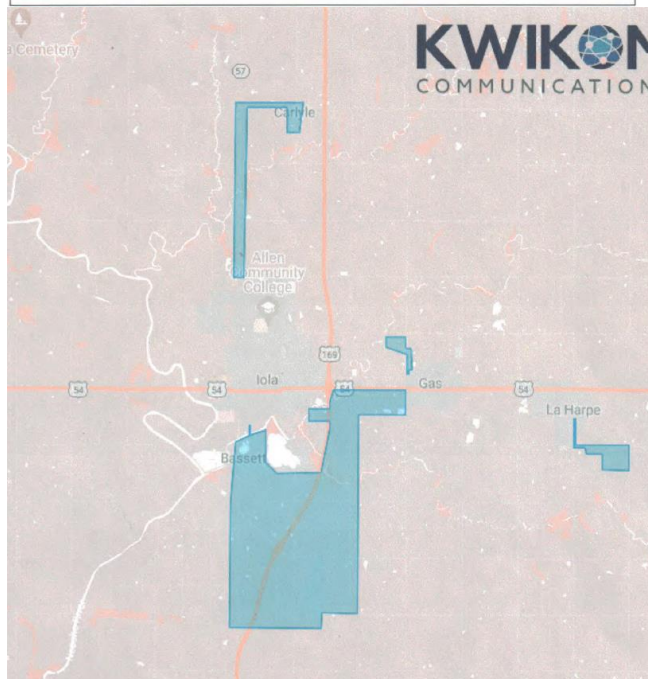
Proposal to expand Gigabit fiber to rural Allen County

<b>Carlyle</b>	
Material	\$56,476.08
Labor	\$98,027.14
Homes/Businesses passed	52
<b>Gas North</b>	
Material	\$16,055.84
Labor	\$20,070.44
Homes/Businesses passed	11
<b>Iola South</b>	
Material	\$274,735.46
Labor Buried	\$235,802.79
Homes/Businesses passed	94
<b>Airport</b>	
Material	\$141,733.68
Labor	\$140,114.32
Homes/Businesses passed	84
<b>Total Material</b>	
	\$489,001.07
<b>Total Labor</b>	
	\$494,014.70
<b>Total Homes/Businesses Passed</b>	
	241

As part of this project, KwiKom proposes to include connecting critical county buildings with a layer 2 fiber connection allowing IT services to quickly and easily move data and broadband around the county.

This service would be at no charge to the county on a long term lease.

Proposed connections are as follows: Allen County Courthouse/Sheriff, Allen County Critical Response Center, Allen County Public Works/Road and Bridge/Noxious Weed and Allen County Landfill.



They are currently in 48 counties and know how important it is to keep it local. Eric explained their goal to expand to as much of Allen County as possible. They have installed 1 million feet of fiber in one year; 8 cities overall, 10 gig capable equipment. They cover area from Coffeyville to Dodge City to St Mary's to Eudora. KwiKom is open to whatever level of partnership the county wants. Eric presented a brief proposal. (inserts) Last mile means to the home. Middle mile is just how do you get there. Fiber to a home 2-bit giga. 1<sup>st</sup> step in their effort. Funds for looking forward, so they want to be in as many places as they can to cover WIFI. They would work well with a grant administrator.

Commissioners discussed ARPA Funding and the already submitted requests.

Bryan J. Murphy, Allen County Sheriff, asked the commission to consider hazard pay for the employees with ARPA funding, he would still like to do something for them. Labette County has paid employees. Neosho paid out theirs last year. Commissioners will add this request to the list of ARPA requests.

Commissioner Daniels moved to go into executive session for 10 minutes for non-elected personnel, Commissioner Lee seconded, motion passed 3-0-0. The time is now 10:13 a.m. Those present will be Commissioners, Mitchell Garner, Allen County Public Works Director, Sherrie L Riebel, Allen County Clerk and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 10:23 a.m. No action taken.

Commissioner Daniels moved to go into executive session for 10 minutes for non-elected personnel, Commissioner Lee seconded, motion passed 3-0-0. The time is now 10:25 a.m. Those present will be Commissioners, Mitchell Garner, Allen County Public Works Director, Sherrie L Riebel, Allen County Clerk and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 10:35 a.m. No action taken.

Commissioner Daniels moved to go into executive session for 10 minutes for non-elected personnel, Commissioner Lee seconded, motion passed 3-0-0. The time is now 10:35 a.m. Those present will be Commissioners, Sherrie L Riebel, Allen County Clerk and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 10:45 a.m. No action taken.

Commissioner Daniels moved to go into executive session for 10 minutes for non-elected personnel, Commissioner Lee seconded, motion passed 3-0-0. The time is now 10:49 a.m. Those present will be Commissioners, Terry Call, EMS Billing/Zoning Administrator and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 10:59 a.m. No action taken.

Commissioner Lee updated the commission with a weekly update on COVID-CV form Southeast Multi County Health Department. Allen County 59 active cases this week.

Commissioners reviewed the following documents:

- a) City of Savonburg request for ARPA funding.
- b) Coordinate Transit District #10 May 19, 2021 approved minutes
- c) Poster of Wednesday, September 15<sup>th</sup> Career Fair notice.
- d) Bond Activity Statement Summery for the Jail Bond.
- e) Petition for the Allen County Commission to purchase the building at 908 Central Street, Humboldt, Kansas for a Senior Center

Commissioners approved the following documents:

- a) Clerk's Vouchers – 8/19/2021-\$290,675.58 & 8/23/2021-\$47,428.36
- b) Payroll – Jami Clark to carry over 40 hours of vacation to be used before February 26, 2022.

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 11:04 a.m. until Tuesday, August 31, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Commissioner

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Trevor Hoag, Iola Register, Terry Call, Allen County EMS Financial Director, Mitchell Garner, Allen County Public Works Director, Robert Johnson, II, County Counselor, Jessica Thompson, Johnathon Goering, Becky Voorhies, Thrive Allen County, Bufford Stewart, Tom Nevans, Dick Zajic, and Paul Zirjacks, citizen, was present to observe the meeting.

Tom Nevans led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on August 24, 2021.

Tom Nevans, reported they are doing something with the tile on the Veterans Wall, maybe with bricks. They are also requesting funds to purchase flags for the Iola Cemeteries. \$800 for the flags. The flags include the embalsms and the school will help put them up.

Larry Macha joined the meeting.

Mitchell Garner, Allen County Public Works Director, reported the chip and seal is done in the Elsmore/Savonburg area They will be starting chip and seal on 1800 St. and US 54 south to Nebraska Rd., then Nebraska Rd. and 1800 St. to 2000 St., then 2000 St. to 2400 St., then Nebraska and 2000 ½ mile north. They are trying to get to the tore up roads first. Cres are cold patching W. Virginia Rd. Commissioner Daniels requested Mitch visit with KDOT on the Nebraska Road shoulders.

Mitch reported he has two mowers down, but he is down to three crew mowing.

The crusher is up and crushing but has everyday wear and tear; having to replace some nuts and bolts.

Bryan J. Murphy, Allen County Sheriff, joined the meeting.

Johnathon Goering, Thrive Allen County, reported today is the last day for the RFQ's for the airport layout plan. The choice must be made before September 21, 2021. Garver will be discussing reimbursement from COVID grants.

Johnathon said they have found the annual economic impact for Allen County Regional Airport is nearly \$768,000 over five years; just revenue, not expenses figured in.

Johnathon reported on the Labor Study; he has scheduled all three interested parties back-to-back to visit with them. Commissioner Lee and he will be listening to them. He believes ARPA will pay for it under the economic development section.

Tim Henry, Twin Motors, Kevin Cole, and Crickett Maley, joined the meeting.

Sherrie asked for permission to sign off on a temporary liquor permit for Veteran of Foreign Wars Poker Run to be held on September 11, 2021. Sheriff Murphy discussed visiting with the Sheriff of Bourbon County and they were ok with it in Bourbon County; trying to revive the VFW. Commissioners discussed the areas; Mildred Store and 1688 Nevada Street. Commissioner Lee moved to approve the Certificate of County Clerk to be signed to support the Poker Run on September 11, 2021. Discussion followed. Commissioner Daniels seconded; motion passed 2-1-0. Chairman Symes voted "No".

Sherrie requested an Allen County voting delegate for Kansas Association of Counties conference. Commissioner Daniels said he would do it. Commissioner Lee seconded; motion passed 3-0-0.

Sherrie mentioned paying Area Agency on Aging for 2021. Discussion followed. Chairman Symes moved to issue a check for \$3,000 to Southeast Kansas Area on Aging. Commissioner Lee seconded; motion passed 3-0-0.

Dick Works joined the meeting.

Sherrie asked what time the commission wanted to canvas on November 9 for the November 2<sup>nd</sup> General Election. Commissioners agreed that 10:00 a.m. would be good.

Bruce asked about a ARPA administration and requests. Discussion followed. Sherrie will advertise for an administrator. Commissioners just want to make sure everything is by the book. Commissioners discussed the ARPA list and hiring an administrator. Sherrie stated if it was just the county spending money it would be different but there are several different entities applying. She reported the first report due today has already been submitted.

Commissioner Symes requested Sherrie explained what the Revenue Neutral Rate is. The tax rate in mills that would generate the same property tax revenue in dollars as levied the previous tax year using the current tax year's total assessed valuation. How the RNR calculated? To calculate the revenue neutral rate, the County Clerk shall divide the property tax revenue for such taxing subdivision levied for the previous tax year by the total of all taxable assessed valuation in such taxing subdivision for the current tax year, and then multiply the quotient by 1,000 to express the rate in mills.

Sherrie explained an open record request from Dave Trabert, Kansas Policy Institute, requesting the RNR rate and Proposed Rate for Allen County. She picked up the proposed rate from the first draft of Allen County's budget and should have picked up the final proposed levy of 61.500 instead of 67.902. She stated this levy is lower than 2020's levy.

Chairman Symes opened the Revenue Neutral Rate hearing at 9:00 a.m.

Larry Macha, citizen/businessman, RNR increased revenue has to have a hearing, even with the 5% rate it is too much. He presented a 2021 Green Book from the Kansas Policy Institute. Since 1997 until 2020 Allen County has gone up 321% and population gone down 15%. Discussion followed on surrounding counties.

Larry discussed the county seats in the USA. US Property tax (Rural Homestead Payable 2019) \$150,000 – Valued Property in Kansas, lola is ranked 6<sup>th</sup> in the United States, net tax of 3,314 and effective tax rate (ETR) is 2.209%. The highest in Kan. And US Property tax (Rural Commercial Payable 2019) \$1,000,000 – Valued Property (\$200,000 Fixtures) in Kansas, lola is ranked #1 in the United States, net tax of 61,143 with an ETR of 5.095%. The highest in the United States. Larry stated these commissioners have the power and authority to stop. They need to define wants and needs have to be considered first, then give to the wants. It would be great to leave where they are at. Businesses hard to have come in. Cuprite is the appraisals are the highest. Larry reviewed his property values.

Larry raising taxes, community college is raising their taxes. City of lola is .7/10 of a %, USD #257 capital outlay is 4%. Told about all his businesses he had to sell because of taxes. Take care of the public's taxes.

Tim Henry, owner of Twin Motor Ford, go up again and decided to come. Lost a lot of businesses in Allen County. His home 12%, needing more and wind falls should keep tax on property lowered. Problems getting materials in the County, if they don't succeed Allen County losses tax monies.

Commissioner Daniels discussed valuation and levy has dropped every year since he has been here. RNR is a number assigned by Topeka.

Kevin Cole, Pete's businesses, asked as you look at valuations, they are raising. Discussion followed. Tighten up belts.

Paul Zirjacks, tear down houses but not rebuilding. Sherrie discussed Neighborhood Revitalization. Crickett discussed neighborhood revitalization. She feels it's gotten way out of hand. A lot of tax dollars going out the door for it.

George Levans joined the meeting.

Chairman Symes discussed population, we need to stop the decline. He talked about people leaving for metro areas. It leaves more of a burden for those that are still here to provide the services needed. Sherrie explained the change in valuation. Oil and Gas fluctuate so much. Commissioner Daniels mentioned Evergy.

Dick Works said too many are caught up in mill levies and tax dollars collected, inflation at 3% but Allen County really only 1.9% when you look at the dollars. Chairman Symes stated he really appreciates the Allen County employees and what they do. Commissioner Daniels stated the same thing and added the levy keeps going down.

Sherrie explained the commissioners need to adopt resolutions to exceed the Revenue Neutral Rate. She handed out resolutions for Allen County, Fire District #2, Fire District #3, Fire District #4, Sewer District #1 & Sewer District #2. Chairman Symes asked that because the RNR is new this year resolutions are necessary.... Sherrie stated they have to say they are going over the RNR, that's what the resolutions are for. Chairman Symes read the resolutions. Commissioner Daniels reiterated that even though we're lowering the mill levy, we're going above the state RNR. Sherrie reminded the commissioners of all the services Allen County has picked up over the years, It may start with a grant, but they are ongoing costs regardless what the grant does. Commissioner move to adopt Resolution 202112, 202113, 202114, 202115, 202116 & 202117, Chairman Symes seconded, motion passed 3-0-0.

Bruce opened Budget hearing, reviewable each year. He stated they have a proposed budget for 2022 as published. Sherrie discussed the taxes that the state took away, this money was to come back to the county, but did not continue that way. The state is supposed to pay for the letters and publications regarding the RNR. Chairman Symes stated the will of the commission will prevail. He asked for any discussion from the public, then any discussion from the commission? He stated costs and expenses are painful, he is comfortable with budget as it is today. Commissioner Lee expressed his thoughts on need vs want. Commissioner Daniels moved to approve the proposed budget for 2022, lowering mill levy 1.3, from 62.834 to 61.5,00 Chairman Symes seconded, motion passed 2-1-0, Commission Lee opposed.

Jonathan Goering, Thrive, introduced Caleb R. Coltrane, PE, with Garver, to discuss airport updated master layout plan. Allen County and Airport Advisory Board have a goal to update the master plan and layout plan for the airport. The FAA requires such to update for industrial development at the airport. The RFQ's are due by 5 p.m. today. Mitch, Robert, Caleb, Jason (FAA rep) and Johnathan will be reviewing these. There is COVID grant funding for reimbursements. The planning process is typically a year long, but in this case it's a little bit of a reduced scope, it may happen a little faster. Chairman Symes asked who composed the advisory board. Discussion followed.

Sharlyn Thompson, City of LaHarpe President of City Council, requesting funding from Allen County's ARPA funding. She presented a letter listing in detail the need. Some of the lift stations are 42 years old, five are needing rehabilitation and 1 needs a total replacement.



Discussion followed. CCTV is a camera in the lines. Bruce asked about other funding possibility. Sharlyn stated it will probably end up costing more that this \$612,000 cost provided. She explained about smoke tests to find covered sewer lines. David asked about time line. Sharlyn said the lagoon looks good the other they are starting on right away. This project is going forward. The City of LaHarpe received \$80,000 ARPA funding and is designated towards sewer.

**CITY OF LAHARPE**  
P.O. BOX 10 - 902 SOUTH WASHINGTON  
LAHARPE, KANSAS 66751

OFFICE OF MAYOR - CITY CLERK	PHONE: 620-496-2241 FAX: 620-496-2240
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August 27, 2021

Allen County Commissioners:  
The City of La Harpe request to be considered for American Rescue Plan Act (ARPA) funds received by Allen County.

The City of La Harpe, KS, is having issues with our municipal sanitary sewer system. We have had multiple sanitary sewer overflows (SSO) due to large storm events. Typically, a SSO is caused by inflow and infiltration (I & I) which is created by an aged and deteriorated sanitary sewer system that allows storm water into the system. SSO occur when the collection lines are full and the sewage can not be pumped and the flow backs up and out of the manholes and discharges the raw sewage to the nearest drainage way. This is a health and safety issue for our local residents, does not meet KDHE regulations and overtaxes the current wastewater system (collection system, lift station pumps and lagoon treatment) causing added cost to the system.

**Requested Funding:**

Preliminary Engineering Report (PER, engineer to complete)	\$6,500.00
CCTV existing sanitary sewer collection system (The system is approximately 19,000 linear feet, typical costs are \$2.00' per linear foot)	\$38,000.00
Smoke Testing based on time and materials by KRWA	\$4,000.00
Sanitary Sewer Evaluation Survey (SSES, engineer to complete)	\$17,500.00
Infrastructure Improvements (Design & Construction)	
1) Lift Station #1 - rehabilitation	\$28,000.00
2) Lift Station #2 - rehabilitation	\$45,000.00
3) Lift Station #3 - rehabilitation	\$17,000.00
4) Lift Station #4 - rehabilitation	\$21,000.00
5) Lift Station #5 - replacement	\$400,000.00
6) Lift Station #6 - rehabilitation	\$35,000.00
<b>Total requested funding:</b>	<b>\$612,000.00</b>

**Benefits:**

Long term infrastructure improvements will provide long term benefits to the residents. The city is planning and attacking the current issues with long term solutions. Currently the city only repairing issues as they arise, which is not a cost-effective approach as the system deteriorates and repairs become more frequent.

Funding will allow the city to mitigate the financial impacts of a large wastewater project. This request funding will assist the city in managing the sanitary sewer user rate impacts for the residents. City is submitting to CDBG/USDA/KDHE for project funding that will include long term loans for improvements not covered under this allocation by the County ARPA funds.

  
\_\_\_\_\_  
Sharlyn Thompson, City of La Harpe

Commissioners will add this request to the list.

Dick Works, discussed Humboldt Senior Center; only windows are in front, basement has major issues. He explained history. Handicap entrance is only in the back. Dick requested the current funeral home in Humboldt be considered for a new senior center. In 1980 a mill levy was voted to support Senior centers. Dick would like to invite the commissioners to visit the current Humboldt Senior Center and go visit the funeral home. The asking price is \$130,000.

Chairman Symes moved to go into executive session for 10 minutes to discuss non-elected. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Mitchell Garner, Allen County Public Works Director, Sherrie L. Riebel, Allen County Clerk and Robert Johnson, II, Allen County Counselor. The time is now 10:30 a.m. Commissioners reconvened at 10:40 a.m. No action was taken.

Chairman Symes moved to go into executive session for 10 minutes to discuss Attorney Client Privilege - negotiations. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial Director/Zoning Administrator, and Robert E. Johnson, II, Allen County

Counselor. The time is now 10:41 a.m. Commissioners reconvened at 10:51 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss Attorney Client Privilege. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Robert E. Johnson, II, Allen County Counselor. The time is now 10:51 a.m. Commissioners reconvened at 11:01 a.m. No action was taken.

Commissioner Daniels discussed advertising for a Road and Bridge Director with an engineering degree or equivalent. He explained the split and propose.

Chairman Symes reported on a ranking of all counties from the Kansas Department of Health and Environment and the CDC. Allen County is ranked 41% of vaccinated rate. Allen County is ranked 98<sup>th</sup> with COVID-19 cases per 100k and 8<sup>th</sup> in COVID-19 Tests with 400 tests per 100k. Allen County's overall ranking is 76 out of the 105 counties in Kansas. Chairman Symes requested everyone be responsible to family and neighbors.

Commissioner Lee reported Allen County had 46 COVID cases as of yesterday.

Terry discussed records disposal for the hospital. They are ready to move 400 boxes to shred. Shred It will be taking them for shredding. Discussion followed. Terry discussed time frames.

Commissioners reviewed the following documents:

- a) Petition for the Humboldt Senior Center (2<sup>nd</sup> week)
- b) An informational letter from Stephen Euston, Bukaty Company.
- c) A Claim letter from EMC Insurance
- d) A Solid Waste Financial Assurance Trust Agreement history letter from Alan Weber.
- e) A letter from US Department of Homeland Security United States Coast Guard Auxiliary known as "America's Volunteer Lifesavers"
- f) Monthly report from the Attorney's Office
- g) A "Thank-you" letter from Humboldt Biblesta, Inc for the county's donation.
- h) A release letter from Dustin Gale, CDBG Project Manager for the CDBG-CV grant 2021 (#20-CV-002)
- i) A request letter for ARPA Funds from City of Humboldt
- j) A list of current ARPA Fund requests
- k) Meetings map for the SEK Regional Meeting being held September 23, 2021.

Commissioners approved the following documents:

- a) Clerk's Vouchers – \$531,542.95
- b) Payroll – mileage and meal reimbursement for Troy Smith

With no further business to come before the board, Chairman Symes moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 11:18 a.m. until Tuesday, September 7, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**September 7, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Commissioner Daniels, Commissioner Lee, and Jill Allen, Deputy County Clerk.

Vickie Moss, Iola Register, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Bryan J Murphy Murphy, Allen County Sheriff, Chelsie Angleton, 911 Director, Bob Franklin and Paul Zirjacks, citizens, was present to observe the meeting.

Commissioner Daniels led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on August 31, 2021.

Chelsie Angleton, 911 Director, reported on the rain over the weekend. The 911 lines did go down, Anderson County provided support. She said they have not determined a cause yet, perhaps a surge during the storm.

Commissioner Daniels moved to go into executive session for 10 minutes for attorney-client privilege Commissioner Lee seconded, motion passed 3-0-0. The time is now 8:35 a.m. Those present will be Commissioners and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 8:45 a.m. No action taken.

Commissioner Daniels moved to go into executive session for 10 more minutes for attorney-client privilege, Commissioner Lee seconded, motion passed 3-0-0. The time is now 8:45 a.m. Those present will be Commissioners and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 8:55 a.m. No action taken.

Chairman Symes opened the zoning request hearing for conditional use permit by Monarch Cement Company, Humboldt at 9:00 a.m. Terry Call, Zoning Administrator, reported on the request made by Monarch at the August 26 zoning hearing. He explained the main complaints of the citizens opposed to the conditional use permit. After amending one of the locations to just removing top soil; location closest to Humboldt football stadium, the Zoning Board (5 members present) unanimously voted to recommend approval of the conditional use permit. Commissioner Daniels shared a call he received from a citizen with concern of the permit being allowed. There is no one here from the public concerning this request. Commissioner Lee moved to accept the recommendation of Allen County Zoning Board to approve conditional use permit to Monarch Cement, as outlined in the minutes from the August 26, 2021 zoning hearing, Commissioner Daniels seconded, Commissioner Daniels mentioned the stipulation on the two parcels of no blasting and thanks to Monarch for working with the public on this request and addressing concerns, motion passed 3-0-0.

Paul Zirjacks asked if Monarch already owns the land, yes, they do. Paul looked at map of said locations.

Chairman Symes stated that the commission needs to come to a consensus on the Priority issues & strategies SEKRPC CEDS, southeast Kansas Region form. Commissioners went down the list, Chairman Symes will complete the form and Jill will send the form back in.

Chairman Symes mentioned the Humboldt Senior Center. He said he plans to visit the center, old and new.

Commissioners approved the following documents:

- a) Clerk's Vouchers signed on 9/3/2021- \$293,596.21
- b) Clerk's Journal Entry #52

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 9:16 a.m. until Tuesday, September 14, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Jill Allen Deputy County Clerk

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David E. Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**September 14, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Vickie Moss, Iola Register, Terry Call, Allen County EMS Financial Director, Mitchell Garner, Allen County Public Works Director, Robert Johnson, II, County Counselor, Becky Voorhies, Jonathon Goering, Thrive Allen County, Cole Herder, City of Humboldt Administrator and Paul Zirjacks, citizen, was present to observe the meeting.

Becky Voorhies led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on September 7, 2021.

Mitch reported employees working on the weekend and holiday due to the 7 inches of rain received. They are fixing roads. The chip and seal are still being done through this week. Discussion followed. Crews mowing, one truck down. Crusher is crushing, slowly because of the rain.

Chairman Symes asked about a new tractor what was done with the old tractor. Mitch explained the disposal process.

Chairman Symes requested that Mitch review roads 3200 Street between Texas Road and South Dakota Road. A citizen had concerns about road conditions and trees in the right of ways.

Jonathon Goering, Thrive Allen County, reminded the commissioners and citizens of the Fly Kansas Air tour next Thursday, September 23, 2021 at 2:00 p.m. to 4:00 p.m.

Jonathon reported on labor study, he is reaching out to largest employers to see if there's a need for such information.

Jonathon reminded the commissioners that the airport planning team will hear proposals this Thursday for master plan. A decision has to be made next Tuesday, September 21. The team will present their recommendation to commissioners next Tuesday.

Jonathon mentioned that Thursday BG Consultants will be in town sharing a report from their utility's expansion study. This concerns the airport, so airport planning team will also be invited.

Sherrie explained she forgot to have commissioners pick 2 alternates delegates for Kansas Association of Counties conference. Chairman Symes moved to appoint himself as 1<sup>st</sup> Alternate and Commissioner Lee as 2<sup>nd</sup> Alternate. Commissioner Daniels seconded; motion passed 3-0-0.

Sherrie reported on the SEK Regional meeting to be held on September 23, hosted by Allen County. She explained the plan for the day. Department heads will be there by 7:30 a.m. to set up. Registration is 8:30 a.m. – 9:30 a.m. at the recital hall, east entrance, at the Bowlus. She stated each room where each department will be for their individual meetings, which will be 9:30 – 11:30. There are 158 people expected to attend as of current. Lunch will be prepared by the jail kitchen and served at the North Community Building. Terry will make a two-sided map that shows the addresses of where the meetings and lunch will be. Representative Kent Thompson will be there to introduce Derek Schmidt and David Toland, key-note speakers for the event. Drawings will be done at the conclusion. Sherrie stated department heads will set up tables, chairs, etc. Wednesday morning. Vickie asked for clarification on what the Regional Meeting is. Sherrie explained. Chairman Symes invited the newspapers to be there possibly.

Chairman Symes stated there will be a stake-holders meeting at Marmaton Market September 23, Moran. He also mentioned that Sept 24-25 is the Keaton celebration, which he serves on the committee, so he won't be able to attend Marmaton Market meeting. Commissioner Daniels said he can be there.

Chairman Symes spoke about moving boxes containing old medical records from the basement to the room at the medical building. He talked to athletic director at ACCC, he will make sports team available to do such moving, on a day we designate. They will move the 400 boxes for \$400 dollars, one work day. Hospital will move from the room to the shredder vehicle. Commissioner Lee moved to accept the colleges bid of \$400 to move the boxes. Commissioner Daniels seconded; motion passed 3-0-0. Terry will over see the day.

Chairman Symes opened the closing hearing for the CDBG-CV Becky reported Allen County was awarded \$132,000, which assisted 20 businesses in Allen County. A notice of the hearing has been published. Commissioner Daniels moved to approve, sign needed documents and close out the CDBG-CV. Commissioner Lee seconded; motion passed 3-0-0.

Cole expressed his appreciation for all that was involved in the grant process.

Nathan Fawson, Southeast Kansas Mental Health Center Executive Director, discussed their past, present and future. He started with SEKMHC in 1996 as an outpatient therapist. He left at one point but returned to the center in 2001. At that time the center purchased the Colt building and has resided there since. They also included a building across the street, he wants to express how they have grown. They've also grown in staff and training and there is a need for more. He discussed challenges of the stigma of needing mental health help. With the demand for more creates a demand for more space and finances. The total request is for \$285,000. Nathan explained line by line. They are trying to be a certified community behavioral health center. They would be asking Allen County to cover 25% of the total costs due to they have six counties and Allen County actually gets 25% of their services. He discussed medical companies providing software are merging or shutting down. Discussion followed. ADA Compliance, an expense of \$15,000 would be Allen County at 100% because it is the Allen County facility, but likely to be an underestimate. They need to renovate all the restrooms and lower the windows for ADA

requirements. Allen County has Humboldt and Iola facilities. He continued to the other line items...3 months to get scheduled because of the number of needs and shortage of providers. After Hours Crisis would be hiring another person to help cover because right now deputies and such have to sit with a person until they can get help. They need to hire another substance abuse counselor. Commissioner Lee asked about video services; Nathan stated yes, 100% since COVID. He went on to explain. Tele-a-help is in the schools as well. He will be approaching the other counties as well. They will continue to find ways to make this happen even if they don't get the grant. All are new people, already have the positions to meet the needs.

SEKMHC's ARPA funding request is below. Nathan should be available to present the request at any upcoming commission meeting, assuming they are Tuesday mornings.

Allen County	Total	Allotment Percentage	County Request
New Electronic Health Record	\$ 500,000	25%	\$ 25,000
New Financial Software	\$ 250,000	25%	\$ 62,500
ADA compliance	\$ 15,000	100%	\$ 15,000
New Med Provider	\$ 180,000	25%	\$ 45,000
After hours crisis services	\$ 70,000	25%	\$ 17,500
Substance abuse counselor	\$ 80,000	25%	\$ 20,000
			<u>\$285,000</u>

Debbie Bearden, Farm City Days Committee, requested to use the square for Farm City Days, Farm Bureau will return to having the Friday night community dinner. There will not be a tent but will serve food, inflatables instead of carnival, parade, vendors, and car show. This is the 50<sup>th</sup> year for Farm City Days. Friday and Saturday only this year. There will be a concert at the Bowlus on Sunday. Chairman Symes moved to approve use of the square for Farm City Days on October 15 and 16. Commissioner Lee seconded; motion passed 3-0-0.

Cole Herder, City of Humboldt Administrator, spoke on behalf of Nobby Davis, Humboldt mayor. Humboldt just finished the sewer project out of necessity so they would not be fined. He explained the process. They are requesting help on the funding, as they are facing some serious water system issues. The project is \$12,987,895 to ensure a safe water supply to Humboldt Customers. The City of Humboldt will be receiving \$268,369 of ARPA funding themselves. They are also applying for KDHE funding for a 45% grant. Cole explained the processes for the water system. Water must be disinfected before it goes back into the river. Discussion followed. He reminded the commission that the city residents get taxed twice for services. Cole hasn't designated a specific dollar amount to request on what they need from Allen County.

Cole discussed Census numbers for Allen County. He mentioned specific numbers per person. If he was to make a specific request, it would be for the UV treatment system, which is \$249,000.00.

Georgia Masterson, Humanity House representative, requested a support letter from the Commissioners for applying for a tax-exempt status. She explained due to the rent of part of their building to the dance studio, the request for exemption was denied when they first applied. The dance studio moved out in December, so she reapplied. A governmental statement saying their services are beneficial is required. Commissioner Lee moved to support the request and sign the letter. Commissioner Daniels seconded; motion passed 3-0-0.

Commissioner Daniels moved to go into executive session for 5 minutes to discuss Attorney Client Privilege – trade secrets. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Jonathan Goering, and Robert E. Johnson, II, Allen County Counselor. The time is now 9:55 a.m. Commissioners reconvened at 10:00 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss Attorney Client Privilege. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Robert E. Johnson, II, Allen County Counselor. The time is now 10:02 a.m. Commissioners reconvened at 10:12 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss Attorney Client Privilege. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Robert E. Johnson, II, Allen County Counselor. The time is now 10:14 a.m. Commissioners reconvened at 10:24 a.m. No action was taken.

Chairman Symes moved to go into executive session for 15 minutes to discuss non-elected. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Mitchell Garner, Allen County Public Works Director, Sherrie L. Riebel, Allen County Clerk and Robert Johnson, II, Allen County Counselor. The time is now 10:26 a.m. Commissioners reconvened at 10:41 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss Attorney Client. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial Director and Chuck Apt, Attorney, via phone. The time is now 10:37 a.m. Commissioners reconvened at 10:47 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss Attorney Client. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial Director and Chuck Apt, Attorney, via phone. The time is now 10:57 a.m. Commissioners reconvened at 11:07 a.m. No action was taken.

Commissioner Daniels moved to go into executive session for 10 minutes to discuss Attorney Client. Commissioner Lee seconded; motion passed 3-0-0. Those in the room will be Chairman Symes, Commissioner Lee, Commissioner Daniels, Terry Call, EMS Financial Director and Chuck Apt via phone. The time is now 11:08 a.m. Commissioners reconvened at 11:18 a.m. No action was taken.

Chairman Symes discussed ARPA Funding for Allen County. Discussion followed on who, what, when and where. Chairman Symes discussed administration services. Discussion followed on in-house. If going out for bids, just asked 3 vendors to bid, should it be advertised for more? Discussion followed. Chairman Symes likes the process Thrive had used. Commissioner Daniels discussed a news article of a town in Western Kansas that refused to receive ARPA funds. Discussion followed.

Commissioners reviewed the following documents:

- a) Letter from Bukaty Company in regards to Biden's executive order
- b) Kansas Division of Property Valuation letter of compliance
- c) Personal Service Insurance, Inc endorsement letter for 2022 Mack Dump Truck
- d) Kansas Water Office letter for public meetings October 7<sup>th</sup> & 8<sup>th</sup>
- e) Monthly reports from District Court, Public Works, Noxious Weed, Register of Deeds, Appraiser's office, Allen County Solid Waste Financial

Assurance Agency report, Allen County Budget summary and Allen County Clerk's office

- f) Fund Status Report
- g) Treasurer's Composition of Cash Balances and Investments
- h) Thirty-First Judicial District Administrative Order 297
- i) Hope Unlimited EFT Remittance
- j) Letter from Nathan Fawson, SEKMHC's ARPA funding request
- k) Letter from ACLU regarding HB2332
- l) Letter from Meritain regarding reinsurance contact and dates

Commissioners approved the following documents:

- a) Clerk's Vouchers – \$157,836.67 Payroll – reimbursement for Scott Reeder for meals and Sherrie L. Riebel for SEK Regional Meeting expenses.
- b) Payroll – New hire Ashley Pendergrass for Jailer
- c) Payroll – vacation carryover for Heath Womack of 12.5 hours to be used by March 1, 2022

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 11:41 a.m. until Tuesday, September 21, 2021 at 8:30 a.m. in the Assembly Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David Lee, Commissioner

## **IOLA, KANSAS**

## **OFFICE OF THE ALLEN COUNTY CLERK**

**September 21, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Commissioner Daniels, Commissioner Lee, and Sherrie L. Riebel, Allen County Clerk.

Vickie Moss, Iola Register, Terry Call, Allen County EMS Financial Director, Chelsie Angleton, 911 Director, Jason Trego, Emergency Management Director, Lisse Regehr, Jonathon Goering, Becky Voorhies, Thrive Allen County, Carl Slaugh, City of Iola Councilman and Paul Zirjacks, citizens, was present to observe the meeting.

Lisse led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on September 14, 2021.

Carl Slaugh, City of Iola Councilman, reported the majority on the City Council requested the commissioners to reconsider their vote to contract with AMR. Discussion about increasing utilities or property tax. Carl stated if the county would come back with another option the city might be willing to reconsider costs. A discussion followed on using volunteer fire instead of taking Allen County EMS out of service to fight fires or calling in mutual aid from another county.

Robert Johnson II, Allen County Counselor, joined the meeting.



Commissioners discussed an incident earlier in the year that took the ambulance service from the City of Iola out of service that caused the concern.

Arlyn Briggs joined the meeting.

Mitchell Garner, Allen County Public Works Director, reminded the commission of Thursday afternoon's Air Tour at the Allen County Regional Airport from 2 p.m. to 4 p.m.

Mitch reported the crews are out mowing but summer help is gone. They are also trimming trees and fixing entrances. Some equipment down, but being fixed. They will be doing chip and sealing on Wednesday and Thursday.

Mitch stated the crusher is up and running. Discussion followed on maintenance of the crusher.

Commissioner Daniels reminded the commission that Murphy Tractor's Grand opening on Friday 10 a.m. – 2 p.m.

Chelsie Angleton, 911 Director, reported on her attendance at Kansas Emergency Management Association conference (KEMA) last week. She explained the learning opportunity that was available to her and Jason.

Ron Holman, Allen County House and Grounds Director, joined the meeting.

Chelsie reported Karen Kimball had her 24-year anniversary working with 911 on September 16, 2021.

Jason Trego, Emergency Management Director, discussed concrete storm shelters. He presented papers with information about Shelters, sizes and costs from Protection Shelter LLC. He had reached out to Tornado Alley Armor and Strong Hold Safe Rooms as well and did not receive information from them (NSA suppliers) before the deadline. Discussion followed. City of Savonburg will need to have two shelters one on each side of the tracks, so they could be the smaller shelters. Jason will keep checking with FEMA and other colleagues for more information. Discussion followed. Commissioner Daniels would like to have shelters in place by February 2022.

John Bocker, and Roy Smith, Allen County Undersheriff, joined the meeting.

Jason discussed updating the EOP (Emergency Operating Plan). He explained Moran was one of the only they have not covered. He presented a sample MOU between the county and landowner for review. Discussion followed. Commissioner will have Counselor Johnson review.

Ron Holman, Allen County House and Grounds, mentioned the Court Service Office was approved to hire 2 more persons so they are making office in the large closet. There is not any air conditioning or heat in that room. Hopefully they could use ARPA funding. The cost is \$10,894.00 from Design Mechanical, Inc. Commissioner Daniels moved to approve the purchase of the air conditioning. Commissioner Lee seconded; motion passed 3-0-0.

Matt Godinez, Southeast Kansas Regional Planning Commission Executive Director, John Bocker, Allen County's SEKRPC representative, was present to review what services SEKRPC can provide for Allen County. Discussion followed.

Matt discussed Thrive and SEKRPC both are very well versed to use for grant writing.

Carman Huse, Humboldt Housing Authority Director, and Todd Mintz, Humboldt Housing Authority Maintenance, requested ARPA funding for curbing, sidewalks and remodel for

COVID complainant (recoup funding for the remodel). Their total request is \$145,000. Discussion followed.

Jonathon Goering, discussed the planning airport information they would like to move forward on Garver. So, he will let Garver know they qualified. Commissioner Daniels stated using Garver is more of an update than starting over as if they picked a different company. Cost around \$13,000. BG Consultants will be looking at the cost to expand utilities into the north area of the airport.

Jonathan presented a resolution for Allen County supporting the development of certain housing within Allen County, Kansas. Working with architect for working on the grant. Due September 27. Part of the Grant Application. Commissioner Lee asked about the actual area in the county. Jonathan stated they don't have anything. No cost to the county, unless they the grant is passed, then the county would take over the maintenance. Land acquisition for county approach would be made available to potential builders or businesses. Discussion followed on the county maintaining the property. Jon stated they would build in finances to cover cost. MOU with the county to cover the costs. Chairman Symes discussed since he serves on the committee. Need to go into it with the eyes open, this is working towards land banks. Conversation continued. 10 to 12 properties in different cities, and doing it as a county keeps each individual cities doing it. This is an annual grant. Chairman Symes stated he would except a motion but he does feel a little scrunched. Commissioner Lee asked how long we have known about it. Sherrie asked how the grant would be reported. Jon stated it would be monthly and he would do it. Commissioner Daniels expressed his concerns. Commissioner Lee asked "Do we need a land bank to let contractors know there is land available?" Chairman Symes stated it is more of a one shop stop for contractors. Discussion followed. Sherrie asked about the qualification of Neighborhood Revitalization. Jon stated if the city does have NRP then yes, they would qualify for that. Paul Zirjacks asked about the size of the lots. Arlyn stated this has been known about a long time and seems like it is shoved down someone's throat, it is poor planning. Should have a policy to have before the commission at least two or three days before the meeting. Commissioner Daniels stated there are some times it happens. Lissa stated Thrive and Jonathan would not be trying to shove it down the counties throat. Commissioner Daniels asked about a short special meeting on Thursday. Chairman Symes stated they could have a regular meeting on Monday instead of Tuesday for these questions to be answered before the grant is due.

Dewayne Jarred, Rural Water #8 requested ARPA funding for finishing out a project. He explained the project and who is helping. The request is for \$640,641. Discussion followed on some of the details.

Lissa Regehr, Thrive Allen County Executive Director, community conversation in Carlyle. Top of their list for Storm Shelters.

Lissa discussed questions on the ARPA funding because Allen County is their home. Her team has a lot of additional funding for the entities that have very good funding needs. Discussion followed. She feels like the county need to go forward. 4% is under whatever any other entities are charging. They are dedicating 4 employees for over the four years. Discussion followed. Lissa stated they partner with SEKRPC several times. The commissioners do need to be respective of their time.

Arlyn Briggs, landowner, requested to speak to the commission. Discussion followed on what is happening in Allen County; mainly jail commissary. He announced he is running for Governor and he will be making a change.

Arlyn commented on road work he requested a couple of weeks ago. He needs to get semi's down old county roads that intersections won't allow turns.

Commissioner Daniels moved to go into executive session for 10 minutes for non-elected personnel. Commissioner Lee seconded; motion passed 3-0-0. The time is now 10:30 a.m. Those present will be Commissioners, Mitchell Garner, Allen County Public Works and Sherrie L. Riebel, Allen County Clerk and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 10:40 a.m. No action taken.

Commissioner Daniels moved to go into executive session for 10 minutes for non-elected personnel. Commissioner Lee seconded; motion passed 3-0-0. The time is now 10:41 a.m. Those present will be Commissioners and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 10:51 a.m. No action taken.

Sherrie discussed Iola High School request to use the Band Stand for Homecoming on October 1, 2021 after the parade at 2:30 a.m. Commissioners approved.

Sherrie asked the commission if they would like to do support letter for Regena Lance. They are applying for a grant to build a museum and internet café in Mildred. The deadline is September 30<sup>th</sup>.

Sherrie requested a letter in support of the Healthy Foundations school nurse grant being submitted to the Healthcare Foundation of Greater Kansas City by USD #258 and the school nurse Wendy Froggatte.

Commissioner Daniels reminding the regular meeting is going to be held Monday, September 27<sup>th</sup> at 8:30 a.m.

Chairman Symes stated he would like to possibly make a decision on the ARPA funding administrator on Monday, September 27, 2021 at 8:30 a.m.

Commissioners approved the following documents:

- a) Clerk's Vouchers 9/16/2021-\$244,110.30 & 9/20/2021-\$13,206.21
- b) Clerk's Journal Entry #53 & #54
- c) Payroll - Haley Kimball 6-month increase
- d) Payroll – Process Servers extra pay

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 11:18 a.m. until Monday, September 27, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**September 27, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Vickie Moss, Iola Register, Terry Call, Allen County EMS Financial Director, Mitchell Garner, Allen County Public Works Director, Robert Johnson, II, County Counselor, Becky Voorhies, Johnathon Goering, Thrive Allen County, Jami Clark, Allen County Appraiser, Arlyn Briggs, landowner and Paul Zirjacks, citizen, was present to observe the meeting.

Mitchell Garner, led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on September 21, 2021.

Arlyn Briggs, landowner, asked the commission if he could wait to comment since it will be spoke about with Thrive. The appraiser's office provided information about county owned property, already located in the cities. Discussion followed on the properties. He stated Thrive needs to explain how much money Thrive would get for this grant. Arlyn expressed some of his personal concerns.

Mitchell Garner, Allen County Public Works Director, reported chip and sealing is happening and go until the weather changes. Mr. Jeff Rexwinkle discussed the chip and seal at his driveway 415 Fairway Ave. Discussion followed.

Mitch stated there were around 1,000 persons at Fly Kansas Air Tour; over 500 kids. It was the best turnout of all the airports. Casa and Hope Unlimited participated by providing popcorn and snow cones.

Kim Ensminger, USD 256 Superintendent and Matt Rehder, City of Iola Administrator, joined the meeting.

Mitch stated the crews are out mowing and crusher is up; they are still down one mowing person.

Jonathan Goering, Thrive Allen County, discussed the fly tour.

Jonathan thanked the commission for meeting on Monday to help with filing for the Moderate-Income Housing Grant to purchase land to make available to construction persons. Jonathan explained why the confusion at the last commission meeting; this grant is not for the landbanks also discussed. He explained Thrive has written the grant to the best advantage for Allen County. Goal is not to go out to purchase 10 or 11 properties and set on them. They would centivise this land to building but first they have to get a developers in. \$50,000 Grant which \$35,000 for land acquisition and \$15,000 for insurance. Chairman Symes asked about potential lots. Jonathon stated yes, they have lots in mind. Discussion followed. Jonathan stated they are looking at duplexes and cottages. They would have to start building by July 2022 for this grant. There is a great need for housing; he has heard that from the industries here in the county. Commissioner Lee stated he is still bothered continuing maintenance on the property if nothing happens; could current owners be put in a que so if the property doesn't sell there is still taxes coming in. Jonathon stated the spirit of the grant is to have the land given away. Commissioner Daniels asked about receiving the grant, whatever is not used is given back from January 1, 2022 to December 31, 2022. If a builder is interested and for certain would the grant holder purchase the property once it is for sure sold. Discussion followed. Jami explained she does not exempt property Topeka does.

Donita Garner, Alexandria Gumfory, Nina Johnson, Hope Unlimited representatives, reported October is Domestic Violence month. They serve Allen, Anderson, Neosho and Woodson Counties. They want to make sure individuals know how to reach them. They have served over 481.

Chairman Symes read the:

ALLEN COUNTY PROCLAMATION

WHEREAS, domestic violence is a serious crime that affects people of all races, ages, gender, and income levels; and,

WHEREAS, domestic violence is widespread and affects over 4 million Americans each year; and,

WHEREAS, one in three Americans have witnessed an incidence of domestic violence;  
and

WHEREAS, children that grow up in violent homes are believed to be abused and neglected at a rate higher than the national average; and,

WHEREAS, domestic violence costs the nation billions of dollars annually in medical expenses, police and court costs, shelters, foster care, sick leave, absenteeism, and non-productivity; and

WHEREAS, only a coordinated community effort will put a stop to this heinous crime;  
and,

WHEREAS, Domestic Violence Awareness Month provides an excellent opportunity for citizens to learn more about preventing domestic violence and to show support for the numerous organizations and individuals who provide critical advocacy, services and assistance to victims;

NOW THEREFORE, We, County Commissioners of Allen County, Kansas do hereby proclaim the month of October as

DOMESTIC VIOLENCE AWARENESS MONTH

And urge our citizens to work together to eliminate domestic violence from our community.

Signed and dated this 27<sup>th</sup> day of September, 2021

Chairman Symes moved to adopt Proclamation for Domestic Violence Awareness Month. Commissioner Daniels seconded; motion passed 3-0-0.

Matt Rehder, City of Iola Administrator and Toby Ross, Water department director, requested ARPA funding because they need complete renovations of the 3 water towers in Iola. He explained each of the needs for towers \$715,000 for Oak Street tank \$295,000, Gates Tower for \$205,000, and College Tank for \$215,000. They do have capital outlay of \$800,000 of their own APRA funds, they plan to use for sewer work. They did plan to do the towers in 2022 with their own funding but would like county ARPA funding if approved.

Kim Ensminger, USD 256 Superintendent, requested funding from ARPA funds as well. Kim presented her request funding to complete projects for windows and HVAC system. They have more work than funding the estimated extra cost needed is \$59,000. Total cost of the project is \$147,170. There is more funding at the State Education Department from the Federal Government. Cassettes are vents in the ceiling or in the window itself.

Kim requested funding for the second portion is windows in the high school, turnkey bid at \$147,170. She explained the need. Fresh air exchange to fall with in the COVID requirements. They could use SEDR funding but have other items needed (educational needs) for that funding. These items would qualify for ARPA funding. Chairman Symes asked about the project moving forward are the funding all or nothing requests? The project that would not happen would be the windows, because using the SEDR will have to follow the Federal costs which would cost more (Davis Bacon costs). She would like to stream line at the same time due to HAVC and \$206,170 for both projects. ESSER 2 & 3 funding.

Sheriff Murphy and Crickett joined the meeting.

Jonathan continued his discussion on the concern of the funds; they would ask for a portion up front (15% - \$7,500) the rest is a draw down. There is a big need for housing at this time. Commissioner Daniels requested the commission approve each property before purchased. Jonathan stated yes, that could happen. Counselor Johnson asked about a

time line and consequences? Johnathon stated yes. Commissioner Daniels stated the County would just have to sponsor the grant. Discussion followed. Chairman Symes stated the property are only empty lots, and the commission get to say yes or no, Jonathan is doing as economic development as director, housing is at the top of the list for the county.

Paul asked about the builders building. He said they said they can't make any money building and selling. Commissioner Daniels said the property is free so that is the incentive.

Arlyn appreciated the clarification of terms discussed. He asked what is affordable housing, \$200,000 is not affordable housing. Discussion followed. Commissioner Lee stated he thought between \$65,000 to \$85,000. Arlyn stated schools also have to be available and have other infrastructure (roads) to support the growth. This is a good opportunity but must be communicated to all.

Resolution 202118 was presented for approval.

**RESOLUTION FOR MODERATE INCOME HOUSING**  
**NO. 202118**

**A RESOLUTION SUPPORTING THE DEVELOPMENT OF CERTAIN HOUSING WITHIN ALLEN COUNTY, KANSAS.**

**WHEREAS**, Allen County is responding to the Request for Proposal for Kansas Moderate Income Housing (MIH) funds to be submitted to the Kansas Housing Resources Corporation through the State Housing Trust Fund (SHTF); and

**WHEREAS**, the funds will be used for the acquisition of real property for future housing development in Allen County; and

**WHEREAS**, the housing units will be targeted to households between 60 and 150 percent of HUD's state non-metro area median income; and

**WHEREAS**, the development will be new construction; and

**WHEREAS**, the administration of the MIH funds will be handled by Allen County with assistance from Thrive Allen County.

**NOW, THEREFORE, BE IT RESOLVED** by the Allen County Commission, Kansas, that the following be adopted.

**NOW, THEREFORE, BE IT RESOLVED** by the Allen County Commission that they support and approve the development of the aforesaid housing in their communities, subject to local ordinances and building permit processes.

Passed and adopted by the Governing Body of Allen County, Kansas, this 27<sup>th</sup> day of September, 2021.

**THE BOARD OF COUNTY COMMISSIONER OF ALLEN COUNTY, KANSAS**

Chairman Symes moved to approve the Resolution 202118 housing fund grant and sign an MOU with Thrive that are identified and identified buyers/contractors before the land is purchased and a MOU with Thrive and what is will be returned funding. Commissioner Lee seconded; motion passed 3-0-0.

Sherrie requested a letter of support on behalf of the Healthy Foundations school nurse grant being submitted to the Healthcare Foundation of Greater Kansas City by USD #258 and the school nurse Wendy Froggatte. This program is pivotal in assuring that students are able to work at their best capacity in the classroom ultimately creating productive citizens in our community. In conclusion, we fully support the efforts of USD #258 and Wendy Froggatte as they seek external funding to support a program designed to support the health and academic success of our students. Commissioner Daniels moved to have commissioners sign the letter of support. Commissioner Lee seconded; motion passed 3-0-0.

Sherrie requested a letter of support for Regena Lance to apply for the T-Mobile grant for funding to build a museum and internet café in the un-incorporated city of Mildred.

Commissioner Daniels moved to have commissioners sign the letter of support. Commissioner Lee seconded; motion passed 3-0-0.

Sherrie requested the county pay for employee flu shots for October 4, 2021 between 3 and 4:30 p.m. The cost to the county will be \$50 for those employees under 65 and 65 and over will be \$90. Commissioner Daniels moved to approve. Commissioner Lee seconded; motion passed 3-0-0.

Commissioners adjourned for a 5-minute break.

Commissioners discussed the ARPA requests as of September 27, 2021. They discussed putting a deadline for requesting. Discussion followed on each of the items and timing. Chairman Symes stated he would like to set a deadline. Commissioner Lee stated he would like to have two deadlines; one for the first half and one for the next round of ARPA funding. Commissioner Daniels stated most of the requests will be done with the administrator. Discussion followed. Commissioners set the deadline for receiving ARPA funding requests for October 12, 2021 at the close of the Allen County Commission meeting for ARPA funding round 1 and another deadline after ARPA funding round 2 is received.

Commissioners discussed ARPA funding administration. Chairman Symes reviewed the costs presented by Thrive Allen County for \$96,101.32 and Southeast Kansas Regional Planning Commission for \$120,126.65. Commissioner Lee stated he has wondered about doing in house administration. Discussion followed on several different thoughts. Chairman Symes stated he looks at it as helping other entities outside the county as presented and given the breath of the grant. Commissioner Daniels moved to hire Thrive as ARPA funding administrator. Chairman Symes seconded; motion passed 2-1-0. Commissioner Lee voted no.

Commissioners reviewed the following documents:

- a) KAC – Notifications of upcoming elections for KAC Governing Board
- b) National Opioids Settlements
- c) EMC info on a 2020 Ford F-150
- d) CBK Inc. information on David Ray James
- e) Letter from Before the Board of Tax Appeals
- f) Audit letter from Rodney M. Burns, CPA, LLC

Commissioners approved the following documents:

- a) Clerk's Vouchers – \$13,271.90
- b) Payroll – Reimbursement for David Lee, Crickett Maley, Cara Barkdoll, Robert Johnson II for SEK Regional baskets.
- c) Payroll – 6 months pay change for Brian Laver
- d) Payroll – Monthly cell phone cost to Fredrick (Alex) Henderson
- e) Payroll – Vacation carryover 34.25 hours for Justin Thompson approved to be used before February 16, 2022.

With no further business to come before the board, Chairman Symes moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 10:54 a.m. until Tuesday, October 5, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**October 5, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Commissioner Daniels, Commissioner Lee, and Sherrie L. Riebel, Allen County Clerk.

Vicki Moss, Iola Register, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Mitchell Garner, Allen County Public Works Director, Robert Poydack, Allen County Regional Airport Manager, Chelsie Angleton, 911 Director, Jason Trego, Emergency Manager, Jonathan Goering and Becky Voorhies, Thrive Allen County, Jerry Wallis, City of Moran Mayor, Jim Mueller, City of Moran Counsel member, Carl Slaugh and Paul Zirjacks, citizen, was present to observe the meeting.

Jerry Wallis led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on September 27, 2021.

Mitchell Garner, Allen County Public Works Director, Robert Poydack, Allen County Regional Airport Manager, was presented a glass plaque in recognition for the Fly Kansas Air Tour. Mitch reported it was a good event, Robert Poydack and Jonathan Goering for heling. Robert thanked all involved.

Amy was present for the presentation.

Arlyn Briggs discussed the resolution passed last week and discussed the Memorandum of understanding. They discussed.

Roy Smith, Allen County Undersheriff, Bob Johnson, Allen County Counselor, Randy Riebel, citizen, joined the meeting.

Arlyn discussed the jail and they way it runs. Discussion followed.

Arlyn discussed West Virginia Road between 3200 Street and Mildred needs repaired with cold patch. It has a 55 miles speed limit and asked for it to be enforced.

Randy Riebel, citizen, discussed the election equipment. He expressed his concerns about the machines used in Allen County. They can be manipulated. Sherrie explained the machines Allen County uses are just printers. Randy mentioned E, S& S and Dominion election equipment can be manipulated. Discussion followed.

Ron Holman, Allen County House and Grounds Director, reported the east door at the Iola Senior Center Inc, needs replaced. The visited with 3 contractors, Jim Valentine, Mr. Strunk and Superior Builders. The only bid received was from Superior Builders for \$4,728.40 for total job with the door itself costing \$2,828.40. Discussion followed. Chairman Symes asked if Mitch could review and see if the county could work on it? The commissioners agreed to wait a week. Discussion followed.

Mitchell Garner, Allen County Public Works Director, one mower still down and the bucket truck down so they aren't working on trimming trees at this time. Tanker is down too, hopefully will be able to finish next week.

Mitch explained Texas Road keeps being patched and it won't stay but needs to be reclaimed and torn out returned to gravel then chip seal next year after it is packed down 600 to 900 Roads on Texas Road.



Mitch reported they are south patching roads and working their way north. They will be working on removing cement once they are done on the chip seal.

Chelsie Lea see about getting permission to put up Christmas Lights on the square this year for Christmas. Discussion followed. Commissioners approved with the understanding she works with Ron Holman.

Chelsie Angleton, 911 Director, presented bids for Cell phone plans; Verizon for \$39.99, free phone, unlimited talk/text, data unlimited, priority service Yes; AT&T for \$39.99 unknown cost phone, unlimited talk/text, data unlimited, priority service Yes and US Cellular for \$39.99 unknown cost phone, unlimited talk/text, data capped and throttled, priority service unknown. One for Jason, herself and dispatch center. Sherrie stated the reason why the county had gone to the personal phones. Chelsie stated it was due to security. Lost or broken phones are replaced free on government plans. Discussion followed. Liability is her biggest reason for wanting to do this. Commissioner Lee requested her to check on the additional costs from the plan. Commissioner Daniels stated the phone in 911 and EM should have them. Chelsie's county phone would go with the deputy when she is on maternity leave. C

Chelsie presented a quote for Advantage Computer 2 black boxes for \$1,914.00 for replacement.

Chelsie stated she is getting costs for the back up center she is requesting to use ARPA funding towards. She wants to use a small room in an already owned county building. Discussion followed.

Jerry Wallis, City of Moran Mayor and Jim Mueller, City of Moran Council member, presented a request for ARPA funding. They are replacing water pipes; some are lead, re\$900,000.00 of which they have a KDHE Grant for \$330,033 so they would like to request \$200,000 to help off set the cost of the water for the citizens. A lot cost of the work is replacing concrete. Chairman Symes asked about timing. They would like for starting 2022 project. \$77,000 ARPA funding already applied to the project.

Jason Trego, Emergency Manager, reviewed the tornado shelters information. Protection Shelters According to FEMA's guidelines, a 10x24 "community shelter" can accommodate 48 people, but can accommodate 80 people as a "residential shelter"; a 10x16 "community shelter" can accommodate 32 people, but can accommodate 53 people as a "residential shelter". Ventilation is oversized to meet the higher demand. The quote was for five 10x24 shelters for \$228,500 or five 10x16 shelters for \$178,725. We can mix and match shelter sizes, but they will deliver and install all of the shelters at once (over two days), and would have to include a larger crane in the quote for the smaller shelters. The quote from them is valid until 10/14/2021. Delivery time frame is approximately 90-120 days from approval; weather permitting. Indicated that raw material prices are starting to increase again, and they may eventually have to raise their prices accordingly. County could level the pads for the shelters. Three larger and two small shelters; Mildred, Petrolia, Carlyle and 2 small for Savonburg. Jason will bring back more information.

Jonathan Goering, Thrive Allen County, he submitted the grant and the MOU will be provided. He stated it could be part of the grant. Commissioner Lee requested the MOU be this week.

Jonathan discussed the labor study. Discussion followed. The middle group would be the better study with wages. Commissioner Lee asked if Jonathan has asked the businesses for information. \$12,000 for the Middle Group, using ARPA funding.

Jonathan grant that would develop small incubate for factories. It is a "Build Back Better Grant" opportunity to ask for \$5,000,000. He explained the process. He needs to let Kansas

State by Friday. 20% match, if they make it through the first phase there might be opportunities for help on the 20%. He would like a non-binding tentative agreement phase 2 could be declined at that time in March 2022. Discussion followed. Commissioner Lee stated he is ok as long as it is non-binding. Commissioner Lee moved to approve stipulation the approval for the agreement letter Jonathan is going to draft. Authoring the chairman sign. Commissioner Lee seconded; motion passed 3-0-0.

Arlyn discussed department authority on spending.

Commissioner Daniels moved to go into executive session for 10 minutes for non-elected personnel, Commissioner Lee seconded, motion passed 3-0-0. The time is now 10:00 a.m. Those present will be Commissioners, Sherrie L Riebel, Allen County Clerk, Chelsie Angleton, 911 Dispatch Director and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 10:12 a.m. No action taken.

Commissioner Daniels moved to go into executive session for 5 minutes for attorney client, Commissioner Lee seconded; motion passed 3-0-0. The time is now 10:14 a.m. Those present will be Commissioners, Darolyn "Crickett" Maley, Allen County Treasurer and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 10:19 a.m. No action taken.

Commissioners reviewed the following documents:

- a) Monthly reports from Public Works office, Noxious Weeds department, Appraiser's office, Register of Deed's office, Allen County Clerk's office, Attorney's office, and Treasurer's office.
- b) September's Fund Status report
- c) Copy of reimbursement from Southern Scripts, LLC
- d) Cost of food for the SEK Regional meeting.
- e) Informational letter from Fire District #3 appointing a new Secretary
- f) Bankruptcy letter from the district of Delaware
- g) Two Thank you notes; one from the Fair Board and one from Nurse Froggy (Froggatte)

Commissioners approved the following documents:

- a) Clerk's Vouchers – 9/30/2021-\$804,214.30 & 10/4/2021-\$6,635.91
- b) Clerk's Journal Entries - #55, #56, #57, #58 & #59
- c) Medicaid info – Chairman Symes, Commissioner Lee and Commissioner Daniels
- d) Payroll – Vacation carryover for Kim Riebel of 60 hours to be used by May 1, 2022 and Dewayne Zimmerman for 49.5 hours to be used by April 15, 2022.
- e) Payroll – New rehire Taven Tavarez
- f) Payroll – 6 months increase for Chad Turner on 10/24/2021, 1 year increase for Seth Pollet on 10/10/2021 and Joe Stotler on 10/10/2021.
- g) Payroll – mileage reimbursement for Sherrie L. Riebel and Cindy Scovill.
- h) Abatements - RE, Value 10,445, \$2107.56, Year 2020
- i) Agreement for Administrative Consulting Services of American Rescue Plan Act (ARPA) Funds between Allen County and Thrive Allen County.

With no further business to come before the board, Commissioner Daniels moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 10:24 a.m. until Tuesday, October 12, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**October 12, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Commissioner Daniels, Commissioner Lee, and Sherrie L. Riebel, Allen County Clerk.

Vickie Moss, Iola Register, Terry Call, Allen County EMS Financial Director, Chelsie Angleton, 911 Director, Bryan Murphy, Allen County Sheriff, Cara Barkdoll, Register of Deeds, Jason Trego, Emergency Manager, Jonathon Goering, Becky Voorhies, Thrive and Paul Zirjacks, citizen, was present to observe the meeting.

Commissioner Daniels led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on October 5, 2021.

No public comments.

Mitchell Garner, Allen County Public Works Director, discussed trees down and washouts from the 4 inches plus in the county. The chip and seal projects are suspended for this week due to the rain and rain forecast.

Robert Johnson, Allen County Counselor, joined the meeting.

Chelsie Angleton, 911 Director, suggested the commission highly consider the tower project. She pulled a weekend shift and sees there is definitely a need for better communications. Discussion followed. Sheriff Murphy supplied input to the situation. Commissioners Daniels and Lee stated they would like to have Allen County projects prioritized with the ARPA funding; putting in the tower.

Jason Trego, Emergency Management, discussed an updated cost sheet for storm shelters.



PO BOX 9091  
WICHITA, KS 67277

October 6, 2021

Allen County Kansas  
410 N State St  
Iola, Kansas 66749  
United States

RE: Five Concrete Tornado Shelters

Dear Jason,

Thank you for your interest in Protection Shelters LLC Group Tornado Shelters. Protection Shelters LLC proposes to build and set in place five above ground concrete tornado shelters in Allen County, KS.

Shelter:

- 8" walls and floor and roof all monolithic poured together
- Shelter will require no additional anchoring; just flat, level ground
- Doors are full sized handicap accessible (36")
- Shelter is constructed from stamped engineered drawings drawn by Professional Engineering Consultants of Wichita, KS to have zero tipability
- Exterior will have stucco in tan fine finish (there is no interior finish)
- Roof is coated with sealer and concrete UV elastic membrane covering – white, which will help keep temperatures cool in the heat of summer
- 2 Benches per shelter, 1 each along 24' wall
- Battery back-up lighting

Owner:

- Owner will provide ramp to door to ensure ADA compliance
- Owner to provide compost toilet, water and any/all items that may be required by FEMA

Installation

- You will need to prepare flat, level ground for the shelters to be placed on—can be gravel, concrete, asphalt of just dirt—only requirement is that it be flat and level.
- Crane and truck access up to jobsite location 20 feet-if farther away additional costs will be incurred
- Protection Shelters LLC shall furnish all equipment, machinery, tools, and labor to perform work in a proper and workmanlike manner.
- Work to be completed in areas clear of underground utilities and overhead utilities
- Protection Shelters can provide all insurance certificates including general liability insurance, certificates evidencing said insurance in force, dates of expiration and limits of liability. We carry a two million dollar liability insurance policy.

Protection Shelters LLC has an "A" rating with ISN (ISN collects health, safety, procurement, quality, and regulatory information designed to meet governmental record keeping and Owner Client requirements). Mobil Exxon Illinois, Shell Oil Texas, US Government Department of Interior, Camp Alexander Scout Camp, Bechtel Corporation, Wolf Creek Nuclear Power Plant, cities, schools, and private enterprises have all selected Protection Shelters LLC to provide for their safety needs.

(2) 10X16 concrete shelters/delivered/set in place AND (3) 10X24 concrete shelters/delivered/set in place

\$208,600.00

- \*NO SALES TAX IS INCLUDED
- \*PRICE GOOD FOR 30 DAYS

If crane and or truck access not adequate -- additional cost will be applied.  
Installation to be accomplished over 2 days. Any delay outside Protection Shelters control will result in additional charges being assessed.

Delivery time frame approximately 90-120 days from approval pending availability of materials and weather permitting. Due to Covid there may be delays.

The cost is \$208,600 with delivery 3-4 months. Chairman Symes moved to approve the bid from Protection Shelters for \$208,600. Commissioner Daniels seconded. Discussion followed on funding. Commissioner Lee asked about where funding would come from, discussion on the need and possible funding followed. Jason is working with Mitch on site prep and selection. Motion passed 3-0-0.

Jason requested Chairman Symes sign off on the Emergency Management Performance Grant Funds application for Kansas Division of Emergency Management. The request is for \$23,000 reimbursement for wages.


**APPLICATION FOR 2021  
EMERGENCY MANAGEMENT  
PERFORMANCE GRANT (EMPG) FUNDS**  
 Kansas Division of Emergency Management

Please contact Bret Rowe ([bret.a.rowe@ks.emm.net](mailto:bret.a.rowe@ks.emm.net)) at (785) 646-2204 if you have any questions regarding this application.

1. County:	Allen County
2. EMPG Status:	<input checked="" type="checkbox"/> Current EMPG Program Participant <input type="checkbox"/> New EMPG Program Participant

3. Briefly explain why these funds are needed to support the emergency manager/coordinator position:

Allen County Emergency Management uses the EMPG money to help pay for the Coordinator's position. We are actively involved in training, mitigation, and public education for the entire community of Allen County. Without this supplement, we could not be able to continue with the outreach programs we have for safety and preparedness.

4. Select which description best describes the status of the emergency manager/coordinator:
- Full-time, permanent staff whose primary responsibility is as the emergency manager/coordinator
  - Emergency manager/coordinator duties are assigned to full-time staff with other significant duties
  - Emergency manager/coordinator is a part-time, or seasonal position, or contracted
  - Emergency manager/coordinator duties are assumed as needed by other staff or elected officials

5. List the name and position title of each staff member whose position is funded through the EMPG Program:

List EMPG Program Funded Staff:	Indicate Full-Time or Part-Time:	If Part-Time, indicate number of hours worked per week:
Name: Jason Trepo Position: Coordinator	Part Time	20
Name: Position:		
Name: Position:		
Name: Position:		
Name: Position:		
Name: Position:		
Name: Position:		
Name: Position:		

6. Briefly describe the method used to code or track funded staff time spent on emergency management activities charged to the grant and/or used to meet local match requirements:

Allen County Emergency Management Coordinator keeps a daily ICS-214. We also get quarterly budget reports from the county clerk. Classes are tracked by ks.train and exercises are logged in KETS.



APPLICATION FOR 2021  
EMERGENCY MANAGEMENT  
PERFORMANCE GRANT (EMPG) FUNDS  
Kansas Division of Emergency Management

7. Complete the EMPG Initial Annual Work Plan (proposed Statement of Work) and attach to application.

8. County's Point of Contact:

- Name: Jason Trego
- County Email Mgt: jtregr@allenkscounty911.org
- Telephone Number: 620-365-1477
- Cellphone Number: 443-480-6907
- Fax Number: 620-365-1453
- Email Address: jtregr@allenkscounty911.org

9. County DUNS Number: 81123703

10. Authorization to Submit Application:

By signature below, We agree to comply with the organization audit requirements of 2 C.F.R. Part 200 (formerly OMB Circular A-133), Audits of States, Local Governments, and Non-Profit Organizations. A copy of these audits must be sent to KDEM thirty (30) days upon receipt. We further agree to comply with the standards set forth in 2 C.F.R. Part 200 (formerly OMB Circular A-87), Cost Principles for State, Local, and Indian Tribal Governments. We agree to comply with the requirements set forth by State Administrative Regulation 56-2-2 and comply with financial and performance reporting for this grant period.

We certify that we will accomplish the projected programs to the best of our ability; will provide the necessary support to accomplish completion and understand and agree that completion of, or progress towards, said projected programs is a condition for participation in the Emergency Management Performance Grant Program and/or other federally assisted programs.

Typed or Printed Name of Emergency Manager/Coordinator	Typed or Printed Name of Authorized Official
Jason Trego	Bruce Symes
Signature of Emergency Manager/Coordinator	Signature of Authorized Official
Typed Name of KDEM Deputy Director	Date Application Submitted to KDEM (MM/DD/YYYY)
Angee Morgan	10/12/2021
Signature of KDEM Deputy Director	

NOTE: Please complete and attach the Proposed Annual Work Plan (Statement of Work), Annual Budget form, Single Audit certification form, Summary Sheet for Certifications and Assurances, and also a current Position Description and updated Training report form (for newly-completed FEMA mandated courses only) for any EMPG-funded personnel listed above. Obtain the signatures of the Emergency Management Director & Authorized official for the signature blocks in the above certification. The Authorized Official is an individual who has been authorized by the governing body of the jurisdiction to apply for, accept, or decline grants on behalf of the jurisdiction or organization.

Commissioner Daniels moved to authorize Chairman Symes to sign. Commissioner Lee seconded; motion 3-0-0.

Ron Holman, Allen County House and Grounds Director, discussed the lawn and activities for Farm City Days this weekend, October 14 to 16. The car show will be moved to the street, the inflatables will probably be okay on the lawn but will see what the weather brings in this week. Discussion followed.

Ron discussed the door to the lola Senior Center on State Street bid. The bid was the same bid as last time. Discussion followed.

Sherrie presented proposed holidays for 2022:

SUBJECT: 2022 HOLIDAYS (All full-time employees including dispatch, deputies, jailers & sometimes landfill)

NEW YEAR'S DAY	MONDAY, JANUARY 3, 2022 (SO, 911 & Landfill- January 1, 2022)
MARTIN LUTHER KING DAY	MONDAY, JANUARY 17, 2022
PRESIDENTS DAY	MONDAY, FEBRUARY 21, 2022
GOOD FRIDAY	FRIDAY, APRIL 15, 2022
MEMORIAL DAY	MONDAY, MAY 30, 2022
JUNETEENTH	MONDAY, JUNE 20, 2022
INDEPENDENCE DAY	MONDAY, JULY 4, 2022
LABOR DAY	MONDAY, SEPTEMBER 5, 2022
COLUMBUS DAY	MONDAY, OCTOBER 10, 2022
VETERAN'S DAY	FRIDAY, NOVEMBER 11, 2022
THANKSGIVING DAY	THURSDAY, NOVEMBER 24, 2022
DAY AFTER THANKSGIVING	FRIDAY, NOVEMBER 25, 2022
DAY AFTER CHRISTMAS	MONDAY, DECEMBER 26, 2022 (SO & 911 - Dec. 25, 2022)
NEW YEAR'S EVE	FRIDAY, DECEMBER 30, 2022 (SO, 911 & Landfill - Dec. 31, 2022)

Chairman Symes moved to approve the slate of holidays for 2022 as presented. Commissioner Daniels seconded; motion passed 3-0-0.

Sherrie reminded the public that the commissioners will not be meeting on October 19 as the commission will be attending Kansas Association of Counties conference. The commission will be meeting in the commissioner's room on October 26 since advanced voting will be going on downstairs in the Assembly Room. She commented on the times advanced voting polls will be open for the November 2, 2021 General City/School Election.

Jonathan Goering, Thrive Allen County, is still working on MOU; he has rough draft and will have on October 26, 2021.

Jonathan reported the application for the EDA incubation grant has now been submitted; now waiting for answer.

Jonathan stated the airport planning committee meeting is tomorrow at 2 p.m. FFA and Garver will be meeting with Commissioner Daniels, Mitchell Garner, Robert Poydack and himself.

Jonathan discussed the Labor study. He has reached out to 7 employers and have received 6 responses back. He would like to move forward with the study. Jonathan said the cost is \$22,400 total and with a 7% discount if paid in full. Everygy will pay \$8,000, City of lola \$1,500 and that will leave \$11,332 for the county portion. Discussion followed. Commissioner Lee moved to approve and move forward with the Labor Study. Commissioner Daniels seconded; motion passed 3-0-0.

Becky Voorhies, Thrive Allen County, discussed ARPA funding process. The commissioners will be making the final decisions on where the funding will be spent.

Chairman Symes moved to go into executive session for 5 minutes for attorney client, Commissioner Lee seconded; motion passed 3-0-0. The time is now 9:17 a.m. Those present will be Commissioners, and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 9:22 a.m. No action taken.

Commissioner Daniels moved to go into executive session for 5 minutes for attorney client, Commissioner Lee seconded; motion passed 3-0-0. The time is now 9:23 a.m. Those present will be Commissioners, and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 9:28 a.m. No action taken.

Chairman Symes moved to go into executive session for 10 minutes for non-elected personnel, Commissioner Lee seconded, motion passed 3-0-0. The time is now 9:30 a.m. Those present will be Commissioners, Chelsie Angleton, 911 Dispatch Director and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 9:40 a.m. No action taken.

Commissioners reviewed the following documents:

- a) Letter to Assistant Secretary of Commerce for Economic Development, US Commerce
- b) Letter from the City of lola notification of a public hearing for 2805 Funston St.
- c) Letter from Elsmore Community Ruritan Club for ARPA funding
- d) Monthly report from the District Court Clerk and Allen County Solid Waste Financial Assurance Agency
- e) United States Bankruptcy Court notice for the District of Delaware

Commissioners approved the following documents:

- a) Clerk's Vouchers \$62,335.88
- b) Payroll – Reimbursement for meal for Jason Trego and stain for Rickie Aiello
- c) Payroll – New hire Terry McDonald
- d) Payroll – Vacation Carry over of 16 hours for Donald Leapheart to be used before April 5, 2021.

With no further business to come before the board, Chairman Symes moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 9:43 a.m. until Tuesday, October 26, 2021 at 8:30 a.m. in the Commissioner's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, County Clerk

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David E. Lee, Commissioner

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Commissioner Daniels, Commissioner Lee, and Sherrie L. Riebel, Allen County Clerk.

Vickie Moss, Iola Register, Terry Call, Allen County EMS Financial Director, Chelsie Angleton, 911 Director, Mitchell Garner, Allen County Public Works Director, Jason Trego, Emergency Manager, Robert Johnson, Allen County Counselor, joined the meeting. Bryan Murphy, Allen County Sheriff, Jonathon Goering, Becky Voorhies, Thrive, Tom Nevans, Rema Cole, and Paul Zirjacks, citizens, was present to observe the meeting.

Jason Trego led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on October 12, 2021.

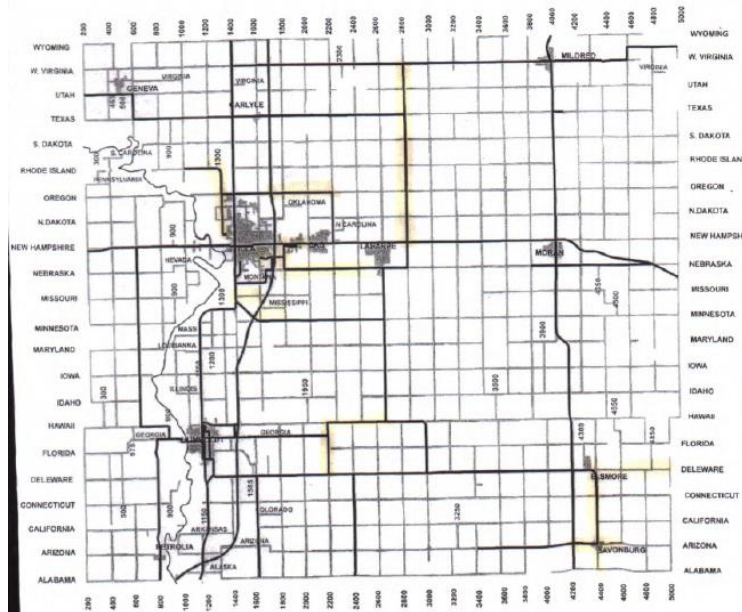
Public comments:

Tom Nevans requested permission to put green over the lights during Veteran's Day. He has spoken to Ron Holman, Allen County House and Grounds Director. Commissioners approved.

Rema Cole discussed an incident where her son was taken to the hospital at 7:20 a.m. and the ambulance showed up at 8:00 a.m. because they waited for a shift change. She expressed her frustration. Rema had contacted the City Administrator, who was going to check into things. She has not heard back. Commissioner Lee stated he has contacted St. Luke's Hospital but has not heard back at this time.

Mitchell Garner, Allen County Public Works Director, reported US Hwy 169 north is now open which will help some of the road problems. Commissioners were concerned about getting help on West Virginia Road from the State Kansas Department of Transportation (KDOT).

Mitch reported they are done chip and sealing. They got all but two miles on the list completed. He presented a map of what was done; 48 lane miles.



Eldorado where they get the oil from is done for the season. Discussion followed.

Mitch discussed a patch on the corner of US Hwy 59 and Nebraska Road. Commissioners discussed other needs. Crews are having to mow or trim because the roads have too much water on them to hold a cold patch. Discussion followed.

Mitch discussed painting stripes on county roads. He is getting bids. They are trying to get paint stripes at the airport as well.

Chelsie Angleton, 911 Director, present but nothing to report.

Jason Trego, Emergency Management, stated he had sent out a weather briefing and updated the commission.

Jason discussed the Navigator's conference. He will be going to Nashville in the spring to teach about advanced data analysis.

Jessica Thompson, Thrive Allen County, presented information on General Transportation. She presented different options for commissioners for an expanded general transportation service which includes overnight and weekend services.

	Total Cost	Fares	Federal and State Match	Local Match	Committed Dollars	Total Local Match
<b>Expanded Service with vehicle purchase</b>						
Administration (20% local match)	\$68,840	--	\$55,072	\$13,768	--	\$13,768
Operations (30% local match)	\$247,981	\$10,800	\$166,027	\$71,154	\$15,000	\$56,154
Capital (20% local match)	\$73,590	--	\$58,872	\$14,718	--	\$14,718
<b>Total</b>	<b>\$390,411</b>	<b>\$10,800</b>	<b>\$279,971</b>	<b>\$99,640</b>	<b>\$15,000</b>	<b>\$84,640</b>
<b>Expanded Service with no vehicle purchase</b>						
Administration (20% local match)	\$68,840	--	\$55,072	\$13,768	--	\$13,768
Operations (30% local match)	\$247,981	\$10,800	\$166,027	\$71,154	\$15,000	\$56,154
Capital (20% local match)	--	--	--	--	--	--
<b>Total</b>	<b>\$316,821</b>	<b>\$10,800</b>	<b>\$221,099</b>	<b>\$84,922</b>	<b>\$15,000</b>	<b>\$69,922</b>
<b>Status Quo with transportation manager</b>						
Administration (20% local match)	\$64,340	--	\$51,472	\$12,868	--	\$12,868
Operations (30% local match)	\$84,757	\$8,400	\$53,450	\$22,907	--	\$22,907
Capital (20% local match)	--	--	--	--	--	--
<b>Total</b>	<b>\$149,097</b>	<b>\$8,400</b>	<b>\$104,922</b>	<b>\$35,775</b>	<b>--</b>	<b>\$35,775</b>

	Total Cost	Fares	Federal and State Match	Local Match	Committed Dollars	Total Local Match
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Status Quo with no transportation manager						
Administration (20% local match)	\$21,800	--	\$17,440	\$4,360	--	\$4,360
Operations (30% local match)	\$84,757	\$8,400	\$53,450	\$22,907	--	\$22,907
Capital (20% local match)	--	--	--	--	--	--
<b>Total</b>	<b>\$106,557</b>	<b>\$8,400</b>	<b>\$70,890</b>	<b>\$27,267</b>	<b>--</b>	<b>\$27,267</b>

Jessica discussed each of the four options. She reported three businesses have stated they would committed \$5,000 contribution each from them to have a bus for a for shift workers. Between the three businesses there would be several using that transportation, at least one employee has over 50 employees would use transportation. Discussion followed. Jonathan discussed the economic benefit having business retention and expansion. Jessica needs to have a decision by next week's commissioner meeting; the grant is due at the end of November 2021.

Commissioner Lee moved to go into executive session for 30 minutes for attorney client, Commissioner Daniels seconded; motion passed 3-0-0. The time is now 9:18 a.m. Those present will be Commissioners, Terry Call, EMS Financial Director and Charles Apt III, attorney. Commissioners reconvened at 9:48 a.m. No action taken.

Commissioner Daniels moved to go into executive session for 20 minutes for attorney client, Commissioner Lee seconded; motion passed 3-0-0. The time is now 9:50 a.m. Those present will be Commissioners, Terry Call, EMS Financial Director and Charles Apt III, attorney. Commissioners reconvened at 10:10 a.m. No action taken.

Commissioner Daniels moved to go into executive session for 15 minutes for attorney client, Commissioner Lee seconded; motion passed 3-0-0. The time is now 10:12 a.m. Those present will be Commissioners, Terry Call, EMS Financial Director and Charles Apt III, attorney. Commissioners reconvened at 10:27 a.m. No action taken.

Chairman Symes moved to go into executive session for 10 minutes for attorney client, Commissioner Daniels seconded; motion passed 3-0-0. The time is now 10:28 a.m. Those present will be Commissioners, and Robert Johnson II, Allen County Counselor Robert Johnson II, Allen County Counselor. Commissioners reconvened at 10:38 a.m. No action taken.

Commissioner Daniels moved to go into executive session for 5 minutes for attorney client, Commissioner Lee seconded; motion passed 3-0-0. The time is now 10:39 a.m. Those present will be Commissioners, and Robert Johnson II, Allen County Counselor Robert Johnson II, Allen County Counselor. Commissioners reconvened at 10:44 a.m. No action taken.

Chairman Symes moved to go into executive session for 5 minutes for non-elected personnel, Commissioner Lee seconded; motion passed 3-0-0. The time is now 10:45 a.m. Those present will be Commissioners, Sherrie L. Riebel, Allen County Clerk and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 10:50 a.m. No action taken.

Chairman Symes moved to go into executive session for 5 minutes for non-elected personnel, Commissioner Lee seconded; motion passed 3-0-0. The time is now 10:50 a.m. Those present will be Commissioners, Sherrie L. Riebel, Allen County Clerk and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 10:55 a.m. No action taken.

Chairman Symes discussed the 31<sup>st</sup> Judicial District Nomination Commission vacancy since Mark Spillman had passed away. Chairman Symes moved to appoint Craig Mentzer to the 31<sup>st</sup> Judicial District Nomination Commission to fill an unexpired term. Commissioner Daniels seconded; motion passed 3-0-0.

Sherrie present information on the General Transportation for September 2021 for the commissions review.

Commissioners reviewed the following documents:

- a) Thank you email from Regena Lance for storm shelters.
- b) PSI for 2022 Mack Dump Truck premium.
- c) Allen County Fair Board Revenue and Expense reports for the 3<sup>rd</sup> Quarter
- d) Bankruptcy Court letter from the District of Delaware
- e) Certificate of Completion letter on the CDBG Grant 2020-2021
- f) Monthly report for August and September 2021 from the Sheriff's office
- g) Kansas Sheriff's magazine

Commissioners approved the following documents:

- a) Clerk's Vouchers 10/14/2021-\$296,353.70 & 10/25/2021-\$121,645.79
- b) Journal Vouchers - #60, #61, #62, & #63
- c) Payroll – Annual Treasurer's Motor Vehicle Compensation and Election Pay
- d) Payroll – Pay change for Jason E. Trego
- e) Payroll – Reimbursement vouchers for David Lee, Jerry Daniels, Bruce Symes for mileage and meals at KAC
- f) Payroll – Vacation Carry over of 40 hours for Kevin Covey to be used before June 16, 2022 and 36.5 hours for Theresa Francis to be used before April 22, 2022.

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 10:58 a.m. until Tuesday, November 2, 2021 at 8:30 a.m. in the Assembly Room of the courthouse.

\_\_\_\_\_  
Bruce Symes, Chairperson

\_\_\_\_\_  
Jerry Daniels, Commissioner

\_\_\_\_\_  
Sherrie L. Riebel, County Clerk

\_\_\_\_\_  
David E. Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**November 2, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Vickie Moss, Iola Register, Terry Call, Allen County EMS Financial Director, Mitchell Garner, Allen County Public Works Director, Robert Johnson, II, County Counselor, Lisse Regehr, Becky Voorhies, Johnathon Goering, Thrive Allen County, and Tom Nevans, citizen, was present to observe the meeting.

Becky Voorhies, led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on October 26, 2021.

Tom Nevans, Veteran's Representative, reported the veteran's committee is getting ready to start on the brick wall. He explained what they were going to do; replacing the tile with concrete on the ground and the names from the tiles will go on the bricks. The walls will be 8' out from the existing wall to the east and west.

Tom complimented Ron Holman and how great of a job he does and his politeness.

Mitchell Garner, Allen County Public Works Director, presented bids for de-icing salt. Bids were received from Frank Bills Trucking for \$48.75 per ton, 150 ton equals \$7,312 and will be delivered as needed; Central Salt for \$58.74 per ton, 150 ton equals \$8,811 and will be delivered as needed; Arlyn Briggs – No bid; Cargill Salt declined to bid. Discussion followed. Commissioner Lee moved to approve the purchase of salt from Frank Bills Trucking. Commissioner Daniels seconded; motion passed 3-0-0.

Mitch reported the bucket truck is still down. They had trees down while the wind was blowing last week, no major washouts from the rains. Discussion followed. Commissioner Daniels complimented Mitch and Crews on the chip seal road projects that were completed.

Lisse followed up on the request for transportation received last week from Jessica Thompson. She mentioned that the hospital and mental health each would donate \$2,500 towards the service and waiting on CHC. She explained the cost for local match on each of the proposals for expanded transportation and status quo transportation. Discussion followed.

Chairman Symes discussed the test for need for riders for this year. He expressed his position on the filling the need for a few dozen persons. Discussion followed on the grants both federal and state and status of vehicle.

Commissioner Lee discussed the riders, who were repeat users, 24 to 26 riders. Lisse discussed Thrive is picking up some of those that the other two vans can not pick up. Discussion followed. Larger service would serve more people. Commissioner Lee stated he is not comfortable with having it. Discussion followed. The county match can be ARPA funds.

Arlyn Briggs, joined the meeting.

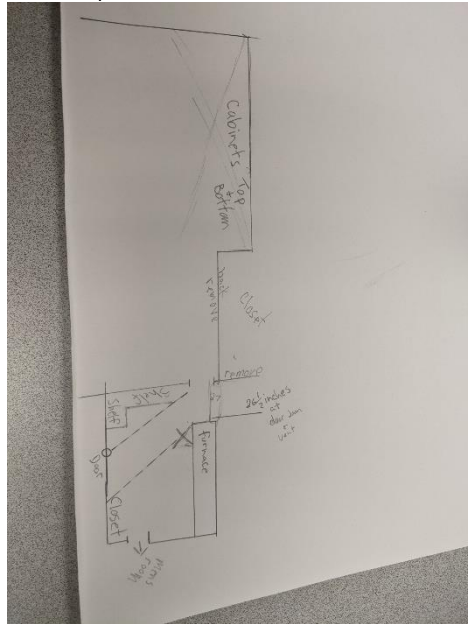
Lisse stated those willing to donate towards the vans would like to put public information on the van. Chairman Symes discussed he thought continuing as status quo for now. He is still considering but struggling with public funds to get people to work.

Chairman Symes moved to go into executive session for 10 minutes for attorney client-negotiations, Commissioner Lee seconded; motion passed 3-0-0. The time is now 8:58 a.m. Those present will be Commissioners, Terry Call, EMS Billing Director and Charles Apt, III, Attorney. Commissioners reconvened at 9:08 a.m. No action taken.

Commissioner Daniels moved to go into executive session for 10 minutes for attorney client-negotiations, Commissioner Lee seconded; motion passed 3-0-0. The time is now 9:10 a.m. Those present will be Commissioners, Terry Call, EMS Billing Director and Charles Apt, III, Attorney. Commissioners reconvened at 9:20 a.m. No action taken.

Commissioner Daniels moved to go into executive session for 5 minutes for attorney client-negotiations, Commissioner Lee seconded; motion passed 3-0-0. The time is now 9:21 a.m. Those present will be Commissioners, Terry Call, EMS Billing Director and Charles Apt, III, Attorney. Commissioners reconvened at 9:26 a.m. No action taken.

Joyce Adair, Dimity Lowell, and Joe Hess, Iola Senior Center Inc representative, joined the meeting. They proposed to remodel a doorway and wall to give them more space in the building and to become ADA compliance.



Commissioner Daniels stated he thought ARPA funds could cover it. Commissioner Daniels asked about expanding the building. Joe Hess discussed extending the entire area to the brick wall not otherwise; need permission to add to the room. Commissioners approved Dimity's request to move a wall.

Kevin McGuffin, 31st Judicial District of Kansas Chief Court Services Office Administrative Director of Community Corrections and Juvenile Services, discussed an interlocal Agreement Addendum document.

**Interlocal Agreement**  
**Community and Juvenile Corrections Services**  
**Thirty-First Judicial District**  
**Addendum To Entry #7**

The Governing bodies of the counties of Allen, Woodson, Wilson and Neosho, State of Kansas, being authorized by K.S.A. 75-5292, K.S.A. 75-7039 and K.S.A. 12-2901, et seq., to enter into interlocal cooperation agreements for the purposes hereinafter stated, do hereby enter into such agreement upon the following particular terms and conditions:

In November and December, 2011, the governing bodies of the above-mentioned counties entered into an interlocal agreement recorded with the Register of Deeds Office of each of the counties and the State of Kansas Secretary of State Office. This Interlocal agreement established rules and regulations relating to the Thirty-First Judicial District Community Corrections and Juvenile Correctional Services programs.

This addendum is revising the original agreement established on page number two, entry number seven. The current entry reads as follows:

*7. Unless otherwise agreed upon, the fiscal agent for the operation of the Thirty-First Judicial District Community and Juvenile Correctional Advisory Board shall be rotated among the four counties as follows: Wilson County will serve a five (5) year term as the fiscal county beginning on January 1, 2012, followed by Woodson County serving a five (5) year term beginning January 1, 2017, then Neosho County serving a five (5) year term beginning January 1, 2022, then Allen County serving a five (5) year term beginning January 1, 2027 and so forth.*

The addendum will create a new agreement exclusively for entry number seven and will read as follows:

*7. Unless otherwise agreed upon, the fiscal agent for the operation of the Thirty-First Judicial District Community and Juvenile Correctional Advisory Board shall be rotated among the four counties as follows: Woodson County will serve a five (5) year term as the fiscal county beginning on January 1, 2022, followed by Allen County serving a five (5) year term beginning January 1, 2027, then Wilson County serving a five (5) year term beginning January 1, 2032, then Neosho County serving a five (5) year term beginning January 1, 2037 and so forth.*

This addendum exclusively to page two, entry number seven, to the original interlocal agreement is approved by the following listed parties on the dates shown.

Board of County Commissioners  
Allen County Kansas

He explained the rotation of every five years so Allen County will have it in January 2027. Commissioner Daniels moved to approve. Commissioner Lee seconded; discussion and review. Motion passed 3-0-0.

Kevin thanked the commission for the expanded space in the offices.

Rodney Burns, Rodney Burns LLC, Allen County Auditor, discussed the audit. He discussed the hospital needs to have an audit to comply with PBC issuing the bonds. Discussion followed. Robert Johnson, II discussed an audit with the hospital from July 1, 2021 to December 31, 2021. He suggested an annual audit for the hospital until bonds are satisfied.

Rodney reported no budget violations and the general fund is trending downward. ½ of what we had 4 years ago.

Rodney discussed the Landfill closure, Bob had to apply for the variance letter.

Rodney discussed the audit from SPARKS funding.

Rodney presented a contract for 2023 budget prep for \$1,400 and the 2021 audit for \$17,200 plus \$2,000 for a Federal Audit prep due to ARPA funding. Commissioner Lee moved to accept Rodney Burns budget prep and audit proposal. Commissioner Daniels seconded; motion passed 3-0-0.

Commissioners continued the discussion towards status quo with transportation, to continue adding a manager cost would be more due to adding a person. Discussion on past discussions of fares and donations. Discussion followed. Chairman Symes moved to approve pursuit of the 5311 grant that will allow us the status quo with no transportation manager through June of 2023, Federal and State match, our local match of \$19767.00, contributing agencies putting in \$7500.00, will discuss fares later. Commissioner Daniels said he will second if included in later discussion that some or all of those funds be ARPA. Commissioner Symes said he took for granted that was part of his motion, but will now make that part of his motion. He moved to take back part of his previous motion and moves to approve pursuit of the Federal and 5311 grants to continue our transportation program status quo with no transportation manager through June of 2023 using ARPA funds as the commission deems appropriate with appreciation to the contributing healthcare agencies. He then stated appreciation to Thrive for securing these grants and leading our discussions on this program. Commissioner Daniels seconded; motion passed 2-1-0.

Jonathan Goering, Thrive Allen County, reported on the MOU for the MIH Grant which will allow the commission to make the decision. He asked if commissioners are ok with that. Chairman Symes said he looked through it and it's ok.

Jonathan discussed the project at the airport. Applications have been submitted to KDOT.

Garber is putting together the airport layout plan. They will need a second fee estimate to make sure Garber doesn't charge too much. The bulk of the fee (\$1500) will be paid for by federal funding and ...90% 10% split, by federal government. Chairman Symes asked for additional information. They do not have to make a decision today, but would be good to study on how soon to start the program.

Becky stated ARPA funding is going well.

Arlyn Briggs, stated he wanted to address 6 things. 1. No free money – grant monies are not free. 2. Roads - specific location – trees growing up on the sides. 3. MOU – option depending on it being done, but haven't seen it yet. 4. Commissioners need to look at using Hoyle's Rules of Order for running their meetings. 5. He doesn't feel that Allen County has leadership they should have. 6. Helicopters and cost of the runs. 7. Superintendent of Moran school asked about disbursement of funds from the windfarm, needs to be definitive clarified on how that's to be done. 8. Van tags for the county wide vehicle is tagged in Missouri (Commissioners explained it is a leased van). 9. Time to be a little clearer, grants are taxpayer's monies.

Mitch stated he visited with Mike Church and he knows the bucket truck is down. Arlyn stated all the roads in the county on West Virginia Road to the east to the county road need attention.

Mitch stated he has to get with the Kansas Department of Transportation person out of Garnett since it was a State project in Anderson County. Discussion followed. Mitch stated he is working on the list for road projects. Arlyn stated he does not want to get privilege priority.

Sherrie reported on the City/School Election. She reported there has been 147 early voters, 73 advanced ballots returned for a total of 220 voters so far. November 2, 2021 City/School Election will be canvassed on November 9, 2021 at 10:00 a.m. during the regular commission meeting.

Chairman Symes moved to go into executive session for 10 minutes for attorney client, Commissioner Lee seconded; motion passed 3-0-0. The time is now 10:15 a.m. Those present will be Commissioners, and Robert Johnson, II, Allen County Counselor. Commissioners reconvened at 10:25 a.m. No action taken.

Commissioner Lee stated persons north of Peerless are requesting a storm shelter in their area. He stated he would look to see where the closest place for them would be.

Commissioners reviewed the following documents:

- a) Monthly reports of Public Works Department, Appraiser's office, Attorney's office, Allen County Clerk's office
- b) Fund Status Report for the month ending October 2021
- c) Treasurer's monthly report

Commissioners approved the following documents:

- a) Clerk's Vouchers – 10/28/2021-\$212,342.28 & 11/1/2021-\$8,964.01
- b) Payroll – pay increase for Breail R. Thompson – deputy position
- c) Payroll – reimbursements for Kevin Covey, Jill Allen, Bruce Symes, Cindy Scovill, David Lee, and Bob Johnson.
- d) Payroll – vacation carryover of 112 hours for Mitchell Garner to be used before June 16, 2022.
- e) Journal Vouchers - #64, #65, & #66

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 10:30 a.m. until Tuesday, November 9, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**November 5, 2021**

The Allen County Board of Commissioners met in Special session at 8:30 a.m. with Chairman Bruce Symes, Commissioner Daniels, Commissioner Lee, and Sherrie L. Riebel, Allen County Clerk.

Nick Reynolds, Humboldt Union, Terry Call, Allen County EMS Financial Director, was present to observe the meeting.

Nick Reynolds led the group in the Pledge of Allegiance.

Chairman Symes moved to go into executive session for 15 minutes for ambulance negotiations, Commissioner Lee seconded; motion passed 3-0-0. The time is now 8:32 a.m. Those present will be Commissioners, and Terry Call, EMS Billing Director. Commissioners reconvened at 8:47 a.m. No action taken.

Chairman Symes explained the negotiations will go back to the city for consideration.

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 8:50 a.m. until Tuesday, November 9, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**November 9, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Commissioner Daniels, Commissioner Lee, and Sherrie L. Riebel, Allen County Clerk.

Vickie Moss, Iola Register, Nick Reynolds, Humboldt Union, Terry Call, Allen County EMS Financial Director, Bryan Murphy, Allen County Sheriff, Mitchell Garner, Allen County Public Works Director, Jonathon Goering, and Paul Zirjacks, citizens, was present to observe the meeting.

Sherrie led the group in the Pledge of Allegiance.

Carl Slaugh, City of Iola Councilman and Robert Johnson, II, Allen County Counselor, joined the meeting.

Commissioners approved the minutes of the regular meeting on November 2, 2021 regular meeting and November 5, 2021 Special meeting.

No public comments.

Mitch reported another 10-wheeler that had been ordered has arrived. The crews are out mowing, boom mowers are trimming, and picking up brush that had been cut earlier.

Mitch stated the crusher is down again, but parts are ordered. Discussion followed.

Jonathan Goering, Thrive Allen County, requested approval for the Allen County Regional Airport Independent Fee Estimate for Airport Layout Plan Update Services layout plan. He stated the layout plan is required by the FAA and they will reimburse 90% of the plan estimate. Allen County would be responsible for \$150.00, no more than that.

### **MUNICIPAL CONSULTING GROUP**

- AIRPORT PLANNING & MANAGEMENT - PROJECT DEVELOPMENT - PROJECT MANAGEMENT - INFRASTRUCTURE MANAGEMENT

2513 East 18<sup>th</sup> Street, Tulsa, Oklahoma 74104  
phone: (918) 346-9134  
e-mail: jthough@cox.net

November 2, 2021

Jonathon Goering  
Economic Development Manager  
Thrive Allen County  
9 South Jefferson  
Iola, Kansas 68749

Re: Independent Fee Estimate Proposal  
Airport Layout Plan Update, Allen County Regional Airport

Dear Mr. Goering,

Attached please find a proposal for MCG to develop an Independent Fee Estimate (IFE) for airport planning services to be provided by Garver, to Thrive Allen County in support of the Airport Layout Plan Update project at Allen County Regional Airport.

If you have questions, please feel free to contact me. I can be reached via e-mail at jthough@cox.net or phone at (918) 346-9134.

Sincerely,



Jeff Hough, P.E., C.M.  
Owner

attachment:  
- IFE Preparation Proposal

cc: project file



# MUNICIPAL CONSULTING GROUP

· AIRPORT PLANNING & MANAGEMENT · PROJECT DEVELOPMENT · PROJECT MANAGEMENT · INFRASTRUCTURE MANAGEMENT

2513 East 18<sup>th</sup> Street, Tulsa, Oklahoma 74104  
phone: (918) 346-9134  
e-mail: [jthrough@cox.net](mailto:jthrough@cox.net)

Proposed Services: Independent Fee Estimate for Airport Layout Plan Update Services, Allen County Regional Airport

References (to be provided by Thrive Allen County or Garver):

1. Airport Layout Plan Update Scope of Services
2. Blank Fee Spreadsheet

Scope:

Prepare an Independent Fee Estimate (IFE) for airport layout plan update services to be provided by Garver for Allen County Regional Airport. MCG's proposed services outlined herein anticipate the documents referenced above will be relied upon by MCG during completion of the IFE. Minor adjustments to the referenced documents, if any, are not anticipated to affect MCG's proposed services or fees.

The deliverables for the IFE will include a brief cover letter containing a basic outline of how the IFE was derived, any assumptions that were made, as well as any observations made during review of the project information and development of the IFE. Attached to the cover letter will be the IFE in spreadsheet form consistent with reference 2 above. Before the IFE is finalized, a draft will be submitted for review and comment.

Fees for preparation of the IFE will be billed on an hourly basis, not-to-exceed \$1,500. MCG fully expects to complete the IFE for something less than this amount. The hourly billing rate for these services will be \$125. This scope of services does not anticipate any travel beyond the Tulsa Metropolitan Area, nor does it anticipate any supporting expenses (such as printing or postage) that are significant enough to warrant reimbursement.

Performance Period:

A draft of the IFE will be submitted for review within two weeks of receiving notice-to-proceed. Production of the final IFE is typically completed within a couple of days of receiving any comments.

Commissioner Lee moved to approve the independent contract with Municipal Consulting Group and for it not exceed a \$150.00 to Allen County. Commissioner Daniels seconded; motion passed 3-0-0.

Jonathan presented a draft land bank resolution for the commission to consider. Discussion followed. Chairman Symes asked how this works in conjunction with the MIH, Jonathan stated the MIH only lasts a year. He would like to see it set up for future needs. Chairman Symes explained other county land banks. Jonathan stated the MIH will not notify grant receivers until December. Several Municipalities have set up land banks, he feels like the county would be a better move. Commissioners will take under consideration.

Sherrie presented the commission with a letter from Tony Washington, Electric System Manager, concerning changing the tower contract at 911 from Heartland REC and Kansas Electric Power Cooperative (KEPCo).

"Heartland REC currently has an agreement with Allen County to lease space on the tower located behind the Allen County 911 center.

We originally started out renting space for two antennas, one used by Heartland to communicate to our electric meters and one used by our power supplier to communicate to Heartland Substations.

At one point in the past year, Heartland replaced the electric meters with a different technology that no longer requires the antenna that was used for reading meters. Heartland and Allen County verbally agreed to disconnect the radio equipment and leave the cable on the tower for use by Allen County. The lease costs was reduced from 400 dollars for two antennas to 200 dollars for one antenna.

The remaining antenna is being used by Heartland's power supplier, Kansas Electric Power Cooperative (KEPCo) to communicate to Heartlands substations.

Kansas Electric Power Cooperative is owned by 16 electric cooperatives in eastern Kansas. Heartland Rural Electric Cooperative is one of those 16 owners. For additional information regarding KEPCo, please see this website: <https://www.kepco.org/>

I would like to modify the current lease agreement showing Kansas Electric Power Cooperative, Inc. (KEPCo) as the Lessee and allow them to pay Allen County directly for the tower lease.

Additionally, the electric meter located at the tower site to power the radio will be transferred from Heartland to KEPCo."

Consensus by the commissioners for Robert Johnson, II, Allen County Counselor, to do an addendum to the contract with Heartland REC.

Debbie Bearden, On behalf of the Allen County GROW Food and Farm Council, requested appointments for additional members to the AC Grow food and Farms Council: Marilyn Logan, Robin Griffin-Lohman and Clara Wycoff. Commissioner Lee moved to appoint Marilyn Logan, Robin Griffin-Lohman and Clara Wycoff to the Allen County GROW Food and Farm Council. Commissioner Daniels seconded; motion passed 3-0-0.

Debbie discussed the Kansas Food Action Network State Policy Platform Priorities for the 2022 Legislative Session:

- Priority A: Establish a statewide food, farm, and policy council, asked if commissioners had any issues with the GROW Council supporting this.
- Priority B: Address the state sales tax on food.
- Priority C: Expand access to the Women, Infant and Children (WIC) program as well as locations where program benefits can be used.
- Priority D: Increase SNAP (Supplemental Nutrition Assistance Program) enrollment among eligible individuals and families. (used to be called food stamps)
- Priority E: Review "cottage food regulations" to identify barriers for value-added producers.
- Priority F: Support increased funding for Farm to School programs. Debbie explained the KDHE arm to support this.

Debbie just wanting to make sure the commissioners do not have any conflict with the GROW Food and Farm Council State Policy Platform Priorities for 2022 or whether the commission would have difficulty standing behind any items above. Discussion followed. Commissioners stated they have no issues with any of the priorities.

Debbie requested the commissioners rank the Priorities. Commissioner Daniels stated the sales tax on food. Chairman Symes discussed priority C and D. Debbie stated Allen County is listed as an urban county in the current WIC program. Discussion followed. Commissioners ranked all priorities as "B" first, "C & D" as second and third, "A" as fourth and "F&E" as fifth and sixth.

Debbie clarified the questions listed on the form. Commissioner's comments were "Go forth and do good things" & "More power to you".

Debbie reported the GROW council has applied for a 5013c status. They are in the process of rebuilding the council so anyone interested can let Debbie Bearden know.

Sherrie discussed levies and levy sheets. They will be available on the Allen County website.

Chairman Symes moved to go into executive session for 15 minutes for attorney client privilege. Commissioner Lee seconded; motion passed 3-0-0. The time is now 9:13 a.m. Those present will be Commissioners and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 9:30 a.m. No action taken.

Chairman Symes discussed the annual State of Kansas Financial Assistance Transportation Program grant for the 5310 (Services to the Elderly Van) for 2022. Commissioner Daniels moved to authorize Chairman Symes to sign. Commissioner Lee seconded; motion passed 3-0-0. Chairman Symes signed.

Chairman Symes stated the City of lola had signed a contract for \$1,650,000 to staff Allen County ambulance services, with a 2.5% increase per year for the 5-year term, at the City of lola meeting last evening. The signed contract was presented to the commission for review and approval. Commissioner Daniels stated there are several items addressed in the contract to benefit the county citizens.

## Emergency Ambulance Services Agreement

This **Emergency Ambulance Services Agreement** is made and entered into by and between Allen County, Kansas, a municipal subdivision of the State of Kansas ("**County**"), and the City of Iola, Kansas, a municipal subdivision of the State of Kansas ("**CITY**") as of January 1, 2022 ("**Effective Date**").

### Preliminary Statement

- A. County is a political subdivision of the State of Kansas (the "**State**") with authority over the delivery of pre-hospital emergency medical services ("**EMS**") within its jurisdiction.
- B. CITY is a licensed provider of high-quality EMS with the capability to provide EMS within County's jurisdiction.
- C. In order to assure that residents and visitors within County's jurisdiction receive appropriate EMS when required as a result of injury or illness, County desires to grant CITY the right to provide the specific EMS described herein, and CITY desires to provide such EMS, subject to the terms and conditions specified herein.

### Agreement

In consideration of the foregoing and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties incorporate the above recitals and agree as follows:

#### 1. Operating Area.

1.1. County hereby grants CITY the right to provide the EMS within Allen County, Kansas. County shall require all public safety answering points and communications facilities authorized to receive emergency medical calls and/or to dispatch emergency ambulances within the County to direct such calls to CITY in accordance with the dispatch protocols agreed upon by CITY and County.

1.2. Notwithstanding the foregoing, CITY may enter into subcontracts and mutual aid agreements with licensed ambulance providers, as deemed necessary by CITY to insure adequate coverage throughout the Service Area. (All such mutual aid agreements and subcontracts shall be subject to County's written approval; which approval shall not be unreasonably withheld.) Any subcontractor shall comply with all of the applicable requirements of this Agreement.

## 2. Ambulance Services.

2.1. CITY shall respond, or request that a mutual aid provider or Subcontractor respond, to all requests for Services within the Service Area from a Communications Center.

2.2. CITY shall respond to all requests for Services from a Communications Center using at least one advanced life support ("ALS") Ambulance. CITY shall endeavor to staff each ALS Ambulance with at least two crew members, one of whom shall be licensed or certified at the level of Paramedic or higher.

2.3. CITY shall ensure at least One (1) Ambulances are available at all times to respond to Emergency Calls within the Service Area, leaving two (2) Ambulances available to handle out of county transfers.

2.4. All ambulances used to provide Services will be provided by County to CITY and shall be licensed and equipped with all equipment required by State law and by County policies and procedures agreed upon by CITY. All repairs and maintenance shall be the responsibility of CITY.

2.5. County's Ambulances shall comply with all federal, State and local laws, and with all County Policies. Without limiting the foregoing, all County Ambulances shall be fully licensed or certified as required by law and shall comply with all licensing, certification or other laws.

2.6. CITY Personnel shall comply with all federal, State and local laws, and with all County Policies. Without limiting the foregoing, all CITY personnel shall be fully licensed or certified as required by law and shall comply with all licensing, certification or other laws. CITY agrees to give priority in hiring to those qualified people who reside in Allen County, Kansas.

2.7. CITY shall perform the Services in accordance with prevailing standards of care in the ambulance industry. To help assure maintenance of such standards, CITY shall operate a quality improvement program consistent with industry standards.

2.8. Ambulance personnel will only perform emergency medical services when dispatched to a fire and will only be permitted to engage in firefighting under extraordinary circumstances. "Extraordinary circumstances" shall be defined by the on-scene incident commander.

2.9. CITY shall be responsible to operate Hazmat and Rescue vehicles and equipment within the County.

### 3. Deployment.

CITY shall deploy not less than 1 ALS Ambulance during the term of this Agreement on emergency calls. CITY may supplement such Ambulances with additional Ambulances normally used to perform non-emergency transports when needed to assure adequate coverage. Nothing herein shall be deemed to prevent CITY from using the Ambulances deployed pursuant to this Agreement to perform non-emergency transports when Emergency Call volume permits. CITY shall keep all units within their respective service areas in accordance with the terms of this agreement and the policies and procedures to be enacted.

### 4. Term.

4.1. CITY shall commence providing Services hereunder effective January 1, 2022 and this Agreement shall continue in full force and effect for five (5) years, through December 31, 2026.

4.2. This Agreement shall be automatically renewed for one or more extension terms of five (5) year(s), unless County determines that CITY has failed to materially comply with the requirements of this Agreement during the preceding term. In the event of non-renewal, County shall notify CITY in writing of such non-renewal and the reasons therefore at least one hundred eighty (180) days in advance of the commencement date of the Extension Term. In the event County fails to provide such written notice, this Agreement shall be deemed extended for such Extension Term under the same terms and conditions.

### 5. County's Consideration.

As part of the consideration of CITY's undertakings hereunder, County shall provide the following to CITY:

5.1 County shall supply CITY with all Ambulances and equipment necessary for CITY to provide Services under this Agreement.

5.1. The County will provide adequate facilities to house the vehicles and CITY crew members including individual sleeping quarters and enclosed, climate-controlled vehicle parking at no charge to CITY. The County will continue to provide stations for CITY in, Humboldt, and Moran, KS. The County will maintain each station and provide utilities there. CITY will staff the units for deployment within the County.

5.2. Subject to Section 2.4, County shall perform, or assist CITY in performing, dispatching services by accepting and processing calls in its Communications Centers, in accordance with the Dispatch Policies.

CITY/County  
Emergency Medical Transportation Agreement

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5.3. County shall pay CITY an annual subsidy of \$1,650,000.00, payable in equal monthly installments on the first of each month. In the event of an increase in CITY's cost to provide Services (i.e. staffing, PPE, etc.) CITY may request an increase to the annual subsidy to which the County has the ability to accept or reject such request.

5.4. The payment provided herein shall be increased by the Consumer Price Index (CPI-U) from the U.S. Department of Labor, Bureau of Labor Statistics as determined for the 12-month period running from July to July as listed in the DOL tables as applicable to communities defined as the Midwest Urban, size D (less than 50,000 population). Using the inflations factor for the period from July to July is necessary for the purpose of preparing the following years budget. Any payment increases which results from the use of the CPI-U will take effect on January 1 of the following year. Should the initial amount of the base contract be increased based on the above paragraph, then in future years the increase will be based on the amount paid the prior year.

OR

5.5. The payment provided herein shall be increased by an annual cost escalator of 2.5% for the following 12-month periods of the contract term.

- 2023 - \$1,691,250.00
- 2024 - \$1,733,531.00
- 2025 - \$1,776,869.00
- 2026 - \$1,821,290.00

## 6. Termination.

6.1. Notwithstanding Section 4, either party may terminate this Agreement in the event of material breach by either party of this Agreement. Material Breach shall include:

- (a) Failure to provide Services consistent with the prevailing standards of care in the ambulance industry, such that the continued delivery of such Services would pose a serious and imminent threat to the health and safety to the residents of the Service Area;
- (b) Failure to comply with any other material provision of this Agreement.

6.2. As a condition precedent to termination by either party, either party shall provide the other with no less than thirty (30) days' advance written notice citing, with specificity, the basis for the Material Breach. In the event either party shall have cured the Material Breach within such thirty (30) days period, or such longer period as may be specified in the Breach Notice, this Agreement shall remain in full force and effect. In the event either party reasonably deems the other to remain in Material Breach as of the end of the notice

CITY/County  
Emergency Medical Transportation Agreement

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period specified in the Breach Notice, either party shall provide the other with a notice of termination, setting forth the specific reasons either party believes the other remains in Material Breach and the effective date of termination, which shall be no less than thirty (30) days from the date of the Termination Notice.

6.3. After the completion of the first year of this Agreement, either party may terminate this Agreement, with or without cause, on one hundred eighty (180) days written notice to the other party.

6.4. In the event of termination by either party for any reason, or of expiration of this Agreement, CITY shall cooperate with County and with the successor provider to help assure a smooth transition.

## 7. Billing and Payment.

7.1. County shall be solely entitled to perform, and responsible for performing, billing of patients and third-party payers for Services provided hereunder. When using Allen County resources, CITY shall not bill or permit any other party to bill patients or third-party payors, for EMS, including but not limited to transport, first response or dispatch services provided in connection with an Emergency Call.

7.2. County shall comply with all applicable laws governing billing and collection, including but not limited to laws and regulations applicable to patients covered by Medicare, Medicaid, Tricare and other public or private reimbursement programs.

## 8. Mutual Cooperation.

8.1. The parties shall fully cooperate with each other to assist CITY in the performance of this Agreement.

8.2. Each party shall designate a primary liaison, who shall be the primary point of contact for the other party in connection with the performance of this Agreement. In the event either party is dissatisfied with the other party's conduct or performance related to this Agreement, the primary liaison for each party shall meet and confer, with such other personnel as they may deem appropriate, in order to informally resolve such issue, if possible.

## 9. Insurance.

9.1. CITY represents that it has and will maintain general, professional and automobile liability insurance coverage in a minimum amount of One Million Dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the annual aggregate, providing coverage for the negligent acts or omissions of such party and its employees and agents.

9.2. CITY party shall maintain, throughout the term of this Agreement, the insurance coverage specified herein above and shall furnish to the County certificates evidencing such

CITY/County  
Emergency Medical Transportation Agreement

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coverage prior to the effective date hereof, and providing for no less than thirty (30) days advance written notice to the other party prior to the diminution or cancellation of such coverage.

9.3. County represents that it has and will maintain automobile liability insurance coverage in a minimum amount of One Million Dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the annual aggregate.

#### **10. Indemnification.**

10.1. Each party (the "Indemnitor") shall indemnify, defend and hold the other, and its employees and agents (collectively the "Indemnitee") harmless against any claims, liability, losses or damages (collectively "Claims"), incurred by the Indemnitee which arise from any breach of this Agreement or any negligent, intentional or other tortious act or failure to act of the Indemnitor related to the performance of this Agreement. This provision shall survive the termination of this Agreement. The Indemnitee agrees to promptly notify the Indemnitor of any Claim against it which it expects to give rise to a duty of indemnity by the Indemnitor.

#### **11. Dispute Resolution.**

11.1. All disputes which in any manner arise out of or relate to this Agreement or the subject matter thereof, may be resolved exclusively by mediation. The parties shall agree on a mediator and all costs of mediator shall be shared equally by the parties.

11.2. Notwithstanding the foregoing, because time is of the essence of this Agreement, the parties specifically reserve the right to seek a judicial temporary restraining order, preliminary injunction, or other similar short term equitable relief, and grant the mediator the right to mediate a final determination.

#### **12. MISCELLANEOUS.**

12.1. Notices. Any notice provided pursuant to this Agreement shall be in writing and shall be deemed given (1) if by hand delivery, upon receipt thereof, (2) if mailed within the United States, 3 days after deposit in the United States mails, postage prepaid, certified mail return receipt requested, (3) if by overnight or similar third-party courier service, then upon delivery thereof as confirmed by such service, (4) if by e-mail transmission, upon written confirmation by the intended recipient. All notices shall be sent to the addresses set forth on the signature page hereto or such other address as a party may in the future specify in writing to the other party.

12.2. Risk Management Assessment. The parties hereby agree that a third-party review board that will be comprised of agreed upon members by both parties. The purpose of this board is to review non-compliance or treatment concerns.

CITY/County  
Emergency Medical Transportation Agreement

12.3. **Laws and Regulatory.** The parties: (a) will comply in all material respects with all applicable federal, state and local laws and regulations including, the federal Anti-kickback statute; (b) represent and warrant that it is not the intent of either party that any remuneration, benefit or privilege provided for under this Agreement shall influence or in any way be based on the referral or recommended referral by either party of patients to the other party or its affiliated providers, if any, or the purchasing, leasing or ordering of any services other than the specific services described in this Agreement and any remuneration set forth in this Agreement is fair market value and negotiated at arm-length; (c) will comply with the provisions under the Health Insurance Portability and Accountability Act of 1996 and its regulations; (d) acknowledge that if it is a cost reporting entity that it has been informed of, and will fully and accurately account for, and report on its applicable cost report, the total value of any discount, rebate or other compensation paid pursuant to this Agreement in a way that complies with all applicable federal, state and local laws and regulations that establish a "Safe Harbor" for discounts; (e) represent and warrant that neither it nor any practitioner who orders or provides services on its behalf has been convicted of any conduct that constitutes grounds for mandatory exclusion under any federal or state law and each party further represents and warrants that it is not ineligible to participate in federal or state health care programs or in any other federal or state government payment program; (f) will make available to the other a copy of its code of conduct, anti-kickback policies and other compliance policies, as may be changed from time-to-time; (g) represents and warrants that neither it nor any of its

officers or directors have been convicted of a crime against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) contract or subcontract; violation of federal or state antitrust statutes relating to the submission of offers; commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; (h) represent and warrant that it and its personnel are and, shall at all times during the term of this Agreement be, properly credentialed, licensed, certified and in good standing in accordance with all applicable federal, state, and local laws and regulations; and (i) will notify the other party immediately but no less than five (5) days of any actual knowledge contrary to the requirements set forth in this section.

13. **Miscellaneous.** This Agreement: (a) constitutes the entire agreement between the parties with respect to the subject matter, superseding all prior oral or written agreements with respect to the subject matter; (b) may be amended only by written instrument executed by both parties; (c) may not be assigned by either party without the written consent of the other party (except to affiliates, parents or subsidiaries), such consent not to be unreasonably withheld; (d) shall be binding on and inure to the benefit of the parties and their respective successors and permitted assigns; (e) shall be interpreted and enforced in accordance with the laws of the state of Kansas, without regard to the conflict of laws provisions thereof, and the federal laws of the United States applicable therein; (f) this Agreement may be executed in several counterparts (including by DocuSign or other electronic means), each of which shall constitute an original and all of which, when taken

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together, shall constitute one agreement; (g) this Agreement shall not be effective until executed by both Parties; (h) if any term or provision of this Agreement is declared to be illegal, invalid or unenforceable for any reason whatsoever by a court of competent jurisdiction, the illegality, invalidity or unenforceability shall not affect the validity of the remainder of this Agreement, and to the extent permitted by applicable law, any such term or provision shall be restricted in applicability or reformed to the minimum extent for such to be enforceable; (i) except as otherwise provided herein, no waiver of any of the provisions of this Agreement shall be valid or effective unless in writing and signed by the Parties hereto; and no waiver of any breach or condition of this Agreement shall be deemed to be a continuing waiver or a waiver of any other breach or condition; (j) the Parties represent and warrant that they have not relied upon any prior or contemporaneous writings, negotiations, proposals, agreements, communications, discussions or representations; (j) that both parties agree that any lawsuit brought to enforce any provision shall be brought in the District Court of Allen County, Kansas; and (k) both parties agree to waive the right to a trial by jury

By signing below, each party acknowledges that the undersigned has carefully read and fully understands this Agreement, and each Party agrees to be bound by the terms of this Agreement.

Chairman Symes moved to approve the contract with the City of Iola. Commissioner Lee seconded; motion passed 2-1-0. Commissioner Daniels voted "no". Commissioner Daniels explained he voted no because of the added expense to the citizens of Allen County.

Cynthia Holinsworth, candidate, joined the meeting for the City/School General Election canvas.

Commissioner Lee reported Allen County currently has 56 cases of COVID. Commissioners and public discussed vaccinations.

Sherrie briefed the commissioners as to what happens at the canvas.

Chairman Symes opened the 2021 City/School General Election. Sherrie presented the Provisionals for review. No election results were changed.

Commissioner Daniels recognize the Veteran's present at the Commission meeting for Veteran's Day.

Commissioners reviewed the following documents:

- a) Iola Senior Citizens, Inc. request (tabled document)



- b) EFT Remittance for Hope Unlimited
- c) Allen County Solid Waste Financial Assurance Agency dtd 07/02/1997 for October 2021
- d) Kansas Department of Health and Environment Public Notice KS-AG-R-21-026
- e) Monthly report for the Register of Deeds office and Noxious Weed Department

Commissioners approved the following documents:

- a) Clerk's Vouchers \$65,322.77
- b) Clerk's Journal Entry #67, #68, #69 & #70
- c) Payroll – 5, 10, 15, and 20-year list for recognition and appreciation of all employees to be paid out December 10, 2021.
- d) Payroll – Longevity hours and wages for 2022.
- e) Payroll – reimbursed mileage for Sherrie L. Riebel
- f) Payroll – Election pay for Darolyn Maley

With no further business to come before the board, Chairman Symes moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 10:40 a.m. until Tuesday, November 16, 2021 at 8:30 a.m. in the Commissioner's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Commissioner

**IOLA, KANSAS                      OFFICE OF THE ALLEN COUNTY CLERK                      November 16, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Vickie Moss, Iola Register, Terry Call, Allen County EMS Financial Director, Mitchell Garner, Allen County Public Works Director, Jason Trego, Emergency Manager, Roy Smith, Allen County Undersheriff, Lisse Regehr, Jessica Thompson, Thrive Allen County, Patrick Cash, County employee and Paul Zirjack, citizen, was present to observe the meeting.

Roy Smith, led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on November 9, 2021.

Robert Johnson, II, County Counselor, joined the meeting.

Patrick Cash, employee, echoed the Sheriff's request to pay essential county employees for Allen County. He explained his opinion about the essential pay for essential employees during COVID.

Mitchell Garner, Allen County Public Works Director, still patching, ditching, mowing and trimming trees. They put camera's up at the land fill and need to have cameras at the shops. He will get bids for cameras.

Mitch discussed maintenance on the crusher, but it is up and running. A mower is down as well.

Jason Trego, Emergency Manager, discussed the additional storm shelter request to the northside of Iola, which is county not city. A storm shelter could easily be placed on the new Allen County Rural Volunteer Fire Department property. Jason's rough estimate would be \$47,978 for a 10'X12' Storm Shelter. He explained there are several houses in the "Berg Addition" and another 10-15 houses within a mile of this area. Discussion followed. The county would need to provide rock/gravel for parking. Commissioners will take under consideration; Jason will get a firm price.

Jessica Thompson, Thrive Allen County, reported Thrive Allen County is going to apply for 5310 to continue to serve the county citizens. She needs comments for Thrive Allen County to apply for this grant. She is applying for the 5310 for Thrive to be able to have funding for out of county medical appointments. Jessica stated Thrive's objective are to increase transportation options in Allen County, provide quality customer experience for transportation services, improve access to out-of-county medical care and governmental appointments. She expressed the opportunity is address the needs of Allen County residents currently lacking reliable transportation options, implement easy -to-use non-emergent transportation system in Allen County that provides out-of-county services to residents, monitor usage of non-emergent transportation system. Jessica presented a solution, she recommended to apply for 5310 status as Thrive Allen County for transportation service. This will allow Thrive Allen County to continue to provide non-emergent transportation services; to purchase one new vehicle to add to the non-emergent transportation fleet. The vehicle would include a mini-van that is wheelchair accessible. They would be able to hire two new positions; one full-time transportation coordinator and one full time driver. The transportation coordinator would organize the various schedules for the drivers, track usage, and provide other oversight for the program. The drivers will drive the vehicles based on the schedule the transportation coordinator establishes. Jessica pointed out riders have already expressed appreciation for the services provided. Over the past year, Thrive Allen County has provided 1,188 trips to Allen County residents for non-emergent transportation services averaging 4,000 mile a month. 62% of the riders were elderly and 84% were disable.

Sherrie asked about match for the 80/20 grant, who would pay the 20%. Jessica stated they have a different grant to pay for their portion of the grant. They just wanted to get commissioners comments; they are not asking for any county monies. Lisse Regehr, Thrive Allen County Executive Director, stated the transportation will continue whether they get this grant or not. They are just looking for other funding sources.

Jessica explained the financial and technical benefits are the investment in non-emergency medical transportation; it is estimated to have a 11 to 1 return on investment for the community and medical facilities achieved through savings from reductions in short-stay hospitalizations that can be prevented through timely medical transportation trips. Chairman Symes asked what the 11-1% on investments are based on? Lisse stated so many were having to miss or reschedule trips which are costly to both the rider and the facility.

They stated Thrive Allen County would continue to serve as back up for the public transportation system offering in-county rides when needed.

Sherrie requested to use the Assembly Room on May 24, 2022 for a Kansas Budget Class. It would normally have the commission meeting. Commissioners approved to use the Commissioner's Room for their regular meeting on May 24, 2022.

Sherrie requested approval from the Board of Commissioners for Chairman Symes to sign the Kansas Transportation 5311 Grant for July 1, 2022 to June 30, 2023. Discussion followed.

Commissioner Daniels moved to approve the application for the 5311 State Grant. Chairman Symes seconded; motion passed 2-1-0. Commissioner Lee voting "No".

Sherrie reported Allen County has until December 6, 2021 to have a policy and procedures in place for the President's mandate on COVID. She stated Phil Drescher, Bukaty Representative would be coming to explain it.

Sherrie presented the commission with a corrected page 83 from the 2020 Allen County Audit.

Commissioner Daniels moved to go into executive session for 20 minutes for attorney client, Commissioner Lee seconded; motion passed 3-0-0. The time is now 9:10 a.m. Those present will be Commissioners, and Robert Johnson, II, Allen County Counselor. Commissioners reconvened at 9:30 a.m. No action taken.

Commissioner Daniels moved to go into executive session for 10 minutes for attorney client, Commissioner Lee seconded; motion passed 3-0-0. The time is now 9:31 a.m. Those present will be Commissioners, and Robert Johnson, II, Allen County Counselor. Commissioners reconvened at 9:41 a.m. No action taken.

Commissioners reviewed the following documents:

- a) Monthly report from District Court
- b) Certificates of levies for County of Allen, Sewer Districts 1 & 2, Fire Districts 2
- c) Adds for Allen County: Gas Value 6822, \$955.42, Year 2021
- d) Escapes: Gas Value 109, \$15.24, Year 2021

Commissioners approved the following documents:

- a) Clerk's Vouchers – 11/10/2021-\$436,347.67 & 11/15/2021-\$57,268.41
- b) Abatements – RE Value 152, \$35.94, Year 2020  
PP Value 3570, \$575.04, Year 2020  
RE Value 271, \$60.30, Year 2021  
PP Value 8034, \$1274.62, Year 2021
- c) Journal Vouchers - #71 & #72

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 9:43 a.m. until Tuesday, November 23, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**November 23, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Commissioner Daniels, Commissioner Lee, and Shannon Patterson, Allen County Clerk Administrative Assistant.

Vicki Moss, Iola Register, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Roy Smith, Allen County Undersheriff, Loren Korte, Allen County

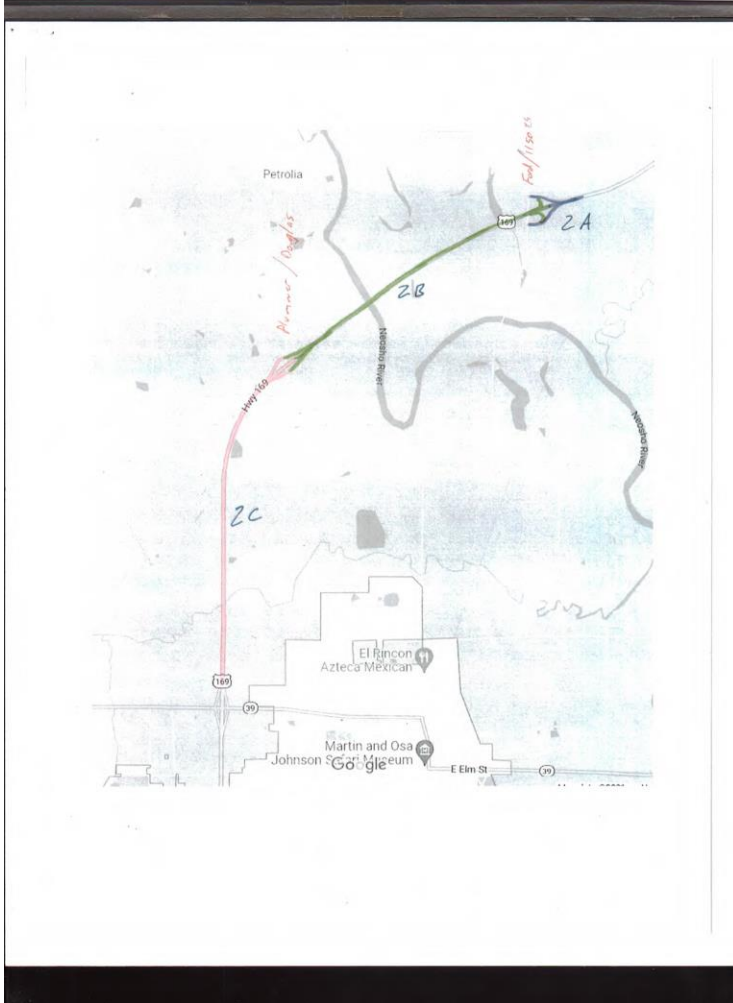
Regional Hospital Trustee, Jason Trego, Allen County Emergency Management, and Paul Zirjacks, citizen, was present to observe the meeting.

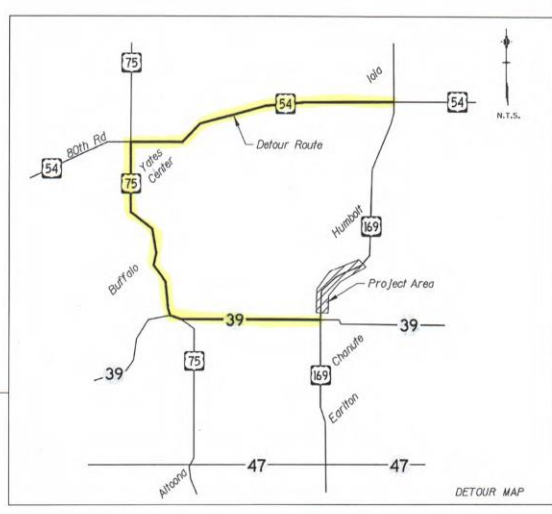
Loren Korte led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on November 16, 2021.

No one for public comment.

Mitchell Garner, Public Works Director, reported on a phone meeting he had with KDOT. They will be doing more highway work in our area. He presented the commission with a diagram of what they will be closing, with a second page showing the detour route.





It looks as though they will be closing the portion in Allen County in June or July. The closing will be from Plummer exit and going north. Mitch will check on a rough estimate of how long this will last for Allen County.

Mitch reported the crusher is up and running and the two mowers are fixed. He has some basic maintenance parts ordered to have on hand for the crusher.

Commissioner Daniels asked about the new Mack trucks, how are they liking them and have we received all of them yet? Mitch stated the 4<sup>th</sup> Mack truck should be ready for us in December.

Commissioner Daniels complimented Mitch for cleaning up of limbs. Discussion followed on cleaning out both sides of low water crossings. Low water crossings are the responsibility of the county, will be inspected by the state but not listed on KDOT bridge list.

Jason Trego, Allen County Emergency Management, presented the Commissioners with updated bids on storm shelters. One new bid had the addition of a 10x16 (small) shelter and one adds a 10x24 (large) shelter. A 10x16 shelter will add \$35,700.00 to the original quote, for a grand total of \$244,300.00. A 10x24 shelter will add \$45,700.00 to the original quote, for a grand total of \$254,300.00. Chairman Symes was wondering about adding the large for Dodge Drive area and the small for Bassett. Commissioner Daniels would like to know Larry Crawford's input on if they would like to have one, and if so, on possible placement of such shelter. Commissioners would like to wait another week and have Jason request another bid that adds both the small and large shelter to the original bid. Discussion followed on the other areas and possible locations of the shelters.

John Brocker, Allen County Regional Hospital Trustee joined the meeting.

Commissioner Daniels moved to go into executive session for 10 minutes for attorney client privilege, Commissioner Lee seconded; motion passed 3-0-0. The time is now 8:48 a.m. Those present will be Commissioners, Jason Trego, Allen County Emergency Management and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 8:58 a.m. No action taken.

Terry Sparks, Allen County Regional Hospital Trustee joined the meeting.

Terry Sparks, Loren Korte, and John Brocker, Hospital Operations Board members updated the commissioners on the hospital. Terry would like to thank the commissioners for their support of the hospital. Terry presented an accounting of the taxpayer monies and where they are going. Discussion followed on the balance and sources. Medical arts building and pharmacy at the hospital biggest expenses. Discussion followed.

Terry Sparks gave the commissioners a preliminary sketch of the specialty clinic remodel to an unused space in the hospital. It is hoped to be completed in the spring of 2022, possibly May. Commissioner Lee asked what are the specialty offerings going to be? Discussion followed. The question was asked if Allen County would be getting OBGYN back. Loren discussed the numbers needed to be able support that. Clarification was made that that the specialty clinic will indeed remodel existing space already located within the hospital, not an addition.

Robin Griffin-Lohman joined the meeting.

Terry Sparks discussed the medical arts building. There are still a couple of providers that use this building. Items were left there when the hospital was moved north. Water has gotten into the basement where medical/financial records are being stored. These records are stored off of the floor, but moisture is still an issue. Major solution needs to be removing the records out of the basement and removal of the fungi spores found during inspection. Discussion followed on options. The operations board will be checking with some local contractors on getting the fungi spores removed. The basement needs done first before working on the upstairs. What they would like to see is two clinics, one on north end and one on south end. This building still has value so they don't want to just abandon it. The building will need some cosmetic work as well as replacing some of the heating/cooling units. The parking lots associated with the Medical Arts Building were discussed. Financing of the work needing done at the Medical Arts Building was discussed, due to the remodel for the specialty clinics and needing to keep a certain balance in the account, would ARPA funds be available to help?

As for the medical/financial records, does the county have any space to store these? There is an outdoor building at the new extension office, it is weatherized and secure. College athletics can help move these records as they did the last set. Remediation cannot be done until the boxes are removed. This will remove the fungi spores. The sooner the better on getting the remediation done. The thought to do the remediation and remodel in stages was brought up, to help replenish the funds available, then looking at ARPA funding.

Commissioner Lee asked what will the medical arts building be used for, more specialty clinic offices? Loren Korte stated it will house primary care physicians. They would like to move the south Washington offices to the Medical Arts building. The south Washington building is leased, so by moving to the remodeled Medical Arts building they would be saving that lease payment.

Bob Johnson suggested to look at the storage at the Extension offices to see if it will suit their needs. Will we need to add additional deadbolts and locks to make it even more secure? Will we have to store the records that are located in the upstairs of the south

Washington medical building? Discussion followed on how to get the records moved to the new location. Paul Zirjacks, citizen, asked if a clinic will ever be built out by the hospital, Terry stated not likely in the near future.

Commissioner Daniels thanked Terry, Loren and John for all their service on the board. Loren did state that there has been an increase in admissions.

Commissioners reviewed the following documents:

- a) Letter from Forensic Medical
- b) 2021 Labor Study Information
- c) Adds: RE, Value 1557, \$248.88, year 2021  
PP, Value 139, \$17.62, year 2021  
TR, Value 4108, \$586.00, year 2021

Commissioners approved the following documents:

- a) Clerk's Vouchers – 11/22/2021-\$102,762.15 & 11/23/2021-\$138,530.73
- b) Clerk's Journal Entries - #73
- c) Letter requesting to shred 2017 records in accordance with K.S.A. 75-3504
- d) Payroll – Reimbursement for Robert Johnson
- e) Neosho Lodge #27 Veterans Honor Flight Support Letter
- f) Lease between Allen County & Vincent Hill for Old Airport Hangar #13
- g) Abatements - RE Value 1557, \$248.86, Year 2021  
PP Value 170, \$26.12, Year 2021  
TR Value 294, \$42.00, Year 2021

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 9:41 a.m. until Tuesday, November 30, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

\_\_\_\_\_  
Shannon Patterson, Administrative Assistant

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David E. Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**November 30, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Commissioner Daniels, Commissioner Lee, and Sherrie L. Riebel, Allen County Clerk.

Vickie Moss, Iola Register, Terry Call, Allen County EMS Financial Director, Roy Smith, Allen County Undersheriff, Mitchell Garner, Allen County Public Works Director, Bob Franklin, Robert Garrett and Paul Zirjacks, citizens, was present to observe the meeting.

Chairman Symes led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on November 23, 2021.

No public comments.

Sherrie L. Riebel, Allen County Clerk, discussed needing a Kansas Association of Counties Voting Delegate for a Special Election:

“Shall the Kansas County Human Resource Association be admitted to the Kansas Association of Counties as an affiliate member, consistent with Article V of the Kansas Association of Counties bylaws, as amended October 19, 2021?  
If this question is approved, the Kansas County Human Resource Association will be admitted to the KAC as an affiliate member and will pay the affiliate dues, as set forth by the Kansas Association of Counties on an annual basis. The Kansas County Human Resource Association will be granted a voting member on the Kansas Association of Counties Governing Board.”

Commissioner Lee moved to designate Chairman Bruce Symes as voting delegate, Commissioner Daniels as 1<sup>st</sup> alternate and himself as 2<sup>nd</sup> alternate for KAC's special election question. Commissioner Daniels seconded; motion passed 3-0-0.

Mitchell Garner, Allen County Public Works Director, discussed reported the crews are still out picking up brush, putting in cross drains wherever needed, and ditching around West Virginia Road. Discussion followed.

Mitch reported they had to purchase parts for the crusher, cost will be a little high but wear and tear items only.

Mitch reported it will be approximately 18 months before Kansas Department of Transportation gets into Allen County. Discussion followed. Commissioner Daniels discussed Neosho County's resolutions due to the US Hwy #169 closure, Allen County could mirror some of theirs. Mitch would prefer a waiver in place of removing the signs for local trucks. Discussion followed. There will be more discussion as time gets closer.

Jason Trego stated the National Weather Service is not totally certain they will be able to present in person this year, but have scheduled the event that they are able.

- Monday March 14<sup>th</sup>, 2022
- 6:30 pm to 8:30 pm
- Bowlus Fine Arts Center – Creitz Recital Hall

The National Weather Service is also planning on hosting a handful of Advanced Spotters Talks around the region. Jason has submitted that Allen County would be willing to host one of them.

Jason presented the information for 7 storm shelters; includes Dodge Drive area north of lola and Bassett south of lola:

Initial 5 shelter bid	\$208,600.00
o Carlyle	
o Mildred	
o Petrolia	
o Savonburg x2	
Adding a 10x16	\$244,300.00
Adding a 10x24	\$254,300.00
Adding a 10x16 and 10x24	\$278,600.00
o Dodge Dr	
o Bassett	

Chairman Symes would like to use ARPA but even if not would still like to have it. Price is good for 30 days. Commissioner Daniels asked for a more specific date for delivery. Jason said setup of shelters would take two days, but delivery was unclear. It just said spring, and we wanted assurance it would be March or so - early in tornado season. Allen County did get a little discount for ordering 7; Jason stated the bidder was able to apply a \$1,300 discount to the total order. Commissioners will take under consideration.



Chairman Symes moved to go into executive session for 5 minutes for attorney client/non-elected personal. Commissioner Lee seconded; motion passed 3-0-0. The time is now 8:48 a.m. Those present will be Commissioners, Sherrie L. Riebel, Allen County Clerk and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 8:52 a.m. No action taken.

Shannon Patterson, Administrative Assistant joined the meeting.

Randall Riebel, citizen, joined the meeting.

Chairman Symes moved to go into executive session for 15 minutes for attorney client privilege. Commissioner Lee seconded; motion passed 3-0-0. The time is now 8:52 a.m. Those present will be Commissioners and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 9:07 a.m. No action taken.

Chairman Symes mentioned an email he received about a housing needs assessment community presentation. There will be a Southeast Kansas Regional meeting on December 9, 2021 at Holiday Inn Chanute at 5:30 p.m. Commissioner Lee would be interested in attending.

Commissioners reviewed the Allen County Regional Airport Hanger lease with Vincent Hill.

THIS LEASE made this the 23 day of Nov., 2021 by and between the **Allen County Commissioners (County)**, hereinafter called the "Lessor" and **Vincent Hill**,  
\_\_\_\_\_, hereinafter called "Lessee".

WITNESSETH:

The Lessor leases to the Lessee premises located in the County of ALLEN and State of KANSAS, as follows:

or more commonly known as Allen County Airport with a legal description of:

Leased Area—Building Envelope:

A tract in the Northwest Quarter of Section 13, Township 25 South, Range 18 East of the 6<sup>th</sup> P.M., Allen County, Kansas described as: Commencing at the Northeast Corner of the Northwest Quarter of said Section 13; thence South 00°03'53" East along the Quarter Section Line, 1046.64 feet; thence South 89°54'14" West, 13.38 feet to the true point of beginning of said tract; thence continuing South 89°54'14" West, 80.50 feet; thence South 00°05'46" East, 102.50 feet; thence North 89°54'14" East 80.50 feet; thence North 00°05'46" West, 102.50 to the point of beginning.

Easement Area--20-feet in width around the Building Envelope:

A tract in the Northwest Quarter and the Northeast Quarter of Section 13, Township 25 South, Range 18 East of the 6<sup>th</sup> P.M., Allen County, Kansas described as: Commencing at the Northeast Corner of the Northwest Quarter of said Section 13; thence South 00°03'53" East along the Quarter Section Line, 1026.63 feet to the true point of beginning of said tract; thence South 89°54'14" West, 113.89 feet; thence South 00°05'46" East, 142.50 feet; thence North 89°54'14" East, 113.82 feet to said Quarter Section Line; thence continuing North 89°54'14" East, 6.88 feet into said Northeast Quarter; thence North 00°05'46" West, 142.50 feet; thence South 89°54'14" West 6.61 feet to the point of beginning;

Less:

A tract in the Northwest Quarter of Section 13, Township 25 South, Range 18 East of the 6<sup>th</sup> P.M., Allen County, Kansas described as: commencing at the Northeast corner of the Northwest Quarter of said Section 13; thence South 00°03'53" East along the Quarter Section Line, 1046.64 feet; thence South 89°54'14" West, 13.38 feet to the true point of beginning of said tract; thence continuing South 89°54'14" West, 80.50 feet; thence South 00°05'46" East, 102.50 feet; thence North 89°54'14" East, 80.50 feet; thence North 00°05'46" West, 102.50 to the point of beginning.

1. To have and to hold the premises, containing approximately 8000 sq. ft. of structure for a term of Twenty (20) years from and after the 1<sup>st</sup> day of January, 2022, with the option of an additional twenty (20) years with approval of the Allen County Commissioners and the Allen County Airport Manager.

2. It is further understood and agreed by and between the parties that in addition to the payment by the Lessee of the cost of the construction of the airport hangar building located on the above described premises Lessee will pay as a rental fee per square foot of structure upon the above described lands to the County during the term hereof, at the rate of \$.10 sq. ft. per year, payable annually in advance, the first of said payments being due upon the execution of this lease, and the remaining payments being due on the third day of January thereafter during the primary terms hereof.

It is understood and agreed by and between the parties that time is of the essence of this contract and Lessee does hereby bind him/her to pay promptly said rental payments for the full term hereof.

Failure to make timely rental payments will be grounds for default. Also if Lessee shall violate any of the restrictions in this lease, or shall fail to keep any of its covenants after written notice to cease such violation and shall fail to correct such violation within thirty days, the Lessor may at once, if it so elects, terminate the same and take possession of the premises. It is further understood and agreed that

there shall be a mandatory site lease rent cost review by the airport advisory committee every fifth year, for the duration of the lease, for possible rent adjustment, based on inflation factors, not to exceed CPI, and airport improvements.

3. The Lessee shall have the right to erect, maintain and alter buildings or structure upon said premises providing such buildings or structures conform to the Building Code requirements of the County of Allen, now or hereafter in effect. All plans for such buildings or structures shall be reviewed and approved by the said Airport Committee. Title to the building(s) erected by the Lessee shall remain with the Lessee and shall be transferable during the term of the lease (see item #9).

4. The building upon the premises shall be maintained in all respects by the Lessee during the term of this lease. The Lessee shall not make any substantial alteration in the external elevation or architectural design of the building after the same is constructed or injure or remove any of the principal walls or supporting timbers thereof without the consent in writing of the Lessor. The building upon the premises herein leased shall be used solely for the purpose of storage, repair and maintenance of aircraft and other purposes incidental to general aviation. The Lessor shall have the privilege of terminating this lease upon sixty (60) days notice to Lessee that such lease will be terminated unless necessary repairs are made.

5. In the event of fire or any other casualty, the owner of such structure so affected shall either repair or replace the building to its original condition or return site to original condition. Such action must be accomplished within 90 days of the date the damage occurred. Upon petition by the Lessee, the Lessor may grant an extension of time if it appears such extension is warranted.

6. It is understood that the Lessor will maintain the apron and provide snow removal for the apron and ramps providing access to the leased premises.

7. Lessor agrees that following termination of this lease that Lessee shall have the right of first refusal to rent or lease the subject realty at the then prevailing rate and upon the then currently acceptable conditions. At the termination of this lease, whether the same be at the end of the lease or prior termination for cause, the Lessee shall surrender the premises, with all buildings erected thereon and additions thereto to the Lessor. Any building erected upon the premises herein leased or any fixture of a permanent nature placed upon said premises, including driveway, runways, or aprons, shall at the termination of this lease become the property of the Lessor without payment of any nature whatsoever to the Lessee, provided the Lessee does not wish to sell the facility or renew the lease.

8. The Lessee shall not suffer the premises or any improvements thereon to become subject to any lien, charge or any encumbrance whatsoever; it is being expressly agreed that the Lessee shall have no authority express or implied to create any lien, charge, or encumbrance upon the premises or the improvements thereon.

9. The Lessee shall not assign this lease, except with the Lessor's written consent.

10. Lessee agrees during the term of this lease not to interfere with the normal operations of the airport.

11. Lessee agrees that said hanger will be used only for the storage maintenance and operation of the Lessee's private aircraft and no services are provided to the general public, unless a business license is acquired and all other requirements of a commercial property are met, and the business is wholly aviation related. Final determination for "Aviation Related" will be made by the Airport Board.

12. It is agreed that the Lessor and its agents and servants at all reasonable times shall have the right to enter upon the premises leased to view the condition of the premises and the building.

13. The Lessee shall indemnify and hold harmless the County and all of its officers, agents, and employees from all suits or claims of any character brought for or on account of any injuries received by any person or property resulting from the lease, except to the extent such suit, action or claim is caused by the sole negligence or willful misconduct of the County, its officers, employees or agents.

14. The Lessee agrees to indemnify Lessor against all costs and expenses lawfully and reasonably incurred in or about the premises in the defense of action or proceedings, or in the discharge of the premises for any charge, lien or encumbrance or in obtaining possession after default of the Lessee, or the termination of this lease.

15. The Lessee agrees to remove any buildings on the premises that the Lessor determines to be a detriment to the premises at the sole expense of the Lessee. Lessor reserves the right (but shall not be obligated to Lessee) to maintain and keep in repair the landing area of the airport and all publicly-owned facilities of the airport, together with the right to direct and control all activities of the Lessee in this regard.

16. Lessor reserves the right further to develop or improve the landing area and all publicly-owned air navigation facilities of the airport as it sees fit, regardless of the desires or views of the Lessee, and without interference or hindrance.

17. Lessor reserves the right to take any action it considers necessary to protect the aerial approaches of the airport against obstruction, together with the right to prevent Lessee from erecting, or permitting to be erected, any building or other structure on the airport which in the opinion of Lessor would limit the usefulness of the airport or constitute a hazard to aircraft.

18. During time of war or national emergency Lessor shall have the right to enter into an agreement with the United States Government for military or naval use of part or all of the landing area, the publicly-owned air navigation facilities and/or other area or facilities of the Airport. If any such agreement is executed, the provision of the agreement with the Lessor shall be suspended.

19. It is understood and agreed that the rights granted by this agreement will not be exercised in such a way to interfere with or adversely affect the use, operation, maintenance or development of a federally obligated Airport.

20. All covenants, stipulation and agreements to this lease shall extend to and bind the successors and assigns of the parties respectively by and to whom the same have been made.

IN WITNESS WHEREOF, the parties have set their hands and seals on the day and year first above written.

ALLEN COUNTY COMMISSIONERS  
Allen County, Kansas

Commissioner Daniels moved to approve 20-year long-term lease on an airport hangar with Vincent Hill. Commissioner Lee seconded; motion passed 3-0-0.

Terry Call, Allen County EMS Financial Director, reported hospital records have to be stored in a climate-controlled location. This eliminates extension office garage. He found some 4'x 24' racks; they would need about 4. The current EMS building has an upper level that would be big enough; it is heated but not cooled. A wall would need to be built to secure the records, change the locks so no one else would have access. Commissioner Lee questions what is life span/retention span for these records. Can we destroy after a certain amount of time? Commissioner Lee's main questions, 1.) How long do records need to be kept? 2.) Is climate control a necessity? Chairman Symes asked Jason Trego if there would be room at the communications center for the PPE located at EMS building. Discussion followed. Commissioners would like to speak with Tina Spencer, records person for the hospital, about the records.

Commissioner Lee updated on Allen County's COVID numbers; they are still up.

Mitch Garner stated placing a storm shelter at the shop location might not be a good idea as that area floods very easily. Commissioner Daniels will check the flood plain map. Would building up an area for the shelter be an option?

Roy Smith, Allen County Undersheriff, reported that Deputy Tanner Porter will be leaving. He has been accepted into the highway patrol, leaving for academy on January 2, 2022.

Randy Riebel, citizen, wanted to briefly speak about his concerns on the voting machines. There is a current Supreme Court case he is referring to. Discussion followed on who all is involved in this particular case and it is concerning. He stated voting machine companies are involved in fraud in different countries. Machine level programming is where the fraud is at.

Commissioners reviewed the following documents:

- a) Adds: Oil, Value 756, \$106.10, Year 2021
- b) A review of bids for seven concrete tornado shelters from Protection Shelters
- c) Bukaty Companies year to date review of medical benefits
- d) Personal Service Insurance, Inc. endorsement for a 2022 Mack Dump Truck
- e) Bid opening information for the proposed tower project
- f) Kansas Workers Risk Cooperative for Counties (KWORCC) annual financial statement.
- g) Notification of autopsy cost increase from Forensic Medical
- h) Updated information on reimbursement for 2021 Labor Study
- i) The Kansas Prosecutor magazine for Fall/Winter 2021

Commissioners approved the following documents:

- a) Clerk's Vouchers \$17,509.48
- b) Payroll – 6 month increase for Jackson P. Meats
- c) Payroll – end of the year sick leave payout
- d) Abatements: Oil, Value 756, \$106.10, Year 2021

With no further business to come before the board, Chairman Symes moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 9:40 a.m. until Tuesday, December 7, 2021 at 8:30 a.m. in the Assembly Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Commissioner

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Shannon Patterson, Administrative Assistant

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**December 7, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Vickie Moss, Iola Register, Terry Call, Allen County EMS Financial Director, David Heiman, Allen County Public Works Director Deputy, Robert Johnson, II, County Counselor, Lisse Regehr, Jonathan Goering Jessica Thompson, Thrive Allen County, Larry Crawford, Carl Slaugh and Paul Zirjack, citizen, was present to observe the meeting.

Robert Johnson, II, led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on November 30, 2021.

Larry Crawford, City of Bassett Mayor, stated none of the Bassett persons want a storm shelter in the City of Bassett on their property. He explained reasons. Chairman Symes stated when he had visited with the mayor the county property was too far away to benefit individuals. Discussion followed.

Larry asked about redoing the culverts in the City of Bassett. There is a culvert that a person could fall into and get hurt. Get rid of the big rock in the area blocking fire trucks if needed. Commissioners will have Public Works look at it.

David Heiman, Allen County Public Works Deputy Director, reported crews are out ditching, grading roads, and mowing. They are still waiting on a screen for the crusher.

Johnathan reported Garber (airport engineers) have completed the scope needed to move on with the airport layout plan. He has shared that with the airport planning team. The FFA will review and if all looks good, they will share with Municipal Consultant who he discussed a couple of weeks ago. They will perform the independent fee study.

Johnathan stated BG Consultants have completed the final draft for airport utilities expansion. He has shared that with the airport planning team. BG Consultants will be coming to make a report to the commission. Commissioner Daniels requested BG Consultants look to see how the cost compares to Water District #8 costs for updates.

Johnathan is planning on having a draft Resolution concerning the land bank for commission review. Thrive has contacted some local businesses to see about getting seed monies for this project. He stated they are looking at this for the first quarter of 2022.

Chairman Symes discussed an Iola Industries meeting. Steve Jones, new plant manager for Gates Manufacturing will be meeting with Thrive, Iola Industries and an Allen County Commissioner. The meeting will be December 14, 2021 at 11 a.m. Commissioner Lee will attend.

Lisse Regehr, Thrive Executive Director, stated they work as a team at Thrive so even since Becky has left, they still have the rest of the team. She discussed ARPA funds. Lisse stated they have contacts at the State of Kansas to get clarifications. She reported the storm shelters are allowable if you are using them for a vaccine clinic or another use at some time or another. Chairman Symes stated it would need to be ran by the Multi County Health Department to use as a clinic for vaccines.

Lisse reported the General Transportation grant is ending at the end of December. She explained the hospital is donating the old county transportation van to Thrive so they are going to let the county to use it while the County is waiting on their 5311 State Grant van. Thrive Allen County will fix a memorandum of understanding for the county to use. Discussion followed.

Daniel Creitz, 31<sup>st</sup> Judicial District Chief Judge, discussed a revocation proposal from Rick Zingre for a cost estimate for the project. Charges would be at \$80.00 per hour not to exceed \$12,560.00 to get a proposal.



December 5<sup>th</sup>, 2021

KS 31<sup>st</sup> Judicial District  
Attn: Daniel Creitz  
Chief Judge  
1 N Washington, Rm B  
Iola, KS 66749

Re: Preliminary Design Proposal for "31<sup>st</sup> Judicial District Court Renovation and Addition", in Iola, Kansas  
Project Number: 0612.04

Dear Judge Creitz,

Thank you for meeting with me the other day and for the opportunity to help with the proposed renovations and addition to the District Court building in Iola. As we discussed, I am providing this proposal to provide hourly rate, Preliminary Design services to help you and the County determine the feasibility of the proposed work. The work under this phase will include meeting with staff to develop a space program for all District Court office and courtroom needs. This program will be the basis for developing preliminary plan ideas and identifies the area required for your current and proposed needs. Once the program is developed, we'll develop some quick block plan ideas to review with you and your staff. These ideas will allow us to find the most appropriate way of working with the space you have and identifying how an addition might be done. We'll meet to discuss these options and then pick the one that seems to be the best fit. From there we'll prepare a preliminary floor plan and a preliminary budget cost estimate. I'll present that to you and the commissioners to discuss any plan changes before proceeding to the next step.

Once we have a preliminary plan and a workable budget, the next step will be to develop a 3d model of the building that shows how the addition will contextualize with the existing building. The model will help you visualize the scope and can help as a visual aid when seeking project funding. As we finish up this phase, we'll make tweaks to the model, plan and budget.

This preliminary design info should be adequate for your needs in determining project funding needs and viability. Once you're ready to proceed, we'll get with all of the engineering consultants and have them provide us with their fee proposals for design development, construction documents and construction phase services.

The Architectural portion of these Preliminary Design Services will be invoiced at an hourly rate of \$80.00 not to exceed a stipulated sum of \$12,560.00. The attached cost breakdown delineates the scope of the Architectural services we will provide, and an estimate of the number of hours we anticipate these items will take to complete.

**Basic Services would include:**

1. Preparation of a building/site program
2. Review of applicable codes
3. Preparation of a preliminary floor plans
4. Preparation of a 3d model and color images
5. Preparation of a project budget cost
6. Meetings to review the preliminary design with the Owner

**Basic Services would not include:**

1. Civil Engineering Services
2. Surveying
3. Geotechnical Engineering
4. MEP and Structural Engineering design services
5. Interior design services
6. Design Development
7. Construction Documentation
8. Bidding and award services
9. Construction phase services.



All services not included, as basic services would be negotiated separately as a lump sum or, upon written request, at the hourly rate of \$80.00. We can begin the work as soon as you're ready. We should be able to complete preliminary design within 8 to 10 weeks of startup.

Payment for services would be monthly based on hourly records in accordance with the following schedule:

Phase	Amount
Architectural Preliminary Design (not to exceed)	\$12,560.00
Design Development	\$0.00
Construction Documents	\$0.00
Bidding and Award	\$0.00
<u>Construction Phase</u>	<u>\$0.00</u>
Total Basic Services	\$12,560.00
Estimate for Expenses	\$576.00

Payments are due and payable within thirty (30) days from the date of invoice. Reimbursable expenses are in addition to compensation for service fees and include expenses incurred by the Consultant. Please see the attached breakdown for our estimated cost for expenses.

I look forward to working with you on this project. If you have any questions, or would like to discuss this proposal, please call. If this proposal is acceptable as a basis of an agreement, please sign one copy and return it for our files

Sincerely,

  
 Richard Zingre, President  
 Zingre' and Associates, P.A.

12/5/2021  
 Date

\_\_\_\_\_  
 Approved  
 Owner Representative

■  
 Zingre and Associates, P.A.  
 1015 Scott Ave.  
 Fort Scott, Kansas 66701  
 620-223-0030 voice rzingre@gmail.com

12/5/2021

Zingre' and Associates

The following cost breakdown is for work associated with the **31st Judicial District Court Renovation and Addition in Iola, KS**, and references the Agreement for Preliminary Design Services, between Zingre & Associates, P.A. and Allen County, Kansas, which is dated December 5th, 2021.

Proposal for Hourly Rate Architectural Services  
 Between Owner and Design Professional

Phase	Personnel	Hours	Rate	Cost
<b>A. Schematic Design/Preliminary Study</b>				
1 Project Startup, Negotiate Agreement	Firm Principal	5	\$80.00	\$400.00
* 2 Meeting to develop program needs	Firm Principal	3	\$80.00	\$240.00
3 Preliminary Building Program	Firm Principal	7	\$80.00	\$560.00
* 4 Field measure Court Areas	Firm Principal	7	\$80.00	\$560.00
5 Input existing plans to CAD	Firm Principal	12	\$80.00	\$960.00
6 Review Code Requirements	Firm Principal	8	\$80.00	\$640.00
7 Prepare block plan options	Firm Principal	10	\$80.00	\$800.00
* 8 Review plan and program with Owner	Firm Principal	4	\$80.00	\$320.00
9 Develop preliminary plan per comments	Firm Principal	20	\$80.00	\$1,600.00
10 Develop Preliminary Site Plan	Firm Principal	6	\$80.00	\$480.00
* 11 Review refined plan and site with Owner	Firm Principal	4	\$80.00	\$320.00
12 Develop Budget Cost Estimate	Firm Principal	6	\$80.00	\$480.00
* 13 Review of Plan & Estimate	Firm Principal	4	\$80.00	\$320.00
14 Make final plan updates per comments	Firm Principal	18	\$80.00	\$1,440.00
15 Develop Exterior 3d Model	Firm Principal	26	\$80.00	\$2,080.00
16 Refine budget cost estimate	Firm Principal	5	\$80.00	\$400.00
* 17 Final Preliminary Review/Edits	Firm Principal	12	\$80.00	\$960.00
<b>Subtotal: Preliminary Study</b>		<b>157</b>		<b>\$12,560.00</b>
<b>B. Design Development</b>				
1 Not Included	Firm Principal	0	\$80.00	\$0.00
<b>Subtotal: Design Development Phase</b>		<b>0</b>		<b>\$0.00</b>

<b>C. Construction Documentation</b>					
1	Not Included	Firm Principal	0	\$80.00	\$0.00
<b>Subtotal: Bidding, Construction &amp; Con. Doc.</b>			<b>0</b>		<b><u>\$0.00</u></b>
<b>D. Bidding and Award</b>					
1	Not Included	Firm Principal	0	\$80.00	\$0.00
<b>Subtotal: Bidding and Award</b>			<b>0</b>		<b><u>\$0.00</u></b>
<b>E. Construction Phase</b>					
1	Not Included	Firm Principal	0	\$80.00	\$0.00
<b>Subtotal: Construction</b>			<b>0</b>		<b><u>\$0.00</u></b>
<b>F. Post Completion/Warranty</b>					
1	Not Included	Firm Principal	0	\$80.00	\$0.00
<b>Subtotal: Post Completion/Warranty</b>			<b>0</b>		<b><u>\$0.00</u></b>

An "\*\*\*\*" next to a task above indicates a trip to the project site

Lump sum cost for Mechanical/Electrical/Plumbing Engineering Services	<b>Not Included</b>
Lump sum cost for Geotech engineering Services	<b>Not Included</b>
Lump sum cost for Structural Engineering Services	<b>Not Included</b>

**Total Cost for Preliminary Design Services** **\$12,560.00**

This proposal provides for the preliminary design of the renovations and additions to the District Court offices and courtrooms. Architectural Services will be provided at the hourly rate of \$80, not to exceed the total amounts indicated above.

<b>G. Reimbursable Expenses Estimate</b>	
1	Printing will be billed at our cost <span style="float: right;">\$0.00</span>
2	Mileage will be billed at \$0.40 per mile <span style="float: right;">\$216.00</span>
3	Drive time will be billed at \$40 per hour <span style="float: right;">\$360.00</span>
4	Postage will be billed at our cost <span style="float: right;">\$0.00</span>
<b>The estimated cost for Reimbursable Expenses</b> <span style="float: right;"><b>\$576.00</b></span>	

Discussion followed on whether ARPA funding would pay for the renovation. Lisse will visit with the State Representatives to find out. Rick would just get a starting bid. Sherrie asked if commission approves that the blue prints could go out to be put on CAD to view on computer. Discussion followed. Commissioner Lee suggested to wait until Thrive has verified that for sure ARPA funds will pay for renovations. No action was taken at this time.

Don Puckett, Rivers Edge Transportation owner, requested to be put on the Allen County rotation for towing and put in a bid for Allen County impounds. Counselor Johnson stated it should be up to the Sheriff and 911 who does the towing. Commissioner Daniels asked about Don's vetting qualifications. The impound should be a contract process. Commissioners stated they would make sure he is in the bidding and rotation on towing.

Chairman Symes moved to go into executive session for 10 minutes for attorney client, Commissioner Lee seconded; motion passed 3-0-0. The time is now 9:06 a.m. Those present will be Commissioners, and Robert Johnson, II, Allen County Counselor. Commissioners reconvened at 9:16 a.m. No action taken.

Joe Wiener, citizen, approached the commission to build storm shelters for the county. He has done them in Emporia. Joe discussed all projects he has worked on in the past. He explained several items. According to FEMA 2020 Standards, only one company qualify, Vaughn Concrete Products Company, is qualified to make these shelters. This company is out of Texas; they have a digital video. Joe explained in detail. Chairman Symes stated the commission has already made a decision on 5 shelters and was just discussing 2 more. Joe stated this company could have shelters ready 12 weeks to have shelter installed or before April 2022. Commissioner Daniels stated the commission has the goal of March 2022 to have installed. Discussion followed. No action was taken at this time.

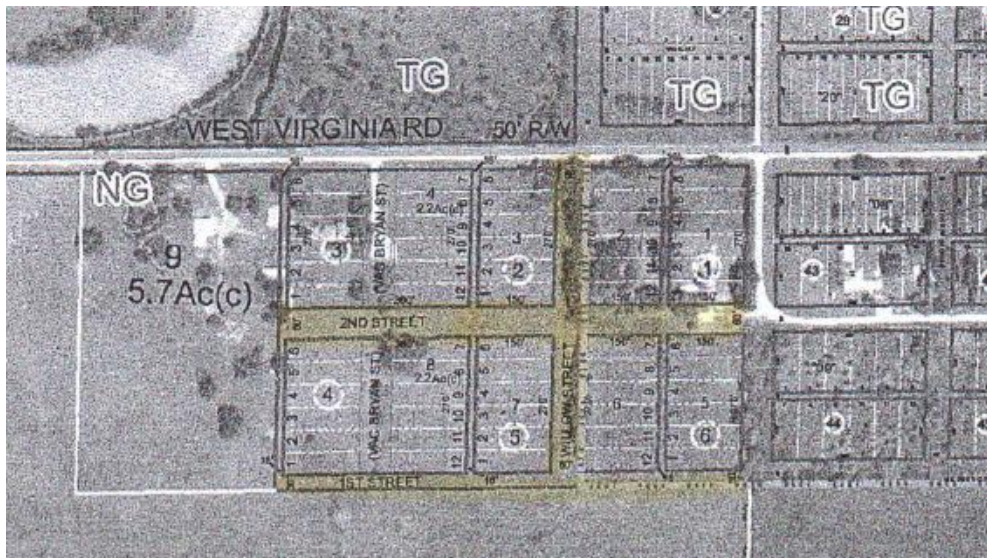
Joe stated when the county goes outside of FEMA then the county would assume the liability.

Jami Clark, Allen County Appraiser, explained some oil tax statements did not get delivered, when checking there were reported 34 leases out of 321 that failed to file that the appraisal process missed a step. There is approximately \$7,000 some due. Jami will be putting a letter in with the added tax statements that will be going out. She explained the process.

Sherrie requested approval for blood draws for employees on February 10, 2022. The cost for 112 employees without the TSH (women), Reflex A1C, mailing packets and PSA (men) would run \$15,120.00. Discussion followed. Commissioner Lee moved to approve Allen County pay \$18,720.00 for blood draws on February 10, 2022. Commissioner Daniels seconded; motion passed 3-0-0.

Sherrie reported the Consumer Price Index (CPI) rate used for 2022 budget was 2.0. She asked the commission if there was anything else they need to make decisions for 2022 pay increases.

Sherrie mentioned Bob Scheer, resident, has requested to have some streets in the former City of Mildred, vacated. Currently he gets several tax statements because his properties are divided by streets which are only platted and haven't been used for streets in a while if ever. She presented a picture of the streets, 1<sup>st</sup>, 2<sup>nd</sup> Streets from the west end of the street east two and a half blocks and Willow Street from the south end north to West Virginia Road.



Sherrie stated they would possibly have to hire SAM Company to write the legal for publication. Discussion followed. Commissioner Daniels moved to start the process for closing the streets. Commissioner Lee seconded; motion passed 3-0-0.

Sherrie presented on behalf of Charles H. Apt, III the 2022 Adult Misdemeanor contract and the 2022 Guardian Ad Litem contract. He submitting for consideration by the County Commission to continue providing legal services in Child in Need of Care cases and Adult Misdemeanors. There is a slight increase in the GAL contract due to cost increases and the Misdemeanor contract was increased more due to the fact that his caseload has increased somewhere between 25-30% over the past 18 months.

# APT LAW OFFICES, LLC

219 South Street, P.O. Box 328  
Iola, Kansas 66749  
(620) 365-3161  
(620) 365-3162- FAX

CHARLES H. APT III  
capt@aplaw.kscoxmail.com

CHARLES H. APT (1860-1929)  
FREDERICK G. APT (1889-1958)  
CHARLES H. APT II (1928-2000)

December 6, 2021

Ms. Sherrie Riebel  
Allen County Courthouse  
One North Washington  
Iola, KS 66749

Re: 2022 Adult Misdemeanor Contract

Ms. Sherrie Riebel:

Please consider this letter a bid for the Allen County District Court Adult Misdemeanor Contract for 2022 from Apt Law Offices, LLC. Our office proposes to perform all contractual duties at a rate of \$5,100.00 per month. The proposed bid will cover all expenses under the contract except those associated with an appeal to the district court. Similar to previous attorneys employed under this contract, our office will pursue any appeals and bill them separately at a rate of \$100.00 per hour with a total not to exceed \$3,750.00.

The amounts quoted are higher than last year due to the tremendous increase in cases the past 18 months. However, you should also be aware that the county is having the cost of this contract offset substantially by the amount of fees, at the rate of \$350.00 per case, that is assessed to my appointed clients.

Please do not hesitate to contact our office with any suggestions or concerns you may have regarding this bid. Thank you in advance for your consideration in this matter and the opportunity to offer our services to the county.

Respectfully,



Charles H. Apt III  
Managing Member

And

## GUARDIAN AD LITEM CONTRACT

**THIS** contract of employment, entered into by the Allen County Commissioners (referred to as the County), and APT LAW OFFICES, LLC (referred to as the Attorney), Iola, Kansas, shall be as follows:

Beginning January 1, 2022 and ending December 31, 2022, the County will employ the Attorney as guardian ad litem in juvenile matters, and as attorney representing the alleged mentally ill in care and treatment cases. The County agrees to pay the Attorney a monthly fee of \$5,250.00 plus reasonable expenses, including long distance, postage and photocopying fees, and mileage at the state rate. In addition, the County agrees to pay the Attorney \$100.00 an hour for that time which exceeds 40 hours per month for all cases. For all amounts above and beyond the base rate, an itemized bill shall be presented to the Clerk of the District Court, Allen County, Kansas.

In cases where there are multiple defendants or juveniles, the Court may appoint additional counsel at the County's expense. Additionally, the Attorney cannot represent a minor in a juvenile offender matter, if the Attorney is also his GAL in a child in need of care proceeding and vice versa.

The Attorney shall maintain written records for time spent in Court and on out-of-Court activities in preparation for the work in this Contract.

In cases where a termination proceeding is conducted or an appeal from an order of the Magistrate Judge to the District Court, or an appeal to the appellate courts of the state, is had, the Attorney shall undertake the same at the rate of \$ 100.00 per hour plus actual expenses; provided, however, that attorney's fees shall not exceed \$3,750.00 per case.

At the conclusion of the contract period, the Attorney shall file, by written motion, a withdrawal from all cases involving mental illness and alcohol treatment, or any other cases as ordered by the Court, or shall take all reasonable steps to assure that new contract or other appointed counsel is substituted in all appropriate cases.


At any time during the contract period, either party at their discretion may, by written notice of 60 days, terminate the contract.

DATED this 7<sup>th</sup> day of December 2021.

COUNTY:

  
Chairman, Allen County Commission

ATTORNEY:  
APT LAW OFFICES, LLC

By:   
Charles H. Apt III  
Managing Member

Discussion followed. Commissioner Daniels moved to approve Chairman Symes sign both contracts. Commissioner Lee seconded; motion passed 3-0-0. Chairman Symes signed both contracts.

Commissioner Lee reported Allen County as 123 COVID cases, Anderson 47, Bourbon 63 and Woodson 17 as of December 6th.

Commissioner Daniels wanted to recognize the Veteran's today as several served in World War II and today is Pearl Harbor Day.

Chairman Symes reported he had visited with Terry Sparks on fixing up the Medical Arts Building. The mold spores are not as urgent/severe as thought. Records not needing to be moved. He explained the plan. Desks and electronics will need to be removed or work day with college athletics' 1:00 Friday, December 10<sup>th</sup> \$400.00 to college, Allen County truck and men to haul off what needs to go to the landfill. Discussion followed. Chairman Symes asked for approval. More to come on the remodel. Chairman Symes moved to go forward with the project, get the labor from the college sports team and county workers. Commissioner Lee seconded; discussion followed. Motion passed 3-0-0.

Commissioners reviewed the following documents:

- a) Copy of check from Southwind Extension District for 1<sup>st</sup> payment towards 1006 North State Street Building.
- b) Monthly cash reports from District Court, Attorney's office, Register of Deeds office, Noxious Weed Department, Sheriff's office, Appraiser's office, and County Clerk's office.
- c) Monthly report of department's budgets.
- d) Monthly fund status report.
- e) Monthly treasurer's composition of cash balances and investments.
- f) Allen County Solid Waste Financial Assurance Agency report
- g) Copy of check for Hospital fund.
- h) League of Kansas Municipalities annual dues information.
- i) KDHE's Notification of Monarch Sow Farm located in Savonburg and Savonburg Isolation Farm in Savonburg hearings.
- j) Iola Area Chamber of Commerce and Tourism 2022 annual dues.

Commissioners approved the following documents:

- a) Clerk's Vouchers – \$245,128.18
- b) Payroll - pay changes for Diane Rogers, Jennifer Friend, Bryce Andres, and Jeremy Dutton.
- c) Payroll – mileage reimbursement for Cindy Scovill
- d) Payroll – Process services pay
- e) Abatements: RE Value 116, \$23.32, Year 2021  
Oil Value 1123, \$162.04, Year 2021
- f) Journal Vouchers - #74, #75, #76 & #77

With no further business to come before the board, Commissioner Daniels moved to adjourn, Commissioner Lee seconded, and motion passed 3-0-0. Meeting was adjourned at 10:22 a.m. until Tuesday, December 14, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**December 14, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Commissioner Daniels, Commissioner Lee, and Shannon Patterson, Allen County Clerk Administrative Assistant.

Vicki Moss, Iola Register, Robert Johnson II, Allen County Counselor, Terry Call, Allen County EMS Financial Director, Brian Murphy, Allen County Sheriff, Brenda Boyle, City of Elsmore Mayor, and Clarence Lorraine Price, Council member, Chelsie Angleton, 911 Director, Allen County Emergency Management, Lisse Regehr, Johnathan Goering and Rachel Moore, Thrive Allen County and Paul Zirjacks, citizen, was present to observe the meeting.

Brenda Boyle led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on December 7, 2021.

No one for public comment.

Mitch Garner, Public Works Director, reported crews are still mowing, putting up signs around bridges, trimming trees, ditching, on KDOT information – USD Hwy #169 south was shut down this morning for repairs and will be for almost a year. Discussion followed. Crusher is still down, waiting on parts.

Sheriff Murphy stated the deputies will be patrolling to watch detour traffic.

Chairman Symes reported the Public Works Department helped the college move hospital items last Friday and believes everything needed done was done. He appreciated all the hard work and help they both were.

Lisse Regehr, Thrive Allen County, reported the architectural planning will potentially be eligible for ARPA funds.

Lisse mentioned Susan Belt, Multi-County Health Department, had sent a letter to her as to what would be needed to use the storm shelters for vaccine clinics.

Randy Riebel, citizen, joined the meeting.

Chairman Symes discussed 5311 funding and van. Kansas Department of Transportation had sent an email that Allen County would not be eligible to receive 5311 operational funding until they actually receive the 5311 van or order. They still do not know when the van would be available.

Johnathan Goering reported he plans to have the land bank resolution ready the first of the year. Discussion followed.

Johnathan mentioned K-State did not receive the micro factory grant so Allen County will not be either. He will continue to research on other avenues.

Johnathan reported Thursday BG Consultants and the airport planning team will be meeting for the final draft of the findings of the utility expansion at the airport.

Johnathan thanked the Allen County Commission for their support during 2021 at the airport; it included the master layout plan, utility expansion study, the labor study tied into it, and Fly Kansas tied to that.

Ralph Price, Secure Tech joined the meeting.

Johnathan discussed a Housing meeting he and Commissioner Lee attended at Chanute. Allen County has a need for work housing. He explained in detail options. Discussion followed. There will be a study released in January.

Chelsie Angleton, 911 Director, stated she has information for the 911 Communications building repair. She presented bids for painting; Seth Black Contracting for \$10,800, Scott Rogers for \$10,410 (half labor up front, half at finish), Danny Ware declined to bid because he would not be able to complete by the end of the year (which was part of the specs) and she didn't hear back from Ryan Murry. She explained Dan Struck will be fixing the gouges before the painting. Discussion followed. Commissioners discussed timing due to the end of the year and concern of weather. Commissioners requested to wait until spring and rebid.

Daniel Creitz, 31<sup>st</sup> Judicial Chief Judge, joined the meeting.

Chelsie reported Advantage Computer's will be installing computer and software for deputy director's desk at a cost of \$2,197.00. They will be moving forward to get this completed.

Chelsie stated she appreciates Jason Trego and Breail Thompson for covering the office while she was on maternity leave.

Bryan J. Murphy, Allen County Sheriff, introduced Ralph Price, Secure Tech Systems representative, to discuss the panic buttons. The buttons would now be on computers as well as on the walls. The system would be updated and come over the police radios when problems occur. Emails and Text messages could also be sent to individuals who do not have an emergency radio. Sheriff will put the system in place. Ralph explained the process and the updated system. The cost is \$11,825 (15 current buttons) for complete system, installed and with training and two-year warranty insurance. \$60.00 for each virtual

buttons are an extra cost. \$950 for a standard service call to install the virtual. Ralph continued to answer questions. No action was taken at this time.

Judge Creitz discussed the probability of ARPA funding to pay for the remodel project in the court area. Lisse stated she felt very confident on the need due to the history of the court and area during COVID. \$13,100. Commissioner Lee moved to accept the bid from for \$12,560 plus \$575 extra expenses out of ARPA funding. Commissioner Daniels seconded; motion passed 3-0-0.

Brenda Boyle, City of Elsmore Mayor, discussed ARPA funding for the City of Elsmore. They received \$10,000 the work must be done by 2026 and monies committed by 2024. They were wondering if they spent the monies on whistles and could the county donate the time to install the whistles. They currently pay for the utilities and mowing for the county barn. She requested they be moved up the list in Public Works to install the whistles, clean whistles, moved dirt elsewhere in Elsmore. Discussion followed. Commissioner Lee discussed what the City of LaHarpe cleans their whistles. He suggested Mitch do an assessment of what is needed. Commissioners requested she work with Mitch to look and get work scheduled to clean the whistles.

Brenda invited Sheriff Murphy and commissioners to a coffee time every Monday, Thursday and Saturdays at 7:00 a.m. at the City of Elsmore City Hall.

Commissioner Daniels moved to go into executive session for 10 minutes for attorney client, Commissioner Lee seconded; motion passed 3-0-0. The time is now 9:40 a.m. Those present will be Commissioners, and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 9:50 a.m. No action taken.

Chairman Symes discussed the Humboldt Senior Center concerns of structure integrity, comfort issues and a petition to look for alternative for the Humboldt Senior Center. Allen County has \$258,000 in the Services to the Elderly fund. Counselor Johnson shopped and negotiate and reach an agreement. Chairman Symes moved to approve the purchase of the building 908 Central, Humboldt for \$95,000.00 out of Allen County Senior Fund, to proceed executing the purchase of the building at the cost of including the \$1000.00 Commissioner Lee seconded; motion passed 2-0-1 Commissioner Daniels abstained.

Joe Wiener discussed storm shelters, he said the cost would not be able to be estimated until more information is obtained, site specific. He is acting as a citizen, not looking to having a contract. Chairman Symes discussed the process and his confidence in the current company they are working with. Discussion followed. Chairman Symes discussed the current company plans to have installed by the end of March.

Randy Riebel, citizen, discussed electronic voting machines. The electronic voting machines and electronic pollbooks are all contributors to voting fraud. He asked the commissioners to consider the machines.

Sherrie L. Riebel, Allen County Clerk, asked if the yearend meeting could be a regular and yearend meeting on December 30 and forgo the December 28 regular meeting. Commissioners agreed and they will meet at 1:00 p.m.

Sherrie reported Osage Township officers nominated Regena Lance to serve as Osage Township Trustee to fill the unexpired term vacated by Helen Rife. Commissioner Daniels so moved. Commissioner Lee seconded; motion passed 3-0-0.

Sherrie discussed 2022 Ambulance contract and payment to the City of Iola will be \$137,500 per month. She asked if it is to be paid out of the ambulance fund. The commission stated yes.

Sherrie discussed the end of the year check list and corrections.



Sherrie asked evaluations for the commission with appointed department heads.

Commissioner Lee asked about voting delegates for the special election for KAC. Sherrie will send out the voting delegates.

Commissioner Daniels reported on the quarterly State 911 Counsel, topic of discussion lost of service in Sedgwick County. Discussion followed. The thing that came out of the meeting was that commissioners should be informed.

Commissioner Lee reported Allen County has 120 active COVID cases, which does not include home testing results. Bourbon County is at 63.

Commissioner Lee discussed the contract with city, want to see a log of mileage and how the ambulances are being used, unnecessary mileage. Commissioner Daniels congratulated Cory Isabell as being appointed new Fire Chief.

Commissioner Lee discussed the Allen County Regional Airport and airport advisory board. He stated there is a desire to have the advisory board back. He would like to the other commissioners to consider it. Discussion followed.

Chairman Symes moved to go into executive session for 10 minutes for non-elected, Commissioner Lee seconded; motion passed 3-0-0. The time is now 10:33 a.m. Those present will be Commissioners, Terry Call, Allen County EMS Financial Director, and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 10:43 a.m. No action taken.

Commissioners reviewed the following documents:

- a) Old Airport Advisory Board list
- b) Receipt for Prairie Queen Wind Farm PILOT
- c) State information on the KDOT 5311 van grant
- d) Added Tax corrections - PP Value 131, \$18.92, Year 2021  
Oil Value 62,638, \$8,859.60, Year 2021
- e) Escape – PP, Value 88, \$12.80, Year 2020
- f) Christmas Card from BG Consultants
- g) Personal Service Insurance Endorsement for deleting a 1998 Ford Pickup

Commissioners approved the following documents:

- a) Clerk's Vouchers – 12/9/2021-\$332,589.43 & 12/13/2021-\$9,595.21
- b) Clerk's Journal Entries – #78, #79, #80, & #81
- c) Payroll – vacation carryover for Brian Rutherford of 96 hours approved to be used before June 21, 2022
- d) Payroll – 6 month increase for Austin Joseph Dixon and 1 year increase for Ethan Dale Chambers
- e) Abatements - PP Value 3055, \$455.36, Year 2021  
TR Value 115, \$16.42, Year 2021  
Oil Value 1498, \$218.56, Year 2021

With no further business to come before the board, Chairman Symes moved to adjourn, Commissioner Lee seconded; motion passed 3-0-0. Meeting was adjourned at 10:47 a.m. until Tuesday, December 21, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**December 21, 2021**

The Allen County Board of Commissioners met in regular session at 8:30 a.m. with Chairman Bruce Symes, Commissioner Daniels, Commissioner Lee, and Sherrie L. Riebel, Allen County Clerk.

Vickie Moss, Iola Register, Terry Call, Allen County EMS Financial Director, Mitchell Garner, Allen County Public Works Director, Robert Johnson, II, Allen County Counselor, Ron Holman, Allen County House and Grounds Director, Lisse Regehr, Jessica Thompson, Jonathon Goering, Thrive Allen County, Arlyn Briggs, Bob Franklin, and Paul Zirjacks, citizens, was present to observe the meeting.

Vickie Moss led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on December 14, 2021.

Bob Franklin, discussed his concerns about Randy Riebel's concerns on voting equipment. He felt the elected officials did a good job, due to the "Big Lie". Bob expressed his concerns about future elections. He continued his thoughts out loud for the commission and public. He thinks all voters regardless of party.

Arlyn Briggs stated there is no reason to go back and hash out the election, he stated his concerns as well.

Arlyn discussed storm shelters and commissioners being front up with people.

Roy Smith, Allen County Undersheriff, joined the meeting.

Mitchell Garner, Allen County Public Works Director, presented Allen County Solid Waste Management Plan for 2021 for review and approval. Mitch explained changes and requested approval. Tonnage that came in is the only changes for this year. Discussion followed on future of the landfill. Chairman Symes discussed a Recycling Meeting, which he supports. He supports the cause and looks for there to be a solution. Chairman Symes stated Steve Strickler reported on Coffey County's program. He acknowledged what the county has done to help in the past and currently. Commissioner Daniels stated Allen County crews and it is one of the last Subtitle D Landfills. Commissioners will like to review it until next week.

Mitch reported on the high winds that hit Allen County and other counties, reported 68 miles per hour. So, cleanup crew was out cleaning up trees and debris.

Mitch reported the crusher is up and crushing as of yesterday.

Mitch discussed culverts.

Jessica Thompson, Thrive Allen County, reported 2<sup>nd</sup> year of the Broadband Grant has opened and are taking applications. They have to submit an intent to apply by January 14 to February 11, 2022, 50% match, you can use ARPA funding. Allen County's tower would have to be open up for others to use the tower not just Emergency. Jessica explained the grant and RFP itself; it cannot reimburse for the engineering only the construction. Discussion followed. Commissioners requested her to proceed.

Jonathan Goering, reported Allen County is one of 8 Kansas communities to receive the Moderate-Income Housing Grant through the Kansas Housing Resources Corporations for \$50,000 for the purpose of purchasing lots in the county; for land bank. Johnathan will be bringing the agreement and more information to the commission for signatures. 1 year period to use it or not; the county would spend the monies first then be reimbursed.

Jonathan reported the Labor Study is finished and will be presented in a public forum in January.

Jonathan reported the Airport Planning Team heard the utilities expansion project information from BG Consultants who will share a couple of senecio information in February.

Jonathan updated the commission, FAA allocations for the year 2022 were announced last week. In addition to the \$150,000 Allen County gets annually through the Federal Government, Allen County will get another \$159,000 for infrastructure package from the Federal Government. Over the next 5 years the county will have 2.4 million to work within the next few years for airport; (90/10 match). Discussion followed.

Lisse Regehr, discussed ARPA funding for storm shelters.

Lisse discussed ARPA funding to help with gap coverage for General Transportation. Thrive has a van for use until the new KDOT van comes in. Chairman Symes doesn't want our service interrupted. Discussion on how to fund the gap. No action was taken at this time.

Jason Trego, Emergency Management Director, discussed the wind storm in Allen County last week. He discussed the devastation in Western Kansas due to it. Power poles around Moran went down, taking out power for the entire city and Moran Manor. Discussion followed on solutions. The generator used is actually earmarked for another project. Jason is suggesting the county purchase an actual generator for the county to use for backups. He received bids from Foley and Northern. One cannot be delivered for 170 days. Foley has a 200-kilowatt generator, but he doesn't have monies or vehicles that could tow it. Jason could go out for other bids but was trying to get done by the end of the year. Discussion on each strength of generator followed as well as where does the need stop? Commissioner Daniels stated he appreciates the work Jason did on the urgent need; he believes EM needs at least one generator. Commissioner Daniels moved for Jason to make an emergency purchase on the generator. Chairman Symes seconded. Discussion followed on concerns of need. Jason stated it could be addressed in the Emergency Operations Plan. Motion passed 3-0-0.

Jason reported the west side of Savonburg is the only location yet to be determined for the storm shelters. Chairman Symes would like to take action on the Dodge Drive shelter. Chairman Symes so moved to purchase the shelter for Dodge Drive. He stated two years ago ARPA was not in the mix for paying for the shelters. Commissioner Lee seconded. Discussion followed on using PILOT funds, if an actual storm would not have electric and water anyway. Motion passed 3-0-0.

Chairman Symes asked about revisiting the Airport Advisory Board from what was in the past. Commissioner Lee stated he thought now was a good time to revitalize the board

with 2.4 million. FFA involved kind of done away with the board, because the board can to only do what FFA allows. Discussion followed on who should be on the board.

Commissioner Daniels discussed stripping on the old hwy south of Humboldt to the county line as well as the airport.

Chairman Symes moved to go into executive session for 15 minutes for non-elected person. Commissioner Lee seconded; motion passed 3-0-0. The time is now 9:31 a.m. Those present will be Commissioners, Ron Holman, Allen County House and Grounds and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 9:46 a.m. No action taken.

Randy Riebel, citizen, joined the meeting.

Chairman Symes moved to go into executive session for 15 minutes for non-elected person. Commissioner Lee seconded; motion passed 3-0-0. The time is now 9:49 a.m. Those present will be Commissioners, Terry Call, Allen County EMS Financial Director and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 10:04 a.m. No action taken.

Commissioner Daniels moved to go into executive session for 15 minutes for attorney client privilege. Commissioner Lee seconded; motion passed 3-0-0. The time is now 10:08 a.m. Those present will be Commissioners and Robert Johnson II, Allen County Counselor. Commissioners reconvened at 10:23 a.m. No action taken.

Sherrie presented Cereal Malt Beverage applications for approval from Mildred Store for on premises and off premises for 2022. Commissioner Daniels moved to approve the on premises and off premises for Mildred Store for 2022. Commissioner Lee seconded; motion passed 3-0-0.

Sherrie presented Resolution #202119 for approval.

RESOLUTION NUMBER 202119  
ALLEN COUNTY SPECIAL MACHINERY FUND

BE IT RESOLVED, by the board of County Commissioners of Allen County, Kansas:

WHEREAS, in accordance with K.S.A. 68-141F and K.S.A. 68-141G will hereby transfer \$600,000.00 from Allen County Public Works Fund to Allen County Special Machinery fund an amount not to exceed twenty-five (25%) credit to the Public Works Fund. All moneys credited to the Special Machinery Fund shall be used by Allen County for the purpose of purchasing road or bridge building machinery or equipment or the building of bridges and such fund shall not be subject to the provisions of K.S.A. 79-2925 to 79-2937 or acts amendatory thereof or supplemental thereto, except that in making the budgets of Allen County the amounts credited to and the amount expended there from shall be shown thereon for the information of the taxpayers of Allen County.

PASSED AND APPROVED this 21th day of December 2021.

THE BOARD OF COUNTY COMMISSIONER  
OF ALLEN COUNTY, KANSAS.

Discussion followed on budget and cash withing the Public Works Department. Commissioner Daniels moved to approve Resolution 202119 transferring \$600,000 into the Special Machinery fund from the Public Works Department. Commissioner Lee seconded; motion passed 3-0-0.

Sherrie presented Resolution 202120 to the commission for review and approval.

Resolution No. 202120

A RESOLUTION OF ALLEN COUNTY, KANSAS TO APPROVE THE JOIN THE STATEWIDE LITIGATION REGARDING THE OPIOID EPIDEMIC;

WHEREAS, the people of the State of Kansas and its communities have been harmed by the Opioid Epidemic due to the misfeasance, nonfeasance, and malfeasance committed by certain entities within the Pharmaceutical Supply Chain; and

WHEREAS, the State of Kansas, through its Attorney General, and certain Political Subdivisions, through their elected representatives and counsel, that separately have claims or potential claims seek to hold Pharmaceutical Supply Chain Participants accountable for the damages caused by their misfeasance, nonfeasance, and malfeasance; and

WHEREAS, Allen County, its residents and resources have been impacted by the Opioid Epidemic; and

WHEREAS, 2021 House Bill 2079 contemplates the distribution of settlement funds received from the opioid litigation to non-litigating municipalities and litigating municipalities who have entered into an agreement to waive their claims according to a formula negotiated between the Attorney General, the League of Kansas Municipalities, and the Kansas Association of Counties; and

WHEREAS, the moneys in the Municipalities Fight Addiction Fund shall be expended for projects and activities that prevent, reduce, treat, or mitigate the effects of substance abuse and addiction or to reimburse the municipality for previous expenses related to substance abuse mitigation or arising from covered conduct; and

NOW, THEREFORE, BE IT RESOLVED BY THE ALLEN COUNTY BOARD OF COUNTY COMMISSIONERS:

Allen County shall join the Memorandum of Understanding between the Attorney General, the League of Kansas Municipalities, and the Kansas Association of Counties.

Allen County shall authorize the signing of an "Agreement to Release and Assign Claims"

This resolution shall take effect and be in force immediately upon its adoption and shall remain in effect until future action is taken by the Allen County Board of County Commissioners.

ADOPTED this 21st day of December, 2021.

Commissioners reviewed and discussion followed. Commissioner Daniels moved to approve Resolution 202120 to approve Allen County join the statewide litigation regarding the opioid epidemic. Commissioner Lee seconded; motion passed 3-0-0.

Sherrie reported to the commission Representatives Thompson and Collins, and Senator Tyson will join the commission on January 4, 2022 at 9:00 a.m. to discuss legislative issues for the new 2022 session.

Randy Riebel presented more information for election concerning election machines.

Commissioner Lee reported the state is taking over more of the SEK Multi County Health responsibilities such as trace tracking.

Sherrie reported Southeast Multi County Health Department will be giving COVID booster shots on January 12, 2022 from 3:30 p.m. to 4:30 p.m. in the Allen County Courthouse Assembly room.

Commissioners discussed year end business to be done on December 30<sup>th</sup>'s meeting.

Commissioners reviewed the following documents:

- a) Past Regional Airport Advisory Board from 2012

Commissioners approved the following documents:

- a) Clerk's Vouchers \$363,379.69
- b) Clerk's Journal Entry #82 and #83
- c) Payroll – Process Services for sheriff employees
- d) Payroll – Sick Leave payout corrections.
- e) Payroll – New employee Kelsey E. Vargas-Wheeler
- f) Abatement – RE Value 1792, \$255.64, Year 2021

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 10:40 a.m. until Thursday, December 30, 2021 at 1:00 p.m. in the Assembly Room of the courthouse.

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Bruce Symes, Chairperson

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Jerry Daniels, Commissioner

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Sherrie L. Riebel, Allen County Clerk

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David E. Lee, Commissioner

**IOLA, KANSAS**

**OFFICE OF THE ALLEN COUNTY CLERK**

**December 30, 2021**

The Allen County Board of Commissioners met in regular session at 1:00 p.m. with Chairman Bruce Symes, Jerry Daniels, Commissioner, David E. Lee, Commissioner, and Sherrie L. Riebel, Allen County Clerk.

Terry Call, Allen County EMS Financial Director, Mitchell Garner, Allen County Public Works Director, Caleb Manbeck, Attorney, Bryan J. Murphy, Allen County Sheriff, Charlie Morris, applicant for Road and Bridge Director, Arlyn Briggs, landowner and Paul Zirjack, citizen, was present to observe the meeting.

Commissioner Symes led the group in the Pledge of Allegiance.

Commissioners approved the minutes of the regular meeting on December 21, 2021.

Arlyn discussed closing Allen County Accounts Payable (A/P) for 2021. He questioned what happens to the monies if they are not spent in the budget. Sherrie explained most departments are in the General Fund so those monies stay in the General Fund as carryover. Those departments outside the General Fund have their own fund and the monies stay in those funds as carryover into the new year.

Mitchell Garner, Allen County Public Works Deputy Director, Troy Howard is the new regional KDOT representative. He will be here on January 11 at 9:00 a.m. The other spots will be review on January 5, 2022.

Mitch reported the last 10-wheeler will be here about the second week of January. With the weather expected to be bad he said truck and such were preparing.

Mitch presented a proposed list for the Airport Advisory Board. Discussion followed who needs to be on the board. Chairman Symes asked about frequency of the meetings. Mitch stated possibly monthly or bi-monthly in the evenings.

Mitch asked about the Solid Waste Management plan. Commissioner Daniels moved to approve. Commissioner Lee seconded; motion passed 3-0-0.

Commissioner Lee asked about the new cell at the landfill. Mitch explained the process and timeline.

Sherrie discussed the Memorandum of Understanding with Thrive Allen County concerning use of their public general transportation van. Commissioners reviewed the MOU.

Memorandum of Understanding  
Between  
Thrive Allen County  
And  
Allen County

This Memorandum of Understanding (MOU) sets forth the terms and understanding between Thrive Allen County (hereinafter referred to as "Thrive") and Allen County regarding the use of a (year) \_\_\_\_\_ (make) \_\_\_\_\_ (model) \_\_\_\_\_ bus (hereinafter referred to as "vehicle") which belongs to Thrive but will be used by Allen County.

#### Background

Thrive has agreed to allow Allen County to use the above-described vehicle.

#### General Agreement

Thrive hereby allows Allen County use of the above listed vehicle. This agreement is subject to the following terms:

Payment: There will be no payment made between Allen County and Thrive.

Condition: The vehicle is being loaned in "as is" condition.

Maintenance, Repairs, Gas and Upkeep: Allen County will be responsible for all maintenance, repairs, gas costs, and upkeep of the vehicle while it is used by Allen County.

Future Responsibility/Liability: Thrive will not be responsible for repairs or maintenance of the vehicle while it is in use by Allen County. Thrive will not be held liable or responsible for any incident, issue, or accident related to the vehicle during the time the vehicle is being used by Allen County.

Usage Period: Allen County will use the vehicle until the state of Kansas provides them with another one or they no longer need it.

Commissioners requested counsel revise the MOU to reflect Thrive allowing the services for longer than a month; until the State Grant 5311 van comes in and from putting routine maintenance in but not long-term wear and tear. Commissioner tabled action until January 4, 2022.

Sherrie presented the Radio Tower contract between Allen County and Heartland. Heartland and Allen County used to have an agreement for an antenna on Allen County's tower in Iola. Kansas Electric Power Company (KEPCo) fell under support of this contract for their scada antenna on Allen County's tower. Heartland has changed how they do their AMI (meter communications) and they no longer need this contract. KEPCo still needs our antenna on Allen County's tower for Heartland's scada data so Heartland and Allen County rewrote the contract. Commissioner Daniels moved to approve the rewritten contract. Commissioner Lee seconded; motion passed 3-0-0.

Sherrie requested approval on Grannie's Guns annual pawn license for 2022. She reported she had visited the Undersheriff and there has not been any issues. Sheriff Murphy confirmed. Commissioner Lee moved to approve the pawn license for Grannie's Guns for 2022. Commissioner Daniels seconded; motion passed 3-0-0.

Sherrie reported 2021's ambulance information and what was paid to the City of Iola; \$1,072, 964.10.

Sherrie asked about end of the year appointments. Commissioners choose to wait until January 4, 2022.

Terry Call, discussed rates for the ambulance service in surrounding counties. Allen County raised in 2012. Terry explained billing and insurance payments. He feels the mileage should be raised. Discussion followed. Terry is proposing to increase it to \$15.00 for loaded mileage from \$13.50. Sherrie will prepare a resolution for increase for next weeks meeting. Commissioners asked if Terry could see what the mileage would increase in the amount collected for 2022. Terry explained the acronyms. Discussion followed on ambulance runs. Terry reported there has been 170 more runs more in 2021 than 2020.

Commissioner Lee asked about contracts. The commission would like to visit with the City of Iola Fire Chief sometime. Chairman Symes stated the commission just want to make sure the ambulances stay separate out to the other stations. Discussion followed. Terry will come up with a log.

Chairman Symes moved to go into executive session for 10 minutes for non-elected, Commissioner Lee seconded; motion passed 3-0-0. The time is now 1:42 p.m. Those

present will be Commissioners, Sherrie L. Riebel, Allen County Clerk and Caleb Manbeck, Attorney. Commissioners reconvened at 1:52 p.m. No action taken.

Chairman Symes moved to go into executive session for 5 minutes for non-elected, Commissioner Lee seconded; motion passed 3-0-0. The time is now 1:53 p.m. Those present will be Commissioners, and Caleb Manbeck, Attorney. Commissioners reconvened at 1:58 p.m. No action taken.

Chairman Symes moved to go into executive session for 15 minutes for non-elected, Commissioner Lee seconded; motion passed 3-0-0. The time is now 2:00 p.m. Those present will be Commissioners, Charlie Morris and Caleb Manbeck, Attorney. Commissioners reconvened at 2:15 p.m. No action taken.

Chairman Symes moved to go into executive session for 10 minutes for non-elected, Commissioner Lee seconded; motion passed 3-0-0. The time is now 2:16 p.m. Those present will be Commissioners, Charlie Morris and Caleb Manbeck, Attorney. Commissioners reconvened at 2:26 p.m. No action taken.

Sherrie presented information for 2021 yearend as submitted by Darolyn "Crickett" Maley, Allen County Treasurer.

Arlyn asked about windfarm monies and MOU for modern income housing (MIH). Chairman Symes stated we have received the grant. Discussion followed on the MIH grant.

Commissioner Lee asked to have the Airport Advisory Board set up sometime in January.

Commissioners wished everyone a Happy New Year.

Commissioners reviewed the following documents:

- a) Adds - RE Value 11322, \$1491.92, Year 2021  
PP Value 5210, \$738.42, Year 2021  
Oil Value 12213, \$1653.78, Year 2021
- b) Monthly reports of Allen County Clerk, Attorney's office, and Appraiser's office,
- c) Annual reports of Allen County Clerk and Attorney's office
- d) Inventory reports for Iola Senior Center Inc., Humboldt Senior Center, Treasurer's office, Register of Deed's office, and Maintenance Dept.
- e) Payment Remittance for Hope Unlimited from Kansas Housing Resources Corp
- f) Information from Tank Management Services
- g) KAC FY2022 Membership dues invoice and letter
- h) GGW Investments LLC Tax statement for review.

Commissioners approved the following documents:

- a) Clerk's Vouchers - 12/23/2021-\$219,027.74 & 12/29/2021-\$231,111.20
- b) Abatements - RE Value 11322, \$1491.92, Year 2021  
PP Value 834, \$167.62, Year 2021  
Oil Value 4791, \$651.68, Year 2021
- c) Journal Vouchers - #84

With no further business to come before the board, Commissioner Lee moved to adjourn, Commissioner Daniels seconded, and motion passed 3-0-0. Meeting was adjourned at 2:49 p.m. until Tuesday, January 4, 2021 at 8:30 a.m. in the Assembly's Room of the courthouse.



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Sherrie L. Riebel, Allen County Clerk

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David Lee, Commissioner